

Home and Community-Based Services (HCBS) Rules DEPARTMENT FUNDING GUIDANCE

The Home and Community-Based Services (HCBS) rules ensure that people with disabilities have full access to, and enjoy the benefits of, community living through long-term services and supports in the most integrated settings of their choosing. In order to assist in determining eligibility for compliance funding, providers must complete this evaluation. Both “Yes” and “No” answers require an explanation. A “No” response *could* mean a service setting is out of compliance with the HCBS rules and is potentially eligible for funding to make necessary adjustments. Once this evaluation is completed, it should act as a guide for filling out the provider compliance funding concept, which is required for any provider to be eligible for compliance funding. **Completion of this evaluation is for the sole purpose of applying for compliance funding and does not take the place of future provider assessments that the Department may require to determine provider compliance with the HCBS settings rules. Only providers requesting compliance funding need to complete this evaluation.**

Federal Requirements #1-5 apply to providers of all services, including residential and non-residential settings. Federal Requirements #6-10 are additional requirements that apply only to provider-owned or controlled residential settings.

The column labeled “Guidance” contains a series of questions intended to help identify compliance or non-compliance with each requirement as it relates to the HCBS rules. While responses to these questions can help in the determination of whether or not a particular requirement is met, these responses may not be the sole factor in this determination.

More information on the HCBS rules and this form can be found at <https://www.dds.ca.gov/initiatives/cms-hcbs-regulations/>.

Questions may be directed to HCBSregs@dds.ca.gov.

Date(s) of Evaluation: 4T	Completed by:
Vendor Name, Address, Contact: Autistry Studios, 448 Du Bois Street, San Rafael, CA 94901 Janet Lawson, CEO	
Vendor Number: PG2514	
Service Type and Code: Adult Day Program, 055	

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<p><u>Federal Requirement #1:</u> <i>The setting is integrated in, and supports full access of individuals receiving Medicaid HCBS to the greater community, including opportunities to seek employment and work in competitive integrated settings, engage in community life, control personal resources, and receive services in the community, to the same degree of access as individuals not receiving Medicaid HCBS.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Do individuals receive services in the community based on their needs, preferences and abilities? • Does the individual participate in outings and activities in the community as part of his or her plan for services? • If an individual wants to seek paid employment, does the home staff refer the individual to the appropriate community agency/resource? • Do individuals have the option to control their personal resources, as appropriate?
<p>Does the service and/or program meet this requirement? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Please explain: Limited choice in our program has been a significant barrier to meeting individual needs. Autistry will increase compliance by developing our relationship with our three current community partnerships each of which has a wide range of vocational training, employment exploration, and community integration opportunities. In addition to these organizations, we will explore other partnership opportunities. We are exploring government and nonprofit candidate organizations, but we are open to the possibility that a private company could fit our consumers' needs. It is our goal to add one more organization by the end of the grant period bringing our total to 4 partnerships.</p>	
<p><u>Federal Requirement #2:</u> <i>The setting is selected by the individual from among setting options, including non-disability-specific settings and an option for a private unit in a residential setting. The setting options are identified and documented in the person-centered service plan and are based on the individual's needs, preferences, and, for residential settings, resources available for room and board.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Does the provider have a current regional center Individual Program Plan (IPP) on file for all individuals? • Does each individual's IPP document the different setting options that were considered prior to selecting this setting?
<p>Does the service and/or program meet this requirement? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Please explain: Autistry now has 2 certified Person-Centered Thinking trainers on staff. We will increase compliance by offering weekly training sessions to all our staff and interns in PCT philosophy and skills. By the end of the grant period, staff and consumers together will create individual person-centered profiles that include personal goals for each of our participants. The individual's IPP will also reflect the choice of activity preferred.</p>	

