

Executive Committee Meeting Minutes		Date: Thursday, October 22, 2015 Time: 10:00 a.m. - 4:00 p.m. Room: Capitol Room
AGENDA ITEMS		RESPONSIBILITY
10:00 - 10:20	Opening <ul style="list-style-type: none"> • Welcome • Introductions and Roll Call • Review Agenda • Approval of July 2015 Minutes • Announcements 	Marie Kanne Poulsen, Executive Committee Chair
10:20 - 10:30	Department of Developmental Services (DDS) Update	Sharon DeRego
10:30 - 10:40	Office of Special Education Programs (OSEP) Update	Virginia Reynolds
10:40 - 11:00	Workgroup Updates	Theresa Rossini
11:00 - 1:00	State-identified Measurable Result (SiMR) Workgroup & Lunch <ul style="list-style-type: none"> • SiMR Taskforce Update • Assessment Tools 	Fernando Antonio-Gomez and Marie Kanne Poulsen DDS
1:00 - 1:15	Break	
1:15 - 3:45	Break-out into Workgroups: <u>Workgroups</u> <ul style="list-style-type: none"> • Improving State Systems • Communication & Outreach 	All
3:45 - 3:55	Workgroup Debrief	Theresa Rossini
3:55 - 4:00	Next Steps and Adjourn	Marie Kanne Poulsen

Notes:

MEMBERS PRESENT

Douglas Erber*
Gretchen Hester* (via conference call)
Jim Knight
Marie Kanne Poulsen
Theresa Rossini*
Sheila Self for Meredith Cathcart

Leanne Wheeler

MEMBERS EXCUSED

Fernando Antonio Gomez*
John Robert Hall*
Mary Sheppard

MEMBERS ABSENT

Virginia Bliss
Susan Burger
Laura Jelliffe-Pawlowski

LEAD AGENCY

Andrew Cavagnaro
Jessica Dailey-Keithline
Sharon DeRego
JoEllen Fletcher
Karla Lannon
Elise Parnes
Jennifer Teykaerts
Emily Woolford

COMMUNITY REPRESENTATIVES PRESENT

Brigitte Ammons (via conference call)
Fran Chasen
Linda Landry*
Michelle Oliver
Patty Salcedo*
Debbie Sarmento*
Sherry Torok (via conference call)
Carmen Vasquez (via conference call)
Julie Widman*

COMMUNITY REPRESENTATIVES EXCUSED

Rachel Hagans
Susan Graham*
Laurie Jordan*
Kat Lowrance*
Robin Millar
Kelly Young*

COMMUNITY REPRESENTATIVES ABSENT

Tony Anderson
Maurine Ballard-Rosa
Wanda Davis
Toni Doman*
Jennifer Griffin*
Mara McGrath*
Stefani McNeil
Marty Omoto
Kristine Pilkington

OTHERS PRESENT

Yvette Baptiste*
Patsy Hampton
Virginia Reynolds
Angela Rothermel
Nancy Sager (via conference call)

*Parent

Marie Kanne Poulsen called the meeting to order at 10:00 a.m. During introductions, Dr. Poulsen asked all individuals to state their ZIP code to be captured in the Minutes so that the ICC can work to ensure that each regional center (RC) catchment area is represented.

Jim Knight introduced Sharon DeRego, the new Part C Coordinator and Monitoring and Family Services Branch Manager at DDS.

As part of an ongoing effort to increase Part C literacy, Dr. Poulsen shared an article titled "[Research Synthesis on Screening and Assessing Social-Emotional Competence](#)." The article touches on the philosophical underpinnings of screening and assessment, and addresses the importance of screening and identifying at-risk behaviors that are often not included on the Individualized Family Service Plan (IFSP). Dr. Poulsen encouraged the group to continue to send any relevant content to her so she can share resources at future meetings.

Linda Landry shared that she recently learned that the Ages and Stages Questionnaire (ASQ) assisted families in identifying and addressing concerns about their child's development, and helped the staff communicate more effectively with parents. The Committee discussed the importance of supporting parents in being able to understand the language of child development in order to effectively advocate for their child.

Patsy Hampton from WestEd shared that she is moving on to a new position with the Center for the Study of Social Policy. She will be leading an initiative called Project DULCE (Developmental Understanding and Legal Collaboration for Everyone), which involves intervention for parents of newborns. Dr. Poulsen praised Ms. Hampton as a true leader and collaborator.

