

California Department of Developmental Services
Disability Advisory Committee (DAC)
Teleconference Meeting Minutes
Tuesday, March 10, 2020
1:30 p.m.

Members in Attendance:

Julia Edwards: (HQ-Sacramento), DAC Chairperson
Hope Beale: (HQ-Sacramento)
Ronald McCray: (HQ-Sacramento), SDAC Liaison
Anastacia "Stacie" Reed: (HQ-Sacramento), Secretary
Alexandra "Alex" Sanders: (HQ-Sacramento), Vice-Chairperson
Nataki Owino: (HQ-Sacramento)

Guests:

Dena Ruiz: (HQ-Sacramento)
Angela Romero: (HQ-Sacramento)
Hussain Quettewala: (HQ-Sacramento)
Jessica Ross: (HQ-Sacramento)
Brandon Marin: (HQ-Sacramento)
Kathy McCullough: (HQ-Sacramento)
Ralph Jewell: (HQ-Sacramento)
June Riddick: (HQ-Sacramento)
Seneca St. James: (HQ-Sacramento)

Members/Representatives Absent:

Jessica Love: (HQ-Sacramento)
Renee Clark: (Porterville DC)
Patty Jamal: (Approved Leave): (Porterville DC)
Elizabeth "Liz" Mard: (HQ-Sacramento)
Caitlin Fitzwater: (California Arts Council (CAC), DAC Representative)
Dianne Robbins, Esq: (HQ-Sacramento)
Nicole Sanchez: (California Arts Council (CAC), DAC Representative)
Maxine Tago: (Fairview DC)

DDS DAC met quorum at the commencement of the meeting. The meeting began at 1:31p.m.

Julia welcomed the new faces present at the meeting and a round of member and guest introductions ensued.

Approval of February 2020 Minutes:

Alex motioned to approve the February 2020 minutes, Julia seconded the motion with edits, and the DAC approved.

California Department of Developmental Services
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Sub-committee Reports:

- **Speakers and Trainings Subcommittee:**

Update on Presentation by Nadine Burke-Harris

- Julia mentioned that Dianne's advice at the last DAC meeting in February 2020 was wise.
- Dianne had recommended that we consult with the Director's Office on our plans to contact Dr. Burke-Harris for the possibility of having her present on trauma informed care.
- Mario Solis consulted with John Doyle. As it turns out Nancy had questions when John Doyle presented the idea to her. Currently, John is working on Nancy's questions, and Mario is awaiting the outcome from John Doyle.

CHP-CDSS Disability Faire Teleconference:

- Stacie Reed shared her notes on the California Highway Patrol (CHP) and California Department of Social Services (CDSS) Disability Fair teleconference which was conducted on February 20, 2020. The call covered:
 - Last year's Disability Fair was very successful.
 - The 2020 Disability Fair will be held in August instead of July in an effort to attract visiting legislators. Governor Gavin Newsom will also be invited. CHP's DAC Chair, Sean Coyle thinks that the legislators who have Americans with Disability Act (ADA) related bills may be interested in attending.
 - Local media will be advised of the Disability Fair, including Telemundo. A Spanish speaking individual will be on call to translate for any interviews with fair attendees.
 - The draft flyer for the Disability Fair will be available at the next SDAC meeting in March 2020 or through Sean with CHP. Once the flyer is approved by CHP and CDSS, it will go to print in April 2020.
 - **DAC Action Item:** Stacie to get a copy of the flyer and share with the members upon receipt.
 - There will be an awards ceremony at this year's Disability Fair, which will provide challenging, travel-wise, for the nominees who are not local.
 - The 2020 Disability Fair will have the same entertainment options as the one held in 2019.

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Disability Advisory Committee (DAC)
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Tuesday, March 10, 2020
1:30 p.m.

- There will be an art contest again this year.
- Sean also indicated that there is a master list of DAC participants for the Disability Fair available through him.
 - **DAC Action Item:** Stacie will procure a copy of the master list of participants and share with the members upon receipt.
- Julia voiced that this is a great opportunity to the different DACs to interface with each other and the public.
- Julia encouraged the DAC to start thinking about new activities that can be presented at the Disability Fair. We need some creative infusion!
 - **DAC Action Item:** Dena Ruiz stated that she would bring the activity box to the next meeting so the DAC can see what we have done historically.
- Dena advised that OHRAS wants the DAC to take a larger role in the Disability Fair this year. The DAC was amenable to this idea.
- Dena indicated that setting up and breaking down is the DAC's responsibility.
- Julia asked Brandon Marin if his Sacramento City Unified School District students would be interested in assisting the DAC to participate at the DAC booth (i.e. set up, activities and creative infusion, etc.) Brandon thought it was a great idea.
 - **DAC Action Item:** Stacie to procure official minutes from this teleconference from Sean Coyle once the minutes become available.

