

APPLICATION REPORT

Project Name: Learning the Hmong Way
Applicant Organization: Community Initiatives for Collective Impact - Hlub Hmong Center
Awarded Amount: \$175,000.00
Funding Announcement Name: Improving Service Access and Equity Grant



PROJECT SUMMARY

For over 11 years Hlub Hmong Center (HHC) has been regionally and nationally recognized as a leading Hmong community initiative for the survival and prosperity of the Hmong people and culture. HHC is respected for its participatory approach whereby public institutions and the Hmong community collaborate to change organizational systems and Hmong cultural practices that collectively impact disparities in health, education, and economic development. Learning the Hmong Way (LHW) resulted from our cumulative experiences and our DDS-funded program and partnership with CVRC staff and Cultural Specialists to address health disparities for Hmong in Merced. LHW serves Hmong RC clients across age groups in the Merced, Fresno and Sacramento catchments. The primary type is Education and Training. Learning the Hmong Way joins RC staff and Hmong community members in culturally and linguistically appropriate problem-solving for health disparities specific to each catchment area. HHC bilingual bicultural, trained facilitators lead RC staff and Hmong community members to safely and productively discuss issues, concerns and opportunities to tackle health disparities. LHW lessons help improve both RCs' services (including vendors and partner agencies) and Hmong cultural practices (stigma and alienation for persons with developmental disabilities). LHW conversations result in improved trust, relationships and collaboration skills between RCs and their Hmong communities. These results are the foundation for improving service delivery and service utilization. Solutions, ideas and lessons from the conversation are used to create fact sheets, infographics, social media, and other resources to improve RCs' internal performance and outreach to the Hmong community within each RC's catchment. With support from our sister Hmong CBOs and RC partners, HHC expands LHW from Merced to Fresno and Sacramento. This strengthens RC-Hmong collaboration to address health disparities in the largest contiguous Hmong population in the USA. Evaluation activities will assess individual outcomes for RC staff and Hmong participants in the catchments, the number of RC staff and Hmong community reached with education resulting from the conversations and secondary data on improvements in health within each catchment area. Our evaluation shows that Learning the Hmong Way creates transformative changes towards a culturally and linguistically competent developmental disabilities system for the Hmong community. Further support is needed for this innovative and rare opportunity to improve service access and empower individuals and families as partners in improving health equity.

APPLICANT INFORMATION	APPLICANT RESPONSE	ATTACHMENTS
Applicant Eligibility		
Applicant Information		
1. Project Title What is the Project Title?	Applicant Response Learning the Hmong Way	
2. Awarded Amount	Applicant Response \$175,000.00	
3. Organization Type Choose the response that best describes your organization.	Applicant Response Community Based Organization non-501(c)(3) EIN	
4. Description of Organization/Group Provide a brief description of the organization/group. Explain what experience your organization has managing a project similar to the proposal and state the outcomes of that project. You may upload your brochure or add a website link.	Applicant Response Hlub Hmong Center (HHC) means "love Hmong" began in 2010 as a result of the first-ever San Joaquin Valley Hmong Health Disparities Conference. HHC is Merced County's only Hmong coalition led by an intergenerational multi-gender Hmong team. HHC's mission is to ensure equity and prosperity for the Hmong living in Merced through education, research, advocacy and entrepreneurship. The founding CEO is Linda Xiong, MEd (born and raised in Merced) and Stegi R. Russ, PhD, MPH (Median since 2001) continue leading the organization today under the broader umbrella organization of Community Initiatives for Collective Impact, where Dr. Russ is CEO. Since 2010, HHC has been awarded and effectively managed national, state, regional and local grants and contracts (most \$100-\$200,000 per year). Between 2019-2021, HHC/Community Initiatives successfully completed a 2-year DDS Disparity Fund grant for \$353,715 with similar goals, staffing, and activities to the current proposal.	
5. Applicant in Good Standing	Applicant Response	

