

**FY 2019/20 DISPARITY FUNDS PROGRAM  
APPLICANT CHECKLIST**

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1. ☒ 2019 Disparity Funding Proposal, Proposal Cover Page (Attachment A-2)
2. ☒ 2019 Disparity Funding Proposal, Project Information (Attachment B)
3. ☒ Schedule of Development/Activities and Project Measures Worksheet (Attachment C)
4. ☒ Budget Worksheet and Budget Narrative (Attachment D1 and D2) for applicant and each subcontractor
5. ☒ Letter(s) of support (data sharing, collaboration/shared projects), as applicable
6. ☒ Supporting documentation about the organization: verification of the organization's employer identification number (EIN) status or information on the fiscal management service (FMS) if known, business registration, list of board members.
7. ☐ UCs and CSUs: A completed Model Agreement

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**Note:** Complete this form for **each** proposed project. Please refer to the Proposal Submission Instructions for clarification for any of the following questions.

### Section I. Grantee Information (New and Reapplications)

Please check the box that describes your organization		
<input type="checkbox"/> Regional Center (RC)	<input type="checkbox"/> Community Based Organization (CBO), 501(c)(3)	<input checked="" type="checkbox"/> CBO, non-501(c)(3) <input checked="" type="checkbox"/> EIN or <input type="checkbox"/> No EIN

a. Name of organization/Group	b. Date
Hmong Youth & Parents United	09/28/2019
c. Primary contact (Name)	
Mai Yang Thor	
d. Mailing address	
631 Eleanor Avenue, Sacramento, CA 95815	
e. Primary e-mail address	f. Primary phone number
MaiYang.Thor@hypo.org	916-692-4551
g. Secondary contact email address	h. Secondary contact phone number
Cathy.Thao@hypo.org	916-835-1666
i. Brief description of the organization/group (organization type, group mission, etc.). Include experience your organization has had managing a program similar to the proposal, and the outcomes of that program.	
<p>Hmong Youth &amp; Parents United (HYPU) is one of the few non-profit organizations in Sacramento whose staff and volunteers are Hmong language speakers, culturally competent, and have actively served Hmong families since 2012. Annually, HYPU has served and outreached to over 1,500 Hmong families. On a monthly basis, HYPU is in direct contact with over 250 families. HYPU's mission is to empower underserved communities by providing and promoting educational, social and economic opportunities in the greater Sacramento area. It has run a variety of programs focused on language and culture preservation, education, self-empowerment and development, family relations, and healthy living.</p>	
j. If you check the CBO box, describe how your organization meets the definition of a CBO.	
<p>HYPU is a Community Based Organization because it is a public non-profit, 501(c)(3) organization located in the City of Sacramento. It represents and advocates for the Hmong community and other underserved communities such as Mien and Laotian through collaborative project and programs. HYPU service the Hmong community by running programs that focus on culture and language preservation, education, self-empowerment, cultivating better family relationships through youth and parent engagement, mental health and healthy living. It's programs are well attended by youth, young families including children, college students, young professionals, and elders.</p>	

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### Section II. Grant Reapplication – Project Information (Reapplications Only)

If the organization is applying to continue a previously awarded project, complete this section in addition to all other required sections and attachments. Complete this section if your proposal will continue a previously awarded project without changes to the target population, geographic area, activities, or objectives; **OR**, if your proposal will expand a previously awarded project into other target populations, geographic areas, activities, or objectives. **After completion, continue to Section III.**

### Summary Information

<b>a. Grant Number:</b>	
<b>b. Project Title:</b>	
<b>c1. Start Date:</b> /   /	<b>c2. End Date:</b> /   /
<b>d. Total Project Duration (in months):</b>	

### Fiscal Information

Fiscal Year (FY)	e. Awarded*	f. Expended
FY 2016/17	e1. \$	f1. \$
FY 2017/18	e2. \$	f2. \$
FY 2018/19	e3. \$	f3. \$
<b>Total</b>	<b>e4. \$</b> (e1 + e2 + e3)	<b>f4. \$</b> (f1 + f2 + f3)
<b>g. Amount Remaining (e4 – f4): \$</b>		

*\*If your project was a multiyear project that was fully funded during one FY, enter the total amount of funding in that corresponding FY. For example, if a 2-year project was fully funded in FY 2016/17, then the amount awarded should be included in e1. Projects that received funding in more than one FY, should enter the awarded amounts for each corresponding FY.*

### Project Information

<b>h. Number of individuals originally proposed to be impacted</b>	
<b>i. Actual number of individuals impacted by the project and why it is higher or lower than the proposed number.</b>	
<b>j. RC(s) in the project catchment area(s)</b>	
<b>k. List the city(ies) your project has served:</b>	
<b>l. List the county(ies) your project has served:</b>	

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<b>m. If your project has served the City of Los Angeles, list the zip code(s) and/or community(ies) served*:</b>	
<b>n. Provide a detailed explanation of project activities to date. What has the project accomplished to date?</b>	
<b>o. Provide a detailed explanation of project impacts and outcomes to date. Attach data as well as success stories to demonstrate project outcomes and impact.</b>	
<b>p. What are the projects objectives in addressing disparities and what remains to be addressed/completed? Explain why these objectives have not been completed during the current grant period.</b>	
<b>q. If awarded, how will your current project transition into the 2019/20 proposed project?</b>	

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### Section III. Proposal Summary (New and Reapplications)

<b>a. Project title</b>	The Hmong Story Cloth - A Disparity Prevention Project
<b>b. Total amount requested</b>	\$ 315,640
<b>c. Projected number of individuals impacted</b>	2000
<b>d. Duration of project (months)</b>	24 months    Start date: 04/01/2020    End date: 04/30/2022
<b>e. RC(s) in the project catchment area(s)</b>	Alta California Regional Center
<b>f. List the city(ies) your project proposes to serve:</b>	Sacramento and possibly neighboring cities such as Elk Grove and Stockton
<b>g. List the county(ies) your project proposes to serve:</b>	Sacramento and San Joaquin
<b>h. If your project proposes to serve the City of Los Angeles, list the zip code(s) and/or community your project will serve*</b>	N/A
<b>i. Will you be working with one or more CBO(s)?</b>	<input checked="" type="checkbox"/> Yes*** <input type="checkbox"/> No
<b>j. Will the project require aggregate data from the RC(s)?</b>	<input type="checkbox"/> Yes*** <input checked="" type="checkbox"/> No

\*Zip code information for Los Angeles County can be found at:

<https://www.dds.ca.gov/RC/regionMap.cfm?view=laCounty>

\*\*\*If yes, please provide letter(s) indicating that the CBO(s) and/or RC(s) have reviewed the proposal and are in support of collaboration and data sharing.

