

Home and Community-Based Services (HCBS) Rules CONCEPT PROPOSAL

Enclosure C

Existing regional center vendors may receive funding to make changes to service settings and/or programs to help them come into compliance with the HCBS rules. To be considered for funding, vendors must complete and submit this form and the Provider Compliance Evaluation form by October 1, 2016, to the regional center with which it has primary vendorization.

This form may not exceed three pages and must be kept in Arial 12-point font. The narrative should link to the federal requirement that is not being met. The Provider Compliance Evaluation should guide the narrative. The results of the Evaluation should be clearly laid out in the narrative. Additionally, the narrative should describe how the funding would achieve compliance. Concept proposals should be developed with a person-centered approach, with proposed changes/activities focused on the needs and preferences of those who receive services. The estimated budget and timeline need not be detailed at this point but must include all major costs and benchmarks.

More information on the HCBS rules and this form can be found at:

<http://www.dds.ca.gov/HCBS/>

Vendor and vendor number	Hope Services; Vendor Numbers: HS1049 (Whittier); HS1050 (Gilroy); ZS0998 (Hollister); ZS0999 (Santa Cruz); HS0364 (Mountain View); HS0348 (Alfred); HS0354 (Salinas); HS0345 (Seaside)
Primary regional center	San Andreas Regional Center
Service type and code	Community Integration Training Program; Service Code: 055
Number of consumers currently serving	Community Integration Training Program: 455
Barriers to compliance with the HCBS rules and/or project implementation	<p>Hope Services' Community Integration Training Program is adversely affected by barriers to compliance with Federal Requirement #1 (please see accompanying Compliance Evaluation Form). While Hope Services' new Employment, Media and Community Connections ("EMCC") community integration training program, launched July 1, 2016, affords significantly increased and improved opportunities for individuals with developmental disabilities to access opportunities for community-based competitive integrated employment ("CIE") when contrasted with that formerly afforded by the work activity centers which EMCC replaces, not all participants have the same degree of access to CIE as individuals not receiving HCB Services, due to inadequate job development staffing within the EMCC program.</p> <p>In order to be compliant with HCBS site-based requirements, Hope Services must completely phase out all site-based work at our work activity centers and provide community-based work for all former participants of work activity centers. Hope Services must provide community-based employment for more than 455 clients who previously performed, and, in some cases, are still performing, site-</p>

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	<p>based work at one of our work activity centers. We are currently unable to provide CIE for all of these clients due to lack of specialized staffing necessary to locate and develop the employment opportunities available in the community; therefore, we must provide additional job development services to meet this need/requirement.</p>
<p>Narrative/description of the project. Identify which HCBS federal requirements are currently out of compliance; include justification for funding request</p>	<p>On July 1, 2016, Hope Services launched its brand new Employment, Media and Community Connections ("EMCC") community integration training program. We are rolling this program out to eight (8) locations throughout our service area before the end of calendar year 2016. EMCC replaces our former work activity centers, where we had been providing site-based employment opportunities for about 455 of our clients (as of June 2016). While our intentions are to completely eliminate site-based employment at these former work activity centers (now EMCC sites), we lack the necessary staffing resources to enable a full phase-out of site-based employment and development of community-based employment for all clients who are able to participate in it. Therefore, we are requesting DDS HCBS compliance funding in an amount sufficient to hire and employ four (4) full-time Employment Sales Representatives ("ESR"s) (also known as Job Developers) for two years (beginning in May 2017). Each of these 4 ESR's (job developers) will be assigned to one of our four (4) unique geographic communities/environments within our service area (San Jose/central Santa Clara County, Monterey County-Gilroy-Hollister, Santa Cruz County, and San Mateo County/northern Santa Clara County), and will be focused 100% on developing community-based CIE opportunities for former work activity center/current EMCC participants within their respective geographically assigned areas. It is anticipated that with these four (4) full-time job developers, we could approximate full employment for people served in this market.</p>
<p>Estimated budget; identify all major costs and benchmarks—attachments are acceptable</p>	<p>\$594,864 over 2 years (May 2017 through April 2019): For salary & fringe benefits for four (4) full-time Employment Sales Representatives (Job Developers) (to be hired), one for each of Hope Services' four (4) geographic communities/environments:</p> <p>First Year: \$54,000 Annual Salary per Employment Sales Representative ("ESR") + Fringe Benefits @35% (\$18,900) = Total Salary and Benefits: \$72,900 x 4 ESR's = \$291,600</p> <p>Second Year: \$56,160 (4% COLA increase) Annual Salary per Employment Sales Representative ("ESR") + Fringe Benefits @35% (\$19,656) = Total Salary & Benefits: \$75,816 x 4 ESR's = \$303,264</p>

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Requested funding for 2016-17	\$48,600 for job development expenses
Estimated timeline for the project	May 2017 through April 2019: Job development expenses would continue to take place throughout this period.