

**APPLICATION REPORT**

**Project Name:** Developing relationships and engagement between the Deaf and Hard of hearing consumers, families, community-based organizations and SARC..

**Applicant Organization:** San Andreas Regional Center

**Awarded Amount:** \$28,000.00

**Funding Announcement Name:** Promoting Service Access and Equity Grant



**PROJECT SUMMARY**

This project will develop relationships and engagement between the Deaf and Hard of hearing consumers, families, community-based organizations and SARC.

APPLICANT INFORMATION	APPLICANT RESPONSE	ATTACHMENTS
<b>Applicant Eligibility</b>		
<b>Applicant Information</b>		
<b>1. Project Title</b> What is the Project Title?	<b>Applicant Response</b> Developing relationships and engagement between the Deaf and Hard of hearing consumers, families, community-based organizations and SARC.	
<b>2. Awarded Amount</b>	<b>Applicant Response</b> \$25,000.00	
<b>3. Organization Type</b> Choose the response that best describes your organization.	<b>Applicant Response</b> Regional Center (RC)	
<b>4. Description of Organization/Group</b> Provide a brief description of the organization/group. Explain what experience your organization has managing a project similar to the proposal and state the outcomes of that project. You may upload your brochure and add a website link.	<b>Applicant Response</b> San Andreas Regional Center (SARC) is a community-based, private nonprofit corporation funded by the State of CA to serve people with developmental disabilities as required by the Lanterman Act. SARC is one of 21 RCs throughout CA serving individuals and their families who reside within Monterey, San Benito, Santa Clara, and Santa Cruz Counties. SARC fulfills this mission by serving individuals through service, advocacy, respect and choice. SARC has managed a similar grant project which has been maintained after the conclusion of grant funding and remains instrumental in addressing the service and access needs for families. In 2018, SARC completed its 1:1 Targeted Group Outreach disparity grant project which developed orientations for families coming through intake. SARC created informational binders and held Welcome Orientations for parents to learn about the RC system, services available and the process. SARC now funds these ongoing orientations via purchase of service process.	
<b>5. Applicant in Good Standing</b> Is the applicant in good standing with the California Secretary of State, California Franchise Tax Board, and California Department of Tax and Fee Administration? Please upload confirmation letter(s) proof of good standing.	<b>Applicant Response</b> Yes	
<b>6. Subcontractors in Good Standing</b> Are the applicant's subcontractors in good standing with the California Secretary of State, California Franchise Tax Board, and California Department of Tax and Fee Administration?	<b>Applicant Response</b> Yes	
<b>Grant Reapplication Information</b>		
<b>Grant Reapplications</b>		
<b>1. Previous Award(s)</b> Did your organization receive DDS grant funding in fiscal year 2019-2020-21? If yes, go to question 2 to complete each column. If no, skip this category and go to category 3.	<b>Applicant Response</b> No	
<b>2. Previous Grant Award(s)</b>	<b>Applicant Response</b>	

Sine fiscal year 2019, complete a workflow DDS Service Access and Equity grant you organization was awarded funding.				
<b>3. Previous Grant Outcomes</b> Provide a brief grant summary of your project outcomes fiscal year 2019-20 and/ 2020-21.	<b>Applicant Response</b> Not Applicable			
<b>4. Project Transition</b> If awarded, how will you currently proposed project in the 2021-22 proposed project? Does your proposed project expand continue your current project, if so how? What activities, measures, or target groups are being added? Provide a summary of the differences and reasons why you are proposing the change.	<b>Applicant Response</b> Not Applicable			
<b>General Application Proposal Summary</b>				
<b>1. Project Type</b> Choose the project type that best describes your activities from the list below:	<b>Applicant Response</b> Engagement and Outreach			
<b>2. Duration of project</b> Choose the duration for your project.	<b>Applicant Response</b> 12 months			
<b>3. Regional Centers</b> Choose the Regional Center(s) that you prefer will serve. Check all that apply.	<b>Applicant Response</b> San Andreas Regional Center			
<b>4. Counties Served</b> List the county counties your project proposes to serve. Check all that apply.	<b>Applicant Response</b> Monte Rey County, San Benito County, Santa Clara County, Santa Cruz County			
<b>5. City of Los Angeles</b> If your project proposes to serve the City of Los Angeles, list the zip codes you prefer will serve.	<b>Applicant Response</b> Not Applicable			
<b>6. Community Based Organizations</b> Will you be working with one or more Community Based Organizations? If so, provide the name of the organization and how you will be working together.	<b>Applicant Response</b> SARC will be working with community based organization FAST Translations as a essential sign language interpretation services outreach and engagement activities targeting the deaf and hard of hearing community.			
<b>7. Multiple Organizations</b> Does your project include partnership with one or more organizations either as a co-applicant subcontractor? If "yes", please upload a letter of support from each organization, that includes an explanation of their role in the partnership.	<b>Applicant Response</b> Yes			
<b>8. Strategies and Sustainability</b>	<b>Applicant Response</b>			

