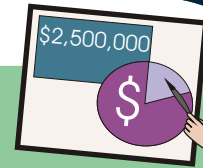


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Folder #5 ADAPTATION SAMPLES Board Materials Room Set-Up Budgets

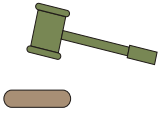
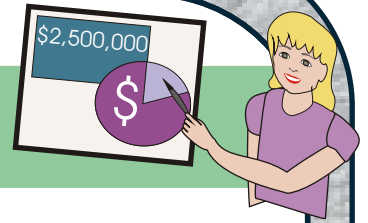
Meeting Materials

Sample Agenda	Page 1
Meeting Agenda Text Only	Page 2
Meeting Agenda Adapted with Pictures	Page 3-4
Meeting Minutes	Page 5-6
Executive Summary	Page 7
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Financial charts

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Personal Income and Expense	Page 18-20
Sample #1 Financial Charts	Page 21-23
Sample #2 Financial Charts	Page 24-27

SAMPLE AGENDA



Call meeting to order

Roll Call or Introductions

MEMBER	
<input checked="" type="checkbox"/>	Carol
<input checked="" type="checkbox"/>	Brian
<input checked="" type="checkbox"/>	Sherry
<input type="checkbox"/>	Mark
<input type="checkbox"/>	Donna

Minutes of Last Meeting



Old Business



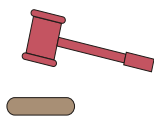
New Business



Announcements

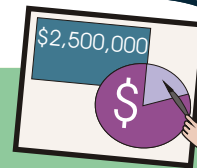


Program



Adjourn the meeting

MEETING AGENDA CONSUMER ADVISORY COMMITTEE



Text Only - Not Adapted

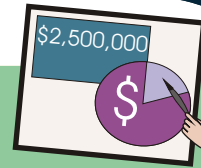
CONSUMER ADVISORY COMMITTEE MEETING NOTICE/AGENDA

DATE: August 16, 2005

TIME: 9:00 AM to 5:00 PM

1. (9:00- 9:15) CALL TO ORDER-Chairman
 - A. Introductions
 - B. Announcements
 - C. Approval of Agenda
2. (9:15-10:15) REVIEW of 2004-05 CAC BOOKS
 - A. CAC member reports
3. (10:15-10:30) BREAK
4. (10:30-11:30) COMMUNITY ASSIGNMENTS USING NEW BOOKS
 - A. Action
5. (11:30-1:00) LUNCH
6. (1:00-2:00) CAC MEMBER REPORTS
7. (2:00-2:30) STATE BUDGET HIGHLIGHTS
8. (2:30-2:45) BREAK
9. (2:45-3:00) DDS CONSUMER SERVICES POSITION UPDATE
10. (3:00-4:15) UPDATE ON ADAPTATION PROJECT
 - A. Adaptation Project Workshop Report
 - B. Next Steps and Actions
11. (4:15-5:00) CAC MEMBERS' SESSION/ FACILITATORS' SESSION
12. (5:00) END FOR THE DAY

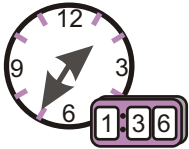
MEETING AGENDA CONSUMER ADVISORY COMMITTEE



Page 1



DATE: August 16, 2005

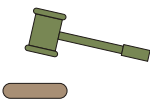


TIME: 9:00 AM to 5:00 PM



WHERE: Hawthorn Suites
321 Bercut Drive
Sacramento, CA
(916) 441-1200

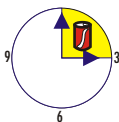
AGENDA



1. (9:00- 9:15) CALL TO ORDER - Chairman
 - A. Introductions
 - B. Announcements
 - C. Approval of Agenda



2. (9:15-10:15) REVIEW of 2004-05 CAC BOOKS
 - A. Reports from CAC members who have used the books in community presentations.



