

Home and Community-Based Services (HCBS) Rules CONCEPT FORM

The Home and Community-Based Services (HCBS) rules ensure that people with disabilities have full access to, and enjoy the benefits of, community living through long-term services and supports in the most integrated settings of their choosing. In order to assist in determining eligibility for compliance funding, providers must complete this evaluation. Both “Yes” and “No” answers require an explanation. A “No” response *could* mean a service setting is out of compliance with the HCBS rules and is potentially eligible for funding to make necessary adjustments. Once this evaluation is completed, it should act as a guide for filling out the provider compliance funding concept, which is required for any provider to be eligible for compliance funding. **Completion of this evaluation is for the sole purpose of applying for compliance funding and does not take the place of future provider assessments that the Department may require to determine provider compliance with the HCBS settings rules. Only providers requesting compliance funding need to complete this evaluation.**

1. Federal Requirements #1-5 apply to providers of all services, including residential and non-residential settings. Federal Requirements #6-10 are additional requirements that apply only to provider-owned or controlled residential settings.

The column labeled “Guidance” contains a series of questions intended to help identify compliance or non-compliance with each requirement as it relates to the HCBS rules. While responses to these questions can help in the determination of whether or not a particular requirement is met, these responses may not be the sole factor in this determination.

More information on the HCBS rules and this form can be found at www.dds.ca.gov/HCBS.

Questions may be directed to HCBSregs@dds.ca.gov.

Date(s) of Evaluation: <u>October 2019-</u> <u>November 2019.</u>	Completed by: <u>Marilou Soniega</u>
Vendor Name, Address, Contact: <u>Meridian Manor IV, ARF-SRH</u> <u>1502 Constanso Way, San Jose CA 95129</u> <u>Meridian Manor V, ARF-SRH</u> <u>15134 Charmeran Avenue, San Jose CA 95124</u>	
Vendor Number: <u>HS1159, HS1160</u>	
Service Type and Code: <u>113, 109</u>	

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<p><u>Federal Requirement #1:</u> <i>The setting is integrated in, and supports full access of individuals receiving Medicaid HCBS to the greater community, including opportunities to seek employment and work in competitive integrated settings, engage in community life, control personal resources, and receive services in the community, to the same degree of access as individuals not receiving Medicaid HCBS.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Do individuals receive services in the community based on their needs, preferences and abilities? • Does the individual participate in outings and activities in the community as part of his or her plan for services? • If an individual wants to seek paid employment, does the home staff refer the individual to the appropriate community agency/resource? • Do individuals have the option to control their personal resources, as appropriate?
<p>Does the service and/or program meet this requirement? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Please explain: <u>Meridian Manor IV/Meridian Manor V residents regularly participate in community outings planned and arranged for them by Facility Staff and Administrator according to their established preferences. Lack of verbal communication skills deters our residents from receiving individualized services in the community. More advanced assistive communication devices are needed to make sure that Meridian Manor IV/Meridian Manor V will be able to provide our residents with outings and activities that are more meaningful and catered to each one of them. Due to the ageing of our residents, Meridian Manor IV/ Meridian Manor V see the need for a wheelchair accessible van that will ensure their continued access to community services that are available to them should their mobility starts to be physically challenging to them.</u></p> <p><u>The desire to seek for paid employment will be a future objective that can be attained with the support of their current Day Programs. Meridian Manor IV/Meridian Manor V Staff, family members and ID Team provide the assistance our residents need in controlling their personal resources. A more person-centered approach is needed to make sure that our residents will be able to make their own decisions regarding their personal resources.</u></p>	
<p><u>Federal Requirement #2:</u> <i>The setting is selected by the individual from among setting options, including non-disability-specific settings and an option for a private unit in a residential setting. The setting options are identified and documented in the person-centered service plan and are based on the individual's needs, preferences, and, for residential settings, resources available for room and board.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Does the provider have a current regional center Individual Program Plan (IPP) on file for all individuals? • Does each individuals' IPP document the different setting options that were considered prior to selecting this setting?

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Does the service and/or program meet this requirement? Yes No

Please explain: Meridian Manor IV/ Meridian Manor V is one of the residential services programs that are specifically designed for the Individuals who resided at Agnews Developmental Center at the time of its closure. Our Residents with the help of their families and/or authorized representatives have chosen Meridian Manor IV/Meridian Manor V to be the appropriate home for them to have a stable life in natural settings with full, positive and valued community presence and participation.

