

# Application Report



**Applicant Organization:** College  
**Project Name:** Learning Independence for Future Employment (LIFE) Project  
**Application ID:** [REDACTED]  
**Funding Announcement:** DDS Employment Grant  
**Requested Amount:** [REDACTED]

**Project Summary:** The Learning Independence for Future Employment (LIFE) project is a Service Model Transformation Project to develop a new and expanded role for the state's Community Colleges (CC) in the preparation, placement and retention in Competitive Integrated Employment (CIE) of individuals with intellectual and developmental disabilities.

**Authorized Certifying Official:** [REDACTED] [REDACTED].edu -  
**Project Director/Manager:** [REDACTED] [REDACTED] -  
**Project Manager/Coordinator:** [REDACTED] [REDACTED] -  
**Compliance/Fiscal Officer:** [REDACTED] [REDACTED] -

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**Section Name:** Applicant Eligibility

**Sub Section Name:** Applicant Information

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## 1. Applicant Question: Organization Type

Check all that apply. If selecting "Other" please specify your type of organization.

### Applicant Response:

- College or University

### Applicant Comment:

Sierra College President Duncan, who started [Taft TIL program](#), is personally leading this project.

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## 2. Applicant Question: Description of Agency/Organization

Provide a brief description of the organization or group. You may add a website link for additional information.

**Applicant Response:**

Serra College serves more than 18,000 students; employs over 1,300 faculty & staff; offering 126 degrees and includes the Osher Lifelong Learning Institute. Sierra will convene a multidisciplinary group which includes Alta RC (co-applicant); Sacramento County Offices of Education; DOR; providers such as Pride Industries; consumers & advocacy groups such as Meristem and CA Policy Center for IDD; employers such as Sacramento Valley Manufacturing Association to improve CIE for RC consumers.

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**3. Applicant Question:** Applicant in Good Standing

Is the applicant in good standing with the California Secretary of State, California Franchise Tax Board, and California Department of Tax and Fee Administration? Please upload confirmation letter(s) or proof of good standing.

**Applicant Response:**

Yes

**Attachment:**



**4. Applicant Question:** Subcontractors in Good Standing

Are the applicant's subcontractors in good standing with the California Secretary of State, California Franchise Tax Board, and California Department of Tax and Fee Administration? Select "N/A" if you do not plan to use subcontractors for your project.

**Applicant Response:**

Yes

**Attachment:**



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**Section Name:** Grant Application

**Sub Section Name:** Proposal Summary

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**1. Applicant Question:** Project Type

Choose one project type that best describes your activities.

**Applicant Response:**

Service Model Transformation

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**2. Applicant Question:** Duration of Project

Choose the duration of your project, 12 months or 18 months.

**Applicant Response:**

18 months

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**3. Applicant Question:** Regional Centers in Service Area

Identify the Regional Center(s) in the community to be served by this project. Select all that apply. For a regional center map, see [Attachment F](#).

**Applicant Response:**

- Alta California Regional Center

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**4. Applicant Question:** Counties Served

List the county or counties that the project will serve. Check all that apply.

**Applicant Response:**

- Sacramento County
- Placer County
- Nevada County

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**5. Applicant Question:** City of Los Angeles

If your project proposes to serve the City of Los Angeles, list the zip codes your project will serve.

Zip code information for Los Angeles County can be found [here](#). If your project does not serve the Los Angeles area, select "N/A".

**Applicant Response:**

Not Applicable

**Applicant Comment:**

Not Applicable

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**6. Applicant Question:** Collaborating Organizations or Other Entities

Does your project include partnerships with one or more organizations either as a co-applicant or subcontractor? If "yes", please upload a letter of support from each organization, that includes an explanation of their role in the partnership.

**Applicant Response:**

Yes

**Attachment:**

[ACRC Support Letter Sierra College \(8-22\).pdf](#) - PDF FILE

[DDS Application Letter of Support 2022.08.23](#) - 

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**7. Applicant Question:** Consultants and Trainers

Describe the qualifications of the consultant/trainer/training organization, including their subject matter expertise in competitive integrated employment for individuals with developmental disabilities. Describe their prior experience as a

consultant/trainer, professional credentials, including names of other organizations/entities for whom they have provided consultation or training.

