

**Home and Community-Based Services (HCBS) Rules
CONCEPT FORM**

Enclosure C

Vendor name	Climb Transition Services (DBA Climb Work Activity Center)
Vendor number(s)	26138, 91740
Primary regional center	Eastern Los Angeles Regional Center
Service type(s)	Center-based day program, community-based day program
Service code(s)	515
Number of consumers currently serving	60
Please describe your person-centered approach ¹ in the concept development process; how did you involve the individuals for whom you provide services?	Our concept was developed using a sample of consumers currently enrolled in the day program. Selected consumers and supporting staff were interviewed and person centered tools (good day/bad day, important to/for forms) were used to get a better understanding of needs, wants, and goals and how to best achieve them in a viable way.
Does the concept address unmet service needs or service disparities? If so, how?	The concept addresses two main areas of unmet service need. Primarily, the concept addresses community integration by providing a higher level of care to current participants through creating new 1:1 ratio programs. The new ratio will allow for more community integration opportunities for all consumers, and especially a small group previously unable to access the community due to health and behaviors, and it will promote greater flexibility in activity choice for everyone. Secondly, the concept provides a means to achieve off-site supported employment for a number of individuals by providing a new business opportunity that turns our consumers' blindness into a true business strength.
Barriers to compliance with the HCBS rules and/or project implementation	The following barriers are present impeding compliance with the HCBS rules: Federal Req #1: Due to the current ratios and our consumers' blindness requiring staff physical guidance, health issues, and behaviors, all individuals cannot access the community to their full potential. Additionally, paid work opportunities currently available to any consumers. Federal Req #2: Person centered planning is currently not in place due to the need for staff training and implementation of PCT planning materials. Federal Req #4: Current staff ratios (1:3) do not allow for all consumers to be safely integrated in the community on a regular basis.
Narrative/description of the project. Identify	Climb's behavioral day program in Alhambra currently has a vendored community-based program and a vendored center-based

¹ A person-centered approach emphasizes what is important to the individual who receives services and focuses on personal preferences, satisfaction, and choice of supports in accessing the full benefits of community living. For more information regarding person-centered practices, please visit <http://www.nasdds.org/resource-library/person-centered-practices/>

which HCBS federal requirements are currently out of compliance; include justification for funding request

program that serves individuals who have not been safely able to access the community daily due to health issues or severe behaviors. The day program is also licensed as an adult day program and has a capacity to serve 60 people. It currently serves 56 individuals with blindness and developmental disabilities from the local community. The program provides support to all consumers in 1:3 ratio. Consumers are divided into groups based on interests, abilities, and social relationships. Groups in the community-based program travel daily to recreational and volunteer sites in the community by program-operated vans. 12 consumers stay back daily in the center-based program. Due to behaviors, limited mobility, limited ability to follow directions and/or maintain focus, and blindness (90% or higher of the caseload is fully blind), paid work opportunities are not currently available to any consumers. Climb proposes the following program modifications in order to come into compliance:

1. The primary goal will be for all consumers who currently stay back at the center to be out in the community as frequently as desired once staff support is in place to enable safe access. A project lead consultant will be hired to develop new program plans and revamp the daily schedules to be consumer-choice driven. The current center-based program will be re-vendored to provide care in a 1:1 ratio for approximately 12 consumers. (Addresses federal requirement 1, 2, and 4).
2. The project lead will also develop materials to enable Climb to pursue 1:1 staffing vendorization for the community-based program. Although groups are currently access the community daily, we believe a number of consumer would be able to participate in supported employment with greater staff support. (Addresses federal requirement 1, 2, and 4)
3. The program will train all staff (director, supervisor, and job coaches) in person-centered thinking by hiring a PCT consultant who will work with the project lead consultant to integrate PCT materials into program plans and will also oversee the development of PCT materials which will be incorporated into all consumer ISPs. (Addresses federal requirement 2).
4. The program will create a new supported employment opportunity for all individuals that desire to work as additional daily choice with the outcome goal of creating 5 new jobs in the first year of operating, and 10 new jobs by the end of the second year of operating. Climb investigated work that can be safely done by blind individuals and discovered that operating a commercial shredding business would provide safe conditions for consumers and is a job that nearly all ability levels can complete due to very basic operating requirements. It will also market our consumers' blindness as a strength as we can ensure our future customers that their confidentiality with respect to

