

**APPLICATION REPORT**

**Project Name:** Asian Res u e Netwo k  
**Applicant Organization:** Diversity in Health Training Institute  
**Awarded Amount:** \$200,000.00  
**Funding Announcement Name:** m ting Se vi e Ac ess and Equity G ant



**PROJECT SUMMARY**

Asian Res u e Netwo k aims to in ease a ess to se vi es fo Asians navigating intellectual and developmental disabilities th ough w kfo e devel pment to eate a pipeline of bilingual and bi ultu al Di ect Support ofessionals, Respite Care, Registered Behavi Techni ians.

APPLICANT TI N	APPLICANT RE P N	ATTACHM NTS
<b>Applicant ligibilit</b>		
<b>Applicant Information</b>		
<b>1. Project Title</b> What is the ect Title?	<b>Applicant Response</b> Asian Res u e Netwo k	
<b>2. Awarded Amount</b>	<b>Applicant Response</b> \$200,000.00	
<b>3. r anization Type</b> Choose the esponse that best des ibes you ganization.	<b>Applicant Response</b> Community Based O ganization (CBO), 501( )3	
<b>4. Description of rganization/Group</b> vide a bief des ipti n of the ganization group. Explain what experien e you ganization has managing a p e t similar to the proposal and state the out omes f that pr ect. You may upload y u br hu e add a website link.	<b>Applicant Response</b> Dive sity in Health T aining Institute (DHTI) is Bay-A ea based nonpr fit, established in 2011 to address the demand f a linguistically and ulturally diverse health a e delivery system by assisting multicultu al health p fessionals t enter/ e-enter U.S. health p fessions while also enabling health are empl yers t diversify their work et be esponsive t patient needs. Since then, DHTI has expanded its w kf e initiative t include mmunity wellness, a mplementary st ategy f improving the onditions f new me s to th ive. Ou c mmunity wellness initiatives include education mpaigns n ivi engagement and public health issues such as Census 2020 and COVID-19 and improving se vice identification, navigation, and efe alt servi es f mental health and intellectual and developmental disabilities. DHTI has a st ong t ack e d f ut each, education/t aining, and partnership devel pment. We a e seeking a reapplication of our DDS pilot, Asian Res u e Netwo k.	
<b>5. Applicant in Good Standing</b> Is the appli ant in good standing with the Califo nia Se eta y of State, Califo nia F an hise Tax B ad, and Calif nia Department of Tax and Fee Administ ati n? lease upl ad onfi mation letter(s) proof of good standing.	<b>Applicant Response</b> Yes	1
<b>6. Subcontractors in Good Standing</b> A e the appli ant's subcont act s in good standing with the Calif nia Se eta y of State, Califo nia F an hise Tax Board, and Calif nia Department of Tax and Fee Administ ati n?	<b>Applicant Response</b> Yes	2
<b>Grant Reapplication Information</b>		
<b>Grant Reapplications n l</b>		
<b>1. Previous Award(s)</b> Did you ganization eceive DDS grant funding in fis al year 2019-20 2020-21? If yes, go to question 2 t mplete ea h lumn. If n , skip this ategy and go t ategy 3.	<b>Applicant Response</b> Yes	
<b>2. Previous Grant Award(s)</b>	<b>Applicant Response</b>	

APPLICANT INFORMATION	APPLICANT RESPONSE				ATTACHMENT
<p>Sin e fis al year 2019, complete a wfo ea h DDS Se vi e A ess and Equity g ant y u ganizati n was awarded funding.</p>	<p><b>Year Awarded</b></p> <p>2019-2020</p>	<p><b>Project Title</b></p> <p>Asian Res u e Netw k</p>	<p><b>Grant Num er</b></p> <p>19-C15</p>	<p><b>Award Amount</b></p> <p>\$380,139.</p>	
