

Vendor Name	G&C Norwalk Home
Vendor Number(s)	HH1102
Contact Name	Charmiley Andres
Contact Email Address	charmiley@aol.com
Primary Regional Center	Harbor Regional Center
Service Type(s)	ARF
Service Code(s)	915
Number of consumers typically and currently served	4 Female individuals, 2 ambulatory and 2 non-ambulatory
Typical and current Staff-to-consumer ratio	2 staff:1 client during daytime, 1 awake staff during the night

1. Please provide a brief description of the service/setting. Include what a typical day consists of during regular program as well as how services are currently being provided. This response must include the baseline/current levels for any aspects of the program for which the concept proposes funding. If you have previously identified your program as compliant with the HCBS Final Rule through the Self-Assessment, what changes have occurred that has changed your level of compliance?

Norwalk Home is a level 4G adult residential facility that has been operating for 18 years. The home operates 24 hours a day, 7 days a week. It is located in single-family residential neighborhood. The home is equipped with ramps for accessibility. All individuals have private bedrooms that allows opportunity for personalization and privacy. The home is a staff operated program that provides 24-hour non-medical services and supports for individuals who are 18 to 59 years of age with diagnoses of developmental and mental disabilities.

The services the home provide are assistance with activities of daily living, social, recreational, leisure skills training, medical, health, and behavioral supports, spiritual enhancement and supports, and domestic skills training. The home is supporting individuals that are both ambulatory and non-ambulatory.

The home currently supports 4 female residents; 2 ambulatory and 2 non-ambulatory individuals. The residents are active individuals. 1 resident who has a diagnosis of Seizure disorder attends ESL class at a local adult school. Prior to her move-in to Norwalk home, the resident is not able to speak conversational English. With the help of staff who tirelessly helped her navigate the courses and schedule with the adult school, she is now able to talk, write, and understand English language confidently. She is able to communicate with her peers, staff of the home, classmates, teachers, and service coordinator. Another resident of the home is a female client who has strong Math skills. She is currently providing tutoring services to students from a local community college. The home is able to provide her accommodations to her students to come to the house in order for her to teach, enjoy and share her talent to other students.

The residents have been living in their home for more 16 years now. All of the individuals the home is supporting are aging and their functioning abilities are slowly declining. The home staff were able to train all of them to independently navigate the community in the past by using generic resources such as public transportation, access services and public train system. With the pandemic, it made it difficult for the individuals to go back to their routine due to the potential health and safety issues. With the individuals' health comorbidities, it is not as safe for them to be constantly utilizing generic resources.

With the residents' slow decline in the communicative, cognitive, and physical functioning and medical conditions, the home needs wheelchair accessible van for the non-ambulatory residents. The van will be used so the residents are able to use their motorized wheelchair when the home staff is transporting them. This way, the residents can be more independent in navigating the location as opposed to being assisted using their manual chair. The wheelchair accessible van also allows the residents to go in an outing all at the same time. Currently, the transportation vehicle the home is utilizing is a standard transportation that is not equipped to fit a motorized wheelchair. With this grant, the home will be able to purchase the wheelchair accessible van, the home will now have an opportunity to go for bigger trips together and provide residents with increased independence to navigate in the community on their own once we get to the destination.

Furthermore, all of the residents of the home have different interests and likes, and varied functioning capabilities; the wheelchair accessible vehicle will also help the residents with varied schedules. A resident who might need to go to a doctor's appointment, when the other resident will need to be in a tutor session with a student.

Having a wheelchair accessible van will also help when we have crises. Due to the unreliability of public transportation, a resident can be provided with immediate assistance and picked up by a staff member. Overall, the availability of a wheelchair accessible van will offer more opportunities for the residents to take on more tutoring services, or take up more classes and they will not be worried with limited bus schedules and ACCESS availability.

The importance of the residents being provided such opportunities help them foster positive relationships with other peers other than people with same diagnoses and house mates.

2. Please provide a brief summary narrative of the concept for which you are requesting funding, including justification for the founding.

The requested concept we are proposing is purchasing a wheelchair accessible van for the use of all residents but primarily for non-ambulatory residents. The justification of funding is the home currently has a transportation vehicle that residents are using that requires manual transfer of the resident in motorized wheelchair. The motorized

wheelchair is helpful for residents to independently navigate a location on their own. Since the van will accommodate motorized wheelchair accessibility. Unlike a manual wheelchair that requires a staff member to physical transfer the residents to our standard van. With the propose concept, all the residents of the house will have an opportunity to be in the same trips together as housemates. The standard van the home has does not provide enough space and accessibility for the residents since they all have different physical functioning and mobility needs.

3. Identify which category/categories this concept addresses

Community Integration

Individual Rights

Choice

Collaboration

4. Please list the proposed objectives and outcome of the concept as well as the methods of achieving and tracking them. How will this concept assist you in reaching goals within the category that you are requesting funds?

Our goal is to develop understanding and skills related to recognition safety in setting structure and foundation to continuous community integration. The objective is to familiarize the residents to increase safety awareness when participating in community integration. The residents will be able to independently navigate opportunities in forming positive relationships with other peers other than staff. The residents will demonstrate progress in forming positive relationships with other peers in school and at work through the use of the transportation van. The residents will be able to freely schedule school times, tutor times, and work. Unlike their present situation where they are limited to scheduling tutor times and school schedule based on generic resource availability and accessibility.

