

Vendor name	Easter Seals California
Vendor number(s)	Easter Seals Enterprises –Vendor number H24197
Primary regional center	Alta California Regional Center
Service type(s)	Work Activity Program -505
Service code(s)	505
Number of consumers currently serving	55+
Please describe your person-centered approach ¹ in the concept development process; how did you involve the individuals for whom you provide services?	<p>Our program participants are encouraged to have a voice in the planning process surrounding their lives. With dignity and respect, all clients plan their own program day/week/future. This is reflected in their ISP’s, activities chosen and work schedules. Easter Seals is fostering a variety of community connections that will help us in providing additional work sites and training grounds for the people we serve. These connections are based upon the stated interests of the clients. We have added additional work and volunteer sites at which participants can develop relationships, work and produce income, learn new and marketable skills, actively participate in community life and therefore achieve their full potential. We work with each client on an individual basis to conduct person centered assessments. We seek to understand individuals within the context of their age, gender, culture, ethnicity, belief system, social and income status, education, natural support systems, family involvement and any other factor deemed important to achieve the full support needed for a happy and fulfilling life for each individual. Additional training for Easter Seals staff on the concept of person-centered planning will further enlighten current staff and would be the basis for all programming in all Easter Seals Adult Services (Vendor # H24193, Vendor # H24198, Vendor# H63688, Vendor # HA0015, Vendor # H24288 and Vendor # H24197)</p> <p>At Contract Solutions, extensive industry standard training is provided by seasoned trade professionals so clients can be transitioned to paid internships and competitive integrated employment. We are currently have and are developing competitive training programs in the fields of Janitorial and Landscaping. We intend to also develop Food Service/Housekeeping and Assembly/Contract work (all paid at minimum or above wage). Those clients who do not desire to work full time are/ will be encouraged to develop hobbies and interests that will get them involved in their communities and may open doors to employment. For example: Clients interested in sewing and knitting are</p>

¹ A person-centered approach emphasizes what is important to the individual who receives services and focuses on personal preferences, satisfaction, and choice of supports in accessing the full benefits of community living. For more information regarding person-centered practices, please visit <http://www.nasddd.org/resource-library/person-centered-practices/>

	<p>encouraged to create wares to be donated to those in need or sold at craft fairs. Open staff positions to be filled with industry professionals who will guide training and because of their background, have contacts that can lead to employment. As much of the training/work is out in the community, we are limited only by our ability to provide adequate staffing, training and transportation.</p>
<p>Does the concept address unmet service needs or service disparities? If so, how?</p>	<p>The concept addresses our shortcomings in staff training as well as in our ability to achieve greater community access and increased employment both paid/volunteer opportunities for the people we serve.</p>
<p>Barriers to compliance with the HCBS rules and/or project implementation</p>	<p>While many clients are working on crews out in the community, we are limited in the number of individual placements that we could provide by the lack of support staff necessary. We are also limited in our ability to transport clients who may be working in the community by the number on vehicles available to us on a daily basis. Some clients on training assignments could benefit from assistive technology in the form of iPads, video equipment and laptops to learn not only how to operate typical video equipment and create marketing materials but also to create interactive task assignment/memory aids to assist a client that may need additional prompting to complete a series of tasks on the job.</p>
<p>Narrative/description of the project. Identify which HCBS federal requirements are currently out of compliance; include justification for funding request</p>	<p>Adding and training additional staff is crucial to growing our project. We have started to implement the HCBS changes already but are limited by funding. We need to hire Training and Operations Coordinators for Landscaping, Food Service/Housekeeping and Day Program areas. These individuals are responsible for creating an industry standard training program for each interest area that will allow us to train all participating individuals to the highest industry standard. This will allow for ease of transition to SE/PIP/CIE. As we have seen with the individual we hired to run our Janitorial training program, these new staff have years of community contacts that are/will lead to additional employment opportunities. Once hired, these new and existing staff will need to be trained so that they may embrace the Person Centered Planning concept. While I am open to other training programs that may be available, I believe Helen Sanderson Associates has a program and a mission that fully supports individuals in their lives/work based upon what matters to them. www.helensandersonassociates.co.uk In order for us to fully implement this project, we will need additional transportation that is lift equipped. Funding to purchase 3 large mini vans that would carry 4-6 passengers will allow the janitorial, housekeeping and food service components to increase the number of paid jobs for the people we serve and would allow the contract solutions portion of the program to increase learning and volunteer opportunities through greater community access. When not in use</p>

	<p>by Easter Seals Enterprises, these vehicles could be utilized by the other Easter Seals Adult programs who are also working to meet HCBS guidelines.</p> <p>Some clients on training assignments could benefit from assistive technology in the form of iPads, video equipment and laptops to learn not only how to operate typical video equipment and create marketing materials but also to create interactive task assignment/memory aids to assist clients that may need additional prompting to complete a series of tasks on the job.</p> <p>We want clients to be part of our marketing team. Additional technology resources would allow staff to train clients in the language and tools of the future and therefore increase ESE marketability.</p>
<p>Estimated budget; identify all major costs and benchmarks — attachments are acceptable</p>	<p>3 large minivans w/ company branding-\$50,000/each 1 laptop with Microsoft office \$1,500. Microsoft office \$250.00 6 iPad mini tablets @ \$350/each- \$2100 2 Handy cams camcorders \$850/each for total \$1,700.00 Portable projector \$1,600.00 Portable projection screen \$180.00 3 Training and Operation Coordinators - 3@ \$31,200/annually Training for staff- \$3000</p>
<p>Requested funding for 2017-18</p>	<p>\$253,930.00</p>
<p>Estimated timeline for the project</p>	<p>January-December 2018- Interview and hire Training and Operations Coordinators per Organizational Chart.</p> <p>Build training programs that assess and train all participants to the industry standards in the program of their choice. This will allow for easy transition to SE/PIP/CIE.</p> <p>Continue to build already successful Janitorial training program.</p> <p>Look to this model for looping training structure modules that allow for clients to enter the training process at any stage based on their initial assessment.</p> <p>Create benchmarks and expectations for transition to SE/PIP/CIE in accordance with the client’s person centered plan (ISP)</p> <p>Train new and existing staff on the principles of person centered planning using the purchased training materials. Expect that training will be on-going to refresh skills.</p> <p>Acquire and brand vehicles that will help us transport clients and equipment to job sites especially when these job sites are at times when public transportation is either not available or not feasible.</p> <p>Purchase laptops, handy cams, projector and screen for marketing and job development purposes.</p> <p>Develop marketing strategy and begin the process of creating marketing materials with the clients at the heart of the project.</p> <p>Purchase iPads for interactive use on the job site for those clients that may need assistive technology.</p>