If question does not apply to your project, select "N/A"

**Applicant Response:**

Sierra College (SC) provides extensive expertise in programs on [Developmental Disabilities](#) (DD) and Competitive Integrated Employment (CIE). SC will utilize these resources to convene a multidisciplinary group of experts led by [redacted] extensive expertise in their field, combined with the most up-to-date training that promote successful career development. SC's programs are lauded by industry leaders as meeting their employment needs. Experts currently on board include [redacted]

Their qualifications provide an exceptionally qualified array of multidisciplinary experts from academia, DD services and supports, and CIE opportunities. These individuals represent organizations with infrastructure and contacts that can effectively carry out an effective action plan

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**Section Name:** Target Population

**Sub Section Name:** People Served

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**1. Applicant Question:** Number of youth (under 18) with I/DD that will be served

Specify number of people to participate or be served by this project. If question does not apply to your project, select "N/A".

**Applicant Response:**

Not Applicable

**Applicant Comment:**

Not Applicable

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**2. Applicant Question:** Number of adults (18 and older) with I/DD that will be served

Specify number of people to participate or be served by this project. If question does not apply to your project, select "N/A".

**Applicant Response:**

Not Applicable

**Applicant Comment:**

Not Applicable

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**3. Applicant Question:** Number of family members that will be served

Specify number of people to participate or be served by this project. If question does not apply to your project, select "N/A".

**Applicant Response:**

Not Applicable

**Applicant Comment:**

Not Applicable

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**4. Applicant Question:** Number of professionals and staff that will be trained

Specify number of people to participate or be served by this project. If question does not apply to your project, select "N/A".

**Applicant Response:**

Not Applicable

**Applicant Comment:**

Not Applicable

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**5. Applicant Question:** Number of other individuals that will be served/trained

Specify number of people to participate or be served by this project. Please describe the individuals that will be served. If question does not apply to your project, select "N/A".

**Applicant Response:**

Not Applicable

**Applicant Comment:**

Not Applicable

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**6. Applicant Question:** Ethnicity Group Served

Select the ethnicity group(s) the project will serve. For "Indian", "Pacific Islander", "Slavic" or "Other" use comment section to list specific groups.

- **"Indian"** includes: Indian (nationals of the present-day Republic of India), Bangladeshi, Nepalese, Pakistani, and Sri Lankan.
  - **"Pacific Islanders"** includes: individuals whose origins are the original peoples of Polynesia, Micronesia, and Melanesia. Polynesia includes Guam, Hawaii (Native Hawaiian), Samoa (Samoan), American Samoa (Samoan), Tokelau (Tokelauan), Tahiti (Tahitian), Tonga (Tongan) and other Pacific Islands.
  - **"Slavic"** includes: Russian, Ukrainian, and Belorussian (East Slavic), Polish, Czech, Slovak, and Sorbian (West Slavic), and Bulgarian, Serbian, Croatian, Macedonian, and Slovene (South Slavic).
  - The **"other"** category includes ethnicities not specified in the ethnicity options.
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**Applicant Response:**

- African American
- Hispanic
- White
- Native American
- Slavic
- Pacific Islander
- Vietnamese
- Japanese
- Hmong
- Indian
- Korean

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**Section Name:** Project Application

**Sub Section Name:** Project Application

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**1. Applicant Question:** Project Abstract

Provide a clear and concise project summary that includes a defined target population, geographic area, and project design. Specifically describe what your project will accomplish and the intended impact it will have on the employment of individuals with intellectual and developmental disabilities.

**Applicant Response:**

The LIFE project is a Service Model Transformation Project to develop a new and expanded role for the California Community Colleges (CCCs) in the preparation; placement; and implementation of innovative strategies and practices to increase Competitive Integrated Employment (CIE) for individuals with intellectual and developmental disabilities.

This new model will initially be based on individuals served by the Alta Regional Center who reside in either Placer, Nevada or Sacramento County but will provide findings and recommendations that can be scaled, replicated, and sustained throughout the State. Sierra College shall serve as the hub that convenes a multidisciplinary group of consumers, stakeholders & subject matter experts to evaluate and analyze the present employment-related services. This group shall identify effective best-practices; existing gaps and challenges; and provide specific

The project shall also provide recommendations and develop an action plan for organizational transformation to ensure that vocational training such as Workability I; services such as the Paid Internship Program and other programs (i.e. College2Careers) are linked to real opportunities for CIE.

An important aspect of this proposal includes a multidisciplinary approach that includes K-12 education; Regional Center; Dept. of the way from high school to CIE. In addition, the LIFE project will seek to disaggregate data to assess vocational opportunities that are supports for CIE and include findings by which the statewide CCCs system can be effective in improving the infrastructure and programs that lead to successful CIE.

