

Home and Community-Based Services (HCBS) Rules CONCEPT FORM

The Home and Community-Based Services (HCBS) rules ensure that people with disabilities have full access to, and enjoy the benefits of, community living through longterm services and supports in the most integrated settings of their choosing. In order to assist in determining eligibility for compliance funding, providers must complete this evaluation. Both “Yes” and “No” answers require an explanation. A “No” response *could* mean a service setting is out of compliance with the HCBS rules and is potentially eligible for funding to make necessary adjustments. Once this evaluation is completed, it should act as a guide for filling out the provider compliance funding concept, which is required for any provider to be eligible for compliance funding. **Completion of this evaluation is for the sole purpose of applying for compliance funding and does not take the place of future provider assessments that the Department may require to determine provider compliance with the HCBS settings rules. Only providers requesting compliance funding need to complete this evaluation.**

Federal Requirements #1-5 apply to providers of all services, including residential and nonresidential settings. Federal Requirements #6-10 are additional requirements that apply only to provider-owned or controlled residential settings.

The column labeled “Guidance” contains a series of questions intended to help identify compliance or non-compliance with each requirement as it relates to the HCBS rules. While responses to these questions can help in the determination of whether or not a particular requirement is met, these responses may not be the sole factor in this determination.

More information on the HCBS rules and this form can be found at www.dds.ca.gov/HCBS.

Questions may be directed to HCBSregs@dds.ca.gov.

Date(s) of Evaluation: 11/20/19	Completed by: Candice Gharakhanian
Vendor Name, Address, Contact: Castle Care Facility I 9061 Wren Ave. Gilroy, CA. 95020 Castle Care Facility II 1060 Ortega Cir. Gilroy, CA. 95020 Candice Gharakhanian (408) 461-0330	
Vendor Number: HS0379, HS0616	
Service Type and Code: Adult Residential, 915	

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Federal Requirement #1:

The setting is integrated in, and supports full access of individuals receiving Medicaid HCBS to the greater community, including opportunities to seek employment and work in competitive integrated settings, engage in community life, control personal resources, and receive services in the community, to the same degree of access as individuals not receiving Medicaid HCBS.

Guidance:

- Do individuals receive services in the community based on their needs, preferences and abilities?
- Does the individual participate in outings and activities in the community as part of his or her plan for services?
- If an individual wants to seek paid employment, does the home staff refer the individual to the appropriate community agency/resource?
- Do individuals have the option to control their personal resources, as appropriate?

Does the service and/or program meet this requirement? ☐ Yes ☒ No Please explain:

Although we are transitioning into the HCBS Regulations, there are many items that we are receiving training on, and we are learning how to conform and implement new guidelines to assist the individuals in the homes.

All individuals participate in community outings, they are not always "individualized" as we have limited resources for transportation. We would require additional vehicles to be able to meet individualized objectives so staff could assist them with their transportation.

Individuals who wish to seek paid employment would need to be identified. we would need to train the staff and also implement this goal and objective into their plan to support their desires. Staff would need to be included in the plans and trained to be available resources and guidance for implementation.

Although we are working on the HCBS person-centered implementation, we have limited resources for meeting each individual request. As we have many individuals in the homes, we strive to meet their transportation needs but sometimes there are not enough vehicles to meet those requests. For each individual to receive individual services in the community, public transportation is not always a timely or efficient for time management, nor can individuals that we serve handle the patience of waiting for buses due to their behaviors.

In order for the individuals to have the option to control their personal resources, we will require the initial staff training for Person-Centered training, but not limited to ongoing training. There should also be training for "Train the trainer" training in order to learn what is required for HCBS rulings and how to support staff implementation. This training would provide us the ability to be able to write, apply, and implement Person Centered Plans.

