

OCT 05 2016 *CSS need K*

**Home and Community-Based Services (HCBS) Rules
CONCEPT PROPOSAL**

Enclosure C

Existing regional center vendors may receive funding to make changes to service settings and/or programs to help them come into compliance with the HCBS rules. To be considered for funding, vendors must complete and submit this form and the Provider Compliance Evaluation form by October 1, 2016, to the regional center with which it has primary vendorization.

This form may not exceed three pages and must be kept in Arial 12-point font. The narrative should link to the federal requirement that is not being met. The Provider Compliance Evaluation should guide the narrative. The results of the Evaluation should be clearly laid out in the narrative. Additionally, the narrative should describe how the funding would achieve compliance. Concept proposals should be developed with a person-centered approach, with proposed changes/activities focused on the needs and preferences of those who receive services. The estimated budget and timeline need not be detailed at this point but must include all major costs and benchmarks.

More information on the HCBS rules and this form can be found at:
<http://www.dds.ca.gov/HCBS/>

Vendor and vendor number	Yolo Employment Services, Inc. HA0374
Primary regional center	Alta
Service type and code	Work Activity Center 954
Number of consumers currently serving	41
Barriers to compliance with the HCBS rules and/or project implementation	We have a traditional work activity program and do not have the funds to convert to meet HCBS compliance. The conversion will take resources to implement. We will need additional staff and training/assessment tools to meet the 1:2 ratios. We now have a ratio of 1:15.
Narrative/description of the project. Identify which HCBS federal requirements are currently out of compliance; include justification for funding request	<p>Yolo Employment Services will offer an employment preparation program for adults with disabilities. The program will provide an individualized program for each client to increase their potential for community integrated employment. The length of time a client is in the program will depend on his/her ability to acquire the skills needed to obtain competitive integrated employment. Client progress will be assessed every six months for their potential for employment. The assessment will be shared with client's Service Coordinator.</p> <p>Yolo Employment Services will collaborate with local businesses and the Workforce Investment Boards to explore job opportunities in the community that would best fit client desires or needs. We will also work with the Department of Rehabilitation and the local Regional Center for client referrals.</p> <p>The goal of the program is to create a safe environment, provide</p>

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	<p>training and opportunities for each client to grow and develop his/her skills, and work toward each one's choice of employment goals.</p> <p>Clients will be provided with skills necessary to obtain competitive employment in the community. Yolo Employment Services will provide clients with training on soft skills as well as on the job training specific to their area of interest.</p> <p>Once client has been assessed and a baseline has been established, staff will assist the client in working on those areas that need improvement in order to obtain their choice of employment. Staff will assist client in building his/her resume making sure it captures client work history or volunteer work and strengths. Staff will assist the clients in using the computer to do job searches and filling out applications. Staff will visit employers with clients if they need and request assistance.</p> <p>Yolo Employment Services vision is to place clients who have a desire to work into community integrated employment.</p> <p>We have submitted a program design to our regional center under the service code 063. The program will assist clients to achieve their ultimate goal of competitive integrated employment in a 1:2 ratios. We are not in compliance with the new HCBS federal guidelines because we operate a non-integrated site where sub-minimum wage is paid.</p>
Estimated budget; identify all major costs and benchmarks—attachments are acceptable	See Attachment B
Requested funding for 2016-17	126,139.20
Estimated timeline for the project	Once our program design is approve by the regional center we will begin immediately.