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<b>k. Project Type Selection(s)</b>		
Select your <u>one primary</u> project type.	Select your <u>one secondary</u> project type (if applicable).	Select your <u>one tertiary</u> project type (if applicable).
<input type="checkbox"/> <b>Translation</b> (equipment, translator services, translating brochures or materials, etc.) <input checked="" type="checkbox"/> <b>Outreach</b> (community events, website or social media design, materials, etc.) <input type="checkbox"/> <b>Workforce capacity</b> (staff training, incentives for bilingual employees, etc.) <input type="checkbox"/> <b>Parent education</b> (online or in person trainings, workshops, etc.) <input type="checkbox"/> <b>Promotora</b> (Peers educating community members about access RC services) <input type="checkbox"/> <b>Family/ consumer support services</b> (1:1 coaching, enhanced case management, service navigation, etc.)	<input type="checkbox"/> <b>Translation</b> <input type="checkbox"/> <b>Outreach</b> <input type="checkbox"/> <b>Workforce capacity</b> <input checked="" type="checkbox"/> <b>Parent education</b> <input type="checkbox"/> <b>Promotora</b> <input type="checkbox"/> <b>Family/ consumer support services</b>	<input type="checkbox"/> <b>Translation</b> <input type="checkbox"/> <b>Outreach</b> <input checked="" type="checkbox"/> <b>Workforce capacity</b> <input type="checkbox"/> <b>Parent education</b> <input checked="" type="checkbox"/> <b>Promotora</b> <input checked="" type="checkbox"/> <b>Family/ consumer support services</b>
<b>l. Target Population (Race/Ethnicity)</b>		
Select all groups the project will serve	Proposed Number of Individuals Impacted by the Primary Project Type	
<input type="checkbox"/> African American		
<input type="checkbox"/> Cambodian		
<input type="checkbox"/> Chinese		
<input type="checkbox"/> Filipino		
<input type="checkbox"/> Hispanic		
<input checked="" type="checkbox"/> Hmong	1600	
<input type="checkbox"/> Indian		
<input type="checkbox"/> Japanese		
<input type="checkbox"/> Korean		
<input checked="" type="checkbox"/> Mien	200	
<input type="checkbox"/> Native American		
<input type="checkbox"/> Pacific Islander (list):		
<input type="checkbox"/> Vietnamese		
<input checked="" type="checkbox"/> Other (list): Laotian	200	
<b>m. Target Population: Language (select all groups the project will serve)</b>		
<input type="checkbox"/> Cantonese <input checked="" type="checkbox"/> Hmong <input type="checkbox"/> Indian	<input type="checkbox"/> Japanese <input type="checkbox"/> Korean <input type="checkbox"/> Mandarin	<input checked="" type="checkbox"/> Mien <input type="checkbox"/> Russian <input type="checkbox"/> Spanish <input type="checkbox"/> Tagalog <input type="checkbox"/> Vietnamese <input checked="" type="checkbox"/> Other (list): Laotian
<b>n. Target Population: Age Group (select all groups the project will serve)</b>		
<input checked="" type="checkbox"/> Birth up to Three (Early Start) <input checked="" type="checkbox"/> Three to Five <input checked="" type="checkbox"/> Three to 21	<input checked="" type="checkbox"/> 16 to 21 <input checked="" type="checkbox"/> 22 and older <input type="checkbox"/> Other (list):	


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**Section IV. Proposal Certification**

**Proposer's (applicant) Certification:** I certify that the information attached is true and correct.

**Authorized by (print name):** Mai Yang Thor

**Organization:** Hmong Youth and Parents United

**Signature:**  **Date:** 09/30/19

**Collaborative Proposals Only\*\***

**Sub-grantee (subcontractor) Certification:** I certify that the information attached is true and correct.

**Subcontractor 1:**  
**Authorized by (print name):** Linda Xiong

**Organization:** Community Initiatives for Collective Impact/ Hlub Hmong Center

**Signature:**  **Date:** 09/30/19

**Subcontractor 2:**  
**Authorized by (print name):** \_\_\_\_\_

**Organization:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Subcontractor 3:**  
**Authorized by (print name):** \_\_\_\_\_

**Organization:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Subcontractor 4:**  
**Authorized by (print name):** \_\_\_\_\_

**Organization:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**\*\*As applicable. If more subcontractors are needed, complete additional copies of this section.**

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<b>Project title</b>
The Hmong Story Cloth - A Disparity Prevention Project
<b>1. What experience does the organization/group have working with the target population?</b>
<p>HYPUP began serving the Sacramento Hmong community and other underserved communities in 2012, after two prominent non-profit organizations in Sacramento that predominately served the Hmong community closed their doors. The closure of both non-profits left the Hmong community isolated and at a loss when it came to needed services and resources.</p> <p>Last year, HYPUP occupied HOPE Center which also opened as the first Hmong Center in Sacramento. On average more than 500 Hmong community members walk through the doors of HOPE Center every month. With its strong presence in the community, HYPUP is a progressive agent and has built trusting relationships with the Hmong families in Sacramento. HYPUP's genuine purpose of serving its community is well received by the Hmong community, especially since donations often pour in from the community to make programs and projects possible.</p> <p>Since 2012, HYPUP has been running a Hmong Summer Enrichment Camp for children ages 5 to 18. The camp follows a curriculum that focuses on Hmong language, culture, and history, as well as literacy. For the last three years, HYPUP has served a total of 175 students. The camp is heavily supported by parents time and donations.</p> <p>On an annual basis, HYPUP also hosts National Night Out where it empowers the Hmong community to gather at a neighborhood park to network and engage in dialogue with local law enforcement departments and fire fighters to address public safety. This year, over 500 attendees, including 20 community organizations, were present. Elected officials from city level and Congresswoman Doris Matsui were also in attendance. HYPUP was recognized for its outstanding attendance and empowerment of the Hmong community to participate in civic engagement. A total of 6 educational scholarships were also awarded to support Hmong students's pursuit of higher education.</p> <p>Another one of HYPUP's current programs includes offering community courses on the topic of Hmong language, different dance styles, Hmong culture and traditions, sewing, and weaving. The community courses are held quarterly for eight weeks and has an average enrollment of 10 students per course.</p> <p>HYPUP also runs a Hmong Senior Health Program twice a week where 15 to 20 Hmong senior attends to remain relevant, stimulated, socially active, and healthy in the form of physical and mental well-being.</p> <p>Every other Friday, HYPUP has been hosting Youth Pop-Ups in collaboration with other community organizations, partners, and the City of Sacramento with the focus to provide safe space for youth to be creative, network, and gain knowledge including access to services and resources. Some of HYPUP's Youth-Pop Ups include paint night, a college/ career fair, cash for financial aid workshop, family game night and self development activities. Each Youth Pop-Up attracts 75 to 100 attendees.</p> <p>This year in November, HYPUP will be hosting a free community dinner to strengthen existing and build community relationships by bringing Hmong families together. HYPUP anticipates 500 or more attendees at this event, which is also supported by local community and student organizations as well as Hmong businesses.</p>



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Further, HYPUP provides monthly health series that are presented by health professionals in the Hmong community. An average of 15 to 20 individuals attend HYPUP's health speaker sessions. In furtherance of supporting HYPUP's mission, it will host a health resource fair (in collaboration with other Southeast Asian communities) and family resource fair that is expected to draw 500 participants this year.