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<p><u>Federal Requirement #2:</u> <i>The setting is selected by the individual from among setting options, including nondisability-specific settings and an option for a private unit in a residential setting. The setting options are identified and documented in the person-centered service plan and are based on the individual's needs, preferences, and, for residential settings, resources available for room and board.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Does the provider have a current regional center Individual Program Plan (IPP) on file for all individuals? • Does each individuals' IPP document the different setting options that were considered prior to selecting this setting?
<p>Does the service and/or program meet this requirement? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please explain:</p> <p>We currently provide shared rooms for each individual and none of the bedrooms are currently shared by anyone, as we are licensed for 6. Each person-centered plan should document they choose the desired setting selected. IPP's are on file for all individuals. We do need to add/change their individual IPP "settings" to identify their dwelling preferences and settings.</p>	
<p><u>Federal Requirement #3:</u> <i>Ensures an individual's rights of privacy, dignity and respect, and freedom from coercion and restraint.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Does the provider inform individuals, in a manner they can understand, of their rights to privacy, dignity, respect, and freedom from coercion and restraint? • Does the provider communicate, both verbally and in writing, in a manner that ensures privacy and confidentiality?
	<ul style="list-style-type: none"> • Do staff communicate with individuals based on their needs and preferences, including alternative methods of communication where needed (e.g., assistive technology, Braille, large font print, sign language, participants' language, etc.)?

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Does the service and/or program meet this requirement? ☒ **Yes** ☐ **No** Please explain:

Privacy oath and confidentiality documents are verbally read, explained, and signed by both individuals and include staff in a form they can understand.

Staff communicate in the forms that the individuals can understand. Most are verbal and sometimes use icons and pictures for better understanding.

All staff are trained that all individual rights, dignity, respect, privacy, and freedom from coercion must be adhered to. The individuals and staff are informed on the following topics in addition to "Client Rights." These topics are part of their admission agreements and are read to individuals, posted, and signed in each individual file.

Federal Requirement #4:

Optimizes but does not regiment individual initiative, autonomy, and independence in making life choices, including, but not limited to, daily activities, physical environment, and with whom to interact.

Guidance:

- Does the provider offer daily activities that are based on the individuals' needs and preferences?
- Does the provider structure their support so that the individual is able to interact with individuals they choose to interact with, both at home and in community settings?
- Does the provider structure their support so that the individual is able to participate in activities that interest them and correspond with their IPP goals?

Does the service and/or program meet this requirement? ☐ **Yes** ☒ **No** Please explain:

Autonomy is communicated and trained to staff throughout the individual's journey as we promote independence. As we maneuver through implementing the HCBS regulations, we require some assistance to provide additional daily activity supports To and For each individuals choice.

Each individual in the home are encouraged to express their individual desires and preferences for daily activities. They have the ability to choose and perform their individual preferences for both in the home and in the community that meet their needs.

Additional supports would provide them the ability to seek and apply for jobs, activities, and obtain community resource access for education and job resources.

Public transportation is not always a timely or efficient for time management, nor can individuals that we serve handle the patience of waiting for buses due to their behaviors. As we strive to supply the resources for each individual, we have limited vehicles for transportation. We lack some transportation desires for additional supports due to lack of available vehicles on hand. We would require more vehicles to meet these person-centered

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requirements as we serve up to 6 individuals in each home that rely on staff for transportation as most cannot leave without supervision.

Federal Requirement #5:

Facilitates individual choice regarding services and supports, and who provides them.

Guidance:

- Does the provider support individuals in choosing which staff provide their care to the extent that alternative staff are available?
- Do individuals have opportunities to modify their services and/or voice their concerns outside of the scheduled review of services?

Does the service and/or program meet this requirement? ☒ **Yes** ☐ **No** Please explain:

Individuals in the home are able to express their desires with staff support. If they choose to work with another staff vs. a staff that is supporting them, they can choose to have an alternate staff assist them that is on shift.

