

**Home and Community-Based Services (HCBS) Rules
CONCEPT PROPOSAL**

Enclosure C

Existing regional center vendors may receive funding to make changes to service settings and/or programs to help them come into compliance with the HCBS rules. To be considered for funding, vendors must complete and submit this form and the Provider Compliance Evaluation form by October 1, 2016, to the regional center with which it has primary vendorization.

This form may not exceed three pages and must be kept in Arial 12-point font. The narrative should link to the federal requirement that is not being met. The Provider Compliance Evaluation should guide the narrative. The results of the Evaluation should be clearly laid out in the narrative. Additionally, the narrative should describe how the funding would achieve compliance. Concept proposals should be developed with a person-centered approach, with proposed changes/activities focused on the needs and preferences of those who receive services. The estimated budget and timeline need not be detailed at this point but must include all major costs and benchmarks.

More information on the HCBS rules and this form can be found at:
<http://www.dds.ca.gov/HCBS/>

Vendor and vendor number	HM1192
Primary regional center	RCOC
Service type and code	505
Number of consumers currently serving	12
Barriers to compliance with the HCBS rules and/or project implementation	<p>Federal Requirement #1: NOT MET: Individuals who attend Harbor House day program currently do not have options for community services in lieu of onsite services.</p> <p>Barriers to compliance with the HCBS rules and/or project implementation (#1):</p> <ol style="list-style-type: none"> 1. Harbor House is funded at a 6:1 ratio. Harbor House members would need 1:1 or 2:1 ratio in order to integrate into their community for individual employment, social, recreation, volunteer, and/or educational choices. 2. Members lack flexibility and assistance in accessing transportation in getting to and from their community service choices. 3. No coordinator is available to promote the social, recreational, volunteer, and/or education inclusion of the members who choose to participate in their community. 4. No employment specialist/job developer is available to assist members with employment training and preparation.

	<ol style="list-style-type: none"> 5. Members uncomfortable or anxious about going out into the community are unable to interact with non-disabled individuals. 6. Members who require ADL's (i.e. eating and toileting), while in the community do not have assistance.
<p>Narrative/description of the project. Identify which HCBS federal requirements are currently out of compliance; include justification for funding request</p>	<p>Currently, the members and staff get together in their respective units and plan their monthly group outings. In anticipation of the upcoming HCBS rules, we have been exploring ways to implement Community Integration. We have occupational therapy interns from USC who have initiated a Community Integration plan with a few members. Also, our new "Community Integration" unit has encouraged the members to talk about what they would like to do.</p> <p>Harbor House members start working on their annual IPP two months before their birthday. They schedule the time and place with their service coordinator and invite the people that they would like to attend. With the assistance of their chosen staff they develop plans for the coming year that will include what they would like to do, what the barriers to the plan include, and how to overcome those barriers.</p> <p>With the addition of HCBS funding, members will be able to expand their options to include Community Integration with the support of their Clubhouse. The plan will be presented at their annual IPP. If the plan is supported by the team it will be implemented as soon as possible.</p> <p>The Community Coordinator will attend the IPP's, if invited by the member, to help formulate the plan. Or will meet with the member prior to the IPP to help the member with their Community Integration plan.</p> <p>For members initially uncomfortable with leaving the Clubhouse, we will secure volunteers (through OneOC Volunteer Center and other places) to come to Harbor House to teach classes such as gardening, music, armchair travel, and other topics chosen by the members.</p> <p>In order to facilitate the movement of the members choosing to participate from a site-based environment to full inclusion in their communities we will need:</p> <ol style="list-style-type: none"> 1. Staffing, consisting of Employment Specialist (FT), Community Coordinator (FT), aides for ADL's, and

	<p>companion staff to accompany members into their community.</p> <p>2. A wheelchair-accessible van.</p>
<p>Estimated budget; identify all major costs and benchmarks— attachments are acceptable</p>	<p>1. A wheelchair-accessible van and upkeep and maintenance. \$50,000.</p> <p>2. Employment Specialist: \$18/hr. FT-\$3,120/month</p> <p>3. Community Coordinator: \$18/hr. FT -\$3,120/month</p> <p>4. Two Community Companions: \$12/hr.FT\$4,160/month</p> <p>5. Benefits: \$3,432/month</p>
<p>Requested funding for 2016-17</p>	<p>First month (January, 2017): \$63,832 (van + staff) Second-fifth month (February -June, 2017) \$69,160 (13,832/month) (staff and van maintenance only)</p> <p>Total first six months: \$132,992 Annually (after van purchase): \$165,984</p>
<p>Estimated timeline for the project</p>	<p>Begin in January through June 30.</p>