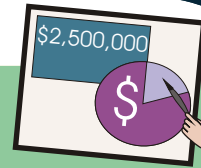
3. (10:15-10:30) BREAK



4. (10:30-11:30) COMMUNITY ASSIGNMENTS
 - A. Action

Page 3

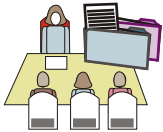
MEETING AGENDA CONSUMER ADVISORY COMMITTEE



Page 2



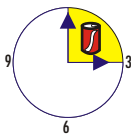
5. (11:30-1:00) LUNCH



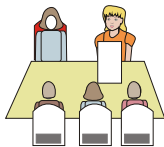
6. (1:00-2:00) CAC MEMBER REPORTS



7. (2:00-2:30) STATE BUDGET HIGHLIGHTS
Department of Developmental Services



8. (2:30-2:45) BREAK

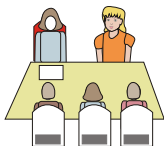


9. (2:45-3:00) DDS CONSUMER SERVICES
COORDINATOR POSITION UPDATE

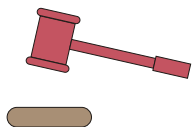


10. (3:00-4:15) UPDATE ON ADAPTATION PROJECT
A. Adaptation Project Workshop Report-
Debbie and David

B. Next Steps and Actions

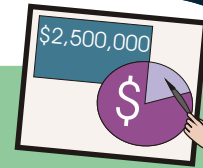


11. (4:15-5:00) CAC MEMBERS' SESSION/
FACILITATORS' SESSION



12. (5:00) END FOR THE DAY

MEETING MINUTES

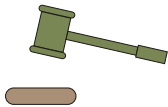


Page 1



MEETING NAME _____

DATE _____ TIME _____



Meeting was called to order by the president,
_____ (name)



The Roll (attendance) was called by Secretary,
_____ (name).



The Minutes (notes) of the _____ meeting were approved after being read by Secretary,
_____ (name).

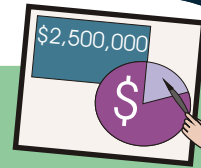


Board highlights from last Board meeting:



Action Items:

MINUTES



Page 2



Old Business:



New Business:



Program:



Meeting adjourned by the president



Next Meeting _____

Date: _____

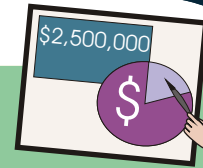
Time: _____

Location: _____

Respectfully submitted by:

The Secretary

EXECUTIVE SUMMARY



Summary Of Important Facts For Board Members

Item: _____

Category:



News Release



Pending Legislation



Community issues



State or Association Release



Financial Information



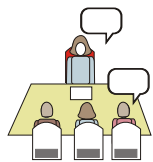
Key points board members should know:

Board discussion:

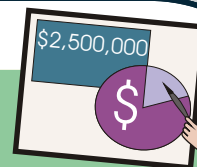
Why is this important to us:

How will it affect the people we serve:

Reference Information: See Page: _____



BOARD MEETING HIGHLIGHTS

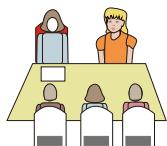


Today's Report



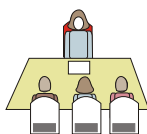
Finance (Money and Budgets)

A yellow rectangular box with a black border, intended for reporting on the Finance section.



Consumer Advisory Committee

A yellow rectangular box with a black border, intended for reporting on the Consumer Advisory Committee section.



Other Committee Reports

A yellow rectangular box with a black border, intended for reporting on the Other Committee Reports section.



Legislative

A yellow rectangular box with a black border, intended for reporting on the Legislative section.



Service Providers

A yellow rectangular box with a black border, intended for reporting on the Service Providers section.



Our Organization/Community

A yellow rectangular box with a black border, intended for reporting on the Our Organization/Community section.



ARCA Update - All Regional Centers

A yellow rectangular box with a black border, intended for reporting on the ARCA Update section.