Individuals have the opportunities to access their Service Coordinators, circles of support, in addition to outside resources. Their options are discussed with their individual conversations with their families, Service Coordinators, Counselors, and advocates. These decisions are discussed on a regular basis and do not need wait or be discussed in routine meetings. Anytime they wish changes to be requested or are required To and For a better life. Individuals in the home are encouraged to make changes in their lives to achieve the highest quality of life they desire.

Only providers of services in **provider-owned or controlled residential settings** need to complete the remainder of this evaluation. In **provider-owned or controlled residential settings**, in addition to the above requirements, the following requirements must also be met:

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Federal Requirement #6:

The unit or dwelling is a specific physical place that can be owned, rented or occupied under a legally enforceable agreement by the individual receiving services, and the individual has, at a minimum, the same responsibilities and protections from eviction that tenants have under the landlord/tenant law of the State, county, city or other designated entity. For settings in which landlord/tenant laws do not apply, the State must ensure that a lease, residency agreement or other form of written agreement will be in place for each participant and that the document provides protections that address eviction processes and appeals comparable to those provided under the jurisdiction's landlord tenant law.

Guidance:

- As applicable, does each individual have a lease, residency agreement, admission agreement, or other form of written residency agreement?
- Are individuals informed about how to relocate and request new housing?

Does the service and/or program meet this requirement? ☒ Yes ☐ No Please

explain:

Every individual has an admission agreement in place. Person-centered planning and focus on their desires are always encouraged and they are informed of other residential resources and choices.

They have the capability to express their living situation anytime and are encouraged to contact their service coordinators to discuss their desires. In addition to conversations about their residential opportunities during routine conversations, they are provided with the telephone numbers of their service coordinators. These conversations also take place during their reviews and meetings. Although there are agreements and HCBS regulations, these documents have the ability to be changed anytime as individuals are allowed to change their minds for residential decisions.

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<p><u>Federal Requirement #7:</u> <i>Each individual has privacy in his/her sleeping or living unit:</i> <i>Units have entrance doors lockable by the individual, with only appropriate staff having keys to doors as needed.</i> <i>Individuals sharing units have a choice of roommates in that setting.</i> <i>Individuals have the freedom to furnish and decorate their sleeping or living units within the lease or other agreement.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Do individuals have a choice regarding roommates or private accommodations? • Do individuals have the option of furnishing and decorating their sleeping or living units with their own personal items, in a manner that is based on their preferences? • Do individuals have the ability to lock their bedroom doors when they choose?
<p>Does the service and/or program meet this requirement? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please explain: Individuals in the home each have their own key to lock their bedroom doors. We encourage each individual to select their own décor and assist them to be able to get the items they choose. Each bedroom is decorated to their personal preference and they have the ability to have and use their own personal items.</p>	
<p><u>Federal Requirement #8:</u> <i>Individuals have the freedom and support to control their own schedules and activities, and have access to food at any time.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Do individuals have access to food at any time? • Does the home allow individuals to set their own daily schedules? • Do individuals have full access to typical facilities in a home such as a kitchen, dining area, laundry, and comfortable seating in shared areas?
<p>Does the service and/or program meet this requirement? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please explain:</p> <p>Individuals in the home have access to uncooked foods at any time, such as snacks, etc. If they desire a cooked meal outside of standard meal times and want to prepare their own meals, it might not be safe for them to cook. We currently have gas cook tops. The microwave is located to high and above the gas cook-top for the individuals to be able to reach independently. Adaptive equipment would be helpful to assist the needs in the home. Cabinets they could reach without step stools for safety, an open floor plan for non-ambulatory access, touch faucets for water access, wheel chair counter access, adequate light switches reachable and accessible, electric stove top instead of open gas flame, accessible low installed microwave oven, large knobs on cabinets easy to grab, easy roll out shelves in oven, refrigerator with accessible ice and water, appliances for ease of operation.</p>	

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We have set main meal times in order to prepare main meals however in order to meet HCBS regulations and provide the freedom for each individual to be able to prepare their own meal at any given time, we would require an updated kitchen area. Safety training would need to be provided to teach individuals the use of gloves for cross contamination for meal preparation, the use of potholders for hot surfaces.