<p><b>3. Previous Grant Outcomes</b></p> <p>vide a bief g ant summa y of y u pr ect ut mes f fis al year 2019-20 and/ 2020-21.</p>	<p><b>Applicant Response</b></p> <p>We a e ont ibuting t the eati n of a m est earlined and sustainable IDD se vice system that eaches Asian mmunities through an integrated education and t aining w kf e appr ac ht build a pipeline f trained paraprofessionals with and f mainst eam IDD agencies, with the goal f improving the availability and quality f a e f Asian onsumers. We partner with Cast Valley Adult and Ca eer Education—our education provider—to provide Di e t Support fessional (DS ) t aining f Asian-language speake s t learn how t w k with and assist Asian IDD individuals and families. We als ffe ncur ent fast-t a k respite training to meet the needs f families who need a break since day p ograms have been losed during the COVID-19 pandemic. To date, we have t ained 22 DS s and fast-t a k espite are w kers; made 56 job efe als t IDD se vice providers and onsumer families; and su essfully placed eight trainees with IDD se vice providers onsumer families. Cu ently, we have another DS hor t with eight parti ipants who will be eady t w k by the end of November 2021.</p> <p>IDD se vice providers hosted inte nships f our DS fellows, which led t direct ob ent ies f many. In addition t aining u effo t to hi e u trained w kers in building their apacity t serve Asian onsumers, we als engaged and helped se vice providers understand Asian onsumers and how t build t ust and mmunication th ough ur B idge t Cultu al Understanding w kshops. To date, we have ganized two provider w kshops with the parti ipation of 28 IDD se vice providers.</p> <p>Another key bjective is t nduc t out each, engage, and efe underse ved Asian onsumers t the Regional Center f the East Bay (RCEB) f se vices. We have eached m e than 1200 people in Alameda and Cont a C sta unties th ough our parti ipation in in-pers n mmunity events/ eleb ati ns; the nduc tin g ass oots out each at l al markets and restaurants; utilization of s ial media, ethnic newspapers, and adio; and partnering with CBOs t do oss- efe als. We have s eened 15 potential onsumers and efe ed th ee t RCEB f se vices. In addition, we developed 3 videos on how t navigate the IDD system in Alameda and Cont a Costa unties in English, Chinese, and Vietnamese in addition t helping an IDD se vice provider do a viceove video. The videos a e available n our YouTube Channel, website, and s ial media ac ounts. Understanding that onsumers might have many questions when it omes t hoosing IDD se vice providers and se vices p vided by egional enters, we nduc ted four w kshops f Chinese and Vietnamese onsumers on how t hoose IDD se vice providers and espite se vices, which were attended by 61 parents of onsumers.</p>				
<p><b>4. Project Transition</b></p> <p>If awarded, h w will y u cu ent p e t transit i n int the 2021-22 proposed pr ect? Does y u proposed pr ect expand ontinue y u cu ent p e t, if s h w? What a tivities, measu es, o ta get g ups are being added? vide a summa y of the diffe en es and easons why y u are proposing the hange.</p>	<p><b>Applicant Response</b></p> <p>We will build n the su ess f our ur ent 18-month Asian Res u e Netw k (ARN) p e t. Ou hope is that with an additional year f funding, we an st enghen elationships that we have built with IDD se vice providers and expand our employe netw k t take advantage of our w kf e pipeline.</p> <p>First, we will expand ARN's u ent each by extending our at hment a ea beyond Alameda/Cont a Costa Counties t include San F ancis o County.</p> <p>Se ond, we will expand and dive sify upations f our ur ent hor t trainings in building and dive sifying the work f e f r the IDD se t . We will expand the DS u iculum t include servi e domains and les such as b ac ht be esponsive t the needs f onsumers, their families, and IDD se vice provider partners. We will add a Registered Behavior Te hnician (BHT) training. We will train tw hor ts f DS s with 20 parti ipants. DS is the ent y-level position at many IDD agencies although they an have diffe ent titles like C mmunity Living Assistant, Behavior Support fessional, et . Our DS fellowship will help meet the needs f w ke s f IDD se vice providers and onsumers' families. Following our suc essful pil t of the Respite Ca e training in the fi st yea , we will ontinue this t aining f 10 t ainees as we ontinue t espond t the need f m e espite are w kers as we ecover f om the COVID-19 pandemic. We will also include Behavior Te hnician t aining f a hor t f 8 fell ws as a next step fo DSP fell ws o th se wh want to advance their a eer in the behavior ounseling field.