

**Home and Community-Based Services (HCBS) Rules
CONCEPT PROPOSAL**

Enclosure C

Vendor and vendor number	Shasta County Opportunity Center Vendor #HF0201
Primary regional center	Far Northern Regional Services
Service type and code	954 Work Activity Program
No. of consumers currently serving	There are approximately 80 clients in the Work Activity Program.
Barriers to compliance with the HCBS rules and/or project implementation	The Shasta County Opportunity Center Work Activity Program currently has five staff responsible for 80 on-site clients who perform assembly, packaging, and shredding services for the community. Additional staff, technology to improve client skills and manage information, and vehicles are necessary to transport clients out into the community as envisioned by the new HCBS rules. The Opportunity Center is excited to transition clients into the Community Integration Training program but lacks resources for additional personnel and means of transporting clients into the community in groups of 2 to 4.
Narrative/description of the project. Identify which HCBS federal requirements are currently out of compliance; include justification for funding request	<p>The current Work Activity Program is not compliant with being integrated in the community so to meet this requirement the program needs to transition to community integration training program. Due to lack of staff and inadequate transportation, clients are currently unable to be transported out of the Opportunity Center to perform work activities or educational activities in the community as mandated by the new requirements. However, with increased personnel and additional vehicles and other aids as set forth below, clients could be transported to various sites in the community in groups of 2 to 4 and could acquire skills and educational opportunities to assist them to integrate into the community workforce.</p> <p>15 new Opportunity Center staff employees (funded for 6 months) \$375,000 [Proposed budget item (a)].</p> <p>Additional five minivans for transporting clients. \$200,000 [Proposed budget item (b)].</p> <p><u>Community Service Volunteer Teams</u> – Clients will be available to staff informational booths for local civic attractions such as Turtle Bay, Haven Humane Society, Whiskeytown and Shasta Lakes, the Asphalt Cowboys, the Redding Rodeo, Shasta Fairgrounds events, the Redding Drag Strip, Relay for Life, the Ducky Derby and various charity runs. A trailer for hauling equipment, and a crew cab truck. \$40,000 [Proposed Budget Item (c)].</p> <p>80 clients and 20 staff will need 100 data-connected tablets with remote access to software system in order to track client educational progress and safeguard</p>

confidential information and access emergency information. **100 data-connected tablets/notebooks for clients and staff with software and cases. \$40,000** [Proposed budget item (d)].

Vocational Training – To build skills for community integration, clients will perform volunteer work to add to their experience and foster community engagement and awareness. Clients could work in catering and culinary arts, setting up booths at the Redding Convention Center, Shasta College, Simpson College, ROP programs, social service awards events, local hospitals and assisted living centers. Clients will make pet visits to care facilities and could perform dog-walking. With appropriate tablet-loaded training software, clients could also train under supervision to be a senior aide or a social services aide. **100 data-connected tablets/notebooks for clients and staff with software and cases. \$40,000** [Proposed budget item (d)].

The Opportunity Center will partner with other County Programs & utilize other County buildings to provide technology training as well as software driven modules for vocational skills building. We currently have identified a software program for self-paced vocational skill building; additional funds of \$60,000 would allow for contracting with technology education instructors and classroom space within the community to enhance client technology skills. **Contract with community technology education instructors. \$60,000** [Proposed budget item (e)].

CIT Community work teams

Mobile car wash – To achieve community integration a team of clients will wash vehicles at community sites rather than at the OC and in addition learn to perform oil checks, tire pressure checks, and windshield wiper fluid checks. Due to water supply and drainage requirements waterless car wash systems will be required. **This would require a van (\$40,000) and two portable waterless car wash systems (\$15,000)** [Proposed budget item (f)].

Mobile grounds keeping crews: Clients will perform gardening activities in the community, learning about installing and maintaining irrigation, plantings, and raising beneficial insects at local nurseries such as Wyntour Gardens. Train clients to “adopt” and beautify local trails, bridges, and parks. This could mean picking up litter, sweeping and leaf-blowing.

Clients would need a crew cab pickup and dump trailer at an estimated cost of \$40,000 [Proposed budget item (g)].

Self-Advocacy Track

Community presentations: Clients will make presentations to the community, such as the Redding Chamber of Commerce Greeters and various customer service events by serving as hosts/hostesses. Some local events could include People First, Stand Against Stigma, “Just Like You,” Think Pink, Shascom

	<p>Emergency, the Lions, the annual Crab Feed, Moose, Elks and Senior Center events, IOOF Hall, drug abuse awareness programs, Shasta County Public Health community awareness, Communicable Disease awareness and the D.A.P. program.</p> <p>Socialization training: Clients will build skills in interacting with the public, including etiquette, appropriate talk/conversation in public, appropriate behavior, and public skills. Dress, grooming, and hygiene training can be included to facilitate clients’ integration into the community. [Proposed budget item (a, b, d)].</p> <p><u>Health & Wellness Track:</u> Clients will assemble hygiene kits, GO Kits, IHSS/public health emergency kits, and “File of Life” kits with medication cards and medication awareness cards. Clients will create, use and present these health and wellness kits across the County as a support for County adopted worksite wellness campaigns. Clients will participate in vegetable gardening that has been established at community locations via a partnership with the Senior Nutritional Assistance Program (SNAP -CalFresh in California) and Women, Infants and Children program (WIC). Clients will participate in ongoing education for effective coping skills, revitalization and healthy lifestyles. [Proposed budget item (a, b, d)].</p>																											
<p>Estimated budget; identify all major costs and benchmarks— attachments are acceptable</p>	<p><u>Resources needed:</u></p> <table border="1" data-bbox="451 1081 1523 1627"> <thead> <tr> <th>Projected Cost</th> <th>Budget Item No.</th> <th>Purpose</th> </tr> </thead> <tbody> <tr> <td>\$375,000</td> <td>(a)</td> <td>15 new Opportunity Center staff employees (funded for 6 months)</td> </tr> <tr> <td>\$200,000</td> <td>(b)</td> <td>Additional five minivans for transporting clients</td> </tr> <tr> <td>\$40,000</td> <td>(c)</td> <td>Trailer for hauling equipment and a crew cab pickup to haul the trailer</td> </tr> <tr> <td>\$40,000</td> <td>(d)</td> <td>100 data-connected tablets for clients and staff, software for tracking and training purposes</td> </tr> <tr> <td>\$60,000</td> <td>(e)</td> <td>Contract with community technology education instructors</td> </tr> <tr> <td>\$55,000</td> <td>(f)</td> <td>Van and waterless car wash systems</td> </tr> <tr> <td>\$40,000</td> <td>(g)</td> <td>Crew cab pickup and dump trailer for grounds keeping team</td> </tr> <tr> <td>\$810,000</td> <td></td> <td>Total</td> </tr> </tbody> </table>	Projected Cost	Budget Item No.	Purpose	\$375,000	(a)	15 new Opportunity Center staff employees (funded for 6 months)	\$200,000	(b)	Additional five minivans for transporting clients	\$40,000	(c)	Trailer for hauling equipment and a crew cab pickup to haul the trailer	\$40,000	(d)	100 data-connected tablets for clients and staff, software for tracking and training purposes	\$60,000	(e)	Contract with community technology education instructors	\$55,000	(f)	Van and waterless car wash systems	\$40,000	(g)	Crew cab pickup and dump trailer for grounds keeping team	\$810,000		Total
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<p>Estimated timeline for the project</p>	<p>It is anticipated that all new CIT community integration activities would be in place and functioning throughout the community within 12 months of receiving the fully executed agreement.</p>																											