

**Home and Community-Based Services (HCBS) Rules
CONCEPT PROPOSAL**

Enclosure C

Existing regional center vendors may receive funding to make changes to service settings and/or programs to help them come into compliance with the HCBS rules. To be considered for funding, vendors must complete and submit this form and the Provider Compliance Evaluation form by October 1, 2016, to the regional center with which it has primary vendorization.

This form may not exceed three pages and must be kept in Arial 12-point font. The narrative should link to the federal requirement that is not being met. The Provider Compliance Evaluation should guide the narrative. The results of the Evaluation should be clearly laid out in the narrative. Additionally, the narrative should describe how the funding would achieve compliance. Concept proposals should be developed with a person-centered approach, with proposed changes/activities focused on the needs and preferences of those who receive services. The estimated budget and timeline need not be detailed at this point but must include all major costs and benchmarks.

More information on the HCBS rules and this form can be found at:

<http://www.dds.ca.gov/HCBS/>

Vendor and vendor number	Social Vocational Services, Antioch HB0176, Oakland HB0253 & HB0301, Hayward HB84770, Newark HB0519, Concord, HB0973, Pleasanton, HB1025
Primary regional center	Regional Center of the East Bay
Service type and code	Adult Day Care – 510, 515
Number of consumers currently serving	Antioch – 60 Oakland – 63 Hayward – 74 Newark – 56 Concord – 40 Pleasanton - 10
Barriers to compliance with the HCBS rules and/or project implementation	The CMS Rule focuses on an individual's full access to the benefits of community life, the opportunity to receive services in the most integrated setting appropriate and enhancing the quality of service based on the individuals choice while respecting and protecting their individual rights. Currently the schedule of activities participated in by clients at Social Vocational Services are developed by the staff person with the input of a group of clients and then set for the week with alteration only as needed. The client does not get to choose their staff person or the

	<p>individuals in their group and the scheduling of activities is not predominantly focused on an individual as it is group oriented and intended to serve individuals in a cooperated group setting.</p>
<p>Narrative/description of the project. Identify which HCBS federal requirements are currently out of compliance; include justification for funding request</p>	<p>SVS will develop a new position and hire two Person Centered Planning Coordinators. The position will be specifically trained in Person Centered Planning requirements and the intent of the HCBS federal requirements. This person will work with the four SVS program offices served by RCEB to ensure compliance with the HCBS federal requirements. This Person Centered Planning Coordinator will train Case Managers and DSP staff in true person centered planning, match incoming clients to hired staff and clients already being served who share the same interests. This position will assist in the semi and annual meetings of the client to maintain a client driven process during the meeting. It will also include quality control of all plans for the individuals served by SVS; ensuring the goals of the IPP are being addressed in the program's INSP and are chosen by the individual as desired goals. The Person Center Planning Coordinator will provide the individual necessary information and support so that they may maximize their ability to choose and advocate to their maximum extent; identifying the individual's strength, preferences, clinical needs, support needs, desired goals and outcomes.</p>
<p>Estimated budget; identify all major costs and benchmarks— attachments are acceptable</p>	<p>Two Person Centered Planning Coordinator Positions at: \$22.00/hr. Yearly Training Costs: \$500.00/each position</p>
<p>Requested funding for 2016-17</p>	<p>\$92,520.00 of funding requested for 2016-2017</p>
<p>Estimated timeline for the project</p>	<p>3 months from approval of the proposal a person centered planning coordinator could be hired and trained to begin implementation of true person center services.</p>

	<p>Person Centered training to elicit what is important to the individuals and what is important for the individuals to have a fulfilling community life. Explore what individuals in the program would like to do in the community. Explore the possibility of work or volunteering.</p>
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<p>currently out of compliance; include justification for funding request</p>	<p>met while in the community. Many do not communicate verbally therefore individuals are not making choices. Person centered trainer that could train individuals served, staff, families the importance of balancing what is important to the individuals as well as what is important for the individual. This would teach the staff to identify the subtle choices individuals make and how to interpret them in developing a plan. Family member have expressed concern over safety for their loved one to go into the community. Person centered training could also teach staff how to elicit communication of choice from individuals that are non-verbal.</p> <p>Individuals with communication challenges could be helped to communicate by using technology in the form of Laptops with software and/or I pads with applications.</p>
<p>Estimated budget; identify all major costs and benchmarks— attachments are acceptable</p>	<p>Computers and Software\$20000 Purchase Computer equipment and Software, benchmark of individuals being able to communicate what is important to and for themselves. Teaching individuals that have a voice and it matters.</p> <p>Person Centered Training for Individuals, staff and families. \$20000 Implement training materials as part of the ISP meeting process, document exploration employment options and training to prepare for work. Documented exploration of options connecting people other than those attending the day program. Documented choice to attend the day program of their choice.</p>
<p>Requested funding for 2016-17</p>	<p>Computer hardware and/ or I pads and communication software \$20000. Person centered training \$20000 This would pay for trainer to train staff, individuals, families/conservators.</p>
<p>Estimated timeline for the project</p>	<p>Month 1-Research Computer Equipment and Software. Research and Contract with person centered trainer, set up training dates</p> <p>Month 2-Purchase Computer Equipment and Software. Train Staff in person centered practices</p> <p>Month 3 -Teach staff and individuals how to use computer and software. Teach individuals and families the practices.</p> <p>Month 4- Changing form we use to collect data, for example document how individuals communicate. Use methods gained from</p>