

**APPLICATION REPORT**

Project Name: La Familia Disparity Funds Program  
 Applicant Organization: La Familia Counseling Service  
 Awarded Amount: \$330,500  
 Funding Announcement Name: Promoting Service Access and Equity Grant



**PROJECT SUMMARY**

La Familia DFP program to provide culturally and linguistically competent services to Latino and Spanish speaking individuals with intellectual and developmental disabilities in Alameda and Contra Costa counties.

APPLICANT QUESTION	
<b>Applicant Eligibility</b>	
<b>Applicant Information</b>	
<b>1. Project Title</b>	<b>Applicant Response</b>
What is the Project Title?	La Familia Disparity Funds Program (La Familia DFP)
<b>2. Awarded Amount</b>	<b>Applicant Response</b>
	\$330,500
<b>3. Organization Type</b>	<b>Applicant Response</b>
Please check the box that describes your organization	Community Based Organization (CBO), 501(c)(3)
<b>4. Description of Organization/Group</b>	<b>Applicant Response</b>
Provide a brief description of the organization/group (organization type, group mission, etc.). Explain what experience your organization has managing a program similar to the proposal and state the outcomes of that program.	La Familia was founded in 1975 by community members committed to advancing health equity through increased access to culturally appropriate mental health services for the Latino Community. Since 1977, under contract with the Regional Center of the East Bay, La Familia has provided case management services and advocacy to thousands of individuals diagnosed with developmental disabilities. Many clients and families referred to La Familia's Disparity Funds Program often face multiple barriers to receiving quality developmental disabilities services including, lack of access to culturally appropriate services.
<b>5. Applicant in Good Standing</b>	<b>Applicant Response</b>
Is the applicant in good standing with the California Secretary of State, California Franchise Tax Board, and California Department of Tax and Fee Administration?	Yes
<b>6. Subcontractors in Good Standing</b>	<b>Applicant Response</b>
Are the applicant's subcontractors in good standing with the California Secretary of State, California Franchise Tax Board, and California Department of Tax and Fee Administration?	Not Applicable
<b>Grant Reapplication Information</b>	
<b>Grant Reapplications Only</b>	
<b>1. Grant Number</b>	<b>Applicant Response</b>
(Reapplications Only) What is the Grant Number of previously awarded project? If not applicable select Not Applicable.	19-C13 La Familia
<b>2. Project Title</b>	<b>Applicant Response</b>
(Reapplications Only) What is the Project Title of previously awarded project? If not applicable select Not Applicable.	La Familia Disparity Funds Program
<b>3. Project Start &amp; End Dates</b>	<b>Applicant Response</b>

APPLICANT QUESTION	
(Reapplications Only) What are the Start & End Dates of the previously awarded project? If not applicable select Not Applicable.	Start Date: 02/29/2020, End Date: 02/27/2021
<b>4. Project Duration</b> (Reapplications Only) What is the Total Project Duration (in months) of the previously awarded project? If not applicable select Not Applicable.	<b>Applicant Response</b> 12
<b>5. 2016/2017 Award</b> (Reapplications Only) Enter the amount of funding that was awarded in FY 2016/2017. If not applicable select Not Applicable.	<b>Applicant Response</b> Not Applicable
<b>6. 2016/2017 Expenses</b> (Reapplicants only) Enter the amount of funding that was expended in FY 2016/2017. If not applicable select Not Applicable.	<b>Applicant Response</b> Not Applicable
<b>7. 2016/2017 Remaining</b> (Reapplicants only) Subtract the Total Expenses from the Total Award to determine the amount remaining from FY 2016/2017. If not applicable select Not Applicable.	<b>Applicant Response</b> Not Applicable
<b>8. 2017/2018 Award</b> (Reapplicants only) Enter the amount of funding that was awarded in FY 2017/2018. If not applicable select Not Applicable.	<b>Applicant Response</b> \$238,577.00
<b>9. 2017/2018 Expenses</b> (Reapplicants) Enter the amount of funding that was expended in FY 2017/2018. If not applicable select Not Applicable.	<b>Applicant Response</b> \$238,577.00
<b>10. 2017/2018 Remaining</b> (Reapplicants only) Subtract the Total Expenses from the Total Award to determine the amount remaining from FY 2017/2018. If not applicable select Not Applicable.	<b>Applicant Response</b> \$0.00
<b>11. 2018/2019 Award</b> (Reapplicants only) Enter the amount of funding that was awarded in FY 2018/2019. If not applicable select Not Applicable.	<b>Applicant Response</b> \$314,278.00
<b>12. 2018/2019 Expenses</b>	<b>Applicant Response</b>