<p>How will you perpetuate its work after the grant funding has concluded?</p>	<p>SARC will continue the work of the project after grant funding has concluded by:</p> <ol style="list-style-type: none"> <li>1. SARC will maintain relationships and sustain collaborative efforts among individuals and groups that participated in the project. SARC will develop partnerships with consumers, families and stakeholders that can help address barriers to equitable access in services and supports for the deaf and hard of hearing community (DHH) served by SARC.</li> <li>2. SARC will continue to provide outreach and engage with DHH, hear their voices and provide information about services. The SARC DHH Resource Guide developed by this project will continue to be utilized by SARC staff, consumers, families and stakeholders to inform about linguistically relevant information, service options and providers.</li> <li>3. SARC Deaf and Hard of Hearing Coordinator and Cultural Specialist will continue to participate with DHH to address matters related to gaps in services, language barriers and lack of information for their language specific group.</li> </ol>							
Project Application								
<p><b>1. Ethnic Groups Served</b></p> <p>Select the ethnicity group(s) the project will serve. From "Indian", "Pacific Islander", "Slavic" "Other" use comment section to list specific groups.</p>	<p><b>Applicant Response</b></p> <p>Other (list)</p>							
<p>Applicant Comment</p>	<p>Deaf and Hard of Hearing</p>							
<p><b>2. Ethnic Group(s), Language(s) and Number of Individuals Served</b></p> <p>For each ethnicity group, provide the number of individuals you expect intends to serve and the related language(s).</p>	<p><b>Applicant Response</b></p> <table border="1" data-bbox="479 800 1333 930"> <tr> <td style="background-color: #003366; height: 40px;"></td> <td style="background-color: #003366; height: 40px;"></td> <td style="background-color: #003366; height: 40px;"></td> </tr> <tr> <td style="height: 40px;"></td> <td style="height: 40px;"></td> <td style="height: 40px;"></td> </tr> </table>							
<p><b>3. Age Group(s) Served</b></p> <p>Select all Age Groups the project will serve.</p>	<p><b>Applicant Response</b></p> <p>Three to Five , Three to 21 , 16 to 21 , 22 and older , Birth up to Three (Early Start)</p>							
<p>Applicant Comment</p>								
Project Application								
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<p><b>1. Project Summary and Organizational Experience</b></p>	<p><b>Applicant Response</b></p>							

