

**Home and Community-Based Services (HCBS) Rules
CONCEPT FORM**

Enclosure C

Vendor name	Goodwill Southern California
Vendor number(s)	HJ0522
Primary regional center	Inland Regional Center
Service type(s)	WAP
Service code(s)	954
Number of consumers currently serving	32
<i>Please describe your person-centered approach¹ in the concept development process; how did you involve the individuals for whom you provide services?</i>	<p>Participant-centered planning may be accomplished through a number of methods:</p> <p>Education/Advocacy: In developing GSC’s concept, education, advocacy, case conferencing is part of the person-centered approach used with participants. We meet with our participants one on one, have written flyers (written/visual) seeking input and we also host several group meetings. In addition GSC’s IPP’s also reflect individual plans/goals. GSC utilize customer surveys, focus groups and community assessments to obtain feedback and input from participants that will benefit from the programs. We also work with regional center and consultation opportunities with partners to maintain the person centered approach. We utilize all participant feedback to further improve and develop services for participants.</p> <p>Case Conferencing/Staffing: If a case conference or staffing is necessary, it is only held with the involvement of the participant, unless otherwise specified by the participant who may invite whomever else he/she chooses. As applicable, the referring counselor is invited to the meeting as well.</p> <p>Individual Program Plans: Each participant, in all programs and services, has an individual plan that guides the service they receive while at Goodwill. GSC staff works with participants to develop and how to reach their goals. The “I” statement is utilized to own and ensure the involvement process.</p>
Does the concept address unmet service needs or service disparities? If so, how?	GSC’s current setting is not integrated in and supports full access of participants receiving Medicaid HCB Services to the greater community, including opportunities to seek employment and work in competitive integrated settings, engage in community life, control personal resources, and receive services in the community, to the same degree of access as individuals not receiving Medicaid HCB Services. TC Staff will continue to work with participants who show interest and are ready to integrate into competitive employment, by

¹ A person-centered approach emphasizes what is important to the individual who receives services and focuses on personal preferences, satisfaction, and choice of supports in accessing the full benefits of community living. For more information regarding person-centered practices, please visit <http://www.nasdds.org/resource-library/person-centered-practices/>

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	<p>meeting for job clubs, revising resumes, conducting mock interviews, and building relationships within the community. The Career Pathway Specialist will meet with participants on a quarterly basis and provide placement opportunities as well. GSC is looking to increase access to individual choices. Currently the participant's choice is limited to working in two areas.</p>
<p>Barriers to compliance with the HCBS rules and/or project implementation</p>	<p>Some of the barriers to compliance with the HCBS rules, would be having transportation access for the participants to get to their designated work and/or volunteer site within the community. Ensuring there is enough staff support to maintain adequate scheduling for participants desired employment preferences. GSC is fully aware this program is not fully integrated and requires revamping and resources to come into compliance.</p>
<p>Narrative/description of the project. Identify which HCBS federal requirements are currently out of compliance; include justification for funding request</p>	<p>The mission of GSC is to transform lives through the power of work. Currently our WAP services through the regional centers include paid work and supportive habilitation services typically in a sheltered workshop setting, located on our campus and supports a staff of approximately 120 employees. Of the 120 employees, 32 will be receiving services through the Medicaid HCB. Although approximately 33% of GSC's employee base would receive Medicaid HCB services, GSC is currently out of compliance with federal requirement #1. Looking at the Guidance section, GSC falls short in allowing individuals regular access to the greater community. GSC proposes a hybrid program which would utilize our current strength by creating new and innovative business lines like ADA All Access Team, and strong community partnerships in our WAP program while expanding our services out in the community allowing greater integration for GSC program participants.</p> <p>Length of Program Day and Day Design</p> <ul style="list-style-type: none"> • 1:4 ratio • Door-to-Door program (8:00 AM pick up/3:15 PM drop off) The HCB Program will be split into two groups with one doing educational/vocational services in the morning and work opportunities in the afternoon. Job Coaches pick up participants at home, transport to and from worksite each day. • Approximately 2-3 hours of work time per day + commute time. Vocational/educational services will be provided either from 9:00 AM-12:00 PM or from 12:00 PM-3:00 PM • Lunch Break 30 minutes • Participant activities will focus on the following: Financial Literacy. Participants will also have the opportunity to participate in a free and voluntary ongoing program offered by SSI. The Ticket to Work Program will help with SSI and SSDI benefits that become a barrier for entry to employment.

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	<ul style="list-style-type: none"> • Through volunteering at organizations participants will be able to explore unlimited opportunities in different areas of interest. Some locations, but not limited to, will be United Way (assembly for charity), St. Johns (food bank), and Central City Lutheran (men’s shelter). • The educational/vocational opportunities will be provided by partnership with local businesses. GSC currently partners with San Manuel Indian Bingo and Casino, San Manuel Gateway College and San Bernardino Community Colleges, will assist with connecting HCB participants to vocational and educational goals. Customized training will be provided in customer service, material handlers, retail and A&F, and other appropriate training that adds value for participants, located at our Career Resource Centers and or HUB site. The newly created position- Career Pathways Instructor, within our organization will be responsible for linking participants in the aforementioned industries directly connecting them to employment in and out of our locations throughout the community via SEP group and IP placements.
<p>Estimated budget; identify all major costs and benchmarks — attachments are acceptable</p>	<p><u>Major Cost:</u> Date Rate: \$46.74 Career Pathway Specialist: \$50,000 Curriculum: \$10,000-\$20,000. Monthly Transportation and capital purchase \$30,00 per van (2-4 Vans depending on total participants, \$60,000 to \$120,00) Yearly maintenance - \$2,000 per Van; Gas/Avg. \$400 per month per Van</p>
<p>Requested funding for 2017-18</p>	<p>Estimated of \$497.00 Day rate: \$46.74 (32 participants with an average of 20 billable days for 12 months) = \$359,000 Career Pathway Specialist = \$50,000 Curriculum = \$15,000 Transportation = \$73,600</p>

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Estimated timeline for the project	4/1/18	Create project taskforce	N/A
	5/1/18	Surveys & third-party evaluation (Cal State San Bernardino)	\$3,000
	6/18-4/19	Hold town hall meetings monthly with guest paid speakers.	\$3,500
	10/19-12/19	Establish formal partnerships with partners (CBOs, volunteer orgs, community colleges etc.)	N/A
	10/19-12/19	Finalize customized training curriculum & purchase assessment tools (Functional Independence Skills assessment & training martial, LifeSmart(James Stanfield Co.), SNAP(John Meyers Giffin-Hammis Assoc.)	\$5,000
	10/19-2/20	Finalize program design and schedule	
	3/20	Train existing staff	\$5,000
	3/20	Inform partners & participants of new program design	N/A
	5/20	Hire new staff (Career Pathways Instructor) first year	\$50,000
	7/20	Begin implementation of new program design (iPhones, iPads for staff)	\$7,500
	11/20	Assess program change	N/A
	1/21	Program adjustments based on assessment	N/A