

- A. Everyone introduced themselves
- B. Video Conference Zoom Ground Rules were read.
- C. The agenda was reviewed, and changes were made. **It was moved** (Kim Rucker), **seconded** (Tracey Mensch), **and carried to approve the agenda.**
- D. The minutes for November 16-17, 2022, CAC meeting were reviewed. **It was moved** (Charles Nutt) **seconded**, (Deaka McClain), and **carried to approve the minutes.**

2. TITLE 17 SPECIAL INCIDENT REPORTS CHANGES

Leslie Morrison and Katie Hornberger gave overview about what a Special Incident Reports.

- What is a Special Incident?
 - ❖ Special incidents are critical and unexpected events that happen to an individual with an intellectual or developmental disability and that must be reported. All of them indicate a possible health or safety risk and maybe the need for additional services and supports.
 - ❖ Only certain events are considered special incidents. These events are listed in California regulations. The Department of Developmental Services (Department) wants your input about potential changes to the things that must be reported.
- What is the current list of special incidents?
 - ❖ For all individuals served by a regional center:
 - ✓ The death of an individual
 - ✓ When an individual is missing, and a missing persons' report has been filed with a law enforcement agency.
 - ✓ When someone suspects or knows that an individual is being abused, neglected, or exploited.
 - ✓ When an individual gets a serious injury or has an accident that injures them.

- ✓ All medication errors; and
- ✓ An unplanned or unscheduled hospitalization for certain illnesses or conditions.
- ✓ When an individual is the victim of a crime.
- How is a special incident reported?
 - ❖ When a provider learns about an incident, they make report to the individual's regional center. This information is recorded in a secure database at the regional center. The regional center then reports the incident to the Department.
- What happens after someone files a special incident report?
 - ❖ Regional center staff probably will contact the individual or their provider to learn more. The regional center wants to make sure the individual is safe and has the supports and services that they need. Sometimes a special incident report may reveal that the individual needs more help, even just for a little bit of time.
- Why Consider changing what is reported?
 - ❖ The things that must be reported have not changed in many years. It is good to occasionally check whether we know the right things that can help us keep people safe.
- The Department is asking for input from a variety of people and organizations, including regional centers, providers, and consumers.
 - ❖ What should regional center staff need to know about and why?
 - ❖ How will this work from individuals living independently in the community?
 - ❖ Are there privacy or infringement on independence considerations?
 - ❖ How would you feel if someone let regional center staff to know about these events if they happened to?

The following input was given by CAC members

- What should be happening after a special incident report is filed with the regional center?
- If a person is over 18 should a consumer know when a report is going to be filed?
- The consumer should have the choice whether something should be reported
- Is it reported if someone admitted under 5150?
- Abuse should be reported
- Homelessness should be reported
- CAC does agree that some things do need to be reported just based on the case of a person being nonverbal versus verbal or maybe not having the capability of understanding what's happening, but it shouldn't be the same rules for everybody, it should depend on the situation
- If a person doesn't show up for several days say to a day program or an ILS appointment that should be reported, because something could be wrong
- If person rights are being violated that should be reported.
- Medication errors should only be reported if its medications affecting your overall health.
- Pregnancy should not be reported

Leslie would like to have another opportunity to continue the conversation with the CAC.

3. SPEACIL CAC MEETING FOR MARCH OR APRIL

The CAC will be having a special meeting to cover DDS initiatives, Home and Community Base Services update and to continue the conversation on the Special Incident Reporting.

4. **END MEETING**

Ryan Nelson, Chairperson at adjourned the meeting at 12:02pm

Next CAC meeting will be April 14, 2022, 10-12.