	<p>any sensitive shredding materials would not be breached during the shredding process. Furthermore, this job would allow community integration as consumers would solicit business from other local businesses in the community that are already very supportive. Climb Alhambra is fortunately located near a large commercial center in the city and could easily market the shredding business to other local businesses. Consumers would pick up shredding orders and collect payment with staff assistance, bring the loads to the center to shred, and take the shredded product to the local recycling center, where they would have a second source of regular community integration and interaction. Consumers would be paid hourly for the work completed shredding, and also receive valuable training in finance management through completing sales transactions in the community. The business would require minimal start-up funds to purchase two commercial shredding units with user safety features appropriate for our consumers (the Destroyit 4002), a means to remotely process credit cards (smart phones with card swipe capability), and accessories for picking up orders and returning shredded product to the recycling center. Participants interested in this work opportunity would be identified during the person centered planning process. Initially all participants may require 1:1 staff assistance for training but may eventually operate in a 1:3 group. (Addresses federal requirements 1, 2, and 4).</p> <p>5. The need for a center-based program will be re-evaluated annually. It is our hope that with greater staff support, training, and increased flexibility from 1:1 ratios and the introduction of person-centered approaches to individual planning that the center-based program may eventually be closed and that they day program could convert eventually to 100% community-based even for the consumers with the most challenging behaviors.</p>														
<p>Estimated budget; identify all major costs and benchmarks — attachments are acceptable</p>	<table border="0"> <tr> <td>Hire project lead consultant to develop new program designs for 1:1 and ratio programs to be submitted to the regional center for vrending and oversee implementation</td> <td style="text-align: right;">\$7,500</td> </tr> <tr> <td>Hire PCT Consultant to certify all staff in PCT methods and assist project lead with development/implementation of PCT program materials</td> <td style="text-align: right;">\$3,000</td> </tr> <tr> <td>Two Destroyit model 4002 commercial shredders (\$2,479 + \$248 tax + \$500 accessories x2)</td> <td style="text-align: right;">\$6,454</td> </tr> <tr> <td>2 smart phones equipped with mobile cc billing function</td> <td style="text-align: right;">\$1,500</td> </tr> <tr> <td>Miscellaneous program equipment TBD</td> <td style="text-align: right;">\$546</td> </tr> <tr> <td>Advertising/Promotion & brochure publishing for consumer operated shredding business</td> <td style="text-align: right;">\$1,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$20,000</td> </tr> </table>	Hire project lead consultant to develop new program designs for 1:1 and ratio programs to be submitted to the regional center for vrending and oversee implementation	\$7,500	Hire PCT Consultant to certify all staff in PCT methods and assist project lead with development/implementation of PCT program materials	\$3,000	Two Destroyit model 4002 commercial shredders (\$2,479 + \$248 tax + \$500 accessories x2)	\$6,454	2 smart phones equipped with mobile cc billing function	\$1,500	Miscellaneous program equipment TBD	\$546	Advertising/Promotion & brochure publishing for consumer operated shredding business	\$1,000	Total	\$20,000
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<p>Requested funding for 2017-18</p>	<p>\$20,000</p>														

Estimated timeline for the project	During the first three months of funding being made available project lead and PCT consultants will be identified and selected. Within the next 3-6 months, the new program plan will be created and submitted to the regional center for vendoring and PCT training will be completed for all staff. Within 9 months, it is hoped that the new 1:1 community and center-based program will be approved by the regional center. New work opportunity would be available within 9-12 months of funding, with the outcome goal of 5 employed consumers by the end of the first year and 10 new employed consumers within 18 months of funding. The need for the center-based program/ licensed day program will be re-evaluated annually with the goal (or hope) to close the center-based program by 2022.
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