

ICC Meeting Agenda (Day One)

Date: Thursday, July 19, 2018
Time: 10:00 a.m.- 4:00 p.m.
Room: Capitol Room
Access Code: 1087#

AGENDA ITEMS

RESPONSIBILITY

10:00-10:45	Opening <ul style="list-style-type: none">• Welcome• Introductions/Roll Call• Approval of April 18-19, 2018 Minutes• Review Agenda• Announcements• Part C Literacy- Supporting Children by Improving Family Outcomes Video	Marie Kanne Poulsen, ICC Chair
10:45-11:00	DDS Update <ul style="list-style-type: none">• State Systemic Improvement Plan	Jim Knight/Sharon DeRego
11:00-11:45	DDS Appeals, Complaints, and Projects Section	DDS Appeals, Complaints, and Projects Section
11:45-12:15	Early Start Central Directory	WestEd
12:15—1:30 Lunch (attendee discretion)		
1:30-4:00	Committee Meetings <ol style="list-style-type: none">1. Improving State Systems<ul style="list-style-type: none">• Foster Care Subgroup• Insurance Subgroup• Family Navigation of Systems Subgroup2. Communication & Outreach	All

**State Interagency Coordinating Council on Early Intervention
Day One Meeting Minutes
Thursday, July 19, 2018
WestEd
10:00 a.m. – 4:00 p.m.**

Opening

Dr. Marie Kanne Poulsen called the meeting to order at 10:02 a.m.

Victor Inneh from the Department of Developmental Services (DDS) shared a picture of and story about Special Olympics basketball.

Introductions and roll call were conducted. During introductions the Council shared the dissemination methods they used for the drowning prevention infographic.

Emily Woolford from DDS shared that the Improving State Systems Committee will be talking about how to develop an infographic to help families understand and navigate the Early Start system.

The April 2018 Meeting Minutes were approved with amendments to meeting attendance. Both Robin Millar and Fran Chasen were excused from the last meeting.

The Council reviewed the Agenda, which was approved. Dr. Poulsen added the discussion of the Council's letter to the Legislative Analyst's Office to the agenda.

Dr. Poulsen announced that Kelly Young is taking leave from the Council due to work obligations.

Victor Inneh, DDS, announced that the Department of Finance has a new policy affecting those Council members who utilize travel advances and reimbursements which now requires submission of a Payee Data Record Form, STD 204.

Dr. Poulsen announced that the Council needs additional parent participation, particularly parents of young children. Potential new members can contact Jessica Dailey-Keithline at DDS for information on the appointment process.

Dr. Poulsen informed the Council that a demographic survey will be sent again. This important survey will result in the development of a matrix of council representation to assist in identifying possible underrepresentation.

The Part C Literacy resource shared during the meeting was the Early Childhood Technical Assistance Center video, [Supporting Children by Improving Family Outcomes](#). This video describes the importance of supporting families, collecting data on family outcomes, and using the data to improve the program. Using the family data

collected by the U.S. Department of Education's Office of Special Education's Part C/Early Intervention Program as an example, this video highlights how three families who received early intervention benefitted from support to their family.

The Department of Developmental Services (DDS) Update

Sharon DeRego provided the DDS and State Systemic Improvement Plan (SSIP) update. In-person implementation orientations are being conducted with Cohort 3 (Lanterman Regional Center, Golden Gate Regional Center, Harbor Regional Center, North Bay Regional Center, North Los Angeles County Regional Center, Regional Center of the East Bay, Redwood Coast Regional Center, San Gabriel/Pomona Regional Center, Tri-Counties Regional Center and Westside Regional Center). Implementation plans should be received in early September with work beginning in October. Cohort team leads will be meeting in person at Alta California Regional Center on August 20.

The SSIP Phase III, Year 2 report has been submitted and DDS is waiting for feedback.