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<p><u>Federal Requirement #3:</u> <i>Ensures an individual's rights of privacy, dignity and respect, and freedom from coercion and restraint.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Does the provider inform individuals, in a manner they can understand, of their rights to privacy, dignity, respect, and freedom from coercion and restraint? • Does the provider communicate, both verbally and in writing, in a manner that ensures privacy and confidentiality? • Do staff communicate with individuals based on their needs and preferences, including alternative methods of communication where needed (e.g., assistive technology, Braille, large font print, sign language, participants' language, etc.)?
<p>Does the service and/or program meet this requirement? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please explain: All consumers receive a copy of Autistry Privacy Policy. Autistry staff are currently trained to communicate with our nonverbal, low verbal, and high verbal consumers. We have a close relationship with the Technology Resource of Marin for consultation on assistive and augmentative communication tools when needed.</p>	
<p><u>Federal Requirement #4:</u> <i>Optimizes but does not regiment individual initiative, autonomy, and independence in making life choices, including, but not limited to, daily activities, physical environment, and with whom to interact.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Does the provider offer daily activities that are based on the individual's needs and preferences? • Does the provider structure their support so that the individual is able to interact with individuals they choose to interact with, both at home and in community settings? • Does the provider structure their support so that the individual is able to participate in activities that interest them and correspond with their IPP goals?
<p>Does the service and/or program meet this requirement? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please explain: We offer a limited range of options and opportunities to our consumers, but it is not as wide as we would like and is not currently wide enough to fully meet our consumers' needs. Developing options and working with the community to create deeper opportunities would make it possible for the agency to be more in compliance with this federal requirement.</p>	

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<p><u>Federal Requirement #5:</u> <i>Facilitates individual choice regarding services and supports, and who provides them.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Does the provider support individuals in choosing which staff provide their care to the extent that alternative staff are available? • Do individuals have opportunities to modify their services and/or voice their concerns outside of the scheduled review of services?
<p>Does the service and/or program meet this requirement? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Please explain: Our high staffing ratio (1:2) allows us to offer a significant degree of consumer choice in the staff and other consumers they work with. Autistry administration and staff are accessible throughout the day to discuss issues arising in the program. Through regular 1:1 check-ins and drop-in consultations, individuals are encouraged to share the positives and negatives of their program experience.</p>	

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Only providers of services in **provider-owned or controlled residential settings** need to complete the remainder of this evaluation. In **provider-owned or controlled residential settings**, in addition to the above requirements, the following requirements must also be met:

<p><u>Federal Requirement #6:</u> <i>The unit or dwelling is a specific physical place that can be owned, rented or occupied under a legally enforceable agreement by the individual receiving services, and the individual has, at a minimum, the same responsibilities and protections from eviction that tenants have under the landlord/tenant law of the State, county, city or other designated entity. For settings in which landlord/tenant laws do not apply, the State must ensure that a lease, residency agreement or other form of written agreement will be in place for each participant and that the document provides protections that address eviction processes and appeals comparable to those provided under the jurisdiction's landlord/tenant law.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • As applicable, does each individual have a lease, residency agreement, admission agreement, or other form of written residency agreement? • Are individuals informed about how to relocate and request new housing?
<p>Does the service and/or program meet this requirement? <input type="checkbox"/> Yes <input type="checkbox"/> No Please explain: 4T</p>	
<p><u>Federal Requirement #7:</u> <i>Each individual has privacy in his/her sleeping or living unit: Units have entrance doors lockable by the individual, with only appropriate staff having keys to doors as needed. Individuals sharing units have a choice of roommates in that setting. Individuals have the freedom to furnish and decorate their sleeping or living units within the lease or other agreement.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Do individuals have a choice regarding roommates or private accommodations? • Do individuals have the option of furnishing and decorating their sleeping or living units with their own personal items, in a manner that is based on their preferences? • Do individuals have the ability to lock their bedroom doors when they choose?
<p>Does the service and/or program meet this requirement? <input type="checkbox"/> Yes <input type="checkbox"/> No Please explain: 4T</p>	

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<p><u>Federal Requirement #8:</u> <i>Individuals have the freedom and support to control their own schedules and activities, and have access to food at any time.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Do individuals have access to food at any time? • Does the home allow individuals to set their own daily schedules? • Do individuals have full access to typical facilities in a home such as a kitchen, dining area, laundry, and comfortable seating in shared areas?
<p>Does the service and/or program meet this requirement? <input type="checkbox"/> Yes <input type="checkbox"/> No Please explain: 4T</p>	
<p><u>Federal Requirement #9:</u> <i>Individuals are able to have visitors of their choosing at any time.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Are visitors welcome to visit the home at any time? • Can individuals go with visitors outside the home; such as for a meal or shopping, or for a longer visit outside the home, such as for holidays or weekends?
<p>Does the service and/or program meet this requirement? <input type="checkbox"/> Yes <input type="checkbox"/> No Please explain: 4T</p>	
<p><u>Federal Requirement #10:</u> <i>The setting is physically accessible to the individual.</i></p>	<p><u>Guidance:</u></p> <ul style="list-style-type: none"> • Do individuals have the freedom to move about inside and outside the home or are they primarily restricted to one room or area? • Are grab bars, seats in bathrooms, ramps for wheelchairs, etc., available so that individuals who need those supports can move about the setting as they choose? • Are appliances and furniture accessible to every individual?
<p>Does the service and/or program meet this requirement? <input type="checkbox"/> Yes <input type="checkbox"/> No Please explain: 4T</p>	