## 2. Applicant Question: Need for Project Question 1

Please describe the underlying problem, challenges, or issues that your project will address.

### Applicant Response:

This proposal addresses the problems related to competitive integrated employment (CIE): that vocational training and CIE supports are complex, difficult to access; often existing in silos and not cohesive nor integrated; that K-12 Workability I programs are unrelated to CIE; often not connected to Dept. of Rehabilitation &/or Regional Center services. Transition employment programs are often absent from school to adult life with 78% of families lacking any assistance with job training.

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## 3. Applicant Question: Need for Project Question 2

Provide facts or data to support the need for this project

### Applicant Response:

Only 13.5% of Regional Center (RC) adults receive wages. A study of 157,288 RC adults found that only 7% of these individuals worked in competitive integrated employment (CIE) while another 8,392 individuals worked in "sheltered workshops." activities. Overall, the average income was less than \$6 per hour and about \$4,800 annually.

Employment programs for Regional Center (RC) consumers are currently not improving. The State Council on Developmental consumers and funding, this number was unchanged from those employed (i.e. 5,065) in 2008.

Vocational programs in K-12 (i.e., Workability I) are not connected to transitional programs employment; 78% of consumers & families lack any knowledge of post-secondary job development supports. Although 85% of RC consumers are interested in working, employment goals are absent in 74% of their Individual Program Plans.

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## 4. Applicant Question: Need for Project Question 3

Describe how the project will involve and benefit participants who are from diverse backgrounds

### Applicant Response:

This project will focus on systems changes to improve the disparities that currently exist in underserved communities. Studies from the Drexel Autism Institute have documented that fewer young adults with autism from lower income households received timely transition planning than their affluent peers (40% vs. 78%); and had the lowest rate of being able to communicate about meaningful issues related to employment and independence.

Fewer black youth with Autism received transition planning on time (46% black vs 60% white). Over half of the black youths received no vocational or life skills services during their early 20s.

This project will also address the challenges related to health and wellness youths from low-income households are more likely to have unmet health care needs, and often have the highest rate of co-existing emotional and behavioral issues.

These challenges are often compounded by the lack service providers who are culturally and linguistically competent.

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## 5. Applicant Question: Approach Question 1A

For Business Focused Practices, Employment Preparation Services and Supports, Service Models for Individuals with High Support Needs, and Training and Implementation project types.

- Describe the objective for your project
- Describe the new or innovative methods and activities that will be used that correspond to the proposed objective and project type that:
  - Use innovative, evidence-based, best, or promising practices, services and /or supports
  - Promote increased and meaningful opportunities for participants to make an informed choice for career options and prepare for CIE
  - Are designed to achieve, maintain, or advance individuals with I/DD in competitive integrated employment
  - Are designed to be replicable

- Include how you used input from the community and/target population in the design of the project
- Describe any project deliverables

If your project is not Business Focused Practices, Employment Preparation Services and Supports, Service Models for Individuals with High Support Needs, or Training and Implementation, select "N/A".

**Applicant Response:**

Not Applicable

**Applicant Comment:**

Not Applicable

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**6. Applicant Question:** Approach Question 1B

For project type, Service Model Transformation

- A description of the transformation team that will be developing the action plan and includes representation by individuals with ID/D, family members, those who provide direct support, and other relevant community members (e.g., businesses, peer organizations, partnerships, etc.,)
- The objective and activities to be used in developing the action plan, including an outline of the areas to be addressed in the transformational planning and organizational change that will affect the CIE employment services.
- Include how you used input from the community and/target population in the design of the project?
- A detailed description of the planning process that will be used
  - Descript project deliverables
  - Describe how you plan to engage the regional center in the transformation plan

If your project type is not Service Model Transformation, select "N/A".



### **Applicant Response:**

The Transformation Team will be spearheaded by [Sierra College](#) (SC), who with the project's co-applicant [Alta California Regional Center](#) (RC), will convene an advisory group representatives consisting of, but not limited to: A) [Sacramento County Offices of Education](#); C) [Dept of Rehabilitation](#); D) [Consumers](#); E) [Families](#); F) [RC providers](#); G) [Employers \(Sacramento Valley Manufacturers; & H\) Workforce developers \(i.e. SETA\)](#); I) [Disability employment experts \(Pride Industries, Inc.\)](#); [Disability CIE supports \(i.e. Meristem\)](#).