### **2 Explain how the target population(s) are underserved using RC POS data or other data as supporting evidence of the disparity.**

There are more than 26,000 Hmong residing in the City of Sacramento. Based on information provided from ALTA California Regional Center, the Hmong population continues to be a target for outreach by everyone as their Purchase of Service is very low compared to other ethnicities. Based on the 2017 - 2018 POS data provided by ALTA California Regional Center, clients identified as primarily Hmong showed 60% no POS, which translate to 90 families out of 159 have no purchase of service. This same pattern is seen in cities where the Hmong community reside. For example, in Merced, the total annual expenditures and authorized services for Hmong language-speakers was 2% (349) and 0.2% for the 02-age group (with only 8 participants). Only 49.3% of authorized services were used for ages 0-2 for Hmong, compared to 72% for English and 82.4% for Spanish speakers.

### **3. How will your project improve the lives of individuals who have developmental disabilities and/or their families?**

HYPUP's project will improve the lives of individuals who have developmental and intellectual disabilities and/or their families by providing unified community support along with ALTA California Regional Center and community partners that will empower families to acknowledge and learn to accept developmental and intellectual disabilities, seek early intervention services, and undergo assessments to receive quality services at local neighboring regional centers for quality services and support. By educating the Hmong and other underserved communities regarding the impact and concerns of failure to seek intervention for children with developmental and intellectual disabilities, HYPUP can assist in breaking cultural stigmas regarding developmental and intellectual disabilities. When such stigmas are challenged and families can come together in the form of support groups, community members will be empowered to develop competency and confidence in seeking for intervention and services that will enhance the quality of life of their family members who are experiencing developmental and intellectual disabilities. We have seen many children in our community who are experiencing development and intellectual disabilities in one form or another live in isolation and without intervention. Many suffer more when they enter adulthood and are unable to be active members of their family or community. Through HYPUP's project can be sustained as HYPUP is a community builder and capable of expanding through collaboration and partnerships to build capacity and sustain such program.

### **4. How will this project assist to implement the RC recommendations and plan to promote equity and reduce disparities?**

HYPUP's project was born out of a collaborative partnership with ALTA California Regional Center. Last year, HYPUP met with ALTA Hmong staff, including the Cultural Diversity Specialist, to outreach to the Hmong community about ALTA's programs, services, and resources. HYPUP extended an invitation to ALTA to table at its fall market where 150 people attended every

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Saturday during the month of October and November. Through ALTA's visibility at the fall market, many Hmong families received information about ALTA's services and support. This year, HYPUP is coordinating a Health Resource Fair along with other community and health organizations and health. It also extended another invitation for ALTA to table at the health resource fair.

HYPUP intends to link with the regional center as a cultural/ linguistic broker and referring agent. HYPUP will be working with ALTA to receive training and education to HYPUP's staff regarding the identification and classification of developmental and intellectual disabilities, as well as programs and services offered at its regional center. The trained staff will act as broker agents who will bring awareness of cultural stigmas, norms, and beliefs, and recommend culturally sensitive approaches to the regional center and its staff. HYPUP staff will also provide necessary translation services and work closely with participating families and ALTA staff to smooth the transition of families from HYPUP's program to the regional center. Further HYPUP staff will follow up and monitor each family's participation and utilization of services and programs offered at the regional center, including addressing and communicating any questions and concerns that the family may have to regional center staff.

Through this project, HYPUP will promote equity and reduce existing disparities in services and resources provided to developmentally delayed children and their families. HYPUP's program and its staff will bridge and narrow the present gap between the Hmong community and local regional centers such as ALTA that will result in a sustainable effort and impact to the community it intends to serve.

**5. How is the proposed project unique or different from a current disparity grant funded effort (e.g., strategies, activities, goals) in the proposed catchment area? If the project is similar to a current disparity grant funded effort, how will the proposed project expand on the current effort?**

Our project will be the only program in Sacramento County that will proactively outreach and educate as well as establish trusting relationships through a proven method using Hmong story cloth that was shared by Community Initiatives for Collective Impact/ Hlub Hmong Center in the City of Merced. The Hmong history provides that the Hmong captured and told stories about their journeys through an embroidered "story cloth". The story cloth not only depicts historical moments in Hmong history and document life experiences but is also an aspiring mechanism that will help future generations navigate through available services.

The Story Cloth Circles will be the mechanism to appeal and unite families with developmentally disabled children who will benefit from early assessment and intervention. Hmong staff at the regional center have expressed difficulty outreaching to Hmong families as a result of ongoing cultural stigma regarding developmentally delayed children and family members. Further, the internal isolation of the community is a barrier to effective and collective community outreach.

After several years of success in bringing the Hmong community out to partake in HYPUP's program and services, HYPUP has high attendance at events that emphasize on Hmong language, culture and history. Such activities allow for families to explore, discuss, and understand their Hmong identity. Therefore, the Hmong story cloth is an innovative strategic approach that will engage and allow for Hmong families to tell their stories.

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The proposed strategies to ensure solutions to achieve equity and address current disparities include:

### **Training and Education Exchange Program**

This program will be held monthly for the first six months of the program to train and educate both HYPY and regional center staff. During the trainings, common goals will be developed and strategic plans will be created to achieve the common goals. Each organization will share their capacities and the resources to be distributed to the community. In depth training will be provided on how to effectively use the Hmong story cloth method in the work that the organization and regional community perform. The training sessions will strengthen existing bonds and increase competency of available programs and services.

### **Educational Short Film Documentaries**

Education through short videos (with Hmong actors) will be produced how to recognize signs and symptoms related to developmental delays/ disabilities among children. These short videos will be available for families to view through a portable link during story cloth circles or in the privacy of their homes to understand the various kind of development delays and how to identify such delays. The video clips will also include a guide that maps alternatives and steps families should consider.

An additional video will be made at the conclusion of HYPY's program to capture the journeys of Hmong families and publish different evaluations of what approaches and methods were most effective in regards to community outreach, development of trusting relationships, resourceful training of staff and families, the monitoring of programs, and achievement of full participation and utilization of programs and services at the organization and regional centers.

### **Family Story Cloth Circles**

The Story Cloth Circles will be open with capacity to enroll a minimal of five families per circle. HYPY will host a total of five to six circles during the duration of its two year program. Each circle will be run for eight weeks, at a rate of once a week for three to four hours. Families can continue to participate in the story cloth circle after the eight week session.

Two to three of HYPY staff, along with support from regional center staff, will coordinate and run the Story Cloth Circle. In the circle, families will be taught the story cloth method to start their own story cloth that will tell their special story and goals relating to their child who is undergoing developmental delays. Staff will introduce and share how story cloth method is used to explore how childhood developmental and learning disabilities affect the community.