APPLICANT INFORMATION	APPLICANT RESPONSE	ATTACHMENT								
<p>Is the applicant in good standing with the California Secretary of State, California Franchise Tax Board, and California Department of Tax and Fee Administration? Please upload information letter(s) proof of good standing.</p>	Yes	1								
<p>6. Subcontractors in Good Standing Are the applicant's subcontractors in good standing with the California Secretary of State, California Franchise Tax Board, and California Department of Tax and Fee Administration?</p>	<p>Applicant Response Not Applicable</p>									
<p>Grant Reapplication Information Grant Reapplications Only</p>										
<p>1. Previous Award(s) Did your organization receive DDS grant funding in fiscal year 2019-2020-21? If yes go to question 2 to complete each column. If not skip this category and go to category 3.</p>	<p>Applicant Response Yes</p>									
<p>2. Previous Grant Award(s) Since fiscal year 2019, complete a row for each DDS Service Area and Equity grant your organization was awarded funding.</p>	<p>Applicant Response</p> <table border="1" data-bbox="483 909 1330 1054"> <thead> <tr> <th data-bbox="483 909 703 989">Year Awarded</th> <th data-bbox="703 909 909 989">Project Title</th> <th data-bbox="909 909 1118 989">Grant Number</th> <th data-bbox="1118 909 1330 989">Award Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="483 989 703 1054">2019</td> <td data-bbox="703 989 909 1054">Family-Diverse Cultural and Systems Change</td> <td data-bbox="909 989 1118 1054">18-C55</td> <td data-bbox="1118 989 1330 1054">\$353,715</td> </tr> </tbody> </table>	Year Awarded	Project Title	Grant Number	Award Amount	2019	Family-Diverse Cultural and Systems Change	18-C55	\$353,715	
Year Awarded	Project Title	Grant Number	Award Amount							
2019	Family-Diverse Cultural and Systems Change	18-C55	\$353,715							
<p>3. Previous Grant Outcomes</p>	<p>Applicant Response</p>									

APPLICANT TITLE	APPLICANT RESPONSE	ATTACHMENT
<p>Provide a brief grant summary of your project outcomes for fiscal year 2019-20 and/ 2020-21.</p>	<p>Our 2-year Disability Fund grant, "Family-Divided Cultural and Systems Change," ended April 20, 2021. The project aimed to improve the use of Services (OS) by Hmong families with young children. The grant was the first intentional developmental disabilities from our pilot work in early learning and care and bilingual-bicultural children from the Hmong community in Mead. We applied for the grant with guidance from our mutual peers from Mead Lao Family (MLF). MLF has been providing behavioral health services for Hmong for many years. They believed our relationships and experiences in working with young Hmong families would open up new ways to help children with developmental disabilities. These past 2-years as part of the CVRC and broader DDS CBO community has transformed our team and our relationship with the Hmong community in unimaginably positive ways. This growth came from tackling the stigma, alienation, refusal, and overall pain within our Hmong families and culture. We gained strength as individuals, as an organization and as a community. Our new relationship with CVRC staff and their generosity and camaraderie were instrumental to success.</p> <p>Our project was designed around two principles: 1) changing disparities equities changing both how our Hmong people view and interact with developmental disabilities and how our mainstream public institutions view and interact with Hmong people and culture, and 2) meaningful sustainable changes equitable for Hmong families with first-hand experience in developmental disabilities. We had three activities. In Activity 1 we educated families from our programs events, and activities in the impact evaluation assessment and the use of CVRC and related services to best help their children. Hundreds of families were reached prior to COVID. COVID-time social media and virtual events reached thousands (over 7,000 unique individuals) through live and asynchronous games, talent shows, food shows, and many other activities. Engaging children with developmental disabilities and their families was a natural part of the activities. In Activity 2, we used traditional Hmong Story Circle methods to organize, train and support parent Champions (RC Hmong clients and Hmong caregivers) to share their stories with developmental disabilities and systems failure. Trained parents worked with their parents to similarly learn about services, CVRC and ways to help their children and family. Over 20 parents participated with an average of 5 to 7 parents leading the group at any one time. In Activity 3, we met at least monthly with CVRC and other stakeholders to share lessons from Activities 1 and 2 to collaboratively reduce OS disparities for the Hmong community. We leaned together and supported each other through various activities which served as the foundation for Learning the Hmong Way and this proposal.</p>	
<p>4. Project Transition</p> <p>If awarded how will you currently propose to transition into the 2021-22 proposed project? Does your proposed project expand on current activities, measures, or target groups are being added? Provide a summary of the differences and reasons why you are proposing the change.</p>	<p>Applicant Response</p> <p>Our team has continued implementing and refining Learning the Hmong Way (LHW) with CVRC after our grant's end in April 2021. Since then LHW has included RC staff who are Hmong and Hmong RC clients who are adult children. To consider expansion we shared LHW lessons with our sister Hmong agencies in Fresno (The Fresno Center) and Sacramento (Hmong Youth and Parents United). Our team, our Hmong community, and our CVRC partner value LHW. We had to find internal and external funding to continue LHW. When this RFA opened, we discussed improvements with CVRC. Here are these improvements.</p> <ol style="list-style-type: none"> 1. LHW will continue with Zoom with in-person support as needed. LHW began during the COVID-19 pandemic with Zoom. Zoom enables more RC staff and more community members to participate more often. Yet, some community members struggled to use Zoom. We will provide in-person support for LHW community members by inviting them to our workshops visiting their homes with permission. 2. LHW will serve Hmong of all ages. Our pilot grant objectives served children ages 0-3. However Hmong RC clients and their community members expressed needs with older children and adults with developmental disabilities. We all worked together to participate in LHW. Hmong OS disparities exist and deserve attention across the age groups. 3. LHW will pay Hmong community members to participate in monthly one sessions. Voluntary participation worked in many events, especially with food incentives. But LHW equaled Hmong caregivers to be present during daytime hours. Can relations and delays be addressed from program stability. Hmong parents and partners advised us to pay parents and caregivers to attend the monthly LHW to present these challenges. 4. LHW by Zoom will serve Fresno, Mead, and Sacramento. This expansion resulted from discussions with our Hmong sister agencies in these locations. Hmong disparities are similar, and Hmong families span across Fresno, Mead, and Sacramento. 	
<p>General Application Proposal Summary</p>		
<p>1. Project Title</p>	<p>Applicant Response</p>	