CONTACT INFORMATION

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Contact Name: Janet Lawson LMFT, CEO/Executive Director
Contact Phone Number: (415) 235-3217
Email Address: janet@autistry.com

ACKNOWLEDGEMENT

By checking the box below, I acknowledge that completion of this evaluation is for the sole purpose of applying for compliance funding and does not take the place of future provider assessments that the Department may require to determine provider compliance with the HCBS settings rules.

I AGREE

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Regional center vendors may receive funding to make changes to service settings and/or programs to help them come into compliance with the HCBS rules. To be considered for funding, vendors must complete and submit this form and the provider compliance evaluation form as one packet to the regional center with which it has primary vendorization.

Instructions:

- The concept form on the next page must be used, may not exceed four pages plus the budget worksheet and any cost backup, and must be kept in Arial 12-point font. Submit the form in Microsoft Word or PDF format. An extra half page is permitted to answer questions about prior funding.
- Using a form from previous years will negatively impact a concept score, so please ensure the current FY 20-21 form is used.
- For providers that operate programs with several vendor numbers involved in one concept, one evaluation and concept form should be submitted and should list all vendor numbers for related/included programs. If multiple programs owned by the same parent company have different compliance evaluations or concepts, additional applications can be submitted but should be attached in the same document as the other owned programs so they can be reviewed together.
- The results of the evaluation should be clearly laid out in the section referring to identification of federal requirements that are currently out of compliance, which the concept will address.
- The concept form includes detailed information that describes the funding requests and supports how the requests will assist the provider to come into compliance.
- There should be a clear link between what is being requested and the federal requirement currently out of compliance.
- Concepts should demonstrate how the requested change in service delivery will impact individuals in offering more choices and opportunities.

Strengths of previously funded concepts:

- Identified the need as well as proposed a plan to provide outreach and information regarding the HCBS rules to individuals served and members of their support teams.
- Discussed the need for additional funds to effectively support individuals served on a more individualized basis in overcoming barriers to community integration and employment, as appropriate.
- Prioritized the preferences of individuals served and utilized their feedback in the development of the concept.
- Implemented a sustainable plan for person-centered planning/thinking and training regarding the HCBS rules.
- Enabled residents to age in place and exercise more choice and independence.

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Vendor name	Autistry Studios
Vendor number(s)	PG2514
Primary regional center	Golden Gate Regional Center
Service type(s)	Adult Day Program
Service code(s)	055
Number of consumers typically and currently served	21
Typical and current staff-to-consumer ratio	1:2 staff to consumer
<p>1. Please provide a brief description of the service/setting. Include what a typical day consists of during regular program as well as how services are currently being provided. This response must include the baseline/current levels for any aspects of the program for which the concept proposes funding.</p>	
<p>The Autistry Day Program is a 5-day/week program providing services for adults on the autism spectrum. Typical school days begin at the community college where the consumers meet their classmates and join their mentors (our staff). They attend regular college classes. Afternoon activities include homework and/or physical exercise. Non-school day activities include meal preparation, physical activities, paid internships with other organizations, and cultural outings. Services are provided in the Autistry workshop/studio, at the internship work sites (Cadence Farm, Western Railway Museum, and several Marin County Parks), and at community cultural centers in San Francisco and Marin County. We currently provide services to 21 individuals. We have 3 internship/job exploration partners. During COVID lockdown our program is online. The Cadence Farm activities have continued.</p>	
<p>Project Narrative Description: While filling out this section, reflect on how services are typically provided and how that might have changed in the past year. Think about what has been learned in the past year and how that might shape services going forward. Funding awarded through this concept can span the course of up to two years which would allow time to shape services to be more person-centered and align with the HCBS federal requirements.</p>	
<p>2. Please provide a brief summary narrative of the concept for which you are requesting funding, including justification for the funding.</p>	
<p>We are requesting funds to continue compliance activities begun in 2019. Due to COVID19 we suspended most in-person activities and pivoted to primarily online activities. It is still our goal to provide vocational exploration and community integration opportunities to our program participants. To reach this goal we will design remote activities to enhance social and workplace skills. We will conduct pre and post assessments to gauge the efficacy of our trainings. We will continue to develop sustainable programs with our 3 current partnership organizations and add a fourth organization by end of grant period. We will pursue a new initiative supporting federal requirements in the coming grant period: Community Mobility Program. When developing PCT plans, we learned that many individuals have driving and independent transportation as a major goal. This initiative will introduce evidence-based community mobility learning activities into our programs. These activities may lead to driving licenses for some individuals but will enhance situational</p>	