The story cloth will also enable families to share their struggles, concerns, and questions. Meanwhile, representatives from the regional center or special education teachers will be invited to meet participating families and share their own story cloth to educate families about the significance of early assessment and intervention, support, and resources. The Story Cloth Circle will also host activities such as attend a field trip to the regional center that will encourage parent

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engagement and improve understanding and trusting relationships between parents, siblings, the child(ren), and organization and regional center staff. Children with developmental delays will also engage in social and arts and craft activities that will allow for them to socialize and experience quality family time with their parents, siblings, and other families. Meanwhile, 30 minutes to an hour education and resource presentations will be provided to parents by organization, community or regional center staff. The ultimate goal of the story cloth circle is to provide emotional support and empower families to seek intervention for their child(ren).

### Community Outreach and Advocacy

The Community Outreach and Advocacy staff from HYPUP will be responsible for outreaching and building relationships with Hmong families who may have children with special needs or know of other families. Along with the community aide, the staff will engage families in 1 to 2 hour discussions to learn about the importance of early assessment and intervention, regional center and other resources, and how to support families to best access services and care for their children. HYPUP's goal will be to identify and reach out to at least new families each month and maintain conversation with the families including enrolling them into the Story Cloth Circles.

Upon the permission and consent of the families, story cloths made by participating families will be displayed at HOPE Center, again where over 500 community members come to each month. It is also HYPUP's strategic plan to coordinate an exhibit of the story cloths at Sacramento Hmong New Year, where over 20,000 Hmong attend each year. The exhibit will bring awareness to the existence of developmental and intellectual disability in the community as well as services and resources available to support families. Further, the exhibit will empower communities to challenge the present cultural stigma of individuals who are developmentally or intellectually delayed.

### **6. How did your organization collect input from the community and/or target population to design the project?**

HYPUP works with over 300 Hmong families in Sacramento County. As it works diligently to improve its programs and services, HYPUP has a solid understanding and assessment of the needs in the community. For example, as HYPUP works each year to revise its curriculum for its summer camp, HYPUP has incorporated a focus of improving students reading literacy skills. Through conversations with Twin Rivers Unified School District that funds HYPUP's summer camp, many Hmong students fail to read at grade level. Currently, the school district is facing difficulty in properly classifying Hmong students who are native born and unable to perform at grade level. As a result, Hmong students are not receiving the necessarily resources and supplemental support to do well academically. At the same time, it is our assessment that many Hmong children are facing some form of intellectual delay. HYPUP firmly believes that with proper assessment and intervention, the children can overcome the delays and academically perform well in school. In addition, HYPUP collected input and engaged in conversations with Hlub Hmong Center in Merced, ALTA California Regional Center in Sacramento, and families it currently served regarding the project. All participants have conceded in particular to the Hmong community that there is low participation and utilization of expenditures in the past which led to and continue

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significant disparities and inequitable access to services and support. Further, one proven and effective method to improve the existing disparities is the story cloth method and collaboration/partnerships between community organizations serving the Hmong community and local regional centers.

**7. Describe how your organization will leverage and build upon strategies, collaborations, and lessons learned to continue to address the identified disparities after completion of the project.**

With this project, HYPUP has already initiated collaboration with Community Initiatives for Collective Impact/ Hlub Hmong Center and ALTA California Regional Center in Sacramento. Community Initiatives for Collective Impact/ Hlub Hmong Center is already running a similar program by using the story cloth method which has been proven successful for community outreach, empowering family driven advocacy, and bringing forth systematic changes that will address the disparity of services to Hmong in the City of Merced. Throughout HYPUP's program, it will continue close working relationships with its partners to discuss effective and ineffective strategies and approaches meanwhile seeking for improvement and revision of strategies for quality assurance of program. HYPUP will create dialogue and share it's program to Hmong and underserved community organizations in Sacramento and other cities to continue identifying disparities after the completion of the project and how to prevent further or ongoing disparities. In addition, the visibility of the story cloth made by the regional center, other service organizations, and families during this project will be a reminder to the community to continue utilization of expenditures, services, and resources allocated and made available to the community.

**DISPARITY FUNDING PROPOSAL – SCHEDULE OF ACTIVITIES AND MEASURES**

Completed worksheets shall be submitted with the funding proposal. List all activities, the responsible party, and which quarter each activity will occur; include how the activity will be measured, the quarter data for each measure will be reported; and any additional information. More than one copy of each worksheet may be submitted if additional space is required or you may add rows to this table. *Please see Attachment C-1 for a sample.*

**Year 1 Goal: The Hmong Story Cloth - A Disparity Prevention Project**

PROJECT ACTIVITIES			PROJECT MEASURES			
Activity	Quarter Activity Will Occur (check all that apply)	Responsible Party and additional information	Type of Measure	What Will Be Measured?	What is the Target for This Measure?	Quarter Data Will Be Reported (check all that apply)
Community Advocacy and Outreach	<input checked="" type="checkbox"/> 3/01/20 – 6/30/2020 <input checked="" type="checkbox"/> 07/01/20- 9/30/2020 <input type="checkbox"/> 10/01/20 – 12/31/2020 <input type="checkbox"/> 01/01/21 – 3/31/21	HYPUP	<input checked="" type="checkbox"/> Count <input type="checkbox"/> POS <input checked="" type="checkbox"/> Pre/post survey/assessment <input type="checkbox"/> Stakeholder feedback <input checked="" type="checkbox"/> Materials developed <input type="checkbox"/> Other: PLEASE DESCRIBE:  <input type="checkbox"/> Not applicable	Interest Sheets and Enrollment into The Story Cloth Circle  Pre/post assessment of knowledge  Count of materials distributed by type	The target for the measure is to keep track of number of interested families and finalize enrollment of families in The Story Cloth Circle.  Further the pre/post assessment will help program staff confirm assessment of knowledge of families regarding developmental disabilities of children, early interventions, and services and resources.  Count of materials will confirm the exchange of information, resources and knowledge to families.	<input checked="" type="checkbox"/> 3/01/20 – 6/30/2020 <input checked="" type="checkbox"/> 07/01/20- 9/30/2020 <input checked="" type="checkbox"/> 10/01/20 – 12/31/2020 <input checked="" type="checkbox"/> 01/01/21 – 3/31/21

**DISPARITY FUNDING PROPOSAL – SCHEDULE OF ACTIVITIES AND MEASURES**

Completed worksheets shall be submitted with the funding proposal. List all activities, the responsible party, and which quarter each activity will occur; include how the activity will be measured, the quarter data for each measure will be reported; and any additional information. More than one copy of each worksheet may be submitted if additional space is required or you may add rows to this table. *Please see Attachment C-1 for a sample.*