Choose the project type that best describes your activities from the list below:	Educational and Training	
2. Duration of project Choose the duration of your project.	Applicant Response 12 months	
3. Regional Centers Choose the Regional Center(s) that you project will serve. Check all that apply.	Applicant Response Central Valley Regional Center Alta California Regional Center	
4. Counties Served List the county(ies) you project proposes to serve. Check all that apply.	Applicant Response Merced County Fresno County Sacramento County	
5. City of Los Angeles If your project proposes to serve the City of Los Angeles, list the zip codes you project will serve.	Applicant Response Not applicable.	
6. Community Based Organizations Will you be working with one or more Community Based Organizations? If so, provide the name of the organization and how you will be working together.	Applicant Response Locally Merced Lao Family (MLF) is our daily partner for recruiting and engaging the Hmong community and helping us with in-kind services for events. MLF is Merced's founding Hmong support organization. The Fresno Center (TFC) and Hmong Youth and Adults United (HYAU) will help expand LHW to Fresno and Sacramento, respectively. Each will assist with community recruitment, engage staff in LHW interventions and find ways to grow and sustain LHW.	1
7. Multiple Organizations Does your project include partnership with one or more organizations either as a co-applicant subcontract? If "yes" please upload a letter of support from each organization, that includes an explanation of their role in the partnership.	Applicant Response No	
8. Strategies and Sustainability How will you project continue its work after the grant funding has concluded?	Applicant Response HHC sustained LHW after the DDS grant ended in April 2021. In anticipation of this RFA, we organized internal funds and trained volunteer staff to continue LHW with CVRC. Most clients are to pay for trained bilingual, bilingual staff to prepare conversation participants and materials, facilitate interventions, take notes, and synthesize notes into lessons for education and outreach. Local Hmong groups and families provide services as gifts for Hmong community participants. CVRC staff participate as part of their professional development and quality improvement efforts to provide culturally and linguistically appropriate services. These and similar strategies will be operationalized with new grant funding to develop LHW into a formal program. LHW can then be implemented with Hmong agencies in Merced, Fresno Sacramento and other Hmong-dense communities. Ongoing funding can remain LHW as a fee-for-service grants and contracts and ongoing in-kind and donated support.	
1. Ethnic Groups Served Select the ethnicity group(s) the project will serve. For "Indian" "Pacific Islander" "Slavic" "Other" use comment section to list specific groups.	Applicant Response Hmong	
Applicant Comment		