The supervision and training provided to each consumer of Meridian Manor IV/Meridian Manor V is consistent and follows the goals and objectives stated in their current Regional Center Individual program Plan (IPP) and Individual Needs and Services Plan (ISP). Each IPP and ISP are regularly reviewed and modified according to each consumer's change in choices, needs or wants.

Federal Requirement #3:

Ensures an individual's rights of privacy, dignity and respect, and freedom from coercion and restraint.

Guidance:

- Does the provider inform individuals, in a manner they can understand, of their rights to privacy, dignity, respect, and freedom from coercion and restraint?
- Does the provider communicate, both verbally and in writing, in a manner that ensures privacy and confidentiality?
- Do staff communicate with individuals based on their needs and preferences, including alternative methods of communication where needed (e.g., assistive technology, Braille, large font print, sign language, participants' language, etc.)?

Does the service and/or program meet this requirement? Yes No

Please explain: All of the residents of Meridian Manor IV/Meridian Manor V are mostly lacking in verbal skills or have very limited verbal skills. Staff communicates to our residents through photo icons, communication boards, pictures and body language. Meridian Manor IV/Meridian Manor V Staffs need more advanced communication assistive devices to help improve their level of interaction and communication with our residents and to ensure that the rights to privacy, dignity, respect and freedom from coercion and restraint of our residents are being uphold at all times.

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<p><u>Federal Requirement #4:</u> <i>Optimizes but does not regiment individual initiative, autonomy, and independence in making life choices, including, but not limited to, daily activities, physical environment, and with whom to interact.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Does the provider offer daily activities that are based on the individuals' needs and preferences? • Does the provider structure their support so that the individual is able to interact with individuals they choose to interact with, both at home and in community settings? • Does the provider structure their support so that the individual is able to participate in activities that interest them and correspond with their IPP goals?
<p>Does the service and/or program meet this requirement? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Please explain: <u>Meridian Manor IV/Meridian Manor V Staff follows a structured schedule for each Individual that we worked with. Although these schedules were created from each of our resident's known preferences and needs, a Person-Centered thinking approach in planning of daily schedules will provide a more individualized structure to the activities and supports that we can offer to our residents.</u></p> <p><u>A comprehensive training in the principles of Person Centered Planning for every staff of Meridian Manor IV/Meridian Manor V will further ensure the home's ability to provide each of our Resident a better quality of life by making them aware of the various resources in the community that are available to them that will help them identify and highlight their unique capabilities and will enhance their community integration.</u></p>	
<p><u>Federal Requirement #5:</u> <i>Facilitates individual choice regarding services and supports, and who provides them.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Does the provider support individuals in choosing which staff provides their care to the extent that alternative staff are available? • Do individuals have opportunities to modify their services and/or voice their concerns outside of the scheduled review of services?
<p>Does the service and/or program meet this requirement? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Please explain: <u>Current services and supports that are provided to our Individuals are discussed and agreed upon by their Interdisciplinary Team during their quarterly meetings. Our individuals lack the ability to make decisions on their own to choose the type of services and supports that are substantial to them. Allocation of consultation hours from our Behavioral/PCP Consultant for the Person-centered Planning for each resident and having Staffs trained as Trainers of PCP approach will ensure that the IPP and ISP of our Residents are in accordance to their individual needs and wants.</u></p>	

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Only providers of services in **provider-owned or controlled residential settings** need to complete the remainder of this evaluation. In **provider-owned or controlled residential settings**, in addition to the above requirements, the following requirements must also be met:

<p><u>Federal Requirement #6:</u></p> <p><i>The unit or dwelling is a specific physical place that can be owned, rented or occupied under a legally enforceable agreement by the individual receiving services, and the individual has, at a minimum, the same responsibilities and protections from eviction that tenants have under the landlord/tenant law of the State, county, city or other designated entity. For settings in which landlord/tenant laws do not apply, the State must ensure that a lease, residency agreement or other form of written agreement will be in place for each participant and that the document provides protections that address eviction processes and appeals comparable to those provided under the jurisdiction's landlord tenant law.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • As applicable, does each individual have a lease, residency agreement, admission agreement, or other form of written residency agreement? • Are individuals informed about how to relocate and request new housing?
<p>Does the service and/or program meet this requirement? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Please explain: <u>Upon admission to Meridian Manor IV and Meridian Manor V, all of our consumers or their authorized representatives have signed an admission agreement. Included in the admission agreements are the House rules, grievance procedures, visitation policy, refund and discharge procedures.</u></p> <p><u>If it is determined, based on the Individual's choice or Individual's Interdisciplinary Team's assessments, that Meridian Manor IV/Meridian Manor V is no longer a viable placement for the resident, an alternative living arrangement will be offered by the Regional Center. Any consideration for discharge or eviction will be discussed with the resident or authorized representative and his Regional Center Service Coordinator prior to notice being given.</u></p>	