The LIFE project will provide a detailed assessment of the current systems related to vocational training and CIE. The community participants and target population (i.e. Alta RC consumers) will evaluate the number of individuals seeking CIE; the services that are providing an assessment, placement and supports for CIE; the existing barriers; challenges; and opportunities that currently exist for CIE; and the potential role that the collaboration between SC and Alta RC can provide in improving CIE outcomes.

The LIFE project will achieve systems change by an action plan that provides: 1) A multidisciplinary approach providing an early identification of consumers' CIE interests and opportunities 2) Transition and CIE activities that enable youth to make informed employment choices. 3) Opportunities for post-secondary education, and career advancement. 4) Supports including transportation, social and life skills training, that provide the possibilities for sustained employment, career advancement, including self-employment and business ownership. 5) CIE that that optimize the consumers' potential and provide jobs alongside people without disabilities at comparable, fair wages and benefits.

The action plan will include: A) Seamless transitions from potential vocational interests to CIE opportunities. B) Integrated supports & "braided funding"; C) Qualified resources/supports at all pre-employment & employment levels. D) Engaged employers, consumers, families and other stakeholders at all pre-employment & employment levels.

This collaboration between the RC and SC is a model that is potentially applicable throughout the 116 California Community College system (CCCs). Therefore, the LIFE project provides a system model transformation that is scalable, sustainable and can be replicated throughout the State.

Project deliverables will include: 1) Data on the number of consumers included in the LIFE study; 2) Specific types of services & supports related vocational training &/or CIE; 3) Funding streams related to vocational training &/or CIE. 4) Identification of potential barriers to CIE; 5) Recommendations on specific activities; services; and supports that the CCCs can provide to improve CIE for RC consumers.

Alta RC will be involved in all aspects of the planning and implementation of LIFE project. All findings and recommendations will be published on the Alta's RC website.

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### **7. Applicant Question:** Sustainability Question 1

How will individuals served by the project continue receiving employment services and supports once the project has ended?

### **Applicant Response:**

Sierra College (SC) currently offers 24 workforce programs; invests over \$200,000 annually in vocational programs; and delivers workforce solutions throughout Northern California.

This project combines SC's employment expertise with the infrastructure and supports provided by Alta RC. Once the project has ended, CIE shall be sustained by the replicating this model throughout the State; and changes that establish: 1) Ongoing partnership between RCs and California Community Colleges; 2) Person-centered transitional programs; 3) Multidisciplinary vocational supports; 4) Employers' engagement and supports. 5) Sustained California Community Colleges' budget appropriations such that CIE programs are not dependent on discretionary allocations.

### **8. Applicant Question:** Sustainability Question 2

How will your project continue its work after the grant funding has concluded?

#### **Applicant Response:**

The LIFE project will continue by implementing the recommendations that are identified by this grant. After funding has concluded, this project shall provide recommendations (i.e. "proof-of-concept" design) to place a cohort of 50 to 75 Alta RC consumers in CIE. Our future work shall establish a model of "braided funding" that integrated resources such as the Paid Internship Program; DOR Student Services; Workability I, II, & III; DSPS services; [Community Services Block Grants](#); Ticket to Work Programs; and Transition Partnership Program. Existing partnership with employers (i.e. [NSBI](#) and [SVMA](#)) will continue to be expanded. The project shall establish a "dashboard" to monitor the data indicative of successful CIE outcomes.

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### **9. Applicant Question:** Sustainability Question 3

Describe your plan to engage the regional center for future sustainability of the project and individuals served.

#### **Applicant Response:**

Alta RC is a co-applicant of this project. All aspects of this grant have been developed in collaboration with Alta's Executive Director; Director of Community Services and Employment Specialist. Alta RC will continue to participate in every aspect of the grant's implementation, including, but not be limited to: Convening of the advisory group; consumer engagement; community presentations; employer recruitment; and final findings and recommendations.

The crux of this proposal is the innovative collaboration between California Community Colleges (CCCs) and Regional Centers. This project will provide a "roadmap" for continued and ongoing collaboration for CCCs to partner with and to promote CIE for Regional Center consumers.

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### **10. Applicant Question:** Organizational Capacity Question 1

Please include details about the history of the organization, its mission or purpose, summary of major programs, services and activities and details about how they tie to the target population. If from a large organization with multiple departments, provide a brief overview of entire organization and then focus on the department or program involved with this proposal. Describe any ongoing collaborative partners in your community.