Ms. Hampton mentioned that Sarah Rock will be taking over Project LAUNCH. Ms. Rock is new to WestEd's Center for Prevention and Early Intervention as of November 2, 2015. Dr. Poulsen invited Ms. Hampton to apply as a Community Representative to the ICC.

The Committee reviewed the Agenda and the July 2015 Meeting Minutes. Ms. Landry noted that the "Parent" asterisk should be included with her name. The July 2015 Minutes were approved pending this change.

Theresa Rossini announced that Elaine Fogel-Schneider and Beverley Morgan-Sandoz have resigned from the ICC. Ms. Rossini suggested that if a future ICC meeting can be held in Southern California, the group can hold a tribute at that time. Mr. Knight will be checking on the status of securing a location. The group decided to do a minor celebration in Sacramento if the Southern California meeting can't occur until later in the year. The South Central Los Angeles Regional Center, the Lanterman Regional Center, and the Doubletree Hotel in Torrance were all recommended as potential locations for an ICC meeting.

The Committee discussed a strategy to fill the vacancies on the ICC. Dr. Poulsen noted that with the recent retirements, the Council has lost a representative from Head Start, a provider, and a pediatrician.

Ms. Rossini proposed that the Communication and Outreach Workgroup develop a brochure for possible candidates to the ICC. Sheila Self suggested identifying an Early Head Start representative through the Head Start Association, and Leanne Wheeler stated that she will be attending a Head Start Collaborative meeting in November and can share information about the ICC's vacancy at that meeting. Dr. Poulsen noted that the ICC has lost several Community Representatives and there are frequent absences. She also emphasized the need for the Community Representatives Roster to reflect the diversity of the state and all geographic and regional center catchment areas.

Sharon DeRego gave an update from the Department of Developmental Services (DDS). Ms. DeRego updated the Committee on the progress of the State Systemic Improvement Plan (SSIP). In Phase I of the SSIP, a Task Force was developed to help create the overall Improvement Plan, and has been meeting for the past several months. The Task Force selected social-emotional outcomes as an area for statewide improvement for infants and toddlers with developmental disabilities. In Phase II of the SSIP, the Task Force has been developing implementation strategies to improve these outcomes. The Task Force has divided into three Workgroups according to the Strands of Action in California's Theory of Action: Parent-Provider Education, Professional Development, and Interagency Collaboration. These Workgroups have been brainstorming strategies for each strand at all levels of Early Start. The next meeting in December 2015 will continue this work and also focus on rolling out the implementation plan statewide.

Ms. Rossini asked for an update on the Annual Performance Report (APR). Ms. DeRego shared that DDS has received data for Indicator 2, which reports the percentage of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based settings. California has exceeded its target of 86%. For Indicator 3 (the percent of infants and toddlers with IFSPs who demonstrate improved social-emotional skills, acquisition and use of knowledge and skills including early language/ communication, and use of appropriate behaviors to meet their needs), DDS is working with regional centers to receive and clean up data by November 20th to be able to report progress. The data for Indicator 4 (the percent of families participating in Early Start who report that early intervention services have helped the family know their rights, effectively communicate their children's needs, and help their children develop and learn) has also been received and is being finalized. Data for Indicator 5 (the percent of infants and toddlers birth to 1 with IFSPs compared to national data) and Indicator 6 (the percent of infants and toddlers birth to 3 with IFSPs compared to national data) of the APR are expected by November 30th. Karla Lannon reported that data on transition is expected from the California Department of Education (CDE) in late November.

Patty Salcedo from the Desired Results Access Project presented on the Desired Results Developmental Profile (DRDP). She provided an overview of the DRDP 2015, a comparison between the DRDP and the APR, psychometrics of the instrument, sample reports, and resources, including one on how to lead focused conversations with families on the results of the DRDP. She emphasized the importance of having a good relationship with the family and child prior to administering the DRDP, and that conversations with a child's parents should be part of the process. She pointed out that measures of development are restricted to those behaviors and skills that are developmentally appropriate for the age of the child. Ms. Wheeler recommended addressing whether a child is homeless during the assessment, as this impacts the child's natural environment. The group discussed the DRDP report, and Ms. Salcedo noted that there is no fee to receive a report, and the child does not need to be a client of Early Start to receive a report. The report features the child's progress in each developmental area. Dr. Poulsen asked if the social-emotional measurement of the DRDP could be used as a standalone tool, but Ms. Salcedo does not recommend this, as it will affect the integrity of the tool. Ms. Salcedo also noted that the Project offers a 3.5 hour face-to-face training on the DRDP, and they are implementing a train-the-trainer model for local training, as well as updating online training modules. Ms. Self shared plans to present a broad overview of the DRDP to regional center directors and administrators at the upcoming

Early Childhood Symposium in December. Ms. Landry suggested presenting to the Association of Regional Center Agencies (ARCA) Prevention and Intervention Committee.

