

Home and Community-Based Services (HCBS) Rules Reference Information

Vendor name	Workability LA, LLC
Vendor number(s)	PL2056
Contact Name	Holly Correa
Contact Email Address	hcorrea@workabilityla.com
Primary regional center	North Los Angeles County Regional Center
Service type(s)	Community Integration Training Program
Service code(s)	055
Number of consumers typically and currently served	2 presently and 15 in first cohort
Typical and current staff-to-consumer ratio	1:1; 1:2; 1:3
<p>1. Please provide a brief description of the service/setting. Include what a typical day consists of during regular program as well as how services are currently being provided. This response must include the baseline/current levels for any aspects of the program for which the concept proposes funding. If you have previously identified your program as compliant with the HCBS Final Rule through the Self-Assessment, what changes have occurred that has changed your level of compliance?</p> <p>The program primarily takes place on the LA Valley Community College campus. Collaborators (consumers) and Mentors (support staff) enroll in college non-credit and/or credit bearing courses together based upon choice. Study and social sessions take place between classes and participants access wrap-around supportive services from community college staff including counselors, student health resources, career education/ job developers, and student wellness services such as yoga. A typical day may include swimming in the adaptive PE pool, then attending Health class or CPR with a mentor. Spring semester faculty will be teaching a fully inclusive English class, where students with and without disabilities learn together. Additionally, collaborators will have the opportunity to participate in career pathway exploration and work-based learning, competitive integrative employment, and paid internships in a wide range of industry sectors.</p> <p><small>Project Narrative Description: While filling out this section, reflect on how services are typically provided and how that might have changed in the past year. Think about what has been learned in the past year and how that might shape services going forward. Funding awarded through this concept can span the course of up to two years which would allow time to shape services to be more person-centered and align with the HCBS federal requirements.</small></p>	
<p>2. Please provide a brief summary narrative of the concept for which you are requesting funding, including justification for the funding.</p> <p>Workability LA (WLA), in partnership with Mother Road Studios (MRS) is designing a scalable model for inclusion, which can be shared and duplicated by other vendors who may need assistance in meeting the HCBS Final Rule. Mother Road Studios is a public benefit corporation and will serve as a consultant to WLA. All funding will be utilized to ensure WLA programming will promote and enhance inclusion and employment opportunities in the greater community. We will accomplish this by onboarding a PCP consultant to train all staff, utilizing consultant services for community integration, career pathway exploration, and job development. Technology (iPads) will serve as a teaching tool to achieve meaningful and relevant inclusive experiences for all. Furthermore, the iPads will</p>	

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serve as assistive devices for collaborators who need alternatives for communication. Additionally, our program design includes two pop-up mobile businesses that will be deployed to community sites such as Farmer's Markets and community college campuses. Funds will be used for materials and supplies such as shelving, storage and design for the micro-enterprise which will include both CIE and PIP opportunities for participants. **Please note:** The vehicles have already been purchased and the funding will only be used for materials and supplies needed to deliver community-based work opportunities. This model will strengthen the person-centered experience through increased access and success and will provide meaningful community integration 100% of the time. California's 115 community colleges offer 350 different fields of study, 8000 certificate programs and 4,500 associate degree programs. These low-cost programs are accessible to the public, including adults with developmental disabilities. Through strong partnerships, dedicated faculty, robust supportive services and stakeholder engagement, we can transform the lives of individuals and families with disabilities. Expanding upon the mentor model, Workability LA and Mother Road Studios will create innovative employment opportunities through collaborator run pop-up micro-businesses. The pilot program will focus on film and fashion initially and will extend to other industry sectors based upon interest and individual IPP goals.

Additionally, Mother Road Studios hosts an all-inclusive weekly Zoom event. First a response to COVID-19 and the profound impact the pandemic had on our community, this platform has organically grown to a forum in which individuals showcase their unique talents, express individual ideas, learn important social skills and provide each other emotional support, empathy, and compassion. Mother Road Studios paves the road for inclusivity through creativity, sustainability, and advocacy. Workability LA and Mother Road Studios partner to support inclusion for all human beings. In order to accomplish this goal, barriers to success must be addressed, to continue to meet the HCBS final rule. Small but mighty, Workability LA and Mother Road Studios will create a Community of Practice that identifies and shares best practices for inclusion design. Our intentional approach upon start-up has provided time to carefully evaluate and deliver "all inclusive, all the time"™ programming.