APPLICANT QUESTION	
(Reapplicants only) Enter the total amount of funding that was expended, or is anticipated to be expended, in FY 2018/2019. If not applicable select Not Applicable.	\$285,468.00
<b>13. 2018/2019 Remaining</b>	<b>Applicant Response</b>
(Reapplicants only) Subtract the Total Expenses from the Total Award to determine the amount remaining from FY 2018/2019. If not applicable select Not Applicable.	\$28,810.00
<b>14. 2019/2020 Award</b>	<b>Applicant Response</b>
(Reapplicants only) Enter the amount of funding that was awarded in FY 2019/2020. If not applicable select Not Applicable.	\$320,428.00
<b>15. 2019/2020 Expenses</b>	<b>Applicant Response</b>
(Reapplicants only) Enter the total amount of funding that was expended, or is anticipated to be expended, in FY 2019/2020. If not applicable select Not Applicable.	\$320,428.00
<b>16. 2019/2020 Remaining</b>	<b>Applicant Response</b>
(Reapplicants only) Subtract the Total Expenses from the Total Award to determine the amount remaining from FY 2019/2020. If not applicable select Not Applicable.	Not Applicable
<b>17. Total Awarded</b>	<b>Applicant Response</b>
(Reapplicants only) Combine the amounts included in FY 2016/2017, FY 2017/2018, FY 2018/2019, and FY 2019/2020 for the total amount awarded for the project. If not applicable select Not Applicable.	\$873,283.00
<b>18. Initial Proposed Number of People Served</b>	<b>Applicant Response</b>
(Reapplications Only) Include the initial number of people projected to be served. If not applicable select Not Applicable.	400
<b>19. Actual Number of People Served</b>	<b>Applicant Response</b>
(Reapplications Only) Include the actual number of people served. Explain why this number is different from the projected impact number. If not applicable select Not Applicable.	Since the inception of the program in 2018, La Familia projected to served 400 individuals annually in Alameda and Contra Costa counties. The program has been successful, impacting more than 1,200
<b>20. Regional Centers in Catchment Area</b>	<b>Applicant Response</b>

