

California Department of Developmental Services
Disability Advisory Committee (DAC)
Teleconference Meeting Minutes
Tuesday, January 14, 2020
1:30 p.m.

Members in Attendance:

Julia Edwards: (HQ-Sacramento): DAC Chairperson
Hope Beale: (HQ-Sacramento)
Jessica Love: (HQ-Sacramento)
Ronald McCray: (HQ-Sacramento)
Anastacia "Stacie" Reed: (HQ-Sacramento), Secretary
Dianne Robbins: (HQ Sacramento)
Alexandra "Alex" Sanders: (HQ-Sacramento), Vice-Chairperson
Caitlin Fitzwater: (CAC Staff Member)
Nataki Owino: (HQ-Sacramento)

Guests:

Dena Ruiz: (HQ-Sacramento)
George Mablanglo, (HQ-Sacramento)
Angela Romero, (HQ-Sacramento)
Hussain Quettewala: (HQ-Sacramento)
Seneca St. James, (HQ-Sacramento)
Dianne Robbins, (HQ-Sacramento)

Members Absent:

Ronald McCray: (HQ-Sacramento)
Renee Clark: (Porterville DC)
Patty Jamal (Approved Leave): (Porterville DC)
Elizabeth "Liz" Mard: (HQ-Sacramento),.
Nicole Sanchez, (CAC Staff Member)
Maxine Tago: (Fairview DC)

DDS DAC met quorum at the commencement of the meeting. The meeting began at 1:34p.m.

Approval of October 2019 Notes and November 2019 Minutes:

October 2019 Meeting Notes and November 2019 were voted and approved.
Alex Sanders gave a motion to approve, and Stacie Reed seconded that motion,

Sub-committee Reports:

Speakers and Trainings Subcommittee:

- The Stop Stigma presentation scheduled for February 2020 has been postponed to later in the year due to late breaking feedback regarding the DAC's selection process for presentations that she

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received from OHRAS. Julia shared that December 2019 was an extremely busy month and when she received the feedback she felt there was just not enough time to consider the feedback against what had already been developed for the Stop Stigma presentation. Dena Ruiz provided details on the presentation feedback. DDS Executive staff were curious about how the presentation are developed, vetted, etc.

- Julia asked for volunteers amongst the membership to assist the subcommittee in developing future presentations as the membership is sparse in this subcommittee. Jessica Love asked to join. Members asked questions and shared possible criteria for developing future speaking events.

DAC Recruitment and Renewals Subcommittee:

- Julia mentioned that Angela Romero created an awesome recruitment flyer for the DAC. It will be sent out by email on January 15, 2020.
- Julia advised that the new recruitment letter and application are up on the new DDS webpage.
- Julia said any new member applications will be gathered up and presented to the Director all at once.

Signage and Logo Subcommittee:

- Julia mentioned that more members are needed for this subcommittee.
- Julia mentioned that Hussain Quettewala will be added to the subcommittee once his application is approved by the Director, but he is in the process of developing ideas for the DAC's logo.

ADA Taskforce Subcommittee:

- Julia reported on the last ADA walk thru that took place on November 18, 2019.
- Julia mentioned that since January 2019, the ADA taskforce has identified 50 non-ADA compliant items in the Bateson Building.
- Julia mentioned that the toilet stall renovation has been fixed!
- A member asked if the Cliff Allenby building will be ADA complaint? Jessica Love mentioned there was an issue about getting two wheelchairs into one cubicle. Jessica said she would

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bring back more information to this question at the February 2020 DAC meeting.

- Julia reported that the bathroom downstairs (by the loading dock) has been refurbished; however, the double doors leading to this bathroom work, the wooden door on the bathroom itself is not ADA complainant. Members discussed the work around for this problem. It was suggested that the wooden door be taken off the hinges.
- Legal may attend the next manager's building meeting.
- It was noted that the handsfree button for Room 340 does not work.

DDS DAC Homepage Subcommittee:

- Julia reported that Hussain Quettewala has ideas! He is busy researching other websites to see what other agencies are doing on their pages.
- Alex Sanders mentioned that she developed a calendar for the DAC that can now be found on the webpage! During a recent By-Law Committee meeting, it was discovered that calendars are a requirement in Bagely Keene.

Annual By-Law Review Subcommittee:

- Julia reported that the committee has accomplished a lot and is nearly half-way done with renovating the by-laws. They've cut down on unnecessary jargon and moved regulations to footnotes, etc.
- Dianne Robbin's, the DAC's legal consultant, asked for a copy of the revisions to review methodology.

DDS CAC DAC Charter Committee:

- Julia reported that the draft memorandum of understanding (MOU) and application has been developed. Both documents can be used for any agency that comes along who wants to join DDS' DAC.
- Caitlin Fitzwater mentioned that Debra Waltman is no longer with the California Arts Council (CAC), and the agency is presently filling behind her. Debra's position is integral to the CAC's approval process of the MOU. Caitlin assured that she would provide updates on the progress to fill behind Debra and move approvals along.

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Announcements

- n/a

Old Business

Love Languages Presentation:

- Julia reported on the Love Languages presentation to the DAC in November 2019. The presentation was given by Office of Protective Services' James Dimmits. James indicated that his staff had taken the love languages test and were pleasantly surprised how useful it was in understanding each other's communication needs.
- The DAC membership really enjoyed the test too!
- There was discussion about having James present as a possible speaking engagement in the future for new DAC recruits.
- Dianne Robbins mentioned that Nadine Burke-Harris, California's first ever Surgeon General, is now located in the Bateson Building. The DAC is very interested in the trauma informed care topic which is a topic close to Dr. Burke-Harris. Maybe she can do a presentation for the DAC on the subject in the future?

New Business

Fundraising

- Julia reported that fundraising efforts is at the top of the list for the DAC's 2020 goals. The DAC can talk about this more in February 2020. The DAC will need to appoint a treasurer to handle any monies that come into the DAC from fundraising.
- Julia informed the membership that Liz Mard has relinquished her role as Sargeant of Arms and the SDAC Liaison. Therefore, position is open to any members who are interested.
- Julia reported that member Ron McCray was interested in becoming the SDAC liaison.

Open Agenda

- n/a

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**This meeting adjourned at 2:28p.m.
The next meeting will be held on Tuesday, March 10, 2020, at 1:30 in Room 360
Respectfully submitted: Anastacia Byrne-Reed**