<p>2. Ethnic Group(s), Language(s) and Number of Individuals Served</p> <p>For each ethnicity group, provide the number of individuals you project intends to serve and the related language(s).</p>	<p>Applicant Response</p>	
<p>3. Age Group(s) Served</p> <p>Select all Age Groups the project will serve.</p>	<p>Applicant Response</p> <p>Birth up to Thirteen (Early Start) Thirteen to Fifteen Thirteen to Twenty One Six to Twenty Two and older</p>	
<p>Applicant Comment</p>		

Project Application

<p>Project Application</p>		
<p>1. Project Summary and Organizational Experience</p> <p>Provide a clear and concise project summary that includes a defined target population, categorical area and project design. Specifically describe what you project will accomplish and how it will benefit the community served. In your answer include what experience your organization has working with the target population?</p>	<p>Applicant Response</p> <p>For over 11 years Hlub Hmong Center (HHC) has been regionally and nationally recognized as a leading Hmong community initiative for the survival and prosperity of the Hmong people and culture. HHC is respected for its participatory approach whereby public institutions and the Hmong community collaborate to change organizational systems and Hmong cultural practices that collectively impact disparities in health education, and economic development. Learning the Hmong Way (LHW) resulted from our cumulative experiences and a DDS-funded program and partnership with CVRC staff and Cultural Specialists to address OS disparities for Hmong in Merced. LHW serves Hmong RC clients across age groups in the Merced, Fresno, and Sacramento attachments. The project type is Education and Training. Learning the Hmong Way trains RC staff and Hmong community members in culturally and linguistically appropriate problem-solving for OS disparities specific to each attachment area. HHC bilingual, bilingual, trained facilitators lead RC staff and Hmong community members to safety and productively discuss successes, concerns and opportunities to tackle OS disparities. LHW lessons help improve both RC services (including vendors and partner agencies) and Hmong cultural practices (stigma and alienation for people with developmental disabilities). LHW conversations result in improved trust, relationships, and collaboration skills between RCs and their Hmong communities. These results are the foundation for improving service delivery and service utilization. Solutions ideas and lessons from the conversations are used to create fact sheets, infographics, social media, and other resources to improve RCs' internal performance and outreach to the Hmong community within each RC's attachment. With support from our sister Hmong CBOs and RC partners HHC expands LHW from Merced to Fresno and Sacramento. This strengthens RC-Hmong collaboration to address OS disparities in the largest contiguous Hmong population in the USA. Evaluation activities will assess individual outcomes for RC staff and Hmong participants in the conversations, the number of RC staff and Hmong community reached with education resulting from the conversations, and secondary data on improvements in OS within each attachment area. Overall we know that Learning the Hmong Way creates transformative changes to address a culturally and linguistically competent developmental disabilities system for the Hmong community. Further support is needed for this innovative and a opportunity to improve service access and empower individuals and families as partners in improving health equity.</p>	
<p>2. Data and Community Input</p>	<p>Applicant Response</p>	