During a working lunch, Elise Parnes presented a matrix of the four most commonly used tools at regional centers to assess social-emotional development. To collect information for this matrix, DDS informally asked all regional centers to share what tool they use at entry and exit from Early Start to assess social-emotional development. Andrew Cavagnaro from DDS, who helped develop the matrix, shared that he gathered information from various resources to complete the matrix, including from the websites of the test developers and the Early Childhood Technical Assistance Center. Twelve out of 21 regional centers responded: Central Valley Regional Center, Far Northern Regional Center, Frank D. Lanterman Regional Center, Golden Gate Regional Center, Inland Regional Center, Kern Regional Center, Regional Center of Orange County, Redwood Coast Regional Center, San Andreas Regional Center, Tri-Counties Regional Center, Valley Mountain Regional Center, and Westside Regional Center. The ICC wishes to thank these regional centers for responding. In total, the regional centers who responded reported using 18 different assessment instruments to measure social-emotional development.

Of the 12 regional centers that responded, the tool used most frequently is the Hawaii Early Learning Profile (HELP), used by at least seven regional centers at entry to Early Start and at least eight regional centers at exit. The next most frequently used tool is the Bayley Scales of Infant and Toddler Development, Third Edition (Bayley-III), used by at least six regional centers at entry and at least five regional centers at exit. The third most frequently used tool is the Developmental Assessment of Young Children, Second Edition (DAYC-2), used by at least five regional centers at entry and at exit. The fourth most frequently used tool is the Batelle Developmental Inventory, Second Edition (Batelle-2), used by at least four regional centers at entry and at exit. The matrix includes information on the age range, time for assessment, costs, appropriate uses, user qualifications, required training, quality of social-emotional development measurement, and types of scores produced for each tool.

The group discussed the different assessment tools in the context of making recommendations to the field. Michelle Oliver noted the difference between a curriculum-based assessment and a standardized test, and emphasized the wider variety of options for assessment available when using the curriculum-based tools. Dr. Poulsen pointed out the need to use the same tool at entry and exit. Ms. Parnes noted that due to the way that data is collected and reported on the Early Start Report (ESR) for the APR, a tool that expresses child outcomes with an age range will not generate data that accurately reflects the child's development, because the ESR will report only the midpoint of that age range. She also shared that as staff knowledge at regional centers increases about how the child outcomes data is used, regional centers and vendors are making new decisions about how they want to measure child outcomes.

The group discussed the ideal basic criteria for a social-emotional development assessment tool that would be recommended by the ICC. The following criteria were proposed:

- Must include parent report or family involvement.
- Data must be usable and show progress accurately.
- Must be reliable and valid.
- Must be accessible to all providers/interventionists.
- Should be able to be used across multiple environments.
- Must be translated in multiple languages.
- Should reflect cultural sensitivity.
- Must cover all developmental domains.
- Must be able to be used at entry and exit of Early Start.

- Must be compatible with Federal mandates.

Ms. Parnes recommended a resource titled “Division for Early Childhood Recommended Practices: Enhancing Services for Young Children with Disabilities and their Families.” On Page 40 of this resource is a table of “Principles for Developmentally Appropriate Assessment in Early Intervention/Early Childhood Special Education.”

The Workgroups broke into separate sessions to further discuss their goals and areas of focus. At 3:45 p.m., the group came back together and the Workgroup Co-Chairs reported on their progress.

The meeting adjourned at 4:00 p.m.

ACTION ITEMS	Assigned to:	Deadline/Status
Send Community Representative application to Patsy Hampton	Emily Woolford, DDS	ASAP
Send Child Assessment Tool Matrix to ICC	DDS	ASAP
Decide where to store samples of eligibility letters	Communication and Outreach Committee	ASAP
Develop suggested frameworks for parent participation in Public Input segment of General ICC Meeting	Communication and Outreach Committee	ASAP
Develop a narrative for IFSP “Other” services	Michelle Oliver	January 2016 ICC Meeting
Share concerns about eligibility changes gathered from different meetings	Fran Chasen	January 2016 ICC Meeting
Determine tasks associated with updating the Handbook	TBD	April 2016 ICC Meeting