

Department of Developmental Services (DDS)
Consumer Advisory Committee (CAC)

Meeting Minutes
February 19, 2020

<u>Members Attended</u>	<u>Others Attended</u>
Deaka McClain	Nicole Patterson
Esther Kelsey	Jana Chapman-Plon
Shawn Costello	Sara Desumala
Craig Moorman	Jeremiah Heitman
Kim Rucker	Michael Dobson
Ryan Nelson	Roberta Castro
	Susan Crow
<u>Members Absent</u>	
Lisa Utsey	
Sam Yi	
Tim Farrar	

1. CALL TO ORDER

Deaka McClain, Chairperson, called the meeting to order at 10:05am

- A. Everyone introduced themselves
- B. Conference call Ground Rules were reviewed
- C. The agenda was reviewed, and no changes were made. **It was moved** (Shawn Costello), **seconded** (Ryan Nelson), **and carried to approve the agenda.**
- D. The minutes of the November 2019 CAC meeting were reviewed. **It was moved** (Ryan Nelson), **seconded** (Shawn Costello), **and carried to approve the minutes.**

2. HOME AND COMMUNITY BASED SERVICES QUESTIONS

Susan Crow from DDS gave an update on the five HCBS Self-Assessment trainings that were given to providers across the state and the next steps.

- Providers are currently filling out their self-assessment surveys and asking for input from people who receive services from that provider or agency.
- A review team may be made up of regional center staff, DDS staff, and self-advocates to do some site visits to follow up with the service provider or agency.
- DDS wants to come up with a consumer survey to use during site visits to determine if services meet the federal requirements.
 - Want questions to help educate consumers and to get accurate, valuable feedback
 - Ideas for survey questions:
 - General:

- ❖ Bullying
- ❖ Are people given a choice or are activities dictated?
- ❖ Do you listen to your clients?
- ❖ Do you feel included?
- ❖ When you express that you don't feel included, do you feel listened to?
- **Federal Requirement #1: Accessing the Community**
 - ❖ Do you feel that you can go out in the community on a regular basis?
 - ❖ Do you have the choice of what you want to do every day at the program?
 - ❖ Is there anything that you do here that really makes you happy to be here? Are there enough of these activities at your program?
 - ❖ Can also reverse the previous question
 - ❖ Do you feel that there are enough activities geared towards people with disabilities?
 - ❖ We like to do activities that everyone else can do, but we might need accommodations.
 - ❖ Susan read the language of Federal Requirement #1 and asked for feedback
 - Difficult to understand
 - Form a sub-committee to work more on this with DDS to create a rough draft
 - DDS could also come up with a draft for the subcommittee to review
- **Federal Requirement #2: Choices of types of services**
 - ❖ Do you have options for the type of housing (or other) settings you want to participate in?
 - ❖ Did you tour other options?
 - ❖ Did your service coordinator give you choices?
 - ❖ Did you have a choice in this setting or service that you selected?

- ❖ Use the program's name when asking the questions
- **Federal Requirement #3: Privacy and Respect**
 - ❖ Do you feel like you have privacy?
 - ❖ Do you feel respected?
 - ❖ What does privacy mean to you?
 - ❖ What does respect mean to you?
 - ❖ Do you feel like you have privacy/respect/etc here?
 - ❖ Do you feel you have rights?
 - ❖ Do you know you have rights?
 - ❖ Do you know your rights?
 - ❖ What are your rights?
 - ❖ Do you know you have the right to say yes or no?
 - ❖ Do you know you have a right to ask questions?
- **Federal Requirement #4: Individual Autonomy**
 - ❖ What does independence mean to you?
 - ❖ Do you feel like you have control over what happens in your life?
 - ❖ Can you choose how to spend your money?
 - ❖ Do you feel listened to when you make choices for yourself?

Nicole will form a subcommittee with 2-3 CAC members for them to review the draft they suggested that DDS come up with.

3. **DRESS CODE**

The DDS CAC reviewed their changes to the CAC Dress Code. **It was moved** (Craig Moorman), **seconded** (Ryan Nelson) **and carried to approve the updated CAC Dress Code.**

4. NANCY'S QUESTIONS

Nancy and other DDS staff answered some questions that CAC members had from the 2019 November Meeting.

1. Members feel that case managers need to be more educated on SDP

A: We are committed to ways to make that happen and we will keep you updated.

2. How long is it going to take for sheltered workshops to come into compliance with HCBS?

A: They have until March of 2022. There have been no policy change decisions related to this yet. However, if any are non-compliant, DDS will be making policy decisions to address it.

3. With the new HCBS rules, will vendorized transportation go away?

A: No

4. Can the state look at having a facilitation contract statewide?

A: Not DDS-sponsored, but if a community-based organization wants to do it that's okay.

- Ideas:

- Using CPP or other funding
- Statewide vendorization
- Consumer-run?
- Regional center RFP process?

5. Should the CAC be aware of the sexual harassment policy?

A: This could be done as a safety training and more about boundaries

- Respecting others
- Decreasing people with disabilities being victims
- Things that could be said that might be offensive or harassing

- Use a different perspective then include sexual harassment in the conversation

5. **CAC MEMBER CHECK-IN**

The CAC would like to add two standing items to the agenda named “Questions for Nancy” and “SDP Check-in”. CAC members gave some brief updates on how their community work is going.

6. **END MEETING**

Deaka McClain, Chairperson, adjourned the meeting at 12:15pm

Next CAC meeting will be June 09-10, 2020