</p> <p>Third, we will eate a egist y f onsumer families t a ess the available w kers that we have t ained; having a egist y of trained staff wh speak a va iety f Asian languages will help nnect families to w ke s dire tly and save time.</p> <p>Finally, we will ontinue t engage and inc ease the apacity f IDD se vice providers t serve the Asian population th ough our B idge t Cultu al Understanding w kshops.</p>				
<p><b>General Application Proposal Summary</b></p>					
<p><b>1. Project Type</b></p> <p>Ch se the p e t type that best des ibes y u a tivities fr m the list below:</p>	<p><b>Applicant Response</b></p> <p>W kf e Capacity and Development</p>				
<p><b>2. Duration of project</b></p> <p>Choose the du ation f yu pr ect.</p>	<p><b>Applicant Response</b></p> <p>12 m nths</p>				
<p><b>3. Regional Centers</b></p>	<p><b>Applicant Response</b></p>				

APPLICANT TITLE	APPLICANT RESPONSE	ATTACHMENT
Choose the Regional Center(s) that your project will serve. Check all that apply.	Regional Center of the East Bay , Golden Gate Regional Center	
<b>4. Counties Served</b> List the county/ counties your project proposes to serve. Check all that apply.	<b>Applicant Response</b> Alameda County , Contra Costa County , San Francisco County	
<b>5. City of Los Angeles</b> If your project proposes to serve the City of Los Angeles, list the zip codes your project will serve.	<b>Applicant Response</b> Not Applicable	
<b>6. Community Based Organizations</b> Will you be working with one or more Community Based Organizations? If so, provide the name of the organization and how you will be working together.	<b>Applicant Response</b> In addition to CBOs in the RCEB and GGRC that implement a case such as A.I. Coalition, ARC, Association of Chinese Families of the Disabled, we will work with East Bay Refugee and Immigrant Forum, Stand Together for Contra Costa, and SF Coalition of Asylee/Immigrant/Refugee Services, organizations representing voluntary resettlement/non-profits/governmental agencies and individuals for referrals to trainings, referrals for social supports, and access to potential IDD resources.	15
<b>7. Multiple Organizations</b> Does your project include partnership with one or more organizations either as a co-applicant/subcontract? If "yes", please upload a letter of support from each organization, that includes an explanation of their role in the partnership.	<b>Applicant Response</b> Yes	1
<b>8. Strategies and Sustainability</b> How will you perpetuate its work after the grant funding has concluded?	<b>Applicant Response</b> By taking a systems approach, we are creating a sustainable model. We know and continue to learn that building relationships across systems is central to addressing disparities. We are leveraging the strengths of key stakeholders, facilitating necessary partnerships across the system, and streamlining services that are essential for an equitable IDD service delivery system. The continued funding for our work is critical to lay a strong foundation, solidify long-term collaborations that address systems gaps, and help our organization to build our track record in working with IDD service providers. Once grant funding concludes, the work will be embedded into organizational plans and be the bridge for Health Care Pathways program, a health workforce program, to work with these IDD service providers. We will collaborate with Alameda County's Health Care Apprenticeship program as part of their state certification to access state apprenticeship funding.	