APPLICANT QUESTION	
(Reapplications Only) List all Regional Centers in the project catchment areas that the project has served. If not applicable select Not Applicable.	Regional Center of the East Bay
<b>21. Cities Served</b>	<b>Applicant Response</b>
(Reapplications Only) List the cities your project has served. If not applicable select Not Applicable.	<p>Contra Costa County: San Pablo, Antioch, Richmond, Hercules, Concord, Pittsburg, Brentwood, Bay Point, Oakley, Walnut Creek, Martinez, Pinole, Byron, Pleasant Hill, San Ramon, Moraga, Bethel Island, Danville</p> <p>Alameda County: Hayward, Pleasanton, Livermore, Dublin, Oakland, Newark, Union City, Fremont, Castro Valley, San Lorenzo, San Leandro, Albany, Alameda, Emeryville, Piedmont, Sunol, Cherryland, Fair</p>
<b>22. Counties Served</b>	<b>Applicant Response</b>
(Reapplications Only) List the counties your project has served. If not applicable select Not Applicable.	Alameda County Contra Costa County
<b>23. City of Los Angeles</b>	<b>Applicant Response</b>
(Reapplications Only) If your project has served the City of Los Angeles, list the zip code(s) and/or community(ies) your project has served. If not applicable select Not Applicable.	Not Applicable
<b>24. Activities to Date</b>	<b>Applicant Response</b>
(Reapplications Only) Provide a detailed explanation of project activities to date. Include what the project has accomplished to date. From the start of the project to the date of reapplication, what are the key accomplishments? Have all activities been completed? If no, why not? If not applicable select Not Applicable.	Since 2018, La Familia Disparity Funds Program (DFP) has successfully delivered culturally appropriate and linguistically competent orientations, informational workshops, trainings, and support group sessions on Developmental Disabilities. Lastly, La Familia DFP is actively coordinating our first annual Latino Equity Summit for consumers and their families which will be hosted this upcoming year in 2021. (See
<b>25. Project Impact &amp; Outcome</b>	<b>Applicant Response</b>
(Reapplications Only) Provide a detailed explanation of project impacts and outcomes to date. Attach data (summary of pre-tests and post-tests), participant success stories to demonstrate project outcomes and impacts. Provide outcomes of your project's impact in serving the target communities. Using your attached data, provide a brief statement of key findings. If not applicable select Not Applicable.	Our most recent Quarterly Progress Report was submitted on time and clearly states project impacts and outcomes to date (see attachment). The report demonstrates that our program is on track to meet our goals. Through this experience we have found the Latino DD community is resilient. They face many common challenges in raising their children with special needs and also face cultural, language, and so
<b>26. Project Objectives</b>	<b>Applicant Response</b>

APPLICANT QUESTION	
(Reapplications Only) What are the projects objectives in addressing disparities and what remains to be addressed/completed? Explain why these objectives have not been completed during the current grant period. Provide a brief description of the key lessons learned from your current project, if any. What were some of the challenges that prevented your project from meeting your objectives/measures? What are some strategies your organization plans to implement to address challenges, if any? If not applicable select Not Applicable.	La Familia Disparity Funds Program has been successful with consistently implementing program activities and meeting and exceeding objectives. As part of this effort to avoid gaps in service due to COV
<b>27. Project Transition</b> (Reapplications Only) If awarded, how will your current project transition into the 2020/21 proposed project? How does your proposed project complement your current project? Does your proposed project expand or continue your current project, if so how? What activities, measures, or target groups are being added? Provide a summary of the differences and reasons why you are proposing the change. If not applicable, select Not Applicable.	<b>Applicant Response</b> La Familia's current project period will end February 28, 2021. Upon award, services will continue with the new project term starting March 1, 2021. Key staff for this project are hired and trained Since March, 2020 most services have transitioned to online to be in alignment with statewide restrictions on gathering and in-person interactions. La Familia DFP has remained active and engaged
<b>General Application</b>	
<b>Proposal Summary</b>	
<b>1. Individuals Impacted</b> Enter the projected number of individuals impacted.	<b>Applicant Response</b> 400
<b>2. People Served</b> What is proposed number of people projected to be served?	<b>Applicant Response</b> 400
<b>3. Duration of project</b> What is the duration of the project? Enter Start & End Dates.	<b>Applicant Response</b> Start Date: 02/28/2021, End Date: 02/27/2022
<b>4. Duration of project (months)</b> What is the total duration of project in months?	<b>Applicant Response</b> 12
<b>5. Regional Centers</b> List all Regional Centers in the project catchment areas.	<b>Applicant Response</b> Regional Center of the East Bay
<b>6. Cities Served</b> List the city or cities your project proposes to serve.	<b>Applicant Response</b> Contra Costa County: San Pablo, Antioch, Richmond, Hercules, Concord, Pittsburg, Brentwood, Bay Point, Oakley, Walnut Creek, Martinez, Pinole, Byron, Pleasant Hill, San Ramon, Moraga, Bethel Island, Danville  Alameda County: Hayward, Pleasanton, Livermore, Dublin, Oakland, Newark, Union City, Fremont, Castro Valley, San Lorenzo, San Leandro, Albany, Alameda, Emeryville, Piedmont, Sunol, Cherryland, Fair
<b>7. Counties Served</b>	<b>Applicant Response</b>

