

**Home and Community-Based Services (HCBS) Rules
CONCEPT FORM**

Enclosure C

Vendor name	Association for Retarded Citizens
Vendor number(s)	H58444
Primary regional center	Kern Regional Center
Service type(s)	Activity Center
Service code(s)	505
Number of consumers currently serving	29
Please describe your person-centered approach ¹ in the concept development process; how did you involve the individuals for whom you provide services?	Staff meet with program individuals in a group setting. Individuals are asked what their interests are, what they would like to learn. Staff identifies the desires of the majority and develops instruction based on that information.
Does the concept address unmet service needs or service disparities? If so, how?	Individual's currently have few choices outside the agency. Arc Taft recently began taking a small group of mobile clients who expressed a desire to exercise to walk on the local bike path. We also bowl once a month at a local recreation center. All other outings and/or instructional settings are in large groups.
Barriers to compliance with the HCBS rules and/or project implementation	Lack of funding for: DSP staffing, Person Center Planning training, transportation to support smaller group outings in community settings, Facility upgrade and repairs for safety and wheelchair compliance. Partnerships to maximize community outings and develop vocational opportunities.
Narrative/description of the project. Identify which HCBS federal requirements are currently out of compliance; include justification for funding request	Arc Taft is currently out of compliance with HCBS requirements #1, #4, #10; With the following resources Arc Taft could implement program changes that would create compliance with all HCBS requirements: Increase part time staffing: *To investigate existing opportunities within our community. These opportunities could include job placement, volunteerism, civic leadership involvement, micro-enterprise opportunities, outings, and more. *To develop partnerships that could lead to the development of greater client choice within our community. Increase Staff Training: Staff training for Person Centered Planning would also enhance the client's community involvement as we would most likely discover interests, hopes, and dreams we were not aware existed. *Provide opportunities for staff to participate in trainings with similar agencies for greater diversity of program delivery.

¹ A person-centered approach emphasizes what is important to the individual who receives services and focuses on personal preferences, satisfaction, and choice of supports in accessing the full benefits of community living. For more information regarding person-centered practices, please visit <http://www.nasddds.org/resource-library/person-centered-practices/>

	<p>Increase transportation options, including local and regional transit agencies, to expand client community integration training and job placement opportunities.</p> <p>Modify agency structure and adjoining garden area to: Safely accommodate independent wheelchair and walker access, provide wheelchair accessible showering, enlarge bathroom facilities to accommodate increased client attendance and ease of access for wheelchairs. Add appliances that are wheelchair accessible. These would also allow for enhanced independent living instruction, in smaller group settings, for choices such as: meal planning, meal preparation, laundry. Some clients are not able to pursue these choices within their home environment.</p>																																																												
<p>Estimated budget; identify all major costs and benchmarks — attachments are acceptable</p>	<table border="0"> <tr> <td>DSP annual salaries</td> <td></td> <td>\$27,000</td> </tr> <tr> <td> 1. Program Delivery</td> <td>\$12,000</td> <td></td> </tr> <tr> <td> 2. Community Specialist</td> <td>\$15,000</td> <td></td> </tr> <tr> <td>Training</td> <td></td> <td>\$45,000</td> </tr> <tr> <td> 1. PCP</td> <td>\$30,000</td> <td></td> </tr> <tr> <td> 2. DSP</td> <td>\$15,000</td> <td></td> </tr> <tr> <td>Transportation</td> <td></td> <td>\$85,000</td> </tr> <tr> <td> 1. Community Access</td> <td>\$40,000</td> <td></td> </tr> <tr> <td> 2. Vocational Program</td> <td>\$45,000</td> <td></td> </tr> <tr> <td>Facility</td> <td></td> <td>\$85,000</td> </tr> <tr> <td> 1. Level front sidewalk, build up fence, install larger drain</td> <td>\$15,000</td> <td></td> </tr> <tr> <td> 2. Remodel bathrooms</td> <td>\$30,000</td> <td></td> </tr> <tr> <td> 3. Replace back gate entry</td> <td>\$10,000</td> <td></td> </tr> <tr> <td> 4. Replacement/repair of cracked sidewalks, flooring</td> <td>\$15,000</td> <td></td> </tr> <tr> <td>Total Budget</td> <td></td> <td>\$242,000</td> </tr> <tr> <td>Benchmarks:</td> <td></td> <td></td> </tr> <tr> <td> Hiring of Part Time staff</td> <td></td> <td>June 2019</td> </tr> <tr> <td> Training</td> <td></td> <td>December 2019 (ongoing)</td> </tr> <tr> <td> Transportation</td> <td></td> <td>June 2020</td> </tr> <tr> <td> Facility</td> <td></td> <td>December 2021</td> </tr> </table>	DSP annual salaries		\$27,000	1. Program Delivery	\$12,000		2. Community Specialist	\$15,000		Training		\$45,000	1. PCP	\$30,000		2. DSP	\$15,000		Transportation		\$85,000	1. Community Access	\$40,000		2. Vocational Program	\$45,000		Facility		\$85,000	1. Level front sidewalk, build up fence, install larger drain	\$15,000		2. Remodel bathrooms	\$30,000		3. Replace back gate entry	\$10,000		4. Replacement/repair of cracked sidewalks, flooring	\$15,000		Total Budget		\$242,000	Benchmarks:			Hiring of Part Time staff		June 2019	Training		December 2019 (ongoing)	Transportation		June 2020	Facility		December 2021
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