<b>Target Population</b>		
<b>1. Ethnic Groups Served</b> Select the ethnicity group(s) the project will serve. For "Indian", "Pacific Islander", "Slavic" "Other" use comment section to list specific groups.	<b>Applicant Response</b> Cambodian , Chinese , Mien , Vietnamese , Other (list)	
Applicant Comment	Lao, Thai, Nepali	
<b>2. Ethnic Group(s), Language(s) and Number of Individuals Served</b>	<b>Applicant Response</b>	

<p>For each ethnicity group, provide the number of individuals you expect intends to serve and the related language(s).</p>	<table border="1"> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Vietnamese</td> <td></td> <td>Vietnamese</td> </tr> <tr> <td>Cambodian</td> <td></td> <td>Cambodian</td> </tr> <tr> <td>Mien</td> <td></td> <td>Mien</td> </tr> <tr> <td>Laotian</td> <td></td> <td>Lao</td> </tr> <tr> <td>Thai</td> <td></td> <td>Thai</td> </tr> <tr> <td>Nepali</td> <td></td> <td>Nepalese</td> </tr> </table>				Vietnamese		Vietnamese	Cambodian		Cambodian	Mien		Mien	Laotian		Lao	Thai		Thai	Nepali		Nepalese	
Vietnamese		Vietnamese																					
Cambodian		Cambodian																					
Mien		Mien																					
Laotian		Lao																					
Thai		Thai																					
Nepali		Nepalese																					
<p><b>3. Age Group(s) Served</b> Select all Age Groups the project will serve.  Applicant Comment</p>	<p><b>Applicant Response</b> Birth up to Three (Early Start), Three to Five, Three to 21, 16 to 21, 22 and older</p>																						
<p><b>Project Application</b></p>																							
<p><b>Project Application</b></p>																							
<p><b>1. Project Summary and Organizational Experience</b>  Provide a clear and concise project summary that includes a defined target population, current area, and project design. Specifically describe what your project will accomplish and how it will benefit the community served. In your answer, include what experience your organization has working with the target population?</p>	<p><b>Applicant Response</b>  The goal of Asian Resource Network (ARN) is to improve quality of life among Asian individuals/families who navigate intellectual and developmental disability (IDD) through increasing access to and familiarity with IDD service providers. From this funding cycle, we are expanding our Alameda and Contra Costa County target areas to San Francisco County while targeting the underserved Asian population. ARN's project design aims to build on the strengths of our initial year funding to increase capacity of IDD service providers to be culturally and linguistically relevant service provision by laboratively meeting an IDD workforce pipeline of immigrants. ARN is innovative in its dual focus on IDD service provider engagement and workforce development to address systems gaps for underserved IDD Asians.  We will continue to build relationships with key stakeholders in the IDD service delivery system, including IDD service providers, the Regional Center of the East Bay (RCEB), Golden Gate Regional Center (GGRC), and Regional Center consumers and families. We will accomplish the work through our advisory committee as well as through involvement in stakeholder meetings and events, including with the RCEB's Asian case managers team and the Provider Vendor Advisory Council. We will work with 21 mainstream IDD service provider partners as well as continue to engage with additional vendorized providers. We will reach out to CBOs and alitians, that serve immigrants, refugees, and asylees such as A.I. Coalition, ARC, Asian Health Services, Association of Chinese Families of the Disabled, Catholic Charities, Center for Empowering Refugees and Immigrants, Jewish Children and Family Services, Lao Family, Refugee Transitions, and Translators. We will develop and/or strengthen relationships with training and institutional partners, such as adult education laboratories, community colleges, First 5 California, various unified school districts, and Workforce Development Boards to address On-the-Job Training and their training needs.  We will leverage these relationships to further develop the workforce pipeline of Asian bicultural and bilingual professionals to enter and grow in the field of IDD service delivery through the following tracks: 1) a Direct Service Professional (DSP) fellowship with two cohorts of 20 fellows, which we are currently offering and that is offering necessary laborations with educational and employment partners, including Contra Valley Career and Adult Education (CVACE) and IDD service providers; 2) a Behavior Technician Fellowship program for a cohort of eight fellows that we will pilot; and 3) a Fast Track Respite Care training for 10 trainees. In the fellowships, we will accelerate operational and workplace competencies through integrating classroom training with internships On-the-Job Trainings, Career Exploration Workshops, Professional Skills Training, and individualized career coaching and social service support.</p>																						