5. Please describe how and /or what was done to ensure that individuals served by the program led the development of this concept? Discuss not only the development of the concept, but also what steps were taken to identify the interests and desires of the individuals and who was involved in that process.

Currently, the home is able to navigate generic resources in order to accommodate the resident needs. With the aging and progression of the residents' physical limitations as they age, not having a transportation van that will aid in providing independence and more opportunities for community integration is a limitation to their quality of life. The organization led to develop that acquiring a wheelchair accessible vehicle will ensure continuous quality of life for the individuals we are serving as they continue to age and lessen their physical capacity in time.

6. Please describe how the concept you propose will enable you to provide more person-centered services to the individuals you serve.

Having an available accessible van to transport the residents who uses wheelchair will provide not only independence but also promote self-actualization. The individual we are supporting who is attending an adult school may be able to participate to adult classes since she is not limited to the bus schedules. Another resident will be able to take in more tutor sessions that provide her more income and work which will give her to have more flexibility in selecting times that will work for her without worrying about access scheduling. Through the transportation van availability, the residents will have

more control and freedom to choose what works for them instead of working around what is available for them.

7. What percentage of individuals served by your program will directly benefit from implementation of this concept?

100% of the program will benefit directly from this concept. The concept will benefit all residents as the other transportation van will be more available for them to use to access the community when they are attending work, family visits, doctor's visits, and recreational outings.

8. Please address your plan from maintaining the benefits, value, and success of your project at the conclusion of 2021-22 HCBS Funding.

Our plan to maintain the success, benefits, and value of this concept is to maintain the good physical condition of the transport van. The home will have inspection checks in place to ensure that the van is in good working condition. We will maintain the upkeep of the vehicle. The home will maintain cleaning schedules of the vehicle to ensure that the vehicle is in order. All the repairs and maintenance necessary to maintain a good running condition of the vehicle will be done by the home. The gasoline, oil changes, repair/replace parts of the vehicle will also be shouldered by the home.

9. Write a brief narrative below explaining each major cost category and timeline.

Complete the budget template at the end of the concept sheet. An Excel version with formulas is available. When applicable, budgets should include personnel/benefits, operating costs such as consultants or training, administrative expenses/indirect costs, and capital costs (assets lasting more than 2 years). If project spans 2 years or occurs in phases, budget should be separated by phase/year.

Administrative costs, if any must comply with DDS' vendor requirements, including a cap of 15% of the sum of personnel/benefits, consulting, and operating costs (must exclude capital costs). This information can be found at this link.

The major cost category is the acquisition cost. The cost will cover the wheelchair accessible converted for ingress/egress which will include entry in-floor mechanical ramp, rear passenger seats, remote access to operate power sliding door, 4-point wheelchair tie down, sure deploy back up power system to stow and deploy ramp in case of power failure and manual secondary back-up system. The timeline is securing a wheelchair accessible van in within 30 days after the grant is received. Please see attached spreadsheet.

10. Please address sustainability of funding sources for all program or concept requiring any funding past the timeframe of the requested funding, especially those that involve staff or other long-term costs. Please mark "not applicable" if costs will all be incurred during the program timeframe; up to two years.

Upon acquisition of the vehicle, the program will support the funding past the timeframe. These costs include gas, repairs, cleaning and maintenance of the vehicle, registration and yearly license fees.

<p>11. Have you or the organization you work with been a past recipient of DDS funding? If yes, what fiscal year(s)?</p>	<p>HCBS Funding ____ No ____ Yes If Yes, FY(s) ____ Service Access</p> <p>This vendored program has never received DDS funding before.</p>
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HCBS CONCEPT BUDGET		Transportation Vehicle-Wheelchair Accesible Van				
Vendor Name		G&C Norwalk Home				
Vendor Number(s)		HH1102				
	Wage and Benefits	Year 1 Budget		Year 2 Budget		Total
		FTE	Annual Cost	FTE	Annual Cost	Cost
Personnel (wage + benefits)						
Position Description			\$ -		\$ -	\$ -
Position Description			\$ -		\$ -	\$ -
Position Description			\$ -		\$ -	\$ -
Position Description			\$ -		\$ -	\$ -
Position Description			\$ -		\$ -	\$ -
Position Description			\$ -		\$ -	\$ -
Position Description			\$ -		\$ -	\$ -
Position Description			\$ -		\$ -	\$ -
Personnel Subtotal			\$ -		\$ -	\$ -
Operating expenses						
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Operating Subtotal			\$ -		\$ -	\$ -
Administrative Expenses						
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Administrative Subtotal			\$ -		\$ -	\$ -
Capital expenses						
Toyota Sienna XLE- Wheelchair van			\$ 79,945			\$ 79,945
Sales Tax			\$ 5,995			\$ 5,995
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Capital Subtotal			\$ 85,940		\$ -	\$ 85,940
Total Concept Cost			\$ 85,940		\$ -	\$ 85,940

See Attachment F for budget details and restrictions