APPLICANT QUESTION	
List the county or counties your project proposes to serve.	Alameda County Contra Costa County
<b>8. City of Los Angeles</b>	<b>Applicant Response</b>
If your project proposes to serve the City of Los Angeles, list the zip codes and/or communities your project will serve.	Not Applicable
<b>9. Community Based Organizations</b>	<b>Applicant Response</b>
Will you be working with one or more Community Based Organization?	No
<b>10. Regional Center Data</b>	<b>Applicant Response</b>
If you plan to use regional center data for your project, indicate what steps you will take (or already have taken) to acquire it. For example, completing a data agreement, completing a data request, meeting with RC to discuss data availability/timelines, etc.	La Familia DFP will leverage public data provided by the Regional Center website to access RCEB POS expenditure data and reports that include recommendations and plan t
<b>11. First Project Type Selection</b>	<b>Applicant Response</b>
Select your first project type.	Parent Education (online or in person trainings, etc)
<b>12. Second Project Type Selection</b>	<b>Applicant Response</b>
Select your second project type (if applicable).	Community Connector (Example: Promotora or Navigator)
<b>13. Third Project Type Selection</b>	<b>Applicant Response</b>
Select your third project type (if applicable).	Engagement and Outreach (community events, etc)
<b>14. Multiple Organizations</b>	<b>Applicant Response</b>
Does your project include partnership with one or more organizations either as a co-applicant or subcontractor? If "yes", please upload a letter of support from each organization, that includes an explanation of their role in the partnership.	No
<b>15. Leverage &amp; Strategies</b>	<b>Applicant Response</b>
Describe how your organization will leverage and build upon strategies, collaborations, and lessons learned to continue to address the identified disparities after completion of the project. How will your project continue its work after the grant funding has concluded?	La Familia has established deep rooted relationships in the community and continues to explore partnership and funding opportunities to expand our existing services. DFP progr
<b>Target Population</b>	
<b>1. Target Groups Served</b>	<b>Applicant Response</b>

