

**Home and Community-Based Services (HCBS) Rules  
CONCEPT PROPOSAL**

**Enclosure C**

Vendor and vendor number	San Gabriel Valley Training Center #HP3559 San Gabriel Valley Training Center Covina #HP3559 sub code Covina
Primary regional center	San Gabriel Pomona Regional Center
Service type and code	Work Activity Program – service code 954
Number of consumers currently serving	375
Please describe your person-centered approach in the concept development process; how did you involve the individuals for whom you provide services?	The person-centered approach is to provide creative supports for our consumers to enjoy a full life through participation in the economic, political, social, cultural and educational mainstream of the community. Consumers will be assisted to determine what they want from life and gain the supports necessary to pursue their informed choices, their own dreams, goals and aspirations. The approach is designed to be flexible and driven by what we learn about what consumers want for their lives.
Does the concept address unmet service needs and service disparities? If so, how?	Yes. SGVTC/SGVTCC would like to create an environment where people with developmental disabilities have the opportunity to develop and experience, to the best of their abilities, a pattern of life similar to typical people within their same age group. Our concept will assist each consumer serve develop and pursue a plan for what they want to accomplish in their lives.
Barriers to compliance with the HCBS rules and/or project implementation	<p>The barriers to compliance are as follows in regards to the consumers:</p> <ul style="list-style-type: none"> <li>A. Consumer may not want to participate in the program</li> <li>B. Families/Care providers are not educated about the changes and will not encourage their son/daughter or consumer to participate and may pull them out from the program.</li> <li>C. Consumer/family will have concerns that SSI benefits will be affected if the consumer works at minimum wage.</li> <li>D. Consumers may have medical restrictions/issues</li> <li>E. Consumers do not understand/respond well to change.</li> <li>F. Consumers are too comfortable and secure at SGVTC/SGVTCC.</li> <li>G. Consumers and families' fear including safety in the community.</li> </ul> <p>The barriers to concept implementation in regards to other circumstances are:</p> <ul style="list-style-type: none"> <li>A. Competitive pay for staff ensuring job satisfaction</li> <li>B. Educating consumers, parents/care providers, and employers for the purpose of the concept.</li> <li>C. Training of staff to understand the concept and ensuring compliance is constantly monitored and followed.</li> <li>D. Finding employers who are willing to work with our population</li> <li>E. Work productivity may be too low for employer's standards</li> </ul>

<p>Narrative/description of the project. Identify which HCBS federal requirements are currently out of compliance; include justification for funding request</p>	<p>SGVTC/SGVTCC has been serving the community for over 50 years. During this time, both locations led the field in innovative ways to maximize the full potential of our consumers in Supported Employment as well as in Work Activity Program.</p> <p>Unfortunately, our efforts to assist consumers and make their work environment an enjoyable experience has resulted in less involvement from the community. Now with the HCBS federal requirements, SGVTC/SGVTC recognizes that we are out of compliance, it will be up to our organization to implement the new standards by 2022.</p> <p>Currently in the Work Activity Program, we need a comprehensive re-education of the changes to make HCBS federal requirements a reality. We do not integrate our consumers in the community as we do in Supported Employment Program. We plan to develop a variety of services that will involve choices, options, settings that will reflect their individual needs and preferences where they will be able to choose from;</p> <ul style="list-style-type: none"> <li>a) Supported Employment Program for those who want to work in the competitive market and gain experience in a natural community setting</li> <li>b) Day service for those who want to explore their options and integrate into society</li> <li>c) Volunteerism service to begin community opportunities for those who want to volunteer in their local neighborhoods, non-profit organizations etc.</li> <li>d) Senior service for consumers who would like to be involved with other typical seniors participating in senior center activities in the community, day program or even volunteerism.</li> </ul> <p>All of our consumers are currently at sub-minimum wage. We will assist those who are interested in Supported Employment to find competitive employment and make minimum wage. We will find alternative activities in day, volunteering and senior programs for those who are not ready yet for competitive employment at this time.</p> <p>Based on consumer choice and availability of Supported Employment services, most of our consumers at this time have preferred to remain in the Work Activity Program. As part of the person-centered plan, consumers will voice preferences to a wider range of community integration programming, attend workshops or job clubs, employment preparation that will prepare them for interviews, filling out applications, on the job training, proper dress code and hygiene, appropriate behavior and others.</p>
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	<p>Staff will utilize their own vehicles to provide transportation to and from the consumer home or at an arranged location. Company vans may be utilized as well.</p> <p>The staff positions will be the key figures in facilitating and maintaining the success of this project.</p> <p>Our team, working closely with Regional Center Service Coordinators, will be able to identify consumers for the programs, create and manage consumers' person-centered plans, and then follow along consumers toward community integration and/or transition to Supported Employment.</p>								
<p>Estimated budget; identify all major costs and benchmarks— attachments are acceptable</p>	<table border="0"> <tr> <td>Personnel Budget:</td> <td>Wages plus fringe benefits</td> </tr> <tr> <td>    Person-Centered Planning Counselor (1)</td> <td>    \$46,000</td> </tr> <tr> <td>    Job Developer (1)</td> <td>    \$50,000</td> </tr> <tr> <td>    Consultant (1)</td> <td>    \$ 7,500 (contract)</td> </tr> </table>	Personnel Budget:	Wages plus fringe benefits	Person-Centered Planning Counselor (1)	\$46,000	Job Developer (1)	\$50,000	Consultant (1)	\$ 7,500 (contract)
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<p>Requested funding for 2017-18</p>	<p>Total Amount (personnel only) \$103,500</p>								
<p>Estimated timeline for the project</p>	<p>Project timeline:</p> <ol style="list-style-type: none"> <li>1. Submit proposal to San Gabriel Pomona Regional Center for the Community Based Integration Program by March 2018</li> <li>2. Initial notification, training and education of consumers, families, staff HCBS federal requirements by April 2018</li> <li>3. Hire a Person-Centered Planning Counselor by April 2018</li> <li>4. Hire a Job Developer by April 2018</li> <li>5. Implementation of the program:             <ol style="list-style-type: none"> <li>a) Day Program by June 2018</li> <li>b) Senior Program by June 2018</li> <li>c) Volunteer Program by June 2018</li> </ol> </li> <li>6. Transition all consumers in the Work Activity Program to community integration and/or competitive employment by March 2022</li> <li>7. Supported Employment:             <ol style="list-style-type: none"> <li>a.) Job placement of 5-8 consumers for FY 2017–2018</li> </ol> </li> </ol>								