

**Home and Community-Based Services (HCBS) Rules
CONCEPT PROPOSAL**

Enclosure C

Existing regional center vendors may receive funding to make changes to service settings and/or programs to help them come into compliance with the HCBS rules. To be considered for funding, vendors must complete and submit this form and the Provider Compliance Evaluation form by October 1, 2016, to the regional center with which it has primary vendorization.

This form may not exceed three pages and must be kept in Arial 12-point font. The narrative should link to the federal requirement that is not being met. The Provider Compliance Evaluation should guide the narrative. The results of the Evaluation should be clearly laid out in the narrative. Additionally, the narrative should describe how the funding would achieve compliance. Concept proposals should be developed with a person-centered approach, with proposed changes/activities focused on the needs and preferences of those who receive services. The estimated budget and timeline need not be detailed at this point but must include all major costs and benchmarks.

More information on the HCBS rules and this form can be found at:
<http://www.dds.ca.gov/HCBS/>

Vendor and vendor number	Independent Options/Advanced Options Vendor #H43126
Primary regional center	San Gabriel/Pomona Regional Center
Service type and code	Adult Behavior Day Program Service Code 515
Number of consumers currently serving	29
Barriers to compliance with the HCBS rules and/or project implementation	Advanced Options is a 1:3 staff to client ratio Behavior Day Program. The day program is located in a commercial business complex. The building where services are provided is segregated. Individuals receiving services from Advanced Options are encouraged to participate in community integration and employment options. Unfortunately, inadequate transportation resources and lack of professional expertise in community and employment development limit the spectrum of choices available.
Narrative/description of the project. Identify which HCBS federal requirements are currently out of compliance; include justification for funding request	<p>Independent Options/Advanced Options is out of compliance for Federal Requirement #1. This is due to day services being provided at a segregated site, with limited opportunities for people receiving day program services to participate in community integration and employment.</p> <p>To enhance the opportunities for community integration and employment, Independent Options/Advanced Options has identified three areas to strengthen:</p> <ol style="list-style-type: none"> 1. Staff Training: The Day Program has operated for 20+ years as a site based operation with minimal community integration and employment participation for the people receiving services. To shift service options towards community

	<p>integration and employment, day program employees require training. These trainings will result in more opportunities for people to enjoy and work in their communities. The trainings will include: philosophy and values of integrated services, job development, professional relations with private employers and community members, community emergency procedures, building natural supports and connections, advocacy, public transportation and other generic community resources, etc.</p> <ol style="list-style-type: none"> 2. Resource Development: Community integration and employment will require new partnerships be developed with community entities and private employers. Day program employees have limited experience developing these types of community connections. Contracting/hiring expertise to develop community connections and employment opportunities, and training staff to ensure optimal maintenance of these partnerships, is needed. 3. Transportation: Purchase of a vehicle that is equipped with a lift to transport people who are non-ambulatory. This will assist more people's access into the community. Currently, the program only has one van, and it doesn't have a lift.
<p>Estimated budget; identify all major costs and benchmarks— attachments are acceptable</p>	<p>Costs and development plans are separated into the areas identified as needed:</p> <ol style="list-style-type: none"> 1. \$28,000.00 is needed for Staff Training: Independent Options/Advanced Options will conduct four staff training days per year. On these days, day program services will only be provided for individuals who may jeopardize his/her community employment if he/she misses work. The Day Program will be closed a total of 10 holidays per year. Staff will be paid for time off on 6 of those holidays. The other 4 holidays, all day program employees are required to attend a full day of trainings focused on community integration and employment. Training will have competency testing to ensure successful development of staff skills and knowledge. The cost accounts for the presenter/trainer, materials, and employees' salary and benefits during the training. 2. \$15,000.00 is needed to hire a part-time Employment and Community Integration Developer. This person would be tasked with building community partnerships and employment opportunities for the people receiving day program services. Compensation would be structured to reward successful

	<p>develop of competitive paid jobs and community integration opportunities.</p> <p>3. \$57,000.00 is needed for a Ford Transit Van equipped with a lift to assist an individual who is non-ambulatory. The van will provide reliable transportation for individuals to transport to and from chosen activities where public transportation is not feasible.</p>
<p>Requested funding for 2016-17</p>	<p>\$100,000.00</p>
<p>Estimated timeline for the project</p>	<p>By 1/01/2017 van will be purchased, one full day of staff training will have been conducted, and part-time Employment and Community Integration Developer will have secured employment for 3 individuals and at least 2 community integration partnerships.</p> <p>By 4/01/2017 Staff will have received 2 full day trainings. And, Employment and Community Integration Developer will have secured employment for 3 individuals and at least 2 community integration partnerships.</p> <p>By 7/01/2017 Staff will have received 1full day training. And, Employment and Community Integration Developer will have secured employment for 3 individuals and at least 2 community integration partnerships.</p>