PROJECT ACTIVITIES			PROJECT MEASURES			
Activity	Quarter Activity Will Occur (check all that apply)	Responsible Party and additional information	Type of Measure	What Will Be Measured?	What is the Target for This Measure?	Quarter Data Will Be Reported (check all that apply)
The Story Cloth Circle	<input type="checkbox"/> 3/01/20 – 6/30/2020 <input checked="" type="checkbox"/> 07/01/20-9/30/2020 <input checked="" type="checkbox"/> 10/01/20 – 12/31/2020 <input checked="" type="checkbox"/> 01/01/21 – 3/31/21	HYPUP	<input checked="" type="checkbox"/> Count <input type="checkbox"/> POS <input checked="" type="checkbox"/> Pre/post survey/assessment <input type="checkbox"/> Stakeholder feedback <input checked="" type="checkbox"/> Materials developed <input type="checkbox"/> Other: PLEASE DESCRIBE:  <input type="checkbox"/> Not applicable	Sign in sheets to track family attendance and maintain 80% attendance.  Pre/post assessment of knowledge regarding subject topics  Count of materials distributed by type  Final product - Story Cloth	The target for the measure is to keep track of attendance participating families and maintain attendance at 80%.  The pre/post assessment will allow for participating families to evaluate The Story Cloth Circle and whether the workshop and activities were relevant and resourceful.  Count of materials will confirm the exchange of information, resources and knowledge to families.	<input type="checkbox"/> 3/01/20 – 6/30/2020 <input checked="" type="checkbox"/> 07/01/20-9/30/2020 <input checked="" type="checkbox"/> 10/01/20 – 12/31/2020 <input checked="" type="checkbox"/> 01/01/21 – 3/31/21
Training and Education Exchange Program	<input type="checkbox"/> 3/01/20 – 6/30/2020 <input type="checkbox"/> 07/01/20-9/30/2020 <input type="checkbox"/> 10/01/20 – 12/31/2020	HYPUP  Regaional Center	<input checked="" type="checkbox"/> Count <input type="checkbox"/> POS <input checked="" type="checkbox"/> Pre/post survey/assessment <input type="checkbox"/> Stakeholder feedback	Sign in sheets of staff/ participants at all trainings.  Pre/post assessment of knowledge	The target for the measure is to track attendance of orgnization staff at trainings.	<input checked="" type="checkbox"/> 3/01/20 – 6/30/2020 <input checked="" type="checkbox"/> 07/01/20-9/30/2020 <input checked="" type="checkbox"/> 10/01/20 – 12/31/2020

**DISPARITY FUNDING PROPOSAL – SCHEDULE OF ACTIVITIES AND MEASURES**

Completed worksheets shall be submitted with the funding proposal. List all activities, the responsible party, and which quarter each activity will occur; include how the activity will be measured, the quarter data for each measure will be reported; and any additional information. More than one copy of each worksheet may be submitted if additional space is required or you may add rows to this table. *Please see Attachment C-1 for a sample.*

PROJECT ACTIVITIES			PROJECT MEASURES			
Activity	Quarter Activity Will Occur (check all that apply)	Responsible Party and additional information	Type of Measure	What Will Be Measured?	What is the Target for This Measure?	Quarter Data Will Be Reported (check all that apply)
	<input type="checkbox"/> 01/01/21 – 3/31/21	Community partners	<input checked="" type="checkbox"/> Materials developed <input type="checkbox"/> Other: PLEASE DESCRIBE:  <input type="checkbox"/> Not applicable	regarding subject topics  Count of materials distributed by type	The pre/post assessment will allow for trainer/ facilitator to assess staff's knowledge of subject topics and measure whether objective of training was achieved.  Count of materials will confirm the exchange of information, resources and knowledge amongst organizations.	<input checked="" type="checkbox"/> 01/01/21 – 3/31/21
Educational Short Film Documentaries	<input type="checkbox"/> 3/01/20 – 6/30/2020 <input checked="" type="checkbox"/> 07/01/20-9/30/2020 <input checked="" type="checkbox"/> 10/01/20 – 12/31/2020 <input checked="" type="checkbox"/> 01/01/21 – 3/31/21	HYPUP	<input type="checkbox"/> Count <input type="checkbox"/> POS <input checked="" type="checkbox"/> Pre/post survey/assessment <input type="checkbox"/> Stakeholder feedback <input checked="" type="checkbox"/> Materials developed <input type="checkbox"/> Other: PLEASE DESCRIBE:  <input type="checkbox"/> Not applicable	Development of materials in particular short film	Pre/ post assessment of families to evaluate the knowledge of families regarding developmental disabilities, intervention, assessment, services, and resource.  To assure the completion of short films that meets	<input type="checkbox"/> 3/01/20 – 6/30/2020 <input type="checkbox"/> 07/01/20-9/30/2020 <input checked="" type="checkbox"/> 10/01/20 – 12/31/2020 <input checked="" type="checkbox"/> 01/01/21 – 3/31/21



**DISPARITY FUNDING PROPOSAL – SCHEDULE OF ACTIVITIES AND MEASURES**

Completed worksheets shall be submitted with the funding proposal. List all activities, the responsible party, and which quarter each activity will occur; include how the activity will be measured, the quarter data for each measure will be reported; and any additional information. More than one copy of each worksheet may be submitted if additional space is required or you may add rows to this table. *Please see Attachment C-1 for a sample.*

PROJECT ACTIVITIES			PROJECT MEASURES			
Activity	Quarter Activity Will Occur (check all that apply)	Responsible Party and additional information	Type of Measure	What Will Be Measured?	What is the Target for This Measure?	Quarter Data Will Be Reported (check all that apply)
					objective of being educational films for family, community organizations, regional partner, caregivers, instructors, and other service organizations to view.	

**DISPARITY FUNDING PROPOSAL – SCHEDULE OF ACTIVITIES AND MEASURES**

Completed worksheets shall be submitted with the funding proposal. List all activities, the responsible party, and which quarter each activity will occur; include how the activity will be measured, the quarter data for each measure will be reported; and any additional information. More than one copy of each worksheet may be submitted if additional space is required or you may add rows to this table. *Please see Attachment C-1 for a sample.*

**Year 2 Goal (if different from Year 1 Goal): The Hmong Story Cloth - A Disparity Prevention Project**

PROJECT ACTIVITIES			PROJECT MEASURES			
Activity	Quarter Activity Will Occur (check all that apply)	Responsible Party and additional information	Type of Measure	What Will Be Measured?	What is the Target for This Measure?	Quarter Data Will Be Reported (check all that apply)
The Story Cloth Exhibit at Sacramento Hmong New Year	<input type="checkbox"/> 04/01/21 – 06/30/21 <input type="checkbox"/> 07/01/21- 9/30/2021 <input checked="" type="checkbox"/> 10/01/21– 12/31/2021 <input type="checkbox"/> 01/01/22 – 3/31/22	HYPUP	<input checked="" type="checkbox"/> Count <input type="checkbox"/> POS <input checked="" type="checkbox"/> Pre/post survey/assessment <input type="checkbox"/> Stakeholder feedback <input checked="" type="checkbox"/> Materials developed <input type="checkbox"/> Other: PLEASE DESCRIBE:  <input type="checkbox"/> Not applicable	Count of individuals who viewed the Exhibit  Pre/post survey regarding community knowledge  Development of story cloth	The target for this measure is to capture the number or viewers of the Exhibit which indicates awareness and direct outreach. Pre and post surveys will be conducted to evaluate the community's knowledge regarding developmental and intellectual delays including programs, services, and resources. The Story Cloth will be exhibited to test its appealing factor and whether it brings interest from families.	<input type="checkbox"/> 04/01/21 – 06/30/21 <input type="checkbox"/> 07/01/21- 9/30/2021 <input type="checkbox"/> 10/01/21– 12/31/2021 <input checked="" type="checkbox"/> 01/01/22 – 3/31/22
Same activities and goals from 2021.	<input type="checkbox"/> 04/01/21 – 06/30/21 <input type="checkbox"/> 07/01/21- 9/30/2021		<input type="checkbox"/> Count <input type="checkbox"/> POS <input type="checkbox"/> Pre/post survey/assessment			<input type="checkbox"/> 04/01/21 – 06/30/21 <input type="checkbox"/> 07/01/21- 9/30/2021