Each individual has freedom and support to have their own schedule and express their desires with how they want to spend their time, in addition to choosing which activities they want to perform and when. We are currently practicing the To and For models of HCBS and implementing their individual choices.

All individuals have full access to the kitchen, dining area, laundry facilities. They have a nice sized backyard. There is no patio cover that would shade them from the sun as it gets very warm here in Gilroy. They would also benefit from a patio cover in the winter for them to be able to go outside and access the patio all days of the year.

Federal Requirement #9:

Individuals are able to have visitors of their choosing at any time.

Guidance:

- Are visitors welcome to visit the home at any time?
- Can individuals go with visitors outside the home; such as for a meal or shopping, or for a longer visit outside the home, such as for holidays or weekends?

Does the service and/or program meet this requirement? ☒ Yes ☐ No Please explain:

We encourage the individuals to have visitors and to go and visit family and friends. We do encourage them to also respect the sleep hours of others however they have the right to visitors when they choose.

We promote the individuals to be able to have visitors outside the home as they choose. Although we provide holiday meals and celebrations, they have the right to depart the home when they choose and to stay with others on holidays, weekends, and times when they want to visit others. They are never expected to remain the home except for when they choose to.

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<p>Federal Requirement #10: <i>The setting is physically accessible to the individual.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Do individuals have the freedom to move about inside and outside the home or are they primarily restricted to one room or area? • Are grab bars, seats in bathrooms, ramps for wheelchairs, etc., available so that individuals who need those supports can move about the setting as they choose? • Are appliances and furniture accessible to every individual?
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Does the service and/or program meet this requirement? ☐ Yes ☒ No Please explain:

Individuals are never restricted to any area. This is their home and are free to move about as they choose. They are free to move about the home as they choose and enjoy the free space around them to include the inside of the home and outside as well.

Each home could use assistance with a bathroom update in each home to meet HCBS Regulations for grab bars to support those in need. Replacing the bath tubs with walk in showers and adding grab bars and/or built in shower seats would ease the accessibility and create a safer hygiene experience.

Furniture in bedrooms and common areas are available for comfort and rest. Laundry appliances are readily available for individuals to perform laundry chores. Although kitchen areas have appliances, some appliances such as the microwaves may not be reachable for all, and they are located above gas cook-tops with flames. It would be advised to have an updated kitchen to provide a safer environment for individuals to be able to maneuver and have accessible appliances at counter heights where they can be safe. HCBS Regulations identify each individual should be able to have free access to meals and move about when they desire.

CONTACT INFORMATION

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 Email Address: castlecareinc@gmail.com

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CONCEPT FORM****ACKNOWLEDGEMENT**

By checking the box below, I acknowledge that completion of this evaluation is for the sole purpose of applying for compliance funding and does not take the place of future provider assessments that the Department may require to determine provider compliance with the HCBS settings rules.

☒ I AGREE

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Vendor name	Castle Care Facility I, Castle Care Facility II
Vendor number(s)	HS0379, HS0616
Primary regional center	San Andreas Regional Center
Service type(s)	Adult Residential
Service code(s)	915
Number of consumers currently served	6 in each home, total of 12
Current staff to consumer ratio	1:3, 1:2
<p>1. Please provide a brief description of the service/setting that includes what a typical day consists of and how services are currently provided. This response must include the baseline/current levels for any aspects of the program for which the concept proposes funding.</p>	
<p>Castle Care has served the community for 15 years. A typical day in each of the homes provides a safe, caring, and joyful atmosphere. We strive to provide excellent services To and For each individual to assist their individualized needs. We are focused to implement the work required in order to execute the "to and for individual self-expression and continued HCBS person centered-care." We want to be able to gravitate towards the HCBS ruling and be able to support the individuals with guided support.</p>	
<p>2. Please provide a brief summary narrative of the concept for which you are requesting funding, including justification for the funding.</p>	
<p>As we have identified the new mandated regulations, we have identified that some of the changes require funding that is not available to us. These mandated changes prompt us to comply however, we require financial assistance in order to implement and comply with the new regulations. We strive to provide excellent care and services, the new HCBS Federal Ruling has prompted us to evaluate our current services with our residential care.</p>	
<p>3. Identify which HCBS federal requirements this concept addresses that are currently out of compliance. Could be all or a subset of those identified as out of compliance on the evaluation.</p>	
<p>1_X 2_X 3___ 4_X 5___ 6___ 7___ 8_X 9___10_X</p>	
<p>Federal Requirement #1 Individuals are not always able to access the job resources available. Some individuals are not capable or able to access the community due to lack of supervision in the community as they are unable to depart unassisted. This action requires a staff and vehicle readily available for them to achieve this task. They are not always able to access resources</p>	

