

**M e m o r a n d u m**

**Date:** August 25, 2021

**To:** All Department of Developmental Services (DDS) Employees

**From:** Office of the Director

**Subject: DISABILITY ADVISORY COMMITTEE**


It is my pleasure to announce that DDS' Disability Advisory Committee (DAC) is again recruiting new members to participate in efforts to increase awareness of disability-related concerns in the workplace. The DAC is a requirement of all state agencies per Government Code section 19795(b)(1).

The purpose of the DAC is to advise the Office of the Director on issues of concern to employees with disabilities and to participate in developing and implementing plans to address underrepresentation of employees with disabilities in the workforce. Participation in DDS' DAC is voluntary and open to all employees regardless of classification or work location.

New DAC members may be appointed to serve a one- or two-year term during their first year. DAC members can reapply for additional two-year terms up to a maximum of three consecutive appointments or six consecutive years. DAC members are allowed four hours of staff time per month to participate in this activity. Requests for additional staff time may be authorized on a case by case basis.

If you are interested in serving as a member of DDS' DAC, please complete the attached DAC Membership Application and forward it to the DAC Chair at [dac@dds.ca.gov](mailto:dac@dds.ca.gov). Please be sure to discuss your interest in participating in the DAC with your supervisor and have them sign off on your application.

I look forward to welcoming new DAC members and working in partnership with the DAC to foster a workplace that is accessible to all employees.

DocuSigned by:  
  
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**NANCY BARGMANN**  
Director

Attachment

**"Building Partnerships, Supporting Choices"**