APPLICANT QUESTION	
Select all groups the project will serve. If you select "Pacific Islander" or "Other" use comment section to list all groups.	Hispanic
Applicant Comment	La Familia serves Spanish speaking individuals with intellectual and developmental disabilities of all ages and their families.
<b>2. Number of Target Group Served</b>	<b>Applicant Response</b>
For each target group selected in previous question, list number served.	Hispanic and/or Spanish Speaking - 400
<b>3. Languages</b>	<b>Applicant Response</b>
Select all Languages the project will serve. If you select "Other" please list all languages.	Spanish
Applicant Comment	
<b>4. Age Groups Served</b>	<b>Applicant Response</b>
Select all Age Groups the project will serve. If you select "Other" please list groups.	Birth up to Three (Early Start) , Three to Five , Three to 21 , 16 to 21 , 22 and older
Applicant Comment	
<b>Project Application</b>	
<b>Project Application</b>	
<b>1. Project Summary</b>	<b>Applicant Response</b>
Provide a clear and concise project summary that includes a defined target population, catchment area, and project design. Specifically describe what your project will accomplish and how it will benefit the community served.	<p>La Familia DFP is committed to continuously enhancing our services to increase the equity of Regional Center services, leading to more individuals who are able to reside in the home of a parent or guardian. La Familia's Disparity Funds Program (DFP) will serve a total of 120 clients (60 in Alameda County and 60 in Contra Costa County) and their families, reaching a minimum of 400 individuals per year through education and relationship building, we seek to increase clients' knowledge and ability to navigate the system and reduce barriers that prevent them from requesting services and exercising their rights.</p> <p>Following are the proposed activities to be implemented through this project:</p> <ol style="list-style-type: none"> <li><b>1. Regional Center Orientation.</b> Since May 2018, La Familia has provided over 50 orientations connecting 541 clients to Regional Center services to date. A full 97% of participants have reported increased knowledge and ability to navigate the system.</li> <li><b>2. Training and Workshops.</b> Training topics cover Individualized Program Plan (IPP), Self-Determination, Living Options, RCEB services, client's rights and fair hearing, and In Home Support Services.</li> <li><b>3. Parent Support Groups.</b> La Familia recognized that there was a limited number of Latino-led parent support groups throughout Alameda and Contra Costa counties, and parents often had to travel to other counties to access these services. Each of these activities is designed to offer a culturally and linguistically competent environment to engage Latino community members in need of developmental disability services to effectively address barriers.</li> </ol>
<b>2. Organization Experience</b>	<b>Applicant Response</b>
What experience does the organization/group have working with the target population?	<p>La Familia has over 45 years of experience providing case management and advocacy services for Latino, Spanish-speaking Regional Center consumers residing in Alameda and Contra Costa counties. Executive oversight will be provided by Aaron Ortiz, MPA, Chief Executive Officer, and Dr. Carolyn Langsdak, Psy.D., Chief Program Officer. Since 1997, Aaron has dedicated his career to providing services to Latino and Spanish-speaking individuals. Project oversight will be provided by La Familia's Program Director, Edda Banuelos, and the Program Supervisor and Lead Trainer, Sandra Coss. Edda and Sandra have 26 years of combined experience. From our experience, we have found that low service utilization among the target population is often the result of a lack of culturally and linguistically responsive providers; cultural norms that emphasize over-reliance on family; and limited knowledge of available services.</p>
<b>3. Underserved Target Populations</b>	<b>Applicant Response</b>
Explain how the target population(s) are underserved using RC POS data or other data as supporting evidence of the disparity.	Data from the Regional Center of the East Bay (RCEB) shows that Latino Regional Center consumers continue to be underserved relative to their peers from other groups. During the 2018-2019 fiscal year, Latino consumers represented 15% of the total population, but only 10% of the total services provided.
<b>4. Input from Community</b>	<b>Applicant Response</b>
How did your organization use input from the community and/or target population to design the project? What methods did your organization use to allow the community to advise you in designing the project? Were there any changes to your project design as a result of community input?	<p>La Familia was founded as a grassroots community organizing movement and we remain committed to client and community voice and decision making in the development of our organizational policies and programs. One of La Familia's key strategies to collect input from the community and target populations was the creation of a Local Advisory Committee (LAC) during the 2017-2018 DFP project. The LAC has provided input on program design, implementation, and evaluation. La Familia also collects feedback from DFP participants by administering satisfaction surveys following orientation and training sessions, as well as conducting key informant interviews and focus groups. To ensure continuous quality improvement, La Familia uses a Results-Based Accountability (RBA) framework that prioritizes client and caregiver input. RBA asks three questions to uncover the most common barriers: 1) How well did we do it? 2) How well did we do it? 3) Is anyone better off? To answer these questions, we will evaluate this project using a mixed methods research design. Both qualitative and quantitative feedback will be utilized. La Familia will submit quarterly progress reports and a comprehensive evaluation report by March, 2022, that details the effectiveness of the project in meeting our stated objectives and performance metrics.</p>
<b>5. Improve Access</b>	<b>Applicant Response</b>