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<p><u>Federal Requirement #7:</u> <i>Each individual has privacy in his/her sleeping or living unit: Units have entrance doors lockable by the individual, with only appropriate staff having keys to doors as needed. Individuals sharing units have a choice of roommates in that setting. Individuals have the freedom to furnish and decorate their sleeping or living units within the lease or other agreement.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Do individuals have a choice regarding roommates or private accommodations? • Do individuals have the option of furnishing and decorating their sleeping or living units with their own personal items, in a manner that is based on their preferences? • Do individuals have the ability to lock their bedroom doors when they choose?
<p>Does the service and/or program meet this requirement? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Please explain: <u>Meridian Manor IV/Meridian Manor V residents have their own private rooms but currently their bedroom doors do not have locks. Bay Area Housing Company has been informed of this requirement and they have scheduled to rectify this deficiency before March 2022.</u></p>	
<p><u>Federal Requirement #8:</u> <i>Individuals have the freedom and support to control their own schedules and activities and have access to food at any time.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Do individuals have access to food at any time? • Does the home allow individuals to set their own daily schedules? • Do individuals have full access to typical facilities in a home such as a kitchen, dining area, laundry, and comfortable seating in shared areas?
<p>Does the service and/or program meet this requirement? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Please explain: <u>Meridian Manor IV/Meridian Manor V Staffs need further training in this aspect of the Final Rule. Staffs and Family members are already aware of the need to for compliance to HCBS Final Rule. Staff and Family members have shown apprehensions and confusion on how to properly implement the Final Rule. From discussions during home meetings, quarterly meetings and family visits, having access to food at anytime has been a major health concern.</u></p> <p><u>A Person –Centered Thinking and Planning Training will equip all of our Staff with a better understanding of the importance of this approach in assisting our residents plan their life, daily schedules and activities and choose the type of supports they need and want. Staffs trained as Trainers on the PCP approach can provide workshops and trainings to our Residents and Family members to give them a better grasp on how these rules and approach will be beneficial to our Residents.</u></p>	

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<p><u>Federal Requirement #9:</u> <i>Individuals are able to have visitors of their choosing at any time.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Are visitors welcome to visit the home at any time? • Can individuals go with visitors outside the home; such as for a meal or shopping, or for a longer visit outside the home, such as for holidays or weekends?
<p>Does the service and/or program meet this requirement? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Please explain: <u>All visitors are welcome to visit Meridian Manor IV/Meridian Manor V anytime while giving utmost importance to our residents' privacy and minimal interruption to their regular routines. Our residents can spend time with their visitors anytime they want and as long as they want. Residents or their visitors are encouraged to notify the home of any plans for longer visits outside the home to ensure that medications and other health related concerns are addressed accordingly.</u></p>	
<p><u>Federal Requirement #10:</u> <i>The setting is physically accessible to the individual.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Do individuals have the freedom to move about inside and outside the home or are they primarily restricted to one room or area? • Are grab bars, seats in bathrooms, ramps for wheelchairs, etc., available so that individuals who need those supports can move about the setting as they choose? • Are appliances and furniture accessible to every individual?
<p>Does the service and/or program meet this requirement? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Please explain: <u>Our current residents are able to move about inside and outside the home with proper staff supervision due to their lack of hazard awareness. Meridian Manor IV/Meridian Manor V would want to continue providing this freedom and mobility to our Residents despite their imminent physical limitations due to ageing. Meridian Manor IV/Meridian Manor V is equipped with grab bars, seats in bathrooms and ramps for wheelchairs. Installation of over head lifts in key areas of the home will minimize the effect of impending physical challenges of our ageing Residents upon their ability to participate in their chosen daily activities.</u></p>	

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CONTACT INFORMATION

Contact Name: Marilou Soniega
Contact Phone Number: (408) 843-3542
Email Address: marilousoniega@gmail.com

ACKNOWLEDGEMENT

By checking the box below, I acknowledge that completion of this evaluation is for the sole purpose of applying for compliance funding and does not take the place of future provider assessments that the Department may require to determine provider compliance with the HCBS settings rules.