**Applicant Response:**

[Sierra College \(SC\)](#), founded in 1936, serves over 18,000 students annually by offering [distance learning; non-credit courses](#) across a broad range of [community education](#). SC employs 526 full-time faculty and staff (over 800 part-time faculty) in four locations across the 3,200-mile district. SC's success in promoting CIE is reflected by its economic impact, which contributes annually to over \$1.1 billion to regional businesses and supports over 13,400 jobs.

[Alta Regional Center](#) has a staff of over 500 employees; contracts with over 2000 providers, and serves over 25,000 consumers in 10 different counties. Other partners include [SCOE](#) (employs over 1,600 staff and supports more than 243,000 students in 13 school districts); [SVMA](#) (organized by the region's manufacturers and working with industry partners to fulfill career paths for our region's students).

The [MIND Institute](#) and [UCD School of Education](#) provide superb academic and research capabilities.

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**11. Applicant Question:** Organizational Capacity Question 2

Describe your agency's experience supporting the proposed target population.

**Applicant Response:**

The 116 California Community Colleges provide [Disabled Student Programs and Services](#) to over 121,000 enrollees annually. These students (5% of the total enrollment) perform similar workforce preparation and vocational training as their non-disabled peers. T  
CIE All LIFE participants have experience in supporting the target population.

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**12. Applicant Question:** Organizational Capacity Question 3

Describe employment (or other relevant services) you currently provide.

**Applicant Response:**

Sierra College (SC) provides multiple relevant services: [DSPS](#); [Learning Center](#); [Assistive Tech Lab](#). Employment opportunities include the [SVMA machinist apprenticeship program](#); training with the [Golden Sierra Job Agency](#); adult work readiness with the [North State Building Industry Foundation](#); Sierra College is one of four Community Colleges selected to develop the "[B Learning](#)" a new program shaping education and CIE, with an emphasis on equity, which includes the target population.

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**13. Applicant Question:** Organizational Capacity Question 4

How will the grant help the organization/agency build expertise to support individuals with I/DD to achieve competitive integrated employment?

**Applicant Response:**

This grant improves CIE by providing a new model that establishes: 1) Person-centered, vocational assessment 2) Integrated, transitional programs beginning in high school leading to CIE; 4) "Braided" funding that establishes multidisciplinary resources that are accessible and effective; 5) Effective outcome measures and data management; 6) Integrated of consumers; families; employers and businesses in all aspects of vocational training and workforce development.

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**14. Applicant Question:** Organizational Capacity Question 5

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Describe your organization/ agency experience and current capacity to support grant-based activities and reporting.

**Applicant Response:**

Sierra College Foundation oversees 7 highly effective grant programs including: [Friends of NCC](#) (provides scholarships); [Sierra College Patrons](#) (i.e. provides community cultural enrichment); [Sierra College Alumni Assoc.](#) (supports College's future). SC has staff which supervises multiple fiscal resources (i.e. [Student Emergency Fund](#); [Federal Student Aid Fund](#)) as well as overseeing 14 separate State and Federal grant-based financial aid programs.

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**15. Applicant Question:** Engagement Plan Question 1

Describe how the organization/agency will recruit participants and/or families for participation in the project.

**Applicant Response:**

Alta RC, which serves over 9,300 consumers between 18-40 years of age, as the co-applicant for this project will play the key role in the recruitment of the participants and/or their families. Alta already possess a robust employment related communications infrastructure that includes an "Employment Corner" [website](#); [Paid Internship Programs](#); [Business Investment Loans](#); [Workshop Series](#); and [multiple other resources](#). Other participating organizations that will also assist in the LIFE Project community outreach and engagement include, but are not limited to, the [Sierra College Foundation](#); [UC Davis MIND Institute](#); the [UCD Center for Excellence in Developmental Disabilities](#) ; [SCOPE](#); [PCOE](#); [Pride Industries](#); [UC Davis School of Education](#); [Goodwill Industries](#). The inherent multidisciplinary nature of this proposal and its organizational methodology indicate that there will be a high degree of community engagement and participation.

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**16. Applicant Question:** Engagement Plan Question 2

Describe how the organization/agency will collaborate with other groups, organizations, employers, and/or agencies to achieve the objective of the project.

**Applicant Response:**

Sierra College and Alta Regional Center will be the core members of the project. But they will draw on the expertise of other employment and disabilities providers, educational institutions, research/labor market information specialists, and Alta clients and family members. The Regional Center-Community College model being developed will draw on the labor market expertise of the state EDD and the Career Technical Education staff at the community colleges to identify jobs in demand and promising fits for the range of Regional Center clients.