<p><b>2. Data and Community Input</b>  Explain how the target population(s) are underserved using RCOS data. Other data as supporting evidence of the disparity. In your answer, include how your organization used input from the community and/or target population to design the project?</p>	<p><b>Applicant Response</b>  Based on the latest service data report from DDS, Asians are underserved by RCEB and GGRC. In FY19-20 at RCEB, Asians with IDD had the second-highest level of unmet need of Services (OS), 32.1%, as compared to Hispanics 28.1%, Blacks 23.8% and Whites 21.2%. From Asian consumers already enrolled in RCEB, FY20 total expenditures data reveal that Asians (other/multi-cultural ethnicity are not included) are the fourth highest ethnic group that is only utilizing authorized services at 78.7% compared to American Indian Alaska Native consumers at 90.5%, White consumers at 83.9% and Black/African American consumers at 83.4%.  According to GGRC disparity data, in FY20, Asians are the second-highest ethnic group with individuals without OS ages 3-21, 40.7%, as compared to Whites 33.7%, Hispanics 35%, Blacks/African Americans 35%, American Indian 29.8%. Under GGRC, Asians who are underserved are 40% less in comparison to their White counterparts based on the annual service expenditures in OSs, \$21,045 spent per Asian client, and \$51,738 spent per White client. Adults have a wide gap between Asians and Whites. Asians are unlikely to use residential home facilities if they believe the family has the sole responsibility for their disabled child in their lifetime. The language and cultural barriers are the biggest problems for these underserved Asians in accessing services.</p>																						
<p><b>3. Uniqueness</b></p>	<p><b>Applicant Response</b></p>																						

APPLICANT QUESTION	APPLICANT RESPONSE	ATTACHMENT
<p>How is the proposed project unique different from a currently funded grant (e.g., strategies, activities, and objectives) in the proposed regional center at hment area? If the project is similar to a currently funded grant listed on the Department's website, how is the proposed project different?</p>	<p>Our project is unique because we are offering workforce development, which is not a regional center responsibility. The IDD service providers have limited capacity in integrating an Asian bilingual and bicultural workforce. FGGRC, where many IDD service providers in the GGRC at hment area struggle to stay open because of the high staff operations and retaining staff in the Bay Area, workforce development is even more critical with the few remaining providers. The project's outreach, recruitment, and training are designed to fill this system-wide gap. The design is building on the experience DHTI has in workforce development for the immigrant community, the relationship we have built with the mainstream IDD service providers, and the preference of consumers/families to have a worker they can build a trustful relationship with who speaks their native languages. As our provider network is growing, the project plans to develop a registry of our trained Asian bilingual workforce for consumers/families to navigate the service system and make informed choices. A registry is even more necessary for consumers under the Self Determination program as they are transitioning away from the conventional case management model. To further assist Asian consumers in making their service choices, we plan to hold service fairs in the counties we serve to connect consumers with IDD service providers who want to provide services to Asian clients.</p>	
<p><b>4. Improve Equity and Service Access</b></p> <p>How will you promote equity, access, and reduce barriers to services for individuals with intellectual and developmental disabilities and their families?</p>	<p><b>Applicant Response</b></p> <p>We will improve equity, access, and reduce disparities through a systems-based approach, which is a sustainable model. While the RCEB has culturally and linguistically competent case managers to assist in assessment, POS, and navigation of systems, for IDD service providers, the ease of non-equivalents with cultural and language capacities of target populations. IDD case managers often work with IDD individuals and their families who become confused over suggested services, fail to see how services can meet their needs, improve the independence of loved ones, and are unable to appreciate the long-term impact of the disability on themselves and their loved ones. As a result, the usual outcome is a refusal of suggested services, withdrawing from services quickly. Through our strategies of building relationships with key stakeholders, developing a workforce pipeline with strategic partners, and community input, we can increase IDD service providers' capacity in serving Asian consumers. With the expansion in our provider network, the project can develop a service provider registry wherever is interested in increasing the information. By setting up a registry of our trained workers, we will help connect consumer families directly with potential culturally and linguistically competent workers. Many families are on waitlists at IDD service agencies because these providers could not meet the family's needs for Asian bilingual/bicultural workers.</p>	