I AGREE

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Existing regional center vendors may receive funding to make changes to service settings and/or programs to help them come into compliance with the HCBS rules. To be considered for funding, vendors must complete and submit this form and the provider

Vendor name	MERIDIAN MANORIV(MMIV)/MERIDIAN MANORV(MMV)
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compliance evaluation form as one packet to the regional center with which it has primary vendorization.

Instructions:

- The concept form on the next page must be used, may not exceed four pages plus the budget worksheet and any cost back up, and must be kept in Arial 12-point font. Submit the form in Microsoft Word or PDF format. An extra half page is permitted to answer questions about prior funding, but the rest of the concept must be within the standard page requirements.
- There has been a significant change in the form and process compared to prior years. **In order to receive funding, this 2019-20 form must be used.**
- For providers that operate programs with several vendor numbers involved in one concept, one evaluation and concept form should be submitted and should list all vendor numbers for related/included programs. If multiple programs owned by the same parent company have different compliance evaluations or concepts, additional applications can be submitted but should be attached in the same document as the other owned programs so they can be reviewed together.
- The results of the evaluation should be clearly laid out in the section referring to identification of federal requirements that are currently out of compliance, which the concept will address.
- The concept form includes detailed information that describes the funding requests and supports how the requests will assist the provider to come into compliance.
- There should be a clear link between what is being requested and the federal requirement currently out of compliance.
- Concepts should demonstrate how the requested change in service delivery will impact individuals in offering more choices or opportunities in the community.

Strengths of previously funded concepts:

- Identified the need as well as proposed a plan to provide outreach and information regarding the HCBS rules to individuals served and members of their support teams.
- Discussed the need for additional funds in order to effectively support individuals served on a more individualized basis in overcoming barriers to community integration and employment, as appropriate.
- Prioritized the preferences of individuals served and utilized their feedback in the development of the concept.
- Implemented train-the-trainer certification for person-centered planning/thinking and training regarding the HCBS rules.
- Enabled residents to age in place and exercise more choice and independence.

More information on the HCBS rules and this form can be found at www.dds.ca.gov/HCBS.

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Vendor number(s)	HS1159, HS1160
Primary regional center	San Andreas Regional Center
Service type(s)	ARF-SRH
Service code(s)	113, 109
Number of consumers currently served	3 each home
Current staff to consumer ratio	2:3, 1:1
1. Please provide a brief description of the service/setting that includes what a typical day consists of and how services are currently provided. This response must include the baseline/current levels for any aspects of the program for which the concept proposes funding.	
<p>Project Narrative Description:</p> <p>Meridian Manor IV /Meridian Manor V is an SRH- ARF for three adult Individuals between the ages of 18-59. Our residential service program is specifically designed for Individuals who previously resided at Agnews Developmental Center and other Developmental Centers in the region. Our residents are provided with structured trainings in natural settings that resulted in increased independence in self-care, mobility, communication and proper/acceptable behaviors.</p>	
2. Please provide a brief summary narrative of the concept for which you are requesting funding, including justification for the funding.	
<p>MMIV/MMV strives to continue providing services and supports that are designed to enable our Individuals to continue to live and develop as included members of the community in a setting of their choice that is consistent with their need of care. Since MMIV/MMV is the only home our residents had known after moving out from the Developmental Centers, we aspire to help them continue to live successfully in a place they have chosen for as long as they are able, as they age. Thinking ahead, MMIV/MMV current undertaking is to provide a Person-Centered assistance and support to our current Residents with great emphasis on harnessing their communication skills and community integration while "aging in place."</p>	
3. Identify which HCBS federal requirements this concept addresses that are currently out of compliance. Could be all or a subset of those identified as out of compliance on the evaluation.	
1_✓_ 2___ 3_✓_ 4_✓_ 5_✓_ 6___ 7_✓_ 8_✓_ 9___ 10_✓_	
4. For each HCBS out-of-compliance federal requirement that is being addressed by this concept, describe the barriers to compliance and why this concept is necessary. If this information is in the evaluation section, please copy it here.	
<p>Federal Requirement #1, #3:</p> <p>Having limited verbal communication skills deter our residents from receiving individualized services in the community. More advanced assistive communication devices are needed to make sure that MMIV/MMV will be able to provide our residents with outings and activities that are more relevant to each one of them. Due to the aging</p>	

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of our residents, MMIV/MMV sees the need for a wheelchair accessible van that will ensure their continued access to community services that are available to them should their mobility start to be physically challenging to them.