**DISPARITY FUNDING PROPOSAL – SCHEDULE OF ACTIVITIES AND MEASURES**

Completed worksheets shall be submitted with the funding proposal. List all activities, the responsible party, and which quarter each activity will occur; include how the activity will be measured, the quarter data for each measure will be reported; and any additional information. More than one copy of each worksheet may be submitted if additional space is required or you may add rows to this table. *Please see Attachment C-1 for a sample.*

PROJECT ACTIVITIES			PROJECT MEASURES			
Activity	Quarter Activity Will Occur (check all that apply)	Responsible Party and additional information	Type of Measure	What Will Be Measured?	What is the Target for This Measure?	Quarter Data Will Be Reported (check all that apply)
	<input type="checkbox"/> 10/01/21–12/31/2021 <input type="checkbox"/> 01/01/22 – 3/31/22		<input type="checkbox"/> Stakeholder feedback <input type="checkbox"/> Materials developed <input type="checkbox"/> Other: PLEASE DESCRIBE:  <input type="checkbox"/> Not applicable			<input type="checkbox"/> 10/01/21–12/31/2021 <input type="checkbox"/> 01/01/22 – 3/31/22
	<input type="checkbox"/> 04/01/21 – 06/30/21 <input type="checkbox"/> 07/01/21-9/30/2021 <input type="checkbox"/> 10/01/21–12/31/2021 <input type="checkbox"/> 01/01/22 – 3/31/22		<input type="checkbox"/> Count <input type="checkbox"/> POS <input type="checkbox"/> Pre/post survey/assessment <input type="checkbox"/> Stakeholder feedback <input type="checkbox"/> Materials developed <input type="checkbox"/> Other: PLEASE DESCRIBE:  <input type="checkbox"/> Not applicable			<input type="checkbox"/> 04/01/21 – 06/30/21 <input type="checkbox"/> 07/01/21-9/30/2021 <input type="checkbox"/> 10/01/21–12/31/2021 <input type="checkbox"/> 01/01/22 – 3/31/22
	<input type="checkbox"/> 04/01/21 – 06/30/21 <input type="checkbox"/> 07/01/21-9/30/2021 <input type="checkbox"/> 10/01/21–12/31/2021 <input type="checkbox"/> 01/01/22 – 3/31/22		<input type="checkbox"/> Count <input type="checkbox"/> POS <input type="checkbox"/> Pre/post survey/assessment <input type="checkbox"/> Stakeholder feedback <input type="checkbox"/> Materials developed <input type="checkbox"/> Other: PLEASE DESCRIBE:  <input type="checkbox"/> Not applicable			<input type="checkbox"/> 04/01/21 – 06/30/21 <input type="checkbox"/> 07/01/21-9/30/2021 <input type="checkbox"/> 10/01/21–12/31/2021 <input type="checkbox"/> 01/01/22 – 3/31/22

**DISPARITY FUNDING PROPOSAL – SCHEDULE OF ACTIVITIES AND MEASURES**

Completed worksheets shall be submitted with the funding proposal. List all activities, the responsible party, and which quarter each activity will occur; include how the activity will be measured, the quarter data for each measure will be reported; and any additional information. More than one copy of each worksheet may be submitted if additional space is required or you may add rows to this table. *Please see Attachment C-1 for a sample.*

PROJECT ACTIVITIES			PROJECT MEASURES			
<i>Activity</i>	<i>Quarter Activity Will Occur (check all that apply)</i>	<i>Responsible Party and additional information</i>	<i>Type of Measure</i>	<i>What Will Be Measured?</i>	<i>What is the Target for This Measure?</i>	<i>Quarter Data Will Be Reported (check all that apply)</i>
			<input type="checkbox"/> Not applicable			

Disparity Funds Program  
SERVICE BUDGET (ATTACHMENT D-1)

Applicant Name and Address			Year 1 Annual Budget			Year 2 Annual Budget		
Hmong Youth & Parents United, 631 Eleanor Aveue, Sacramento, CA 95815								
Line No.	PERSONNEL-Salary and Benefits		Annual Salary	Annual FTE to Disparity Grant (Percentage)	Annual Cost to Disparity Grant	Annual Salary	Annual FTE to Disparity Grant (Percentage)	Annual Cost to Disparity Grant
1	Name: Mai Yang Thor Title/Position: Executive Director	<input checked="" type="checkbox"/> Existing Position <input type="checkbox"/> New Position	\$45,000.00	30%	\$13,500.00	\$48,000.00	30%	\$14,400.00
2	Benefits:		\$1,500.00	30%	\$450.00	\$1,500.00	30%	\$450.00
3	Name: Pachia Vang Title/Position: Community Outreach Advocate/ Coordinator	<input type="checkbox"/> Existing Position <input checked="" type="checkbox"/> New Position	\$35,000.00	100%	\$35,000.00	\$35,000.00	100%	\$35,000.00
4	1500		\$1,500.00	100%	\$1,500.00	\$1,500.00	100%	\$1,500.00
5	Name: TBD Title/Position: Program Assistant	<input type="checkbox"/> Existing Position <input checked="" type="checkbox"/> New Position	\$30,000.00	100%	\$30,000.00	\$30,000.00	100%	\$30,000.00
6	1500		\$1,500.00	100%	\$1,500.00	\$1,500.00	100%	\$1,500.00
7	Name: TBD Title/Position: Community Aide I	<input type="checkbox"/> Existing Position <input checked="" type="checkbox"/> New Position	\$10,000.00	100%	\$10,000.00	\$10,000.00	100%	\$10,000.00
8	Benefits:							
9	Name: TBD Title/Position: Community Aide II	<input type="checkbox"/> Existing Position <input checked="" type="checkbox"/> New Position	\$10,000.00	100%	\$10,000.00	\$10,000.00	100%	\$10,000.00
10	Benefits:							
11	Name: TBD Title/Position: Media Specialist	<input type="checkbox"/> Existing Position <input checked="" type="checkbox"/> New Position	\$8,500.00	100%	\$8,500.00	\$8,500.00	100%	\$8,500.00
12	Benefits:							
13	Name: Title/Position:	<input type="checkbox"/> Existing Position						
14	Benefits:	<input type="checkbox"/> New Position						
15	Name: Title/Position:	<input type="checkbox"/> Existing Position <input type="checkbox"/> New Position						
	Personnel Subtotal				\$110,450.00			\$111,350.00
	OPERATING EXPENSES							
16	Family Event Refreshment				\$9,600.00			
17	Presentation Technology - Project laptop, external harddrive,				\$4,800.00			
18	Family Support Circle/ Education Materials				\$15,000.00			
19	Communications				\$3,000.00			
20	Supplies to develop short films and production of films.				\$6,000.00			
21	Subcontractor - Community Initiatives for Collective Impact/ H				\$15,000.00			
22								
23								
24								
	Operating Subtotal				\$53,400.00			
	ADMINISTRATIVE/INDIRECT COSTS							
25	Accounting and Payroll				\$5,400.00			
26	Janitorial/ Office Maintenance				\$8,160.00			
27	Program Office Space				\$20,400.00			
28	Network Services				\$4,080.00			
29	Utilities				\$2,400.00			
30								
	Administrative/Indirect Cost Subtotal				\$40,440.00			
	TOTAL (rounded to nearest dollar)				\$204,290.00			\$111,350.00