APPLICANT QUESTION	APPLICANT RESPONSE	ATTACHMENT
<p>Provide a clear and concise summary that includes a defined target population, current area, and project design. Specifically describe what you project will accomplish and how it will benefit the community served. In your answer, include what experience your organization has working with the target population?</p>	<p>The project will serve the Deaf and Hard of Hearing Community (DHC) in a four counties of the SARC area. The project design is focused on outreach and engagement through a community organization approach.</p> <p>The project will accomplish the following goals:</p> <ul style="list-style-type: none"> <li>1. Cultivate relationships between the Deaf and Hard of Hearing Community (DHC), families, businesses, stakeholders and tribes in a hmen area. We start the project from ground zero through a variety of such as: participating in Deaf and Hard of Hearing Community groups near others' events; schedule meetings between the Deaf and Hard of Hearing Community and community agencies that focus on serving the Deaf and Hard of Hearing; introduce groups that can be a resource to individuals served by SARC; introduce individuals served by SARC to Deaf and Hard of Hearing focused organizations which can be a resource for information or services; learn from each other's service systems and how to be a better resource between SARC and organizations serving Deaf and Hard of Hearing Community through holding stakeholder engagement meetings.</li> <li>2. The project is a grassroots initiative to bridge the gap between SARC and organizations/stakeholders that focus on serving the DHC in the SARC area.</li> <li>3. The project will develop and distribute a resource directory that can be used by SARC staff, consumers, families and stakeholders to identify resources and information that have a focus on DHC.</li> <li>4. The project will publish a comprehensive report that describes lessons learned, barriers for equitable access to services, and feedback about ways to better serve the Deaf and Hard of Hearing Community. The report serves to identify new strategies to help the Deaf and Hard of Hearing Community have equitable access to information, services and inclusion.</li> </ul> <p>The project benefits the Deaf and Hard of Hearing Community in the following ways:</p> <ul style="list-style-type: none"> <li>• Bridging Gap among organizations, stakeholders, regulators and community by reaching long and meaningful relationships.</li> <li>• Providing a tangible resource directory for regulators, families and organizations to identify resources and information specific to SARC DHC families and consumers.</li> <li>• Serves as a catalyst for sustained efforts to engage the DHC and promote inclusion for the language group in the SARC system.</li> <li>• Decrease barriers to access information and resources specific to DHC.</li> <li>• SARC and stakeholders will become more aware of service access needs of Deaf and Hard of Hearing consumers and families, based on the comments, surveys and feedback obtained during the project.</li> <li>• Since this project will initiate SARC's efforts to provide outreach and engagement to the Deaf and Hard of Hearing Community, a collaboration with agency, FAST Translation will be established to provide linguistically relevant services.</li> </ul>	
<p><b>2. Data and Community Input</b></p> <p>Explain how the target population(s) are understood using RCOS data and other data as supporting evidence of the disparity. In your answer, include how your organization used input from the community and/or target population to design the project?</p>	<p><b>Applicant Response</b></p> <ul style="list-style-type: none"> <li>• According to FY15/16 POS Data report, 28.6% of Deaf and Hard of Hearing SARC consumers had no POS. This was the highest percentage recorded.</li> <li>• SARC has recently been approached by members of the Deaf and Hard of Hearing Community and have expressed a desire for our regional center to provide engagement and outreach efforts to their community.</li> <li>• Interview with service coordinator that works with the Deaf and Hard of Hearing Community suggests that it is difficult for service coordinators to access services that are specifically related to the Deaf and Hard of Hearing Community.</li> </ul>	
<p><b>3. Uniqueness</b></p> <p>How is the proposed project unique/different from a currently funded grant (e.g., strategies, activities, and objectives) in the proposed regional center area? If the project is similar to a currently funded grant listed on the Department's website, how is the proposed project different?</p>	<p><b>Applicant Response</b></p> <p>This project is unique because there has not been any other known efforts/initiatives to provide outreach to the deaf and hard of hearing community served by SARC.</p> <p>The project is different from other initiatives in the SARC area because there has not been any known efforts to conduct engagement with local deaf and hard of hearing community organizations to inform about regional center, eligibility, services and supports.</p> <p>This project is also innovative because it will begin to explore the service access and equity needs according to the deaf and hard of hearing community members themselves.</p>	
<p><b>4. Improve Equity and Service Access</b></p>	<p><b>Applicant Response</b></p>	