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3. Identify which category/ categories this concept addresses.		
<input checked="" type="checkbox"/> Community Integration <input checked="" type="checkbox"/> Individual Rights <input checked="" type="checkbox"/> Choice <input checked="" type="checkbox"/> Collaboration		
4. Please list the proposed objectives and outcomes of the concept, as well as the methods of achieving and tracking them. How will this concept assist you in reaching goals within the category that you are requesting funds?		
Objective:	Method to Achieve Outcome:	Metrics:
To successfully include all collaborators in community college classes	Onboard an inclusion consultant team through Mother Road Studios who will partner with faculty to modify and/or accommodate curriculum, assist with person-centered process and to coordinate wrap-around services for collaborators- Consultant will provide professional development to WLA staff to ensure sustainability of the program design.	Quarterly updates to PCP and IPP goals including quantitative and qualitative data- Training rosters and artifacts
Create a person-centered plan for every collaborator	PCP Consultant onboarding to work together with the collaborator and circle of support to Identify and needs, preferences and abilities that are in alignment with collaborator's hopes, dreams, and goals for a meaningful life. Consultants will provide PCP training to staff to ensure sustainability of the program design.	Documentation of PCP- Training rosters and artifacts

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Increase access and participation in meaningful activities through organic, authentic interactions with community members who are not affiliated with vendor.	Introduction of the “Us Bus”™ a mobile community “pop-up” micro-business model where collaborators and community participate in work based learning, entrepreneurship and opportunities for income generating competitive integrated employment and/or paid internships.	WLA and MRS will facilitate monthly “pop-up” events that will be hosted at community locations such as community college campuses, farmers markets, museums and music venues.
Increase access to technology and assistive technology	Provide appropriate technology for each collaborator and inclusion team based upon individual need and program choice	Data/artifacts for collaborator usage/progress in community college courses and “pop-up” work based learning/ employment outcomes

5. Please describe how and/or what was done to ensure that individuals served by the program led the development of this concept? Discuss not only the development of the concept, but also what steps were taken to identify the interests and desires of the individuals and who was involved in that process.

WLA and MRS staff together, have volunteered thousands of hours prior to WLA vrending with regional center. Some highlights/roles include: Parent coordinator for Leichman Career Technical Center; International Labor Organization (ILO) Woman of the Year for disability rights; Program Director for Pre-apprentice and apprenticeships, and LA Fashion Week and Film Festival, to name a few. This fall, we have piloted the program design at LA Valley College. Collaborators have chosen classes they wish to take, based upon interest and convenient scheduling. Some classes offer a hybrid model and mentors work alongside collaborators to complete learning assignments online. This model contributes to organically increasing the collaborator circle of support through interactions with counselors, faculty, community college classified staff and students.

6. Please describe how the concept you propose will enable you to provide more person-centered services to the individuals you serve.

Consultant services will provide person-centered plans for every participant, in addition to assisting with support for the process. Professional development in PCP and inclusion will increase the effectiveness of staff by providing excellent training. This integrated services delivery model includes multiple partners working together to coordinate support, services and interventions. This approach supports individual skills development, career pathway immersion, meaningful employment opportunities while remaining “all inclusive, all the time.”

7. What percentage of individuals served by your program will directly benefit from implementation of this concept?

100%

8. Please address your plan for maintaining the benefits, value, and success of your project at the conclusion of 2021-22 HCBS Funding.

We will onboard consultants for Spring and Summer 2022 to assist with person-centered planning, inclusion and to “train the trainers.” Upon completion of the funding cycle, WLA and MRS will have 2 trained support staff who will continue the work. This ensures sustainability for future collaborators to receive this high-quality programming. Any equipment, materials and supplies will allow for increased access to community and a broader global reach.