Project Total \$315,640.00

**PROJECT BUDGET NARRATIVE WORKSHEET**

The items and descriptions in this worksheet must correspond to the items listed in the Budget Worksheet (Attachment D-1).

<b>Organization Name</b>
Hmong Youth and Parents United
<b>Project Title</b>
The Hmong Story Cloth - A Disparity Prevention Project
<b>Project Duration (start and end date)</b>
<b>Start Date:</b> 04/01/2020 <b>End Date:</b> 04/30/2022 <b>Number of Months:</b> 24

**Salary/Wages and Benefits**

Line Number	Line Item	Description of Position Duties and FTE Allocation for Title/Position AND Description of Benefits
1	Title/Position: Executive Director	Executive Director is responsible for providing daily oversight, mentoring, and guidance to staff as needed. She will oversee the implementation, evaluation, quality assurance, and outcome of the program. Further she will be responsible for the recruitment and hiring of all program staff along with providing program staff with sufficient training to become proficient with carrying out program services and objectives. She will also conduct performance evaluation of program staff and make recommendations in particular to program measurement and outcomes. She will lead development and interactions with monthly agency meetings to share and apply lessons learned.
2	Benefits: Health and Dental Insurance	Benefits include health and dental insurance.
3	Title/Position: Community Outreach Advocate Coordinator	The Community Outreach Advocate Coordinator will be responsible for creating and maintaining promotion materials and program administrative and support documents for the program. S/he will engage in numerous community outreach events and activities to bring awareness, build interest, and generate data of interested and targeted families. S/he will be the bridging agent and maintain continuous communications between HYPU, local regional centers, community partners, and school. In addition, the coordinator will work along with the Program Assistant to enroll participating families and monitor their participation status throughout the program. The coordinator will also work closely with other program staff regarding the development of training and promotional materials of the program to remain updated and relevant.
4	Benefits: Health and Dental Insurance	Benefits include health and dental insurance.
5	Title/Position: Program Assistant	The Program Assistant will work along with the Community Outreach Advocate Coordinator to identify and enroll families in need of services. S/he will develop the Story Cloth Circle curriculum and structure of activities. S/he will assist with preparation and presentation of workshops, arts and craft activities, field trips, reports and dissemination of activities.

**PROJECT BUDGET NARRATIVE WORKSHEET**

The items and descriptions in this worksheet must correspond to the items listed in the Budget Worksheet (Attachment D-1).

Line Number	Line Item	Description of Position Duties and FTE Allocation for Title/Position AND Description of Benefits
		S/he is also responsible for creating a smooth transition for families from HYPUP to the regional center and be an advocate for the families to monitor utilization of services and resources at the regional center, provide translation services, and communicate questions and concerns of families.
6	Benefits: Health and Dental Insurance	Benefits include medical and dental insurance coverage.
7	Title/Position: Community Program Aide I	Community Aide I will work closely with the Community Outreach Advocate Coordinator to do community outreach regarding program and regional center services and resources. The aide will also host and facilitate educational workshops to Hmong families in neighboring cities to generate awareness, knowledge, and interest in the program, local regional center, and other service organizations.
8	Benefits: None	
9	Title/Position: Community Program Aide II	Community Aide I will work closely with the Community Outreach Advocate Coordinator to do community outreach regarding program and regional center services and resources. The aide will also host and facilitate educational workshops to Mien and Laotian families in neighboring cities to generate awareness, knowledge, and interest in the program, local regional center, and other service organizations.
10	Benefits: None	
11	Title/Position: Media Specialist	The Media Specialist will work along with the Executive Director, Community Outreach Advocate Coordinator, Program Assistant and Community Program Aide to capture the journey and outcome of the project including developing culturally sensitive training short films, educational short films regarding regional center and services, that can be utilized to train staff or by staff who are in contact with and provide services to families
12	Benefits: None	
13	Title/Position:	
14	Benefits: None	

**Operating Expenses**

Line Number	Line Item	Description
16	Family training/ meeting refreshment	Refreshment and food for The Story Cloth Circles that will be held once a week for 8 weeks every quarter. Estimated attendance is 20 people. 40 weeks x 20 people x \$12 per person.

**PROJECT BUDGET NARRATIVE WORKSHEET**

The items and descriptions in this worksheet must correspond to the items listed in the Budget Worksheet (Attachment D-1).

Line Number	Line Item	Description
17	Presentation Technology - Project laptop, external hard drive, and projector	Portable screen, presentation laptop, external hard drive for videos, and portable projector at \$4,800.
18	Family Support Circle/ Education Materials	Arts and craft materials for each session. \$20.00 per family x 10 families x 40 weeks. Story cloth material for family. \$100 per family x 50 families. Additoinal educational materials such as printing and copying and exhibit equipment at \$2,500.
19	Communications	Promotion of program at local Hmong radio station and podcast at \$2,000. Project landline, monthly service \$1000.
20	Supplies to develop short films and production of films	Digital recording and photography camera, microphone, backdrop for recording setting, memory cards, video materials such as DVDs and Cover. Printing of DVD covers at \$6,000.
21	Subcontractor Community Initiatives for Collective Impact/ Hlub Hmong Center	Public Health Specialist Trainer(s) are from Community Initiatives for Collective Impact/ Hlub Hmong Center. They have been successful in directing the Family-Driven Cultural and Systems Change Project in the City of Merced since 2018. They will collaborate and work closely with HYPH regarding data sharing, community outreaching, including providing staff training regarding culturally sensitive community outreaching, recognition of cultural stigmas, the story cloth method, and effective program strategies and communication.

**Administrative/Indirect Costs**

Line Number	Line Item	Description
25	Accounting and Payroll	Accounting/ payroll adjusted for program staff up to 6 people, \$225 per month.
26	Janitorial/Office Maintenance	Facility cleaning and mainteance adjusted for percentage of space used (\$340 per month)
27	Program Office Space	Facility fee for staff, project meetings, and storage adjusted for percentage of space used for project (\$850 per month)
28	Network Services	Storage, backup, security, and project manaaement services adjusted for percentage of project by staff (\$170 per month)
29	Utilities	Eletricity services adjusted for percentage of project (\$100 per month)



**PROJECT BUDGET NARRATIVE WORKSHEET**

The items and descriptions in this worksheet must correspond to the items listed in the Budget Worksheet (Attachment D-1).

