

**Home and Community-Based Services (HCBS) Rules
CONCEPT PROPOSAL**

Enclosure C

Existing regional center vendors may receive funding to make changes to service settings and/or programs to help them come into compliance with the HCBS rules. To be considered for funding, vendors must complete and submit this form and the Provider Compliance Evaluation form by October 1, 2016, to the regional center with which it has primary vendorization.

This form may not exceed three pages and must be kept in Arial 12-point font. The narrative should link to the federal requirement that is not being met. The Provider Compliance Evaluation should guide the narrative. The results of the Evaluation should be clearly laid out in the narrative. Additionally, the narrative should describe how the funding would achieve compliance. Concept proposals should be developed with a person-centered approach, with proposed changes/activities focused on the needs and preferences of those who receive services. The estimated budget and timeline need not be detailed at this point but must include all major costs and benchmarks.

More information on the HCBS rules and this form can be found at:

<http://www.dds.ca.gov/HCBS/>

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| Vendor and vendor number | Mary and Friends, Inc. #PE0882 |
| Primary regional center | Eastern Los Angeles Regional Center |
| Service type and code | Service Type: Community Integration Code 055 |
| Number of consumers currently serving | 16 total consumers: (ELARC 3, SGPRC 11 & Inland RC 2) |
| Barriers to compliance with the HCBS rules and/or project implementation | Mary and Friends lacks the expertise in developing a continuing education program for our staff as it relates to individuals receiving services as outlined in the Lanterman Act. In addition, Mary and Friends lacks the expertise in explaining the Person Centered Approach to our families and staff. Mary and Friends requires a Quality Assurance staff to ensure our 1:1 staff are adhering to the Person Center Approach. |
| Narrative/description of the project. Identify which HCBS federal requirements are currently out of compliance; include justification for funding request | Mary and Friends would like to hire an expert in the Person Centered Approach that will 1. Educate and train our staff and families in how the Person Centered Approach affects our clients. 2. Assist in developing a continuing education training program for our staff as it relates to individuals receiving services as outlined in the Lanterman Act. 3. Develop a Quality Assurance plan to ensure the Person Centered Approach is adhered to by our staff. |
| Estimated budget; identify all major costs and benchmarks— attachments are acceptable | Person Center Approach expert: \$5000.00 Staff Training: \$1,500.00 Administrative/Training Materials: \$800.00 |
| Requested funding for 2016-17 | Total: \$7,300.00 |
| Estimated timeline for the project | Commencement date of March 2017. Completion by March 2018 |