9. Write a brief narrative below explaining each major cost category and timeline. Complete the budget template at the end of the concept sheet. An Excel version with formulas is available. When applicable, budgets should include personnel/benefits, operating costs such as consultants or training, administrative expenses/indirect costs, and capital costs (assets lasting more than 2 years). If project spans 2 years or occurs in phases, budget should be separated by phase/year.

Administrative costs, if any, must comply with DDS’ vendor requirements, including a cap of 15% of the sum of personnel/benefits, consulting, and operating costs (must exclude capital costs). This information can be found at this [link](#).

WLA is requesting funding for the following:

- \$25,000 (250 hours @ \$100/hour) PCP Consultant for professional development of administrative staff; mentor training; PCP for every participant; and resource development
- \$25,000 (250 hours @ \$100/hour) Liaison for community integration and career pathway development; industry outreach and job development
- \$40,000 (\$20,000: 200 hours @ \$100/hour X2 = \$40,000 total) Inclusion facilitators to support the mentor model in community settings; work with community partners to develop best-practices for inclusion
- \$6,000 - Funding for 15 iPads
- \$3,400 - Funding for materials/supplies “pop-up” mobile micro-business: Please note that funds will purchase ancillary materials to support community micro-enterprise (i.e.: shelving; clothing racks (fashion); tents, tables etc...)
- \$99,400 - Total funds being requested

10. Please address sustainability of funding sources for all programs or concepts requiring any funding past the timeframe of the requested funding, especially those that involve staff or other long-term costs. Please mark “not applicable” if costs will all be incurred during the program timeframe; up to two years. N/A

<p>11. Have you or the organization you work with been a past recipient of DDS funding? If yes, what fiscal year(s)?</p>	<p>HCBS Funding <input checked="" type="checkbox"/> No ___ Yes. If Yes, FY(s) _____ Service Access and Equity Funding ___ No ___ Yes. If Yes, FY(s) _____ CPP Funding ___ No ___ Yes. If Yes, FY(s) _____ CRDP Funding ___ No ___ Yes. If Yes, FY(s) _____</p> <p>If yes to any question be sure to answer questions 13 and 14.</p>
<p>For providers who have received prior HCBS, Disparity, CPP or CRDP Funding from DDS</p>	
<p>12. If your organization has received prior funding from any of the above sources, please provide an update on the prior funding project. You may copy and paste from progress update(s) previously provided to regional centers or DDS.</p> <p>N/A</p>	
<p>13. If your organization received prior funding, please explain how the current funding request is not redundant with any prior funding received and/or builds on the prior funding but was not part of the original funding.</p> <p>N/A</p>	

HCBS CONCEPT BUDGET	Community Integration/Inclusion					
Vendor Name	Workability LA, LLC					
Vendor Number(s)	PL 2056					
	Wage and Benefits	Year 1 Budget		Year 2 Budget		Total
		FTE	Annual Cost	FTE	Annual Cost	Cost
Personnel (wage + benefits)						
PCP Consultant			\$ 12,500		\$ 12,500	\$ 25,000
Liaison/Career Pathway-Job Developer			\$ 12,500		\$ 12,500	\$ 25,000
Inclusion Facilitator			\$ 10,000		\$ 10,000	\$ 20,000
Inclusion Facilitator			\$ 10,000		\$ 10,000	\$ 20,000
			\$ -		\$ -	\$ -
			\$ -		\$ -	\$ -
			\$ -		\$ -	\$ -
			\$ -		\$ -	\$ -
			\$ -		\$ -	\$ -
Personnel Subtotal			\$ 45,000		\$ 45,000	\$ 90,000
Operating expenses						
15 Ipads @ \$400 each			\$ 6,000			\$ 6,000
2 pop-up tents			\$ 400			\$ 400
Micro-Enterprise materials and supplies			\$ 3,000			\$ 3,000
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Operating Subtotal			\$ 9,400		\$ -	\$ 9,400
Administrative Expenses						
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Administrative Subtotal			\$ -		\$ -	\$ -
Capital expenses						
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Capital Subtotal			\$ -		\$ -	\$ -
Total Concept Cost			\$ 54,400		\$ 45,000	\$ 99,400

See Attachment F for budget details and restrictions