<p><b>5. Support of RC Plan</b></p> <p>How does this project support the RC plan to promote equity and reduce disparities in your proposed at hment area? If you are a RC, how does this project support your recommendations and plan to promote equity and reduce disparities in your at hment area? How will you collaborate with their organizations that serve individuals with intellectual and developmental disabilities and their families?</p>	<p><b>Applicant Response</b></p> <p>Our proposed project coordinates and implements ongoing efforts at the Regional Center of the East Bay (RCEB) and Golden Gate Regional Center (GGRC) to improve cultural and linguistic capabilities in the provider community and to increase service access by Asian immigrant/refugee consumers. One of RCEB's measures related to reducing disparities and improving equity in the purchase of services expenditures is to increase RCEB-funded services for individuals who speak languages other than English. This goal is aligned with our project objectives in training workers to serve consumers who speak Asian languages. While RCEB is working to improve the cultural and linguistic capabilities of its case management systems as well as supporting multicultural events for family support and education, our project focuses on building the capabilities of IDD service providers to serve Asian consumers and their families through our workforce development joint efforts. The Asian Resource Network (ARN) will assist in the implementation of RCEB's recommendations and plan to promote equity and reduce disparities through our strategies of building relationships with key stakeholders, developing a workforce pipeline with strategic partners and community inputs.</p>	
<p><b>6. Project Activities</b></p>	<p><b>Applicant Response</b></p>	

APPLICANT QUESTION	APPLICANT RESPONSE	ATTACHMENT
<p><b>Note: Before answering this question, applicants must complete the Activities Template located in the middle table directly above.</b></p> <p>Clearly and specifically state how the schedule of activities demonstrates the steps that the project will take to achieve its stated objective and measures.</p>	<p>We will achieve our goal by fully outlining, monitoring, and evaluating activities and measures that operationalize our objectives. Our main activities are as follows:</p> <p>1) Expand our advisory committee to include members from Regional Centers of the East Bay and Golden Gate; IDD service providers of different domains from hospice, day program, behavior counseling and intervention, ILS/SLS, day care, consumer parents/families.</p> <p>2) Make active contact and engage vendorized IDD service providers to serve Asian IDD individuals and families so that we can create a training curriculum with a culturally appropriate program design that integrates recommendations from our advisory committee and IDD service provider partners about the knowledge, skills, and competencies needed to work at IDD provider sites, and refer our trained participants to appropriate opportunities. We will build on the success of our Budget Cultural Understanding workshops from the previous year and continue to offer these workshops and enhance our curriculum to target weaknesses which work individually and in group settings.</p> <p>3) Recruit, train, and provide employment assistance to Asian immigrants/refugees for a fast-track respite training; two hours of DSPs; and pilot a RBT training. The emerging fast-track respite training will have open enrollment and target persons who want to work part-time and are in need of finding a job to support themselves and their families. The training will provide a self-study course, coaching, and employment assistance to 1 trainees. DSP training will be offered semiannually with 20 fellows attending 30 hours of a Direct Support Professionalism course; 10-12 hours of individual/group coaching; and employment assistance. As mentioned above, we want to expand our training to provide RBT training to meet the needs of behavior counseling and intervention of consumers' families. Eight fellows will participate in the RBT training which includes 40 hours of online training and 40 hours of competency skills training under the supervision of a BCBA (Board Certified Behavior Analyst), and employment assistance.</p> <p>4) We will pilot the registry of available workers to connect our trained participants to families who are looking for workers. From our experience in the past year, a lot of workers have a hard time looking for a job because of their daily schedules and family obligations, and a lot of families would not find workers because agencies do not have bilingual/bicultural workers available. Besides, families feel more comfortable connecting directly with people who speak their languages and are more confident in their hiring decisions as a result. This registry will be available on our websites and will be shared with regional centers' case managers.</p> <p>Finally, we will organize the Resource Fairs in Alameda, Contra Costa, and San Francisco counties to connect Asian consumers to IDD service providers who want to provide their services to Asian clients.</p>	