Federal Requirement #4, #8:

MMIV/MMV Staff follows a structured schedule for every Individual that we worked with. Although these schedules were created from each of our resident's established preferences and needs, a Person-Centered thinking approach in planning of daily schedules will provide a more individualized component to the activities and supports that we can offer to our residents.

Federal Requirement #5:

Current services and supports that are provided to our Individuals are discussed and agreed upon by their ID Team during their quarterly meetings because our individuals lack the ability to make the decisions on their own. Consultation hours for Person-centered Planning for each resident will ensure that their IPP and ISP are in accordance to their individual needs and wants.

Federal Requirement #7:

MMIV/MMV residents have their own private rooms but currently their bedroom doors do not have locks. Bay Area Housing Company has been informed of this requirement and they have scheduled to rectify this deficiency by March 2022.

Federal Requirement #8:

MMIV/MMV Staffs need further training in this aspect of the Final Rule. A Person – Centered Thinking and Planning Training will equip all our Staff with a better grasp of the importance of this approach in assisting our residents plan their life and choose the type of supports they need and want.

Federal Requirement#10:

Our current residents can move about inside and outside the home with staff supervision due to their lack of hazard awareness. MMIV/MMV would want to continue providing this freedom and mobility to our aging Residents. Installation of over head lifts in key areas of the home will minimize the effect of impending physical challenges of our aging Residents upon their ability to participate in their chosen daily activities.

5. For each out-of-compliance federal requirement that is addressed in this concept, please explain how the concept will bring the vendor into compliance.

Federal requirement #1, #3:

Utilizing alternative and more advanced communication tools such as iPad and touch-to-speak apps like "Proloquo2Go", "Assistive Chat" and "Yes/No" will enable our Residents to identify their personal desires and abilities. These tools will provide our residents the means to communicate and be understood which are essential to their ability to advocate for themselves. Providing our consumers with wheelchair accessible van will guarantee their continued access to the community despite their anticipated physical limitations due to aging

Federal Requirement #4, #5, #8:

A Person –Centered Thinking and Planning Training will equip all our Staff with a better understanding of the importance of this approach in assisting our residents plan their life and choose the type of supports they need and want. Allocation of consultation hours for

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Person Centered Planning for each resident will ensure that their IPP and ISP are in accordance to their individual needs and wants.

Federal Requirement #10:

Installation of over head lifts in key areas of the home will minimize the effect of impending physical challenges of our ageing Residents on their ability to participate in their chosen daily activities.

6. What are the proposed outcomes and objectives of the concept, and what are the methods of achieving and tracking them?

Enhanced communication skills, community integration, interpersonal relationships and aging in place are the core results we wish to achieve for our residents. Personal outcomes and objectives will be determined through Preference Assessment of each Individual. Staff will be trained on the methodology of the PCP's implementation and data collection. A daily written record will be maintained for each consumer which will be reviewed by the Administrator and PCP/Behavioral Consultant regularly. Progress and Barriers of every Resident's PCP will be evaluated during quarterly meetings of their chosen Interdisciplinary Team.

7. Please describe how and/or what was done to include input from the individuals served in developing this concept? Discuss not only the development of the concept, but also what steps were taken to identify the interests and desires of the individuals and who was involved in that process.

MMIV/MMV facilitates regular home meetings for our residents. With staff assisting and advocating for each resident, MMIV/MMV was able to identify which areas we need to work on to follow the HCBS Final Rule. Discussions with parents, family members and ID Team of our residents during quarterly meetings and family visits have also contributed to the development of our concept. Surveys and questionnaires were also used to identify what is important to our residents.

8. Please describe how the concept you propose will enable you to provide more person-centered services to your clients.

MMIV/MMV's concept proposal will provide a comprehensive training in the principles of PCP to all our staff. This will further ensure the home's ability to make each of our Resident's life become more meaningful by helping them identify their personal goals and help them develop and implement plans to accomplish these personal outcomes. Our concept proposal also emphasizes communication and mobility as fundamental factors to provide our Residents the resources to explore a wider range of experience and gain access to more opportunities to make choices which are essential in helping them achieve their hopes and dreams and become a valued member of their community.

9. Please address your plan for maintaining the benefits, value, and success of your project at the conclusion of 2019-20 HCBS Funding.