In March 2018, the Department of Education's Special Education Division and DDS co-hosted a webinar, *Early Start State Systemic Improvement Plan (SSIP) for Special Education Local Plan Area (SELPA) and Local Education Agency (LEA) Part C Program Coordinators*. The webinar provided an overview of the Part C SSIP process, current status, key messages for implementation, and the role of SELPA/LEAs. A recording of the webinar has been added to the Neighborhood and can be viewed at the following link: <https://earlystartneighborhood.ning.com/about-the-ssip/webinar-early-start-state-systemic-improvement-plan-ssip-to-impro>.

DDS Appeals, Complaints, and Projects Section

Alexandra Sanders and Lucia Da Silva from the DDS Appeals, Complaints, and Projects Section presented information on Early Start complaints. An Early Start complaint process is used to resolve alleged violations of federal or state law, or regulations governing California's Early Start Program. Data was provided showing the types of complaints along with the number and resolution of those complaints during the 2015-2016, 2016-2017 and 2017-2018 fiscal years.

The Council discussed the possible reasons for the low number of complaints that are filed with DDS. Those reasons included time and effort involved with filing a complaint, and parents just feeling thankful that they receive any services at all.

Council Letter to California Legislative Analyst

Dr. Poulsen sent a letter to the Legislative Analyst outlining the comments and questions that the Council has regarding the January 2018 report, *Evaluating California's System for Serving Infants and Toddlers with Special Needs*. Dr. Poulsen reported the report authors will be attending the October 2018 Council meeting to discuss the report with the group.

Early Start Central Directory

Carolyn Walker of WestEd provided a demonstration of the new online [California Early Start Central Directory of Early Intervention Resources](#). The directory helps parents, family members, service providers, and members of the public find resources for infants and toddlers with developmental disabilities or delays and concerns. It is housed on the California Early Intervention Technical Assistance Network website.

The Council meeting adjourned at 12:15 p.m. and the Improving State Systems and Communication and Outreach Committee meetings commenced at 1:30 p.m. The committee meetings adjourned at 3:45 p.m.

MEMBERS PRESENT

Marie Kanne Poulsen
Douglas Erber*
Libby Woolford*
Matt Chesnut
Michelle Dove
Susan Ducore
Sally Grevemberg
Sharon DeRego
Kim Johnson (on phone)
Richard Olney
Mary Sheppard (on phone)
Susan Sherinian
Sheila Self (for Tom Torlakson)

MEMBERS ABSENT

Tony Thurmond
John Hall*
Julie A. Taylor Souliere
Leanne Wheeler

MEMBERS EXCUSED

None

LEAD AGENCY

Emily Woolford
Jessica Dailey-Keithline
Victor Inneh
Shay Willis

COMMUNITY REPRESENTATIVES PRESENT

Tony Anderson
Kathy Angkustsiri
Maurine Ballard
Yvette O. Baptiste*
Florence Bracy*
Fran Chasen
Wanda Davis
Karen Moran Finello
Edyth Gallardo
Leah Howley
Laurie Jordan* (on phone)
Linda Landry
Teresa Anderson (for Jordan Lindsey)
Heather Little
Gayatri Mahajan

Karen Casey
Julie Rems-Smario
Sheri Rosen
Patricia Salcedo* (on phone)
Debbie Sarmento* (on phone)
Tara Sisemore-Hester (on phone)
Diane Williams

COMMUNITY REPRESENTATIVES ABSENT

Brigitte Ammons
Shanee Fulton
Susan Graham*
Jennifer Griffin*
Rachel Hagans
Patsy Hampton
Amy Hansen
Rebecca Hawley*
Lucero Irizarry
Kat Lowrance*
Robin Millar
Christina Nigrelli
Marty Omoto
Celina Oppus*
Kristine Pilkington
Sherry Torok
Julie Widman*
Gabrielle Zadra*

COMMUNITY REPRESENTATIVES EXCUSED

Kelly Young (on leave)

OTHERS PRESENT

None

*Parent