<p><b>7. Project Measures</b></p> <p><b>Before answering this question, applicants must enter performance measures into the Activities Template located in the middle table directly above.</b></p> <p>Are you proposing measures appropriate to track the project's objective and activities? Explain how you proposed measures provide insight into the effectiveness of the overall design of the project and demonstrate how the impact on the community will be evaluated.</p>	<p><b>Applicant Response</b></p> <p>We will use a best-practice Results Based and Accountability (RBA) evaluation framework to assess to what degree we have achieved our goal and objective and relationship to the proposed activities. We will track quantitative and qualitative performance measures as outlined in the Activities Template to assess: 1) what did we do; 2) how well did we do it; and 3) is anyone better off and use the data to inform us throughout the year of necessary changes to strategies and workflows, which RBA calls "Turning the Curve".</p> <p><u>Training to Employment Measures:</u> the number of outreach activities/events and each participant recruited, screened, and enrolled in the program; % of participants who completed the training, who were referred to jobs, and who were successfully placed in jobs. We will conduct pre-tests and post-tests to measure the % of the increase in knowledge for participants after they take the training and conduct mid-term and end-term satisfaction surveys of the training phase to get feedback from participants, instructors, and coaches about the curriculum and classes. We will also conduct an employment survey after participants starting for one to two months to get more information about their job, how well they felt workshop/training prepared them for the job, and if they need any support.</p> <p><u>IDD Service Provider Measures:</u> the number of IDD service providers that we have built relationships with; the number of Budget Cultural Understanding Workshops held, participants attended, satisfaction with the workshops, and % of these providers hiring our trained participants. We will track the number of trained participants in the registry and referrals made for jobs as it can take many referrals to successfully place a participant.</p> <p><u>Local Development Measures:</u> We will assess the role of our advisory committee and IDD employer and other partners in these outcomes and conduct ongoing reviews and evaluation to "turn the curve".</p>	
<p><b>8. Budget Template and Narrative</b></p>	<p><b>Applicant Response</b></p>	

APPLICANT TITN	APPLICANT RESPONSE	ATTACHMENT
<p><b>Note: Before answering this question, applicants must complete the Budget Template located in the tab directly above.</b></p> <p>In your Budget Template, explain how the project budget is consistent with the stated project objective and activities, and clearly and concisely explain how the proposed expenditures support the overall project design and proposed outcomes.</p> <ul style="list-style-type: none"> <li>Budget Template example is located at Attachment C.</li> <li>Budget Details and Restrictions are available <a href="#">here</a>.</li> </ul>	<p><b>Total Budget: \$320,878</b></p> <p><b>PERSONNEL</b> (FB at 27%; supports grant activities 01.- 06.) - \$206,103</p> <p>Program Manager - \$70,187 salary/benefits: 1. FTE position is responsible for the overall management of the project, including planning, implementation, evaluation, reporting, and accomplishing the performance measures, and supervision of the ARN team.</p> <p>Outreach and Engagement Coordinator/Case Manager - \$67,706 salary/benefits: 1.0 FTE position is responsible for coordinating the outreach, recruitment, and engagement activities and providing case management.</p> <p>Case Manager - \$66,034 salary/benefits: 1. FTE position assists with outreach and provides career counseling.</p> <p>Program Assistant - \$5,176 salary/benefits (\$51,761 salary/benefits x 1 FTE): .1 FTE position supports all program activities including social media, user fees, enrollment of participants in workshops, and data collection tools.</p> <p><b>OPERATING EXPENSES - \$78,588</b></p> <p>Advertising and Engagement / Outreach (\$7,000) - Ad space in local ethnic newspapers (\$2,000); Resumes (e.g. \$1 x 3 resumes = \$3,000 to rent canopies and tables for the meetings; Miscellaneous (e.g. \$10 x 10 = \$100), DS (5 x 2 = \$1,000), and RBT (\$800 x 8 = \$6400); [Grant Activities 2.,03.,04.,06.]</p> <p>Food and Beverage (\$1,000) - Food and beverage for meetings/trainings/workshops for community members and training participants [Grant activities 01.-06.]