ADDENDUM C

***ADDENDUM C***

***Progress Report***

***Schedule***

|  |  |  |
| --- | --- | --- |
| **REPORT #** | **DUE DATE** | **UPDATE ON ACTIVITIES/DELIVERABLES DURING THESE TIMEFRAMES** |
| **FY 2023/24** | | |
| 1st Report | January 31, 2024 | July 1, 2023– December 31, 2023 |
| 2nd Report | July 31, 2024 | January 1, 2024 – June 30, 2024 |
| **FY 2024/25** | | |
| 3rd Report | January 31, 2025 | July 1, 2024 – December 31, 2024 |
| 4th Report | July 31, 2025 | January 1, 2025 – June 30, 2025 |
| **FY 2025/26** | | |
| 5th Report | January 31, 2026 | July 1, 2025 – December 31, 2025 |
| 6th Report - FINAL\* | July 31, 2026 | January 1, 2026 – June 30, 2026 |

*\*Project blueprint/framework must be submitted by December 31st, 2025.*

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* Baseline data, outcome measures, and evaluation data shall be submitted to DDS with progress reports. The final progress report, outcomes, accomplishments, and final project materials are due to DDS by July 31, 2026, or 30 days from completion of the project, whichever comes first.
* DDS will provide RCs with the MHSA Progress Report template to be used for all MHSA projects.