Line Number	Line Item	Description



**Hlub Hmong Center**

*With Support of Community Initiatives for Collective Impact*

936 W. 18<sup>th</sup> Street | Merced, CA 95340 | **Web:** [www.hlubhmongcenter.org](http://www.hlubhmongcenter.org)

**Phone:** 209.724.0973 | **Fax:** 714.415.5521 |

September 30, 2019

Re: Letter of Support and Commitment for HYPUP 2019-2020 Disparity Funds Program: The Hmong Story Cloth - A Disparity Prevention Project

Dear Selection Committee:

On behalf of Hlub Hmong Center (HHC), I am pleased to provide my strongest recommendation and commitment to Hmong Youth and Parents Unlimited (HYPUP) proposal for the Disparity Funds Program. HHC is a leading Hmong-driven organization in the San Joaquin Valley since 2010. We are grateful and honored to work with organizations addressing disparities and working toward equity for the Hmong. HYPUP is one such organization. With Sacramento being of the top three most populous Hmong communities in the United States, it is critical that HYPUP continues to expand its services and impact. The Disparity Funds Program provides an excellent opportunity to assist HYPUP to address urgent disparities for Hmong children and families.

As a collaborator with HYPUP, HHC will be helping to train HYPUP and their community in the Story Cloth approach and partnering to address disparities shared by Sacramento and Merced Hmong. HHC began to develop the Hmong Story Cloth approach for program and policy change in 2015. The idea is simple and effective because it works through the long-held Hmong tradition of story-telling through art and visual means. History, as well as customs and rules, are documented in beautiful woven tapestry. HHC's Story Cloth approach has been adapted to help Hmong people and institutions serving Hmong to share their stories with each other. And, through this approach, they engage in joint-problem solving to address disparities and improve equity. To date, HHC has applied the Story Cloth approach to address concerns related to mental and behavioral health, early education, and healthcare access. We have been pleased to share the Story Cloth approach at local, regional, and national conferences. Currently, HHC is using the Story Cloth approach in a Disparity Funds Program started in 2018-2019.

HHC is excited to collaborate with HYPUP in the proposed project. One of our lead trainers will work with HYPUP to train their staff and volunteers in this Story Cloth approach. This will include in-person and virtual meetings and ongoing interactions for feedback and improvement. Because HHC and HYPUP would be working to address similar disparities in development delays and learning disabilities, we will share data and lessons that would help each of our programs improve their implementation and impact. We support HYPUP's proposal and are very eager to collaborate toward the improvement of our communities.

Sincerely,

A handwritten signature in blue ink that reads 'Linda Xiong'.

Linda Xiong, MPH; Hlub Hmong Center, Co-Founder and Co-Director

**COPY**

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAR 13 2009**

HMONG YOUTH AND PARENTS UNITED  
8267 VILLAGE CREEK WAY  
SACRAMENTO, CA 95823

Employer Identification Number:  
26-3840730  
DLN:  
17053054089009  
Contact Person:  
ZENIA LUK ID# 31522  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)-(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
July 24, 2008  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CC)

COPY

-2-

HMONG YOUTH AND PARENTS UNITED

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in dark ink, appearing to read "Robert Choi". The signature is fluid and cursive, with the first name "Robert" being more prominent than the last name "Choi".

Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

Enclosures: Publication 4221-PC

Letter 947 (DO/CG)

# Hmong Youth and Parents United

## General Information

### Contact Information

<b>Nonprofit</b>	Hmong Youth and Parents United
<b>Physical Address</b>	631 Eleanor Avenue Sacramento, CA 95815
<b>Mailing Address</b>	P.O. Box 38284 Sacramento, CA 95838
<b>Phone</b>	(916) 692-4551
<b>Website</b>	<a href="http://www.hypu.org">www.hypu.org</a>
<b>Facebook</b>	<a href="https://www.facebook.com/HmongYouthAndParentsUnited/">https://www.facebook.com/HmongYouthAndParentsUnited/</a>
<b>Instagram</b>	<a href="https://www.instagram.com/hypu2019">https://www.instagram.com/hypu2019</a>
<b>Year of Incorporation</b>	2008
<b>EIN</b>	26-3840730
<b>Status</b>	501(c)(3) Public

## Board of Directors

<b>Cathy Thao, J.D.</b>	President/ CEO Affiliations include: Senior Legal Analyst at State of California Attorney General's Office. Legal Affairs Officer of Vue National Association; member to Thoj Ntuj Tshiab, and former commissioner for Sacramento Community Police Commission.
<b>Nkauj lab Yang</b>	Vice President Affiliations: Director of California Programs and Policies, SEARAC
<b>Mai Yang Vang</b>	Secretary Affiliations: SCUSD School Board and Executive Director of Bucks Scholar
<b>Shoun Thao</b>	Treasurer Affiliations: Manager of HOPE Center. Currently a representative and staff at Councilmember Allen Warren's office for District 2 of Sacramento.
<b>Dr. Nha Bee Her</b>	Director of Health Affiliations: Owner of Chiropractic Care Center. Former President of Sacramento Hmong New Year.
<b>Nha Thao Thao</b>	Board of Director Affiliations: Former president of HYPY. Owner of HOPE Center

## **Executive Staff Team**

### **Staff**

Mai Yang Thor	Executive Director
Kathleen Vang	Assistant to the Executive Director
Pachia Lucy Vang	Senior Day Program Coordinator
Nong Yang	Senior Day Program Assistant

### **Contractors**

Der Her	Heights Dance Program Coordinator
Maria Ia Lo	HESC Program Coordinator
Pheng Lor	HESC Enrichment Instructor
Soua Lor	HESC Instructor & Summer Class Instructor
Leng Moua	HESC Instructor
Ashley Thao	Summer Class Instructor
Bee Vang	Videographer
Chi Nou Vang	HESC Instructor, Intern
Jerry Vang	HESC Instructor
Xou Vang	Cultural and Performing Arts Coordinator
Ashlenily Xiong	Youth Pop Up Coordinator & HESC Instructor
Kao Nue Xiong	HESC Instructor
Panhia Xiong	HESC Program Assistant
Khou Yang	HESC Instructor
Maysheng Yang	HESC Instructor

### **Volunteer Coordinators**

Douagee Cheng	Youth Mentorship Program Coordinator
Pao Khang	Scholarship Fundraising Committee Chair
Maika Lee	Scholarship Committee Chair
Julie Lynhiavue	Scholarship Program Coordinator
Caroline Thao	Youth Coordinator
Lay Vang	Higher Education Coordinator

### **Interns**

Chi Meng Vang	Youth Pop Up Intern
Marisol Medina	Thousand Strong Intern
Houa Xiong	HESC Intern