APPLICANT QUESTION	APPLICANT RESPONSE	ATTACHMENT
<p>Explain how the target population(s) are understood using RC OS data and other data as supporting evidence of the disparity. In your answer include how your organization used input from the community and/or target population to design the project?</p>	<p>The latest OS Report (2019-2020) illustrates ongoing disparities for Asian groups overall and Hmong specifically. Learning the Hmong Way (LHW) was created as a result of input and feedback from Hmong RC clients and other caregivers in Mead on the COVID-19 related physical distancing through DDS Disparity Fund grant. During the pandemic, participation in usual media events increased to thousands. But parents emphasized that social media lacked direct relationship building with each other and with CVRC staff. These observations and recommendations led to initial Zoom meetings where our team facilitated conversations with RC staff and Hmong community members to discuss OS and other needs. We discovered wonderful ideas and solutions generated from the open dialogue. When Hmong parents and RC staff meet for mutually beneficial problem-solving, their synchronicity generates new ideas and opportunities. Our team, our community members, and RC staff saw how this process achieved more powerful results (e.g., relationships, trust, innovation) than usually come from the annual OS Disparity Workshops, focus groups, other more one-way feedback mechanisms. RC Service Coordinators and other RC staff described how difficult yet precious it is to have such direct conversations with Hmong clients. Our Hmong parents and caregivers could not think of an experience like this, where they felt as valued teammates in addressing their concerns with CVRC. LHW was born this way.</p>	
<p>3. Uniqueness</p> <p>How is the proposed project unique/different from a currently funded grant (e.g., strategies, activities, and objectives) in the proposed regional center at the moment? If the project is similar to a currently funded grant listed on the Department's website, how is the proposed project different?</p>	<p>Applicant Response</p> <p>LHW evolved during the last phase of our DDS grant in response to COVID-19 physical distancing and challenges engaging Hmong RC clients with CVRC. LHW was not an initially planned activity but a modification to a creative response during COVID-19 disruptions. The similar and borrowed components from the program are the use of traditional Hmong storytelling and the use of StoryCircles to share and understand ideas and lessons. While we have developed and pilot-tested LHW since September 2020, its components and complete operational procedures require refining and finalizing with the support from the parent RFA. The unique components of the proposed LHW are:</p> <ol style="list-style-type: none"> 1) LHW conversations will be guided through specific OS disparities priorities identified by RC and Hmong Community Workshops 2) LHW will include conversations for all age groups (prior was ages 0-3), 3) LHW will expand to include Fresno and Sacramento RC at the moment and 4) LHW qualitative results will be used to produce educational and outreach materials for immediate distribution by RCs, HHC, and other stakeholders. 	
<p>4. Improve equity and Service Access</p> <p>How will you promote equitable access, and reduce barriers to services for individuals with intellectual and developmental disabilities and their families?</p>	<p>Applicant Response</p> <p>Learning the Hmong Way (LHW) is a direct, meaningful, and sustainable approach to building new and strengthening existing relationships between RCs and their at-risk Hmong clients and community. These relationships are nurtured through a facilitated, culturally and linguistically appropriate process that is safe and equitable for both RC staff and Hmong community members to voice their ideas and concerns and to be and feel truly heard. As we and CVRC developed LHW we have been consistently surprised at how powerful these conversations are. They raise and celebrate both RC staff and Hmong community members (including Hmong CVRC clients) for their strengths and resiliency. They move beyond knowledge of services and procedures. We have seen our Hmong community welcome RC staff (both Hmong and non-Hmong staff) to their events and interact with them as allies in addressing disparities. Similarly, we have seen RC staff (most who live and work in Mead) begin to share their stories as parents and residents as well as valued RC professionals. This has improved communication and trust between CVRC and the Hmong community. News of this has spread through word-of-mouth news. The strong foundation of these relationships in close success with educational and outreach efforts resulting from LHW to reduce OS disparities.</p>	
<p>5. Support of RC Plan</p>	<p>Applicant Response</p>	