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awareness in community settings for all individuals. We will conduct pre and post assessments to gauge the consumer situational awareness and driving readiness. In this pilot period, we will identify 3 consumers who want support to get a driver's license. These 3 individuals will receive hands-on training from Smith OT & Driving Rehabilitation Services. We will conduct satisfaction surveys throughout the process to gauge program efficacy and engagement. The goal of this pilot program is to create assessment tools which will become part of our programming – in the same way we embedded PCT practices.

3. Identify which HCBS federal requirements this concept addresses that are currently out of compliance. Could be all or a subset of those identified as out of compliance on the evaluation.

1_X_ 2_X_ 3___ 4_X_ 5___ 6___ 7___ 8___ 9___ 10___

4. For each HCBS out-of-compliance federal requirement that is being addressed by this concept, describe the barriers to compliance and why this concept is necessary. If this information is in the evaluation section, please copy it here.

Federal Requirement #1 Autistry will increase compliance by developing our relationship with our 3 current community partnerships to provide more consumer options by offering a range of vocational training, employment exploration, and community integration opportunities. In addition to these organizations, we will explore other potential partnerships. We are exploring nonprofit candidate organizations, but we are open to the possibility that a private company could fit these criteria. It is our goal to add one more organization by the end of the grant period bringing our total to 4 partnerships.

Federal Requirement #2: Autistry has 2 certified PCT trainers on staff. We will increase compliance by offering weekly training sessions to all our staff and interns in PCT philosophy and skills. By the end of the grant period, staff and consumers together will have created individual PCT profiles that include personal goals for each of our participants. To overcome the barrier of lack of choice, three Volunteer Coordinators will identify options and systematize the relationships at each of our vocational exploration sites. The IPP will also reflect the choice of activity preferred by the consumer.

Federal Requirement #4: Through PCT consumer interviews we have identified a common goal: to navigate independently within the community. To optimize autonomy and increase independence we will implement a community mobility program. We will contract with Dr. Miriam Monahan, OTD, OTR/L, to create a motor vehicle and mobility awareness program. This program will provide assessment in driving preparedness, street safety, and general situational awareness. We will conduct pre and post assessments to gauge the consumer situational awareness and driving readiness. In this pilot period, we will identify 3 consumers who want to get a driver's license. These 3 individuals will receive hands-on training from Smith OT & Driving Rehabilitation Services.

5. For each out-of-compliance federal requirement that is addressed in this concept, please explain how the concept will bring the vendor into compliance by March 2023.

Federal Requirement #1: Our concept increases consumer opportunities to explore employment options by offering several different internship placements working in fully integrated settings. The concept provides training in various workplace skills helping to prepare our consumers for competitive integrated employment by increasing their abilities.

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Federal Requirement #2: Our concept increases compliance by offering weekly training sessions to all our staff and interns in PCT philosophy and skills. By the end of the grant period, staff and consumers together will create individual person-centered profiles that include personal goals for each of our participants. The IPP will also reflect the choice of activities preferred by the consumer.

Federal Requirement #4: Our concept will increase individual autonomy and independence by providing community mobility training to enhance individual navigation and transportation skills. This allows the consumer independent access to community activities.

6. What are the proposed outcomes and objectives of the concept, and what are the methods of achieving and tracking them?

Federal Requirement #1: Additional partnership with organization offering employment exploration opportunities (at least 1 new partner). Creation of work skills and workplace readiness assessments. Assessments will be created by staff at the work sites. Tracking logs and satisfaction surveys will provide data on program efficacy.

Federal Requirement #2 All Autistry participants have PCT profiles by end of grant period. Process in place to update consumer needs and personal goals. Process in place to create PCT documentation with new participants. Progress tracked with updated spreadsheet maintained by designated staff.

Federal Requirement #4 All participants provided training in community mobility and situational awareness. 3 pilot participants proceed through hands-on drivers' training. Track with pre and post assessments and satisfaction surveys.

7. Please describe how and/or what was done to include input from the individuals served in developing this concept? Discuss not only the development of the concept, but also what steps were taken to identify the interests and desires of the individuals and who was involved in that process.

