

## Committee of the Whole Meeting Minutes

**Date:** Thurs., January 22, 2015  
**Time:** 1:00 p.m. – 4:00 p.m.  
**Room:** 205

AGENDA ITEMS	RESPONSIBILITY	
• Welcome	Theresa Rossini	
• Ground Rules and Logistics	DDS - Kay Ryan	
• Introductions and Roll Call	DDS - Kay Ryan	
• Review Agenda	Theresa Rossini	
• Approval of November 2014 Minutes	Theresa Rossini	
• Member Resignation	Theresa Rossini	
• Eligibility Letter/Press Release	Theresa Rossini	
• Continue Strategic Planning Process <ul style="list-style-type: none"> <li>○ Breakout Group Work on Goals/Objectives</li> </ul>	DDS - Kay Ryan	
• Next Steps and Adjourn	DDS - Kay Ryan	
ACTION ITEMS	Assigned to:	Deadline/Status
Azadeh to work with Theresa on one edit to the ICC eligibility letter; Theresa to send the letter to the ICC group; Fran to help Theresa with the group email addresses	Azadeh, Theresa, Fran	1/26/15
Add DDS letter to DDS Early Start website	DDS	Unspecified
Review the boiler plate information in the draft press release and respond to Doug with suggestions	Fernando, Marie, Fran, Virginia, and Gretchen	1/26/25

**Notes:**

Theresa called to order at 1:40 pm and introduced Santi Rogers, Director of DDS. Mr. Rogers joined the ICC during the lunch break and participated in a discussion for the first portion of the COTW meeting.

### January 2015 ICC Meetings

Executive Committee:	1/22/15	10:00 a.m. – 12:00 p.m.	Room 205
Committee of the Whole:	1/22/15	1:00 p.m. – 4:00 p.m.	Room 205
General Meeting:	1/23/15	9:00 a.m. – 1:00 p.m.	Room 205

*All meetings for January 2015 held at the CA Dept. Social Services located at 744 P Street, Sacramento, CA 95814.*

Santi Rogers shared some background information, including that he has worked for 47 years throughout the state of California. He was born and raised in the Central Valley/Fresno, California. Mr. Rogers talked about his belief that we should approach our work with the approach that is captured by the quote, "When in doubt, serve." Mr. Rogers explained that if you wait you will lose something as it relates to early intervention. Each group member introduced themselves to Mr. Rogers before he left for another meeting.

Members approved the agenda with the following additions: (1.) member resignation, and (2.) eligibility letter/press release.

Members approved the minutes from the November 2014 meeting with one change to correct Theresa as present and acting as chair.

Theresa reported that Arleen Downing sent in a letter resigning from her position on ICC and sent a letter to the governor asking that he appoint someone from the American Academy of Pediatrics in her place. The group discussed appointments and Azadeh agreed to look into the application from Dr. Larry Yin. The group confirmed that the ICC will present Arleen with a plaque to recognize her service, possibly in April when Arleen is able to be present.

The ICC letter regarding information about the changes in Early Start eligibility was reviewed at DDS and sent back to Theresa for edits the same day. The letter was in PDF so DDS could not make the changes. Theresa said she would work on the same day and send the letter out. The group discussed that the letter will be emailed and everyone is encouraged to share this letter with all partners that could benefit from the information. Marie commended the IDA for conducting training already on the new eligibility criteria already. Fran explained that IDA will continue spreading the information.

Doug shared a draft press release regarding the Early Start eligibility changes that could potentially be released from ICC. Fernando, Marie, Fran, Virginia, and Gretchen will review the boiler plate information in the draft press release. The group agreed that any feedback submitted by January 26, 2015, at noon will be utilized. Fran will assist Theresa in emailing the letter to the ICC.

Kay reviewed the goals identified from the last ICC meetings in the strategic planning process. The group discussed strategies that align with the SiMR. Strategic planning will resume at the general meeting on January 23, 2015.

Membership cards were passed out for travel purposes. Theresa requested that the Department's address be added.

The group adjourned for the day with a plan to reconvene the next day at 8:30 a.m. for the General Meeting.

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