

**Home and Community-Based Services (HCBS) Rules
CONCEPT PROPOSAL**

Enclosure C

Existing regional center vendors may receive funding to make changes to service settings and/or programs to help them come into compliance with the HCBS rules. To be considered for funding, vendors must complete and submit this form and the Provider Compliance Evaluation form by October 1, 2016, to the regional center with which it has primary vendorization.

This form may not exceed three pages and must be kept in Arial 12-point font. The narrative should link to the federal requirement that is not being met. The Provider Compliance Evaluation should guide the narrative. The results of the Evaluation should be clearly laid out in the narrative. Additionally, the narrative should describe how the funding would achieve compliance. Concept proposals should be developed with a person-centered approach, with proposed changes/activities focused on the needs and preferences of those who receive services. The estimated budget and timeline need not be detailed at this point but must include all major costs and benchmarks.

More information on the HCBS rules and this form can be found at:

<http://www.dds.ca.gov/HCBS/>

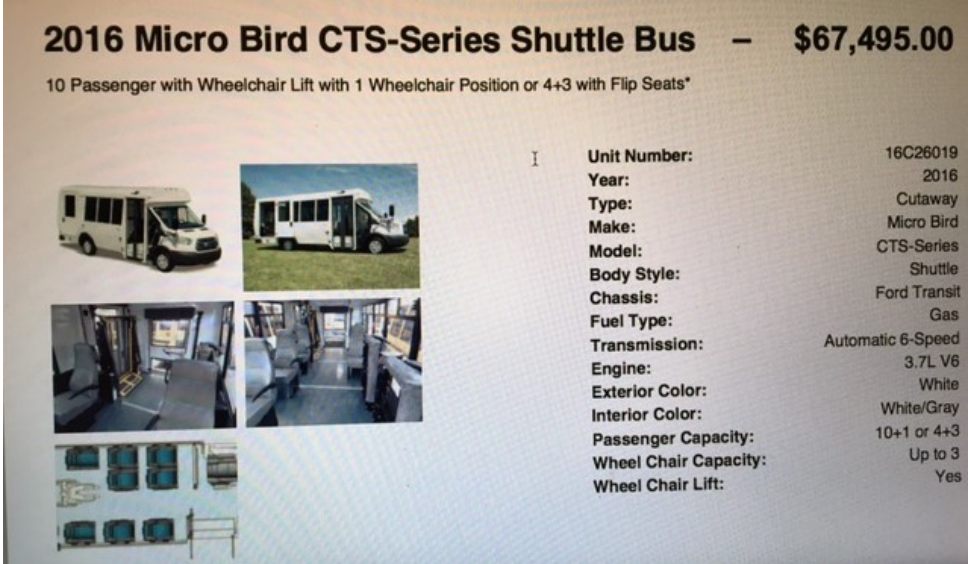
Vendor and vendor number	Discovery LLC Vendor # HMO695 (program) #HMO 696 (transportation)
Primary regional center	Regional Center of Orange County
Service type and code	Day Program -510 Program Support- 110 Transportation- 880
Number of consumers currently serving	98
Barriers to compliance with the HCBS rules and/or project implementation	After careful consideration of our current program at Discovery Day Program, and the community integration we would like to achieve through a Community Outing Program, there are two major barriers/challenges to be able to be in compliance for the Community Integration and Competitive Integrated Employment requirements with our 98 clients: Coordination/Supervision of such a program and Transportation.
Narrative/description of the project. Identify which HCBS federal requirements are currently out of compliance; include justification for funding request	Federal Requirement#1- We are not fully in compliance with this regulation because we are not able to offer all of our clients, that desire to go into the community each day, access to the community that they are requesting. We also do not currently have procedures in our Program Design for helping to place clients who may wish to seek employment in competitive integrated settings to find a job or to refer them to the proper agency or program where they can find appropriate work. The first barrier to being in compliance with these requirements is needing to have a full-time coordinator/supervisor for this part of our program. This position would specifically be responsible for researching, planning, scheduling and supervising meaningful and appropriate outings for community integration for our many clients with varied range of abilities and interests. This position would also require the coordinator to develop a work interest survey and interview clients who may wish to be employed and actively

seek to find them a job or refer them to an agency or program that would be appropriate for that individual client and their needs or interests. The second barrier is logistics. We concluded that in order to better serve all of our clients and their requests to go into the community more often, we would need better transportation to accommodate both ambulatory clients and the large wheelchairs of our non-ambulatory clients. Currently half of our population are non-ambulatory. When Discovery, LLC accepted many of these clients from another program, we inherited a challenge in being able to transport them to and from community outings. It is our belief that all of our clients should have the opportunity to experience the community regardless of their mobility classification.