APPLICANT QUESTION	
How will your project improve equity, access and reduce barriers to services for individuals with intellectual and developmental disabilities and their families and is sustainable?	La Familia DFP integrates several strategies to meet each client where they are at. Outreach events and materials are designed with a family and community oriented style to provide an encouraging and w
<p><b>6. Support RC's Recommendations</b></p> <p>How does this project support the RC recommendations and plan to promote equity and reduce disparities in their catchment area? If you are a RC, how does this project support your recommendations and plan to promote equity and reduce your identified disparities? How will your project collaborate with other organizations that serve individuals with intellectual and developmental disabilities and their families?</p>	<p><b>Applicant Response</b></p> <p>In alignment with the outcome measures outlined by the Public Policy Performance Measures and Measures Related to Reducing Disparities and Improving Equity in Purchase of Services Expenditures for minors residing with families and adults residing in independent living, La Familia DFP will support access to and navigation of RCEB services and generic community resources. When families receive RC Please see attached letters of support.</p>
<p><b>7. Project different or unique</b></p> <p>How is the proposed project unique or different from a currently funded grant (e.g., strategies, activities, and goals) in the proposed regional center catchment area? If the project is similar to a currently funded grant listed on the Department's website, how is the proposed project different?</p>	<p><b>Applicant Response</b></p> <p>La Familia's DFP project is aligned with the Department of Developmental Services and Regional Center of the East Bay's (RCEB) goal of promoting equity across the service system and reducing purchase Prior to La Familia's 2018 DFP project, Latino, Spanish-speaking RCEB consumers and their families did not receive a formal introduction describing the regional center service system and how to access. To reduce social isolation among clients and their families as they learn more about their diagnosis and the resources available to support them, we created an orientation through the 2018 DFP project with Latino-led parent support groups for caregivers of individuals with developmental disabilities are new to the catchment area and regional center system. Prior to La Familia's DFP project, Alameda La Familia also recognized that outreach materials for our target population were often provided in English, which created a language barrier for the Latino community, especially monolingual Spanish. Overall, La Familia's project has been a welcomed addition to the region and RCEB staff have commented about the positive results of our model in connecting Latino, Spanish-speaking families to the re</p>
<p><b>8. Activities &amp; Measures to Achieve Goal</b></p> <p>Clearly and specifically state how the schedule of activities and measures demonstrate the operational details and steps that the project will take to achieve its stated goals, activities, and measures. Note: Before answering this question, applicant may want to complete the Activities Template located in the tab directly above.</p>	<p><b>Applicant Response</b></p> <p>La Familia DFP will deliver activities and measures in a culturally appropriate and linguistically competent manner to achieve goals and program performance measures. La Familia will provide Latino, Spa</p>
<p><b>9. Measures</b></p> <p>Are your proposed measures appropriate to track project goals and activities, provide insight into the effectiveness of the overall design of the project and demonstrate how the impact on the community will be evaluated?</p>	<p><b>Applicant Response</b></p> <p>La Familia has demonstrated success with the implementation of DFP services to provide education and training, engagement and outreach, and community connection. We collect qualitative and quantitative We understand that many of our families face cultural, language, and socioeconomic barriers that can make it difficult to seek and engage in activities that offer to increase their knowledge about the public</p>
<p><b>10. Budget Narrative</b></p>	<p><b>Applicant Response</b></p>



APPLICANT QUESTION	
<p><b>Note: Before uploading your Budget Narrative, applicants should complete the Budget Template located in the tab directly above. After you complete the Budget Template, please return to this question to upload your Budget Narrative.</b></p> <p>The project budget is consistent with stated projected goals and activities, and clearly and concisely explains how the proposed expenditures support the overall project design. The project budget costs are clearly associated with the project activities and goals. The project budget does not include non-allowable costs. The overall project budget is appropriate to the outcomes proposed. Please attach your Budget Narrative document. An example of a Budget Narrative can be found in Attachment C.</p>	
<p><b>Proposal Certification</b></p>	
<p><b>1. Applicant &amp; Regional Center Discussion</b></p>	
<p>If you are a CBO, have you discussed your proposal with the RC(s)?</p>	<p>Applicant Response</p> <p>Yes</p>
<p><b>2. Applicant Certification</b></p>	
<p>By submitting this application, the Applicant is certifying the truth and accuracy of the proposal. The applicant also certifies that if you have subcontracting organizations, each participating organization has reviewed your project and agrees to their assigned activities, measures, and the budget. (Select Yes or No and enter you name in the comment box.)</p>	<p>Applicant Response</p> <p>Yes</p>
<p>Applicant Comment</p>	