APPLICANT QUESTION	APPLICANT RESPONSE	ATTACHMENT
<p>How will you promote equity, access, and reduce barriers to services for individuals with intellectual and developmental disabilities and their families?</p>	<p>This project will improve equity because it focuses on an ethnic group which has not been targeted through other grant projects or initiatives.</p> <p>This project will improve access for SARC consumers and families by creating a space for them to express their views about barriers to equitable services and any other matter related to the wellbeing of the deaf and hard of hearing community.</p> <p>This project will work to reduce barriers to services in the following ways: introduce and encourage collaborative relationships among community based organizations and other groups that can be a resource for information or services to regional center consumers and families;</p> <p>This project will produce a resource directory for SARC consumers, families, staff and stakeholders to be informed about culturally specific services for the deaf and hard of hearing community.</p> <p>This project will be to draft and distribute a detailed report on project outputs, identified service access needs for the deaf and hard of hearing community, issues related to equity and inclusion and statistics generated from surveys and pre/post tests. This document will serve to guide the work tasks helping the deaf and hard of hearing community gain more equitable access to needed services, once the project has been completed.</p>	
<p><b>5. Support of RC Plan</b></p> <p>How does this project support the RC plan to promote equity and reduce disparities in your proposed catchment area? If you are a RC, how does this project support your recommendations and plan to promote equity and reduce disparities in your catchment area? How will you promote collaboration with their agencies that serve individuals with intellectual and developmental disabilities and their families?</p>	<p><b>Applicant Response</b></p> <p>Since this project is a new initiative, the project itself is designed to gather views recommendation from consumer, family, stakeholder and community organization on which service access need should be addressed for the deaf and hard of hearing community. The project will serve to provide information on the developing a plan or to promote equity and reduce disparities in the SA Catchment area or the deaf and hard of hearing community. This project will work to reduce barriers to equitable services by initiating collaborative relationships among community based organizations and other groups that can be a resource for information or services to the deaf and hard of hearing community.</p>	
<p><b>6. Project Activities</b></p> <p><b>Note: Before answering this question, applicants must complete the Activities Template located in the middle tab directly above.</b></p> <p>Clearly and specifically state how the schedule of activities demonstrates the steps that the project will take to achieve its stated objective and measures.</p>	<p><b>Applicant Response</b></p> <p>The schedule of activities below demonstrate the steps this project will take to will achieve its stated objective and measures.</p> <ol style="list-style-type: none"> <li>04/01/2022 - 04/30/2022 The first step project will take is to identify individual and group participants. Once target groups have been identified, a specific strategic plan will be drafted and serve as a guide to successfully implement project. It is likely that additional people groups will be identified for participation in project activities after 4/30/21.</li> <li>04/01/2022 - 04/30/2022 The second step will be to develop a resource and information guide and outreach materials. It is anticipated that the development of the resource and information guide will evolve and expand during this project to include resources and information obtained along the way. Outreach materials may include but not be limited to items such as brochures, workshop and event announcements, brochures for outreach events, culturally relevant items to facilitate inclusion. A the deaf and hard of hearing community directory specific to the SARC catchment area and recommendations for coordinating services will also be produced.</li> <li>05/01/2022 - 09/30/2022 The third step in the schedule of activities will be to schedule engagement meetings with families, stakeholders and agencies that serve the deaf and hard of hearing community. Some of these meetings may be specific to SARC consumers and families, community based organizations and stakeholders.</li> <li>05/01/2022 - 01/31/2023 The fourth step planned is to attend events held by the deaf and hard of hearing community to provide outreach and engagement.</li> <li>02/01/2023 - 03/28/2023 The final step of the project will be to draft and distribute a detailed report on project outputs, identified service access needs for the deaf and hard of hearing community, issues related to equity and inclusion and statistics generated from surveys and pre/post tests.</li> </ol>	
<p><b>7. Project Measures</b></p>	<p><b>Applicant Response</b></p>	