Autistry staff consulted with our consumers individually regarding personal life goals, interests and needs. Using PCT skills, staff have identified vocational and social interests. Autistry participants helped choose our organizational partners and also helped design our training programs. We have regular meetings with our consumers to hear their feedback on current activities and their suggestions for new programs.

8. Please describe how the concept you propose will enable you to provide more person-centered services to your clients.

Original funding allowed us to train and certify 2 staff members as PCT trainers. They now conduct weekly PCT training sessions for all our staff and interns. But Person Centered services are not possible without the desired opportunities. Limited choice in our program has been a significant obstacle to meeting individual needs. Building relationships with our partnership organizations dramatically increases the range of choices we can offer our consumers. Integrating our consumers into the communities operating these organizations and the public-facing opportunities at the Railway Museum and Parks strongly enhances the community integration possibilities for our consumers. Community mobility training improves our consumers' access to community opportunities.

9. Please address your plan for maintaining the benefits, value, and success of your project at the conclusion of 2020-21 HCBS Funding.

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The development of the relationships with eventually four outside organizations will allow us to serve many more consumers. This growth will also allow a relatively smooth transition to the timeline beyond this funding. The community mobility assessments developed with this funding and the staff training in situational awareness will become embedded in our service delivery and in our programming. We have successfully integrated PCT practices into our organization and we are confident we will integrate community mobility assessment and training in the same way.

10. Write a brief narrative below explaining each major cost category and timeline. Complete the budget template at the end of the concept sheet. An excel version with formulas is available. When applicable, budgets should include personnel/benefits, operating costs such as consultants or training, administrative expenses/indirect costs, and capital costs (assets lasting more than 2 years). If project spans 2 years or occurs in phases, budget should be separated by phase/year.

Administrative costs, if any, must comply with DDS' vendor requirements, including a cap of 15% of the sum of personnel/benefits, consulting, and operating costs (must exclude capital costs). This information can be found at this [link](#).

Personnel: Over the course of the project, one year, the Client Advocacy Coordinator will oversee relationships with the 3 current partners, develop a 4th partnership, and coordinate the Community Mobility program. Staff will be assigned to help consumers engage in the Community Mobility activities. A Volunteer Coordinator will be assigned to each of the three current partnerships to conduct consumers assessments, track satisfaction survey responses, and modify activities in response to consumer feedback.

Operating Expenses: One year contract with Dr. Miriam Monahan to create Community Mobility program including presentations, staff training, consumer training and the development of individual community mobility plans. One year contract with Smith OT & Driving Rehabilitation Services to provide behind the wheel training for 3 pilot students. Cost of transportation (fuel, mileage on vehicles) to and from work sites. Materials to create a roadway simulation for practicing driver and pedestrian safety rules.

Administrative Expenses: cost of accounting and recordkeeping services.

11. Please address sustainability of funding sources for all programs or concepts requiring any funding past the timeframe of the requested funding, especially those that involve staff or other long-term costs. Please mark "not applicable" if costs will all be incurred during the program timeframe; up to two years.

Not applicable as all costs will occur during the program timeframe.

12. Have you or the organization you work with been a past recipient of DDS funding? If yes, what fiscal year(s)?

HCBS Funding	___	No	X	Yes. If Yes, FY(s)	2019/2021
Disparity Funding	___	No	___	Yes. If Yes, FY(s)	_____
CPP Funding	___	No	___	Yes. If Yes, FY(s)	_____
CRDP Funding	___	No	___	Yes. If Yes, FY(s)	_____

If yes to any question be sure to answer questions 13 and 14.

For providers who have received prior HCBS, Disparity, CPP or CRDP Funding from DDS

13. If your organization has received prior funding from any of the above sources, please provide an update on the prior funding project. You may copy and paste from progress update(s) previously provided to regional centers or DDS.

We received in funding for 2019/21 to comply with HCBS Requirements 1, 2, and 4. We made

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considerable progress on each of the requirements but due to COVID19 lockdown we were unable to reach complete our goals.

Progress milestones met:

Requirement #1: Successfully developed occupational training program at Cadence Farm and Western Railway Museum. 6 -10 consumers participated weekly (1 or 2 days). Staff developed skills acquisition check lists, skills instruction sheets, and tracked consumer satisfaction. We implemented paid internships at both locations. Program at Western Railway Museum suspended March 15 due to COVID restrictions thus unable to finalize our teaching methods and complete in-depth reviews with consumers. Program at Cadence Farm continued but with fewer participants. We expect to return at full capacity as soon as restrictions are lifted.