- **DAC Recruitment and Renewals**

- All DAC membership applications were vetted and approved by the Recruitment and Renewals Subcommittee.
- Julia advised that all DAC membership applications were submitted to the Director's office and pending approval. Dena advised the applications went to the Director on March 4, 2020.
- The DAC is going to have a lot of new members coming on board, which is great!

- **Signage and Logo Subcommittee:**

- Alex indicated that projects in this subcommittee are still on hold following the completion of the Department's signage and logo contest. The committee has nothing new to report at this time.

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Tuesday, March 10, 2020
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- Julia called for volunteers to join this committee because as of now, the only member is Ron.
 - Julia encouraged the membership to think of new and exciting ideas for the DAC's logo.
 - Kathy mentioned that there are creative individuals who would do a great job with the DAC logo. Julia also mentioned that there are DAC applicants who are creative and becoming members!
- **ADA Taskforce Subcommittee**
 - Jessica Ross accompanied Alex and Ron on their ADA monthly survey of the building. She reported that most of the fixes, which included new batteries for soap and paper dispensers, have been made.
 - Alex mentioned that building management stated that toilet paper dispenser modification may become a building wide project.
 - Julia updated the membership on the ADA compliance at the Allenby Building.
 - Julia stated that an individual reported to her that the cubicles are not big enough for a wheelchair bound person to pivot in, and would need to take off the foot rests to get in and out of the cubicle. She stated that the Department is working on this issue and additional updates will be provided at the next meeting.
 - Alex mentioned that she and Dianne were talking with the building manager who mentioned that there is no money in the budget to repair the automatic double doors leading to the loading dock and bathroom on the first floor.
 - A door-stop and sign has been made for the heavy wooden door outside the bathroom.
 - Kathy suggested doing a survey of DDS employees to see how many employees use the showers in this bathroom. It would be a good way to determine if the DAC wants to pursue the issue with the double doors with the building manager.
 - **DAC Action Item:** DAC to ask Dianne for legal input about sending this survey to Department employees.
 - **DDS DAC Homepage Subcommittee**
 - Hussain suggested having a meeting or two to review the ideas he has collected for the homepage, prior to the next DAC meeting.

California Department of Developmental Services
Disability Advisory Committee (DAC)
Teleconference Meeting Minutes
Tuesday, March 10, 2020
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- Meeting invites to subcommittee members are forthcoming from Hussain.
- **Annual By-Law Review Subcommittee:**
 - Julia provided a status of the DAC By-laws. The first cut is ready for review!
 - The updated By-laws will be sent to Mario, Dianne, and to the members to review before sending to the Director's office for approval.
- **DDS CAC DAC Charter Subcommittee:**
 - Julia reported that since CAC is not present at this meeting, a meeting will be scheduled with CAC to inquire about the efficacy of keeping the CAC as members.
 - Julia suggested that the DDS DAC may be able to assist the CAC with a quick start guide to facilitate starting their own DAC.
 - Julia will be reaching out to them to find out what they would like to do.
 - An interagency DAC Charter and Memorandum of Understanding has been developed and is a tool that can be used for any other agency that comes along who may want to partner with DDS' DAC.

Announcements

- The DAC had nothing to report at this time.

Old Business

- The DAC had nothing to report at this time.

New Business

Disability Survey

- Julia mentioned that in accordance with Government Code 19795(b)(2), the Department must ensure that at least two thirds of the DAC members are individuals with disabilities.
- Historically, a survey has been conducted of the membership to determine if the DAC meets the two thirds requirement.

California Department of Developmental Services
Disability Advisory Committee (DAC)
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- The survey is anonymous and does not ask members to identify (if applicable), their specific disability(ies).
- The survey will be conducted after the DAC membership applications are approved and/or denied by the Director's Office.
 - **DAC Action Item:** DAC to take a survey of members with disabilities and discuss at an upcoming meeting.

SDAC Update:

- Ron indicated that he did not attend the January 2020 SDAC meeting due to personal reasons; however, he is ready for the next meeting.
 - **DAC Action Item:** DAC to assist Ron with including him on the SDAC contact list.
- Julia mentioned that SDAC meetings are fun and informative and a great way for the various DACs to get together and find out what is happening at the state level.
- Julia encouraged the membership to attend an SDAC meeting, with Ron, or on their own.
- It was also discussed that if Ron is not available to attend the SDAC, he should inform the DAC and another member can attend on his behalf.
- In order to attend an SDAC meeting, members would need their manager's permission. You can claim any travel expenses you incur at these meetings, which is transportation costs, being that the meetings are held here in Sacramento.
- Kathy McCullough advised that if you submit travel claims for attendance at such meetings, you will want to indicate that you are on the DDS DAC and include in your claim that you attended the SDAC for state business.

Open Agenda

- The DAC had nothing to report at this time.

This meeting adjourned at 2:19p.m.
The next meeting will be held on Tuesday, April 14, 2020, at 1:30 in Room 360
Respectfully submitted: Anastacia Byrne-Reed