APPLICANT TITN	APPLICANT RESPONSE	ATTACHMENT
<p><b>Before answering this question, applicants must enter performance measures into the Activities Template located in the middle tab directly above.</b></p> <p>Are you proposing measures appropriate to track the project's objective and activities? Explain how you proposed measures provide insight into the effectiveness of the overall design of the project and demonstrate how the impact on the community will be evaluated.</p>	<p>The following proposed measures of this project provide insight into the effectiveness of the overall design of the project and measures.</p> <ul style="list-style-type: none"> <li>• Survey of consumers, families and stakeholders: This survey will help our project gather information regarding levels of knowledge about regional center services and language specific supports in the SARC attachment area. This survey will also attempt to gather opinions about matters related to service access.</li> <li>• Focus groups and events sign in and personal contact forms will be used to track the number of participants who participated in project activities.</li> <li>• During focus groups and personal contacts notes will be taken to document comments and suggestions from engagement meetings, focus groups and personal contacts.</li> <li>• Pre and post test results provide information about the engagement of people who increase knowledge after a workshop, the engagement of families reporting satisfaction with the regional center, and the engagement of parents who report feeling more connected to SARC.</li> <li>• A review of OS data will be conducted to determine any percentage increase in OS from before and after participating in a program. Percentage increase in utilization rates for project participants.</li> </ul>	
<p><b>8. Budget Template and Narrative</b></p> <p><b>Note: Before answering this question, applicants must complete the Budget Template located in the tab directly above.</b></p> <p>In your Budget Template, explain how the project budget is consistent with the stated project objective and activities, and clearly and concisely explain how the proposed expenditures support the overall project design and proposed outcomes.</p> <ul style="list-style-type: none"> <li>• Budget Template example is located at Attachment C.</li> <li>• Budget Details and Restrictions are available <a href="#">here</a>.</li> </ul>	<p><b>Applicant Response</b></p> <p>The budget described below is consistent with the stated project objective and activities and supports the design in the following ways:</p> <p>Operating expenses:</p> <ul style="list-style-type: none"> <li>• Advertising and engagement outreach: \$3,000 will be used to create flyer, develop and publish resource directory and advertisement.</li> <li>• Food and beverage for training/workshop attendee: \$10,000 Food and beverage cost for consumer, potential consumer, and their family are necessary to meet the goal and objectives of the project. Food and beverage purchased will be used for meetings/training/workshops for the target population.</li> <li>• Instructional material: \$2,000. Instructional material will be used in performance of the grant agreement or workshops and/or trainings or grant participants.</li> <li>• Office Supplies: \$1,000. Office supplies to be purchased for the project activities may include paper, pens, folders, binders and other stationary.</li> <li>• Facility cost, such as rental, booth registration and utility or project activities: \$3,000. Facility funds will be used to provide related tenting facilities for workshops and booth registration at events.</li> <li>• Subcontractor: \$15,000 will be the cost for subcontractor to cover costs for this project. The subcontractor will provide sign language translation services for project activities.</li> <li>• Administrative/indirect costs: \$4,000. Administrative expenses will be used to pay staffs related to speaker and training workshops and project activities. Indirect funds will be used to pay staffs related to general management costs.</li> </ul>	
<p><b>9. Budget Costs</b></p> <p>Explain how the project budget costs are clearly associated with the project activities and objective and confirm that the budget does not include non-allowable costs funded by the sponsor.</p>	<p><b>Applicant Response</b></p> <p>The project budget costs are clearly associated with the project activities and objective and confirm that the budget does not include non-allowable costs or costs funded by other sources in the following way.</p> <ul style="list-style-type: none"> <li>• Project proposal authorized reviewed Budget Detail and description guideline provided by DDS consider proposed expenses for project.</li> <li>• Upon developing prospective include in project budget, a review of the budget items was conducted to ensure that reasonable cost for project activities are reasonable, related to the goal of the project and can be adequately documented.</li> <li>• Proposal authorized reviewed budget proposal to be certain that items included on the budget all in any of the categories on the Non-Allowable Budget Item List provided by DDS.</li> </ul>	
<p><b>Proposal Certification</b></p> <p><b>Certification</b></p>		
<p><b>1. Confirm Proposal Discussion with RC(s)</b></p> <p>CBOs are required to discuss their proposal with each RC(s) the CBO is intending to serve. If you are a CBO, have you discussed your proposal with each RC you are intending to serve?</p>	<p><b>Applicant Response</b></p> <p>Yes</p>	
<p><b>2. RC Contact</b></p>	<p><b>Applicant Response</b></p>	

<p>CBOs are required to submit their application individually to the Department and to each RC(s) attached the CBO is intending to serve. If you are a CBO, state the name(s) of the contractor(s) at each RC you have discussed your proposal with.</p>	<p>NA</p>	
<p><b>3. Applicant Certification</b> By submitting this application, the Applicant is certifying the truth and accuracy of the proposal. The applicant also certifies that if you have subcontracting organizations, each participating organization has reviewed your project and agrees to their assigned activities, measures, and the budget.</p>	<p><b>Applicant Response</b> Yes</p>	
<p>Applicant Comment</p>		