Requirement #2: Successfully developed partnership with Marin County Parks (MCP) and began pilot paid internship program with 2 consumers. Program was suspended due to COVID and we were unable to complete the development of our skills assessment materials. MCP and our consumers both had a very positive experience and are ready to begin again when permitted. The goal of creating a fourth partnership has been delayed likely postponed to Summer/Fall 2021 but have made several connections to be developed in the future.

Requirement #4: Met the goal to train and certify 2 staff members as Person Centered Thinking trainers. Both are certified to deliver PCT training in-person and remotely. Successfully trained 100% of 2020 staff in PCT methods and philosophy. New staff is trained as they are onboarded. Integrated PCT training into Autistry Counseling Intern program as part of the intern social workers/counselors training.

NOTES: Due to the suspension or reduction of the programs funded by the HCBS 2019/21 grant we requested and received permission to reallocate funds. \$1940.79 was allocated to Training in order to complete the online PCT training of staff. \$80,000 was moved from Staff Positions to Capital Investments for the purchase of two vehicles. \$20,000 was moved from Staff Positions to Material/Supplies for the purchase of hardware and software to loan to participates to enable their access to Autistry remote programming. \$34,393.67 will be returned to DDS.

14. If your organization received prior funding, please explain how the current funding request is not redundant with any prior funding received and/or builds on the prior funding but was not part of the original funding.

Autistry is requesting funding to continue the compliance activities we began in 2019. Due to the restrictions caused by the COVID-19 pandemic we had to suspend most in-person activities. One of the target goals for our original HCBS FY19-20 grant was to form four partnerships with outside organizations to provide internship opportunities and community integration. We were able to create three partnerships and to sustain activities with one partner, Cadence Farm. The two additional partners, Western Railway Museum and the Marin County Parks both closed to the public in March and our activities were suspended. We were able to successfully reallocate our funding to purchase two vehicles to provide safe transportation and several laptop computers to loan to our consumers for remote access. However, it is still our goal to provide vocational exploration and community integration opportunities to the individuals in our programs.

We will pursue a new initiative supporting the federal requirements in the coming grant period - Community Mobility. As we worked closely with our program participants creating Person Centered Thinking plans, we learned that many individuals have driving and independent transportation as a major goal. We are requesting funds to implement evidence-based community mobility learning activities into our programs. These activities may lead to driving licenses for some individuals but will enhance situational awareness in community settings for all individuals.

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HCBS CONCEPT BUDGET						
Vendor Name		Autistry Studios				
Vendor Number(s)		PG2514				
	Wage and Benefits	Year 1 Budget		Year 2 Budget		Total
		FTE	Annual Cost	FTE	Annual Cost	Cost
Personnel (wage + benefits)						
0.5 FTE Client Advocacy Coordinator	69,867	0.50	\$ 34,934		\$ -	\$ 34,934
0.5 FTE Volunteer Coordinator - Cadence Farm	69,867	0.50	\$ 34,934		\$ -	\$ 34,934
0.5 FTE Volunteer Coordinator - Western Railway Museum	69,867	0.50	\$ 34,934		\$ -	\$ 34,934
0.5 FTE Volunteer Coordinator - Marin County Parks	69,867	0.25	\$ 17,467		\$ -	\$ 17,467
0.5 FTE Community Mobility Staff	69,867	0.50	\$ 34,934		\$ -	\$ 34,934
			\$ -		\$ -	\$ -
			\$ -		\$ -	\$ -
			\$ -		\$ -	\$ -
			\$ -		\$ -	\$ -
Personnel Subtotal			\$ 157,201		\$ -	\$ 157,201
Operating expenses						
Community Mobility Consultant			\$ 6,500			\$ 6,500
Smith OT & Driving Rehabilitation Services			\$ 9,450			\$ 9,450
Transportation costs to work sites			\$ 8,000			\$ 8,000
Materials for Community Mobility workshop			\$ 500			\$ 500
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Operating Subtotal			\$ 24,450		\$ -	\$ 24,450
Administrative Expenses						
Admin staff costs, accounting			\$ 10,000			\$ 10,000
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Administrative Subtotal			\$ 10,000		\$ -	\$ 10,000
Capital expenses						
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Capital Subtotal			\$ -		\$ -	\$ -
Total Concept Cost			\$ 191,651		\$ -	\$ 191,651

See Attachment F for budget details and restrictions