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available due to lack of transportation. Obtaining vehicles that are accessible will increase their chances to access the community.

Federal Requirement #2 Although we have IPP's on file, their desired residential desires should be identified and settings should be noted.

Federal Requirement #4 Transportation is challenging due to limited vehicles. We have had to reevaluate and prioritize Daily activities, IPP goals, and supports. We lack some transportation support for those who desire outside locations at the same time and additional vehicles would be helpful To and For those who require assistance.

Federal Requirement #8 We encourage individuals to learn to prepare meals and learn to cook however, we lack safety in some areas of food preparation. Although individuals may access food, we require some updates in the kitchen area to meet the compliance for the new regulations.

Federal Requirement #10 Not all bathrooms are safely accessible for all individuals. We lack bathroom safety such as grab bars and ease of access. In order to meet the regulations, we would require a bathroom remodel.

4. For each HCBS out-of-compliance federal requirement that is being addressed by this concept, describe the barriers to compliance and why this concept is necessary. If this information is in the evaluation section, please copy it here.

Federal Requirement #1 All individuals participate in community outings; they are not always "individualized" as we have limited resources for transportation. We would require additional vehicles to be able to meet individualized objectives so staff could assist them with their transportation.

Federal Requirement #2 IPP's are on file for all individuals. We do need to add/change their individual IPP "settings" to identify their dwelling preferences and settings.

Federal Requirement #4 Each individual in the home is encouraged to express their individual desires and preferences for daily activities. They have the ability to choose and perform their individual preferences for both in the home and in the community that meet their needs. Public transportation is not always a timely or efficient for time management, nor can individuals that we serve handle the patience of waiting for buses due to their behaviors. As we strive to supply the resources for each individual, we have limited vehicles for transportation. We lack the number of activities due to lack of available vehicles on hand. Autonomy is communicated and trained to staff throughout the individual's journey as we promote independence. As we maneuver through implementing the HCBS regulations, we require some assistance to provide additional daily activity supports To and For each individuals choices.

Federal Requirement #8 All individuals have full access to the kitchen, dining area, laundry facilities. We do not have a patio cover for them to access. We have set main meal times in order to prepare main meals however in order to meet HCBS regulations and provide the freedom for each individual to be able to prepare their own meal at any given time, we would require an updated kitchen area. As this is a challenging area for those with disabilities, we would need to remodel a kitchen suitable to meet the needs To and For each individual accessibility. They would require adaptive equipment in order to be able to function and prepare their own meals.

Federal Regulation #10 Each individual has the right to move about the home as they choose and enjoy the free space around them to include the inside of the home and outside as well. One Bathroom remodel in each home would allow us to comply with safety requirements such as grab bars and a non-slippery shower floor.

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5. For each out-of-compliance federal requirement that is addressed in this concept, please explain how the concept will bring the vendor into compliance.

The following requirements will bring us into compliance by having the available resources available for the individuals.

Federal Requirement #1 Individuals are not always able to access the community. They are not always able to access the job resources available. They are not always able to access resources available due to lack of transportation. Obtaining vehicles that are accessible will increase their chances to access the community.

