

**Home and Community-Based Services (HCBS) Rules
CONCEPT PROPOSAL**

Enclosure C

Existing regional center vendors may receive funding to make changes to service settings and/or programs to help them come into compliance with the HCBS rules. To be considered for funding, vendors must complete and submit this form and the Provider Compliance Evaluation form by October 1, 2016, to the regional center with which it has primary vendorization.

This form may not exceed three pages and must be kept in Arial 12-point font. The narrative should link to the federal requirement that is not being met. The Provider Compliance Evaluation should guide the narrative. The results of the Evaluation should be clearly laid out in the narrative. Additionally, the narrative should describe how the funding would achieve compliance. Concept proposals should be developed with a person-centered approach, with proposed changes/activities focused on the needs and preferences of those who receive services. The estimated budget and timeline need not be detailed at this point but must include all major costs and benchmarks.

More information on the HCBS rules and this form can be found at:

<http://www.dds.ca.gov/HCBS/>

Vendor and vendor number	Novelles Developmental Services – Cowan H89206
Primary regional center	Golden Gate Regional Center
Service type and code	510
Number of consumers currently serving	28 people enrolled
Barriers to compliance with the HCBS rules and/or project implementation	<p>One of the barriers to community integration and exercising choices are due to the individuals lack of ability to communicate wants in regarding community integration. Communication devices, computer equipment that would be purchased and used to increase individuals' ability to communicate wants and needs.</p> <p>Lack of training for direct support staff, individuals, and families in developing a person centered plan for the individual.</p> <p>Lack of ability to provide adequate staffing in the community.</p> <p>Individuals in wheelchairs needed 1:1 staff to push them from place to place in the community, provide personal hygiene, feed people in the community. There is a need for adequate places to provide personal hygiene to individuals with incontinence and non-ambulatory issues while in the community. Need for adequate places, clean places, private places to provide medications and gastrostomy tube feedings when out in the community.</p> <p>Lack of wheelchair accessible transportation available to individuals that are non ambulatory so they may access the community.</p>
Narrative/description of the project. Identify which HCBS federal requirements are currently out of	Novelles Day Program – Cowan has been serving individuals since 1997 in this location. It serves individuals with a high degree of personal care needs. Many use a wheel chair to translocate, require staff assistance to be fed and personal hygiene, therefore basic needs are not able to be met while in the community.

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<p>compliance; include justification for funding request</p>	<p>Funding for communication devices, computers and software can assist individuals in communicating choices that are not able to communicate verbally when presented with asked who they want to spend time with or how they want to spend their day. Person centered trainer that could train individuals served, staff, families the importance of balancing what is important to the individuals as well as what is important for the individual. Currently there are not enough wheelchair vehicles to transport individuals into the community. Currently there are not enough staff to provide support for everyone while in the community. Individual spend most of their time in the program.</p>
<p>Estimated budget; identify all major costs and benchmarks— attachments are acceptable</p>	<p>\$20000 to purchase computers and software based on individual needs to provide communication devices that will assist individuals being able to communicate what is important to and for themselves. Technology that can assist individuals to communicate choices as to who they want to spend time with and what they want to do. Empowering individual individuals with a voice. Benchmark would be to have the individuals making decisions as to what they want to do. \$20000 To train Individuals attending the program, staff and families everyone in the circle of support for the individual person center practices and tools. Benchmark would be to have all individuals assist with their own person centered planning meetings in what ever way they are able. Documented exploration of options connecting people other than those attending the day program. Benchmark would be documented choice to attend the day program of their choice. \$45000 wheel chair accessible vehicle for the program. Benchmark would be to have documented community integrations for all individuals.</p>
<p>Requested funding for 2016-17</p>	<p>Computer hardware and/ or Ipads and communication software \$20000 Person centered training \$20000 Wheelchair accessible vehicle 45000 Total \$85000</p>
<p>Estimated timeline for the project</p>	<p>Month 1-Research Computer Equipment and Software. Research and Contract with person centered trainer, set up training dates. Research wheelchair accessible vehicles for sale.</p>

	<p>Month 2-Purchase Computer Equipment and Software. Train Staff in person centered practices Purchase wheelchair accessible vehicle</p> <p>Month 3 -Teach staff and individuals how to use computer and software. Teach individuals and families the practices.</p> <p>Month 4- Changing form we use to collect data, for example document how individuals communicate. Use methods gained from training to elicit what is important to the individuals and what is important for the individuals to have a good community life. Explore what individuals in the program would like to do in the community. Complete documentation for each individual exploring the possibility of work or volunteering. Documented community access for individuals.</p>