***[USE REGIONAL CENTER LETTERHEAD/FORMAT]***

**PFEE RESTART - PARENT COMMUNICATION TEMPLATE LANGUAGE**

DATE

NAME

ADDRESS

# Consumer Name:

RE: **ANNOUNCEMENT - Parental Fee Program Restart**

Dear Parent(s):

The Department of Developmental Services (DDS) temporarily suspended the Parental

Fee (PFEE) program during the pandemic. Governor Gavin Newsom announced that the COVID-19 State of Emergency will end on February 28, 2023, resulting in termination of DDS’ authority for the fee waiver and resumption of the PFEE program effective March 1, 2023. More information about the PFEE program can be found at <https://www.dds.ca.gov/services/family-fee-programs/pfp/>

This letter is to notify families that effective March 1, 2023, the PFEE program will resume assessment of fees to all families eligible to participate in the program. Fees will become effective May 1, 2023. The placement status of your child under age 18 is under review and if your child was placed or remains in 24-hour out-of-home placement on March 1, 2023, or after, you will receive a letter from DDS requesting you complete and submit a Family Financial Statement form and provide documentation of income.

If your child is no longer in an out of home placement or if you have any questions, please contact the DDS Parental Fee Program at (800) 862-0007, or by email at [ddsparentalfee@dds.ca.gov](mailto:ddsparentalfee@dds.ca.gov) .

Sincerely,