APPLICANT QUESTION	APPLICANT RESPONSE	ATTACHMENT
<p>How does this project support the RC plan to promote equity and educate disparities in your proposed community area? If you are a RC how does this project support your recommendations and plan to promote equity and educate disparities in your community area? How will you collaborate with their organizations that serve individuals with intellectual and developmental disabilities and their families?</p>	<p>Learning the Hmong Way (LHW) was created during HHC's Disparity Fund project "Family-Driven Culture and Systems Change" in partnership with CVRC staff and Hmong RC clients, parents, caregivers and community leaders in Merced. The aim (and assumption) of LHW is that RC staff and their Hmong clients must learn to understand, trust and work together to change organizational systems and Hmong cultural practices that prevent and educate OS disparities. We believe that changing one "side" (i.e. improving culturally and linguistically appropriate RC services OR educating Hmong cultural practices that stigmatize and alienate people with developmental disabilities and their families) will not effectively educate Hmong OS disparities. Both sides engage and getting this change equities RC staff and their Hmong community to have ongoing, problem-solving conversations to understand and support each other. This is Learning the Hmong Way. Hlub Hmong Center uses the trusted Hmong storytelling tradition to create a safe and nurturing dialogue bridging professional cultural and linguistic divides. RC staff and Hmong community members learn to advocate for themselves and for each other in an empowering partnership. This leads to interventions that provide equity, quality in services and living for people with developmental disabilities and their families.</p>	<p>1</p>
<p>6. Project Activities</p> <p>Note: Before answering this question, applicants must complete the Activities Template located in the middle tab directly above.</p> <p>Clearly and specifically state how the schedule of activities demonstrates the steps that the project will take to achieve its stated objective and measures.</p>	<p>Applicant Response</p> <p>Learning the Hmong Way (LHW) is a project facilitated culturally and linguistically appropriate living between RC staff and Hmong in their community for their specific OS disparities. The project requires 12 steps. These steps are adaptations for our development of LHW since September 2020. Each step will occur with RC staff and Hmong community members in Fresno, Merced with CVRC, and Sacramento with ACRC. Most steps will require separate implementation with RC staff and community members in each community area. As a project evolves, some steps will likely engage RC staff and community members across the three community areas. All steps will occur using Zoom with support in person when needed. For example, for engaging parents and caregivers, issues help reduce stress and avoid decisions with RC staff with in-person even if they are meeting with RC staff using Zoom. Steps 1 and 2 produce the workbooks or "Workbooks" necessary to implement the steps. Each of the three RC Workbooks includes a lead, a Cultural Specialist, a lead RC staff (e.g., Resource Specialist, Director), and a lead Service Coordinator (with community support). Each community Workbook includes a lead, a local agency volunteer (e.g., YU, TFC), and a lead Hmong RC client (with community support). Leads Steps 3 and 4 (development and implementation of training) with RC and community Workbooks members. Current training materials and procedures will be used in Merced and refined during the first three months prior to use in Fresno and Sacramento. Review and refinement of LHW will take place during RC and community Workbooks meetings. RC staff and Hmong community members will be trained as they enter the project (e.g., monthly). Training is by Zoom (unless in-person is preferred) and last updated for review of conversation goals, ground rules, and implications and sharing feedback, conducting group interviews, dealing with professional jargon and cultural idioms, and working with the community to take a break if needed. Steps 6 and 7, the LHW conversations, are ongoing in Merced in Month 1 and Fresno and Sacramento in Month 3 (68 conversations across the three community areas in 24 months). Steps 8 through 10, development and dissemination of LHW educational and outreach products, will occur monthly as of Month 3. Step 11, evaluation, begins in Month 1 (baseline) throughout the grant. Step 12 provides a weekly evaluation and celebration by Zoom in Months 6, 12, 18, and 23.</p>	
<p>7. Project Measures</p> <p>Before answering this question, applicants must enter performance measures into the Activities Template located in the middle tab directly above.</p> <p>Are your proposed measures appropriate to track the project's objective and activities? Explain how your proposed measures provide insight into the effectiveness of the overall design of the project and demonstrate how the impact on the community will be evaluated.</p>	<p>Applicant Response</p> <p>A case study design will evaluate LHW processes and outcomes with qualitative and quantitative measures over time across RCs. Pre-post training surveys at LHW conversations will examine changes in knowledge and skills related to the conversation aims for RC staff and community participants. These surveys will identify participant satisfaction with their engagement and results from their conversations and recommendations for improvement. RC staff and Hmong community participants and their demographics (e.g. type of staff, type of developmental disabilities represented) will be tracked at each conversation to understand participation and its influence on LHW implementation and results. Qualitative analysis of audio recordings and transcripts will provide ideas less numerous opportunities and other information to develop educational and outreach materials. The educational and outreach materials (e.g. fact sheets, infographics, social media, videos) will be outlined and designed. Monthly semi-structured group conversations during RC and community Workbooks meetings will provide qualitative to improve these measures. This feedback will reflect the potential usefulness of these products to RC staff and their clients. Number of people reached by these materials will be estimated by HHC and RC counts of dissemination. Community-level outcomes will be percentage change of purchase of services (OS) authorization utilization and expenditures for each RC's Hmong population. These variables will be examined every six months with the target of achieving 15% improvement from baseline within two years. Percentage change of Hmong clients will be compared with percentage of ethnicities to explore potential contributions of LHW. Bi-annual project meeting will include formal reflection activities to identify and summarize ideas less numerous and recommendations to improve, grow and sustain LHW.</p>	
<p>8. Budget Template and Narrative</p>	<p>Applicant Response</p>	