Disability providers, such as Pride Industries, Goodwill Industries Sacramento, and Meristem, will help analyze the placement and retention services in the model and how their own services might be integrated into the model.

Importantly and most of all, Alta RC consumers and family members will provide analysis and reality checks on how the model can best achieve CIE.

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**17. Applicant Question:** Engagement Plan Question 3

Service Model Transformation Projects must also include a plan to make two community presentations to key stakeholders and community members. The first presentation is to receive feedback about the proposed changes within the agency. The second community presentation is to present the completed action plan. Describe your plan for these two community presentations.

If your project is not Service Model Transformation, please select "N/A"

### **Applicant Response:**

Sierra College (SC) and Alta Regional Center (ARC) shall establish a 15 member Executive Advisory Council (EAC) comprised of subject matter experts; consumers and families; key stakeholders. The EAC will undertake activities that include, but are not limited, to the following: 1) Draft a preliminary workplan (i.e. goals/objectives (G/O); timelines; outcomes; data). 2) Establish organizational infrastructure; 3) Establish G/O Workgroups 3) Draft preliminary recommendations on establishing a new model for CIE that is multidisciplinary, integrated, and establishes a blended partnership between ARC & SC. Updated information (i.e. preliminary findings; community input; EAC and Workgroup activities; final recommendations; shall be posted on the websites of ARC; SC; all other participating organizations. Monthly email updates will be provided to all interested participants. Preliminary findings presentations and the final action plan presentations will occur at ARC offices and SC campus.

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### **18. Applicant Question:** Project Activities

Clearly and specifically state how the schedule of activities demonstrates the steps that the project will take to achieve its stated objective and measures. See [Attachment H](#) for instructions on entering objective and activities into GrantVantage.

### **Applicant Response:**

To achieve the project's objective, all activities shall be linked to one (or more) of the following: 1) The current system of assessment; supports; and other programs (starting in high school) resulting in CIE. 2) The process by which current programs provide person-centered assessment with multidisciplinary, integrated, transitional programs and resources. 3) Issues related to access, equity, & diversity of existing programs. 4) To identify the gaps, challenges, and opportunities of existing programs. 5) To identify opportunities to improve employer/business engagement and workforce development. 6) To identify data and outcome measures related to CIE. 7) To provide specific findings and recommendations by which a "proof of concept" project(s) can be considered to improve collaboration between Regional Centers (RC) & Community Colleges in improving CIE for RC consumers.

To implement these outcomes, the following shall be accomplished: A) Identifying and convening an extensive group of consumers, families, subject-matter experts, and other stakeholders. B) Outreach and engagement to existing systems (regional, State, Federal) linked to CIE. C) Establish a data management and monitoring system (consider potential for statewide replication). D) Drafting, dissemination and approval of preliminary and final findings and recommendations. E) Draft, disseminate and provide a "Proof-of-Concept" proposal to implement the LIFE Project findings and recommendations.

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### **19. Applicant Question:** Project Data

Provide a clear plan of how data will be collected to track project objectives, activities and measures (e.g., what data collection tools will be used, who will collect, software used, who will summarize, etc.).

### **Applicant Response:**

The Sierra College (SC) Office of Planning, Research, and Resource Development (PRRD) provides quantitative and qualitative research support for all SC grants; State and Federal reporting; monitoring of student activities. As such, SC will take primary responsibility for storing, analyzing, and protecting project data. SC is well established to provide the requisite data management for this project. PRRD staff capable of providing project supports include the Dean of PRRD, a Senior Research Analyst, and two Research Analysts.

In addition to the collegewide data information system, PRRD maintains a local Microsoft SQL Server data warehouse which it uses as its primary data management tool. The data warehouse is the data source for projects that require regular reporting, data visualization, or statistical analysis. PRRD typically uses SQL, R, SPSS, and Power BI for reporting, data visualization, or statistical analysis. When conducting qualitative research, PRRD typically uses SurveyMonkey or Scantron ClassClimate to conduct surveys & questionnaires. SC also provides extensive experience with the management and analysis of focus groups; interviews; and other subjective data.

SC and Alta Regional Center (ARC) shall develop specific key performance indicators (i.e. specific services & interventions; college enrollment; internships; CIE.) SC will ensure the security of all data and maintain the privacy & confidentiality of all participants.

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### **20. Applicant Question:** Budget Template and Narrative

Explain how the project budget is consistent with the stated project objective and activities, and clearly and concisely explain how the proposed expenditures support the overall project design.

**Applicant Response:**