

## Citizen Comments and Complaints

DS 2007 (Rev. 3/2015)

This form may be used to submit comments and complaints relating to any issue of concern. Mail the completed form with any accompanying documents to:

Department of Developmental Services  
Community Services Division  
Appeals, Complaints & Projects Section  
1215 O Street, MS 8-20  
Sacramento, CA 95814

Please note that California regional centers and developmental centers are required to respond to most formal complaints at the first level and have local procedures for handling each type of complaint. All Consumer Rights, Title 17 complaints, and requests for fair hearings received by the Department of Developmental Services (DDS) will be forwarded to the appropriate regional or developmental center for response. To avoid delays in responding to one of these complaints, please submit them directly to the respective center.

Additionally, this form may be used for any complaints or comments regarding DDS headquarters.

Please provide the following information if you would like a response to your comments or complaints:

Name (First)		(Last)	
Street Address or P. O. Box		(City)	(State) (Zip Code)
Signature	(Day Telephone Number) (Optional)	(Date)	

Please state your comments or complaints below. You may attach additional pages.

Implemented in accordance with the Citizen Complaint Act of 1997