Federal Requirement #2 Current IPP's need to convey their residential choices into their goals and objectives as it will streamline their aspirations.

Federal Requirement #4 Daily activities, IPP goals, and supports are in place however, we lack the transportation support for those who desire outside locations. Additional vehicles where we may transport the individuals where they need to go to access their desires for jobs and activities bring opportunities and enrich their lives.

Federal Requirement #8 Although individuals may access food, we require some updates in the kitchen area to comply with the new regulations. The kitchen area is available for a limited number of individuals as it's small and it's not set-up for individualized meal preparation. The appliances are also not user friendly for the individuals to operate. Updated amenities will provide ease of access and provide the ability to allow them to perform independently with real-life skill sets.

Federal Requirement #10 Updating the Bathrooms would not only bring us into compliance but also provide a safer area for individuals to perform their hygiene skills. Having grab bars and non-slippery floors would meet safety requirements.

6. What are the proposed outcomes and objectives of the concept, and what are the methods of achieving and tracking them?

All concepts and proposed outcomes would come first with rolling the training and objectives out to the staff that care for the individuals. Staff need to learn and understand the proposals in order to implement the key components that will carry through the home. The methods used will be tracked quarterly in the HCBS quarterly reports to show how we were able to implement and sustain the HCBS goals and track the achievements. Individual quarterly meetings will track the goals and objectives to demonstrate how the improvements impacted their lives directly.

7. Please describe how and/or what was done to include input from the individuals served in developing this concept? Discuss not only the development of the concept, but also what steps were taken to identify the interests and desires of the individuals and who was involved in that process.

We had a house meeting with the staff and individuals and explained different techniques they can use for communication with staff and their circles of support. We invited them to discuss ideas for available opportunities and resources at home and for the community so that we can learn how to assist them to achieve their goals. We made a list of their desires and plan to import those ideas into their new HCBS profile.

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8. Please describe how the concept you propose will enable you to provide more person-centered services to your clients.

All concepts requested are to support those individuals to grow and prosper with full support in a person-centered approach. Being able to train staff on the new regulations will assist us to remain in compliance and learn how to implement the individual's person-centered planning. Obtaining extra vehicles to be able to transport to their desired places will give them the ability to access the community more often and provide additional resources for a better quality of life. All of the concepts thought about were discussed with the individuals in the home when asked how they would change the home if they had choices.

9. Please address your plan for maintaining the benefits, value, and success of your project at the conclusion of 2019-20 HCBS Funding.

The annual plan is to become HCBS compliant and to implement Person-centered training, focus, and implementation for the individuals that reside in the home to have more choices and be able to thrive in a less group type atmosphere. Individualized planning in addition additional transportation for allowing them to practice individual growth potential and freedom for job opportunities and accessible community availability. Being able to provide the individuals with individual choices and allowing them to express their desires and implementing them to be able to coach them to achieve their dreams is the utmost rewarding experience. To maintain and achieve this goal means to implement a sustainable training plan to remain intact for all new staff to be able to join the team and immediately learn the values and concepts of HCBS implementation and for this to become the normalcy within our training abilities.

10. Write a brief narrative below explaining each major cost category and timeline. Complete the budget template at the end of the concept sheet. An excel version with formulas is available. When applicable, budgets should include personnel/benefits, operating costs such as consultants or training, administrative expenses/indirect costs, and capital costs (assets lasting more than 2 years). If project spans 2 years or occurs in phases, budget should be separated by phase/year. Administrative costs, if any, must comply with DDS' vendor requirements, including a cap of 15% of the sum of personnel/benefits, consulting, and operating costs (must exclude capital costs). http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=4629.7&lawCode=WIC

Personnel:

HCBS Person Centered Training for staff hours (2 days of training) \$2,200 Completion 2020

Capital Expenses;

HCBS Employee Training-Train the trainer & HCBS Courses \$ 4600 Completion 2020

Transportation Van (1) \$44,000 each Completion 2020

Renovated Kitchen each home (2) \$90,000 total/\$ 45,000 each Completion 2020

Renovated Bathroom each home (2) \$50,000/ \$25,000 each Completion 2020

Updated concrete patio and yard with covered patio for shade \$ \$45,000 Completion 2020

Total Requested funding; \$ 235,800

11. Please address sustainability of funding sources for all programs or concepts requiring any funding past the time frame of the requested grant, especially those that involve staff or other long-term costs. Please mark "not applicable" if costs will all be incurred during the program time frame.