As the Educational Administrator at Discovery, it is a full-time job for me to plan, implement and oversee the educational program and individual clients' objectives and make it meaningful and fun for our clients each day. I have started to design a more meaningful community integration program, where each outing has a specific purpose with educational or recreational goals in mind, but have been challenged with the overwhelming amount of time it takes to coordinate, plan and supervise the small groups going into the community and run the educational portion of the program at the site as well. This is why we have concluded that we need to create another paid position specifically for the planning, coordinating, scheduling and supervising the community integration program for our large population.

We have surveyed our clients and asked some of them where they would like to go on community outings. Some clients had very interesting suggestions and requests for "field trips". With some of these requests being for activities such as cultural festivals (Octoberfest), museums, local community festivals and fairs or current movies, etc... that usually take place on the weekends, we have come up with an idea to possibly open Discovery Day Program on Saturdays to accommodate some of these requests. This program may also help RCOC client's homes in Orange County that are looking to meet the Community Integration requirement of HCBS and do not have the resources, such as a community integration consultant, staffing or transportation to be able to take their clients into the community on the weekends. At Discovery they will have a place to send clients knowing that they will be well taken care of and have a meaningful and fun experience in their community.

In addition, with a range of clients with different abilities and levels of care it is a challenge to schedule the clients and their staff who wish to go into the community each day with our current vehicles. Some clients are 1:1 ratio and others 1:3 ratio. Some clients have

	<p>large power wheelchairs that can only go out in a vehicle with a lift. With the proper transportation to be able to accommodate our clients and their staff on community outings, we will be able to honor more clients' specific requests to go into the community each day. This specific shuttle bus that we are requesting would be modified for 4 wheel chairs and 4 regular seats. With this configuration (8 passengers and a driver), we would not need to have a driver with a special classification and we could have more flexibility with staffing drivers for community outings.</p>																														
<p>Estimated budget; identify all major costs and benchmarks— attachments are acceptable</p>	<p>Community Outing Supervisor Position- (full time) 40 hrs /week \$30,000/year</p> <p>A Shuttle bus to accommodate 4 large wheelchairs and 4 ambulatory staff for community outings- \$67,495.00 http://a-znewbussales.com/listings/2016-micro-bird-cts-series-shuttle-bus-16c26019/</p>  <table border="1" data-bbox="1078 940 1458 1291"> <tr> <td>Unit Number:</td> <td>16C26019</td> </tr> <tr> <td>Year:</td> <td>2016</td> </tr> <tr> <td>Type:</td> <td>Cutaway</td> </tr> <tr> <td>Make:</td> <td>Micro Bird</td> </tr> <tr> <td>Model:</td> <td>CTS-Series</td> </tr> <tr> <td>Body Style:</td> <td>Shuttle</td> </tr> <tr> <td>Chassis:</td> <td>Ford Transit</td> </tr> <tr> <td>Fuel Type:</td> <td>Gas</td> </tr> <tr> <td>Transmission:</td> <td>Automatic 6-Speed</td> </tr> <tr> <td>Engine:</td> <td>3.7L V6</td> </tr> <tr> <td>Exterior Color:</td> <td>White</td> </tr> <tr> <td>Interior Color:</td> <td>White/Gray</td> </tr> <tr> <td>Passenger Capacity:</td> <td>10+1 or 4+3</td> </tr> <tr> <td>Wheel Chair Capacity:</td> <td>Up to 3</td> </tr> <tr> <td>Wheel Chair Lift:</td> <td>Yes</td> </tr> </table>	Unit Number:	16C26019	Year:	2016	Type:	Cutaway	Make:	Micro Bird	Model:	CTS-Series	Body Style:	Shuttle	Chassis:	Ford Transit	Fuel Type:	Gas	Transmission:	Automatic 6-Speed	Engine:	3.7L V6	Exterior Color:	White	Interior Color:	White/Gray	Passenger Capacity:	10+1 or 4+3	Wheel Chair Capacity:	Up to 3	Wheel Chair Lift:	Yes
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<p>Requested funding for 2016-17</p>	<p>\$97,495.00</p>																														
<p>Estimated timeline for the project</p>	<p>We have estimated that we could hire and train a new coordinator/supervisor in a month of approved funding. The shuttle bus will take approximately two to three months to be modified and delivered.</p>																														