</p> <p>Participant Training (\$19,552) - Budget to support RBT training expenses: on-line RBT course \$792 (\$99 x 8); quizlet exam prep materials (\$1,000), and RBT certificate \$36 (\$45 x 8 trainees); stipends for trainees: Respite care (\$100 x \$10 = \$1000), DS (5 x 2 = \$1,000), and RBT (\$800 x 8 = \$6400); [Grant Activities 02.,03.,04.]</p> <p>Consultants: Program (\$12,000) - \$100/month consultant fees for subcommittee report, Esther Wong to provide consultation to ARN team. [Grant activities 1.- 6.]</p> <p>Consultants: RBT instructor and consultant (\$4,900) - \$100/hour to provide up to 15 hours of support for RBT trainees to review content and 24 hours of individual competency training to prepare for the RBT exam for a total of \$3900, and provide 10 hours of consultation to ARN team in design and implementation of RBT training for a total of \$1,000. [Grant Activities 2.,03.,04.]</p> <p>Subcontract: Training/DS (\$6,598) - CVACE to provide 30 hours of use instruction and hours of curriculum planning, 6 hours of coordination with ESL instructor, 16 hours of prep time, and 1 hour of meetings at \$65/hour plus 1.5% administrative program support. [Grant Activity 04.]</p> <p>In-State Travel (\$8,606) - Mileage reimbursement for 3.1 FTE staff at .56/mile to meet with regional centers, CBOs, employees, attend outreach events and activities, and grant-related meetings and trainings. [Grant activities 1.- 6.]</p> <p>Operating (\$18,932) - rented staff office space, supplies, staff communications</p> <p><b>ADMINISTRATIVE EXPENSES /INDIRECT COST - \$33,187; 11% rate</b></p>	
<p><b>9. Budget Costs</b></p> <p>Explain how the project budget costs are clearly associated with the project activities and objective and confirm that the budget does not include non-allowable costs funded by the surplus.</p>	<p><b>Applicant Response</b></p> <p>Our project's budget costs are clearly associated with the project activities and objective through the following ways:</p> <ul style="list-style-type: none"> <li>\$209,103 to support a diverse team of 3.10 FTE bilingual/cultural (Cantonese, Mandarin, Vietnamese) Asian staff and \$12,000 for a subject matter expert consultant, with a minimum of 80 years of experience working with Asian communities as community advocates, assessors, career coaches, in health, social services, mental/behavioral health, and workforce settings. Esther Wong (EW) has over 30 years of experience working with IDD Asian consultants and their families. Before retirement, EW was a case manager serving over 1,300 clients in Oakland, California through a contract with RCEB. EW has also been an active member of the Alameda County Developmentally Disabled Council and the Diversity and Equity Committee of RCEB for the last five years. The Asian Resource Network Team has successfully launched the project in FY19-20 with a 6-month extension through the end of December 2021.</li> <li>\$8,000 to support volunteer recruitment/reach and assessment rates including holding a resource fair in San Francisco, Alameda County, Contra Costa counties; a space in local ethnic newspapers, development of outreach materials; workshop refreshers and materials for consumers and IDD service providers, honorariums for presenters.</li> <li>\$31,050 to support participant training which includes a) \$6,598 subcontract with CVACE, our adult education partner, to leverage their ESL training resources to deliver the classroom training component of the DSP Fellowship; b) \$7,052 to support the cost of the RBT training which includes the training fees, certified BCBA instructors to review course lessons and RBT exam prep with participants; c) \$17,400 to support stipends for training participants.</li> <li>\$27,538 to support direct operational costs for project (in-state travel, computer, communication, office supplies) and \$33,187 in administrative/indirect costs at an 11% rate</li> </ul>	
<p><b>Proposal Certification</b></p>		

APPLICANT TITN	APPLICANT RESPONSE	ATTACHMENT
<b>Certification</b>		
<p><b>1. Confirm Proposal Discussion with RC(s)</b></p> <p>CBOs are required to discuss their proposal with each RC(s) the CBO is intending to serve. If you are a CBO, have you discussed your proposal with each RC you are intending to serve?</p>	<p><b>Applicant Response</b></p> <p>Yes</p>	
<p><b>2. RC Contact</b></p> <p>CBOs are required to submit their application only to the Department and to each RC(s) that the CBO is intending to serve. If you are a CBO, state the name(s) of the contact(s) at each RC you have discussed your proposal with.</p>	<p><b>Applicant Response</b></p> <p>Lisa Kleinbub, Executive Director Regional Center of the East Bay</p> <p>Eli Zigman, Executive Director Golden Gate Regional Center</p>	2
<p><b>3. Applicant Certification</b></p> <p>By submitting this application, the Applicant is certifying the truth and accuracy of the proposal. The applicant also certifies that if you have subcontracting organizations, each participating organization has reviewed your project and agrees to their assigned activities, measures, and the budget.</p>	<p><b>Applicant Response</b></p> <p>Yes</p>	
<p>Applicant Comment</p>	<p>Linh Ng</p>	