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N/A	
12. Have you or the organization you work with been a past recipient of DDS funding? If yes, what fiscal year(s)?	HCBS Funding__ No __xxx Yes. If Yes, FY(s)_2018/2019_____ Disparity Funding __X_ No ____ Yes. If Yes, FY(s) _____ CPP Funding __X_ No ____ Yes. If Yes FY(s) _____ If yes to any question be sure to answer questions 13 and 14.
For providers who have received prior HCBS, Disparity or CPP Funding from DDS	
13. If your organization has received prior funding from any of the above sources, please provide an update on the prior funding project. You may copy and paste from progress update(s) previously provided to regional centers or DDS.	
<p>We received funding for one-bathroom update in each home which has had a direct benefit for the individuals to be able to perform their hygiene skills in a safe place. We received one vehicle approval which was just put into place and already providing the individuals with extra supports for community access. We also received funding for staff training which will be an ongoing and much needed area used for continued learning and implementation.</p>	
14. If your organization received prior funding, please explain how the current funding request is not redundant with any prior funding received and/or builds on the prior funding but was not part of the original funding.	
<p>Although we received prior funding, these requests are for two separate homes. We are extremely grateful for the opportunities we have provided the individuals. We still have both homes that require more work to do to be able to meet the demands for the number of individuals that we serve. We are using the funding to build on the implemented changes and being able to continue to comply with the regulations for all 12 individuals that have different desires. We still have a number of limited resources to meet their demands and need to improve services to meet their demands. As we are asking for supports for some of the same areas, we feel the desired need for the items to be covered in order to meet the regulations for compliance. All requests are To and For the individuals in the home, we are building a full-support arena and being available for services in order to meet the demands due to the volume of individuals that we serve.</p>	

Concept – Page

HCBS CONCEPT BUDGET						
Vendor Name		Castle Care Facility I, Castle Care Facility II				
Vendor Number(s)		HS0379, HS0616				
	Salary and Benefits	Year 1 Budget		Year 2 Budget		Total
		FTE	Annual Cost	FTE	Annual Cost	Cost
Personnel (salary + benefits)						
Staff training hours	2200	1.00	\$ 2,200		\$ -	\$ 2,200
Position Description			\$ -		\$ -	\$ -
Position Description			\$ -		\$ -	\$ -
Position Description			\$ -		\$ -	\$ -
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Position Description			\$ -		\$ -	\$ -
Position Description			\$ -		\$ -	\$ -
Position Description			\$ -		\$ -	\$ -
Personnel Subtotal			\$ 2,200		\$ -	\$ 2,200
Operating expenses						
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Operating Subtotal			\$ -		\$ -	\$ -
Administrative Expenses						
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Administrative Subtotal			\$ -		\$ -	\$ -
Capital expenses						
HCBS Staff training			\$ 4,600			\$ 4,600
Transportation Van			\$ 44,000			\$ 44,000
Renovated Kitchens (2)			\$ 90,000			\$ 90,000
Renovated Bathrooms (2)			\$ 50,000			\$ 50,000
Renovated yard/patio			\$ 45,000			\$ 45,000
						\$ -
						\$ -
						\$ -
						\$ -
Capital Subtotal			\$ 233,600		\$ -	\$ 233,600
Total Concept Cost			\$ 235,800		\$ -	\$ 235,800

See Attachment F for budget details and restrictions