MMIV/MMV's Person Centered Planning for each of our Residents will be an ongoing process that would be susceptible to changes in our Residents' circumstances. There would be regular evaluations and reviews of their Personal Plans by their chosen team where modifications and refinements will be done accordingly.

10. Write a brief narrative below explaining each major cost category and timeline. Complete the

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budget template at the end of the concept sheet. An excel version with formulas is available. When applicable, budgets should include personnel/benefits, operating costs such as consultants or training, administrative expenses/indirect costs, and capital costs (assets lasting more than 2 years). If project spans 2 years or occurs in phases, budget should be separated by phase/year.

Administrative costs, if any, must comply with DDS' vendor requirements, including a cap of 15% of the sum of personnel/benefits, consulting, and operating costs (must exclude capital costs).

http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=4629.7&lawCode=WIC

Total requested funds for \$197,313.00 will be allocated for as follows:

- 1) Train the Trainer for 2 Staff each home and PCP Staff Training for 25 Staff from both homes will be scheduled on the first two quarters upon approval
- 2) Assistive Communication Devices (iPad and Proloquo2Go apps for each home) will be purchased immediately upon approval.
- 3) Wheelchair accessible van for each home will be acquired on the 3rd quarter upon approval.
- 4) Overhead lifts on both homes will be installed at the last quarter upon approval

11. Please address sustainability of funding sources for all programs or concepts requiring any funding past the time frame of the requested grant, especially those that involve staff or other long-term costs. Please mark "not applicable" if costs will all be incurred during the program time frame.

MMIV/MMV will have two Staffs for each home trained as Trainers for PCP. These Trainers will oversee the continuing PCP for each Resident beyond the time frame of the requested grant. Our Person-Centered Trainers will also provide continuing education and training to all Staff, Residents and Family members on the principles of PCP.

12. Have you or the organization you work with been a past recipient of DDS funding? If yes, what fiscal year(s)?

HCBS Funding No ___ Yes. If Yes, FY(s) _____
 Disparity Funding No ___ Yes. If Yes, FY(s) _____
 CPP Funding No ___ Yes. If Yes FY(s) _____

If yes to any question be sure to answer questions 13 and 14.

For providers who have received prior HCBS, Disparity or CPP Funding from DDS

13. If your organization has received prior funding from any of the above sources, please provide an update on the prior funding project. You may copy and paste from progress update(s) previously provided to regional centers or DDS.

14. If your organization received prior funding, please explain how the current funding request is not redundant with any prior funding received and/or builds on the prior funding but was not part of the original funding.

HCBS CONCEPT BUDGET						
Vendor Name		Meridian Manor IV/Meridian Manor V				
Vendor Number(s)		HS0550, HS0551				
	Salary and Benefits	Year 1 Budget		Year 2 Budget		Total
		FTE	Annual Cost	FTE	Annual Cost	Cost
Personnel (salary + benefits)						
25 DSP PCP Training with PHP (minimum wage)	375	12.00	\$ 4,500		\$ -	\$ 4,500
4 DSP Training for PCP Trainer (min wage)	60	24.00	\$ 1,440		\$ -	\$ 1,440
Position Description			\$ -		\$ -	\$ -
Position Description			\$ -		\$ -	\$ -
Position Description			\$ -		\$ -	\$ -
Position Description			\$ -		\$ -	\$ -
Position Description			\$ -		\$ -	\$ -
Position Description			\$ -		\$ -	\$ -
Personnel Subtotal			\$ 5,940		\$ -	\$ 5,940
Operating expenses						
PCP Training for 25 staff (\$125.00 each)			\$ 3,125			\$ 3,125
Train the Trainer for 4 staff (\$6,000 each)			\$ 24,000			\$ 24,000
2 units iPads (\$499 each)			\$ 998			\$ 998
2 Proloquo2Go apps (\$189 each)			\$ 378			\$ 378
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Operating Subtotal			\$ 28,501		\$ -	\$ 28,501
Administrative Expenses						
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Administrative Subtotal			\$ -		\$ -	\$ -
Capital expenses						
2 wheel chair accessible vans (\$60000 each)			\$ 120,000			\$ 120,000
Overhead lift system for MM IV			\$ 21,868			\$ 21,868
Overhead lift system for MM V			\$ 21,004			\$ 21,004
						\$ -
						\$ -
						\$ -
						\$ -
Capital Subtotal			\$ 162,872		\$ -	\$ 162,872
Total Concept Cost			\$ 197,313		\$ -	\$ 197,313

See Attachment F for budget details and restrictions