APPLICANT INFORMATION	APPLICANT RESPONSE	ATTACHMENT
<p>Note: Before answering this question, applicants must complete the Budget Template located in the tab directly above.</p> <p>In your Budget Template, explain how the proposed budget is consistent with the stated project objective and activities, and clearly and concisely explain how the proposed expenditures support the overall project design and proposed outcomes.</p> <ul style="list-style-type: none"> Budget Template example is located at Attachment C. Budget Details and Restrictions are available here. 	<p>Learning the Hmong Way (LHW) budget is entered around ultimately appropriate services following best practices from previous years in the field experience and work. It is from this we propose to provide these much needed services with a twenty percent (20%) FTE director to oversee the quality and provide accountability to our partners. A twenty percent (20%) FTE Bilingual/Bicultural community health worker will manage the day to day oversight of the program and mentoring of the participants. This would be in addition to a full (100%) FTE Bilingual/Bicultural program Coordinator that will facilitate and develop all the material and protocols for the program. With the help of a sixty percent (60%) FTE Bilingual/Bicultural program Assistant that supports all the other members of the program with the equipped activities.</p> <p>With this staff we will facilitate and engage the Hmong communities in the Mead, Fresno, and Sacramento areas with \$100 stipends for participants totaling ten-thousand eight hundred dollars (\$10,800) a key tool in getting a diverse and engaged service recipients into the LHW program. These stipends will encourage parents/caregivers to participate in LHW and build relationships within our RCs to improve POS data and utilize the services provided. These service recipients will be encouraged to meet via ZOOM when possible through technology a two-thousand five hundred dollar which includes a two-thousand five hundred dollar laptop by program Coordinator's cell phone (\$800). When necessary program staff will travel to the service recipient's location roughly two thousand (200) miles per month totaling two-thousand four hundred (2,400) miles per year.</p> <p>This work would not be accomplished without the help of our community partners. These partners' willingness to help support the program seven-thousand two hundred dollars (\$7,200) for the life of the program. They bring additional value to the program by offering regionally appropriate initiatives from the Hmong communities of Fresno and Sacramento. The stipends offered to our partners will help fund their time and contributions to LHW and the end goal is create a program that will benefit their organization and build a bidirectional approach to trust and understanding.</p> <p>Lastly, the overall administrative expenses and materials are aligned with the expectations and restrictions of the grant. This includes the non-reimbursable in-kind considerations for the meeting places and refreshments we provide to our participants.</p>	
<p>9. Budget Costs</p> <p>Explain how the project budget costs are clearly associated with the project activities and objective and confirm that the budget does not include non-reimbursable costs funded by the surpluses.</p>	<p>Applicant Response</p> <p>Since award through DDS Disparity Funds program ended April 2021 and all costs associated to continue and support Learning the Hmong Way (LHW) have been in-kind; this includes parent Champion meetings meetings with CVRC pay all costs administration costs food and beverage, and rental space.</p> <p>In order to continue the work, direct costs associated with LHW will be as follows and fulfillment of project goals: wages for personnel (Director at (20%) FTE Bilingual/Bicultural Coach at (20%) FTE Bilingual/Bicultural program Coordinator at (100%) FTE Bilingual/Bicultural program Assistant at (60%) FTE) operating expenses (travel, Hmong participant stipend, Hmong partner stipend, materials/ expenses printing, office supplies and communications) and administrative (accounting, office maintenance, network and loudspeakers). Rental space will be indirect cost, and food and beverage costs for the target population will be in-kind provided by Hlub Hmong Center.</p> <p>The budget will not include non-allowable costs and is currently not funded by other surplus out-of-state travel, promotional items professional liability insurance, cost associated with security services entertainment buying selling of alcohol, contracting renovating facilities purchasing equipment with a cost that exceeds \$5000, supplement salaries of existing full-time staff, currently not tied to goals lobbying fundraising, debts commute mileage, miscellaneous expenses, fines and penalties and interest.</p>	
<p>Proposal Certification</p> <p>Certification</p>		
<p>1. Confirm Proposal Discussion with RC(s)</p> <p>CBOs are required to discuss their proposal with each RC(s) the CBO is intending to serve. If you are a CBO have you discussed your proposal with each RC you are intending to serve?</p>	<p>Applicant Response</p> <p>Yes</p>	
<p>2. RC Contact</p>	<p>Applicant Response</p>	

<p>CBOs are required to submit their application individually to the Department and to each RC(s) attached the CBO is intending to serve. If you are a CBO, state the name(s) of the contact person(s) at each RC you have discussed your proposal with.</p>	<p>Natasha Ambiz- Central Valley Regional Center (CVRC) Helen Neill- Alta California Regional Center (ACRC)</p>	
<p>3. Applicant Certification By submitting this application, the Applicant is certifying the truth and accuracy of the proposal. The applicant also certifies that if you have subcontracting organizations, each participating organization has reviewed your project and agrees to their assigned activities, measures and the budget.</p>	<p>Applicant Response Yes</p>	
<p>Applicant Comment</p>		