

**Home and Community-Based Services (HCBS) Rules  
CONCEPT PROPOSAL**

**Enclosure C**

Existing regional center vendors may receive funding to make changes to service settings and/or programs to help them come into compliance with the HCBS rules. To be considered for funding, vendors must complete and submit this form and the Provider Compliance Evaluation form by October 1, 2016, to the regional center with which it has primary vendorization.

**This form may not exceed three pages and must be kept in Arial 12-point font.** The narrative should link to the federal requirement that is not being met. The Provider Compliance Evaluation should guide the narrative. The results of the Evaluation should be clearly laid out in the narrative. Additionally, the narrative should describe how the funding would achieve compliance. Concept proposals should be developed with a person-centered approach, with proposed changes/activities focused on the needs and preferences of those who receive services. The estimated budget and timeline need not be detailed at this point but must include all major costs and benchmarks.

More information on the HCBS rules and this form can be found at:  
<http://www.dds.ca.gov/HCBS/>

Vendor and vendor number	HE03015
Primary regional center	North Los Angeles County Regional Center
Service type and code	WAP 954
Number of consumers currently serving	50
Barriers to compliance with the HCBS rules and/or project implementation	<p>Currently Goodwill Southern California’s (GSC) social enterprises provide for a variety of work in the following areas: Computer Recycling, Assembly and Fulfillment (A&amp;F).</p> <p>Although this meaningful work creates paid work opportunities for participants, GSC realizes that its program delivery system is not fully integrated and would require revamping and resources to come into compliance.</p>
Narrative/description of the project. Identify which HCBS federal requirements are currently out of compliance; include justification for funding request	<p>The mission of GSC is to transform lives through the power of work.</p> <p>Currently our Work Activity Program (WAP) consist of paid work, work adjustment and supportive habilitation services typically in a sheltered work shop setting.</p> <p>Our WAP Program is located at our Valley Campus and supports a staff of approximately 150 employees. Of the 150 employees, 50 will be receiving services through the Medicaid HCB. GSC is currently out of compliance with federal requirement #1. Looking at the Guidance section, GSC falls short in allowing individuals regular access to the greater community. Currently GSC’s WAP Program is center based and individuals who would be receiving HCB services</p>

	<p>currently work in designated areas and perform job functions dissimilar to other employees within our organization.</p> <p>GSC proposes a hybrid program which would utilize our current strength by creating new and innovative business lines like document imaging in Los Angeles, and strong community partnerships in our WAP program while expanding our services out in the community allowing greater integration for GSC program participants.</p> <p>Length of Program Day and Day Design:</p> <ul style="list-style-type: none"><li>• 1:4 ratio</li><li>• Door-to-Door program (8:00AM pick up/3:15PM drop off) The Program will be split into two groups with one group doing educational/vocational services in the morning and work opportunities in the doing the opposite schedule. Job Coaches pick up participants at home, transport to work site, and provide transportation home at end of work day</li><li>• Approximately 2-3hrs. of work time per day + commute time :Vocational/educational services will be provided either from 9:00AM-12:00PM Or from 12:00 PM – 3:00 PM</li><li>• Lunch Break 45 minutes</li><li>• Group activity/community integration; making purchases, soft skills training etc. Participant activities will focus on the following:</li><li>• Financial education and activities such as opening a bank account through a partnership with Bank of America. Also, participation in ongoing free and voluntary program offered by Social Security Administration. Ticket to Work Program is to offer the support needed to increase an individual’s ability to work, increase earnings and increase the chance that they will become and stay self-supporting to the extent possible. This will focus on HCB program participants SSI and SSDI benefits that become a barrier for entry to employment.</li><li>• Volunteer at organizations like the LA Food Bank and FixNation. Through volunteering at organizations HCB program participants will be able to explore unlimited opportunities in different areas of interest.</li><li>• The educational/vocational opportunities will included a partnership with Xerox and the opening of a digital learning academy. GSC recently opened a print shop and will be using a mix of non-HCB and HCB program participants in a fully integrated employment opportunity. GSC will also provide customized training in customer service, material handlers,</li></ul>
--	---

	<p>retail, A&amp;F, and other appropriate training that adds value for participants located at our community enrichment center. This training will be conducted by our Career Pathways Instructor. This newly created position within our organization will be responsible for linking participants in the aforementioned industries directly connecting them to employment in and out of our locations throughout the community via SEP group and IP placements. GSC also has a strong connection to 21 Community Colleges and will be assisting those HCB program participants in connecting to their educational goals through college tours and connecting program participants so that they can enroll in related career tech ed programs.</p> <p>Funds will be needed for personnel vehicle purchases, re-training staff, and program curriculum. Currently GSC's reach for HCB program participants is restricted to one location. GSC will need to make a capital purchase of four 15-person vans in order to move HCB program participants to different locations throughout Los Angeles County. Resources will also be needed to re-train existing staff on new roles and regulations regarding the new CMS rules. Lastly, GSC will need to purchase curriculum for a variety of training programs and hire a Career Pathways Instructor.</p>
<p>Estimated budget; identify all major costs and benchmarks— attachments are acceptable</p>	<p>Career Pathway Specialist= \$50,000 Curriculum=\$20,000 Transportation=\$75,00</p>
<p>Requested funding for 2016-17</p>	<p>\$75,000</p>
<p>Estimated timeline for the project</p>	<ul style="list-style-type: none"> <li>- Hire Career Pathways Specialist 1-2 months</li> <li>- Identify customized training curriculum 1-2 months</li> <li>- Establish formal partnerships with partners (CBOs, volunteer orgs, comm colleges, etc) – 2-4 months</li> <li>- Finalize customized training curriculum 2-4 months</li> <li>- Finalize program design and schedule 4-6 months</li> <li>- Purchase vans 6-7 months</li> <li>- Inform partners and participants of new program design – 7 months</li> <li>- Begin implementation of new program design 8-9 months</li> <li>- Assess program change 8-11 months</li> <li>- program adjustments based on assessment 11-12 months</li> </ul>