

Community Placement Plan (CPP) Housing Annual Report
(Updated 2/2020)

California Department of Developmental Services

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| Property Address (Property): | | Reporting Period: From _____ to _____ | |
| RC Name: | | Housing Developer Organization: | |

Due Date: February 1.

| For Department of Developmental Services (Department or DDS) Use Only | |
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| CPP Project #: _____ | Applicable Fiscal Year CPP Housing Guidelines ¹ : _____ |
| Replacement Reserve Summary Attached: _____ | Operating Reserve Summary Attached (if applicable): _____ |

1. The property is restricted, in perpetuity, for use by individuals with intellectual and developmental disabilities receiving services from the RC; a DDS Restrictive Covenant, Regulatory Agreement, or deed restriction is recorded and filed in the county the property is located.
2. The interior, exterior and any detached structures of the property are in good condition and properly maintained in a safe and sanitary manner. In accordance with the CPP Housing Guidelines, attached is a summary of replacement reserve funds maintained for this CPP-funded property. If applicable, attached is a summary of operating reserve funds maintained for this CPP-funded property.
3. The property is operated in compliance with all requirements of the CPP Housing Guidelines and CPP Property Documents.
4. The property insurance is current and meets the requirements of the CPP Housing Guidelines, including, as appropriate: the requirements in the DDS Deed of Trust which specifies that the Department is named as Lender Loss Payable (Hazard) and as Additional Insured (Liability); the provisions stated in the contract between the regional center and non-profit organization; or the insurance requirements described in the RC's CPP housing proposal that was approved by the Department.
5. If the service provider is a 501(c)(3) non-profit organization, an application for the Welfare Property Tax Exemption has been filed for the upcoming fiscal year. If not, please explain:
6. The property has not been refinanced and there are no additional encumbrances without prior Department approval.

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| <u>CERTIFICATION STATEMENT</u> | |
| As an authorized representative of the RC, I certify to the best of my knowledge, the foregoing statements and information are true and correct. | |
| Authorized RC Representative Printed Name | Date |
| Authorized RC Representative Signature | Title |

¹ "Applicable FY CPP Housing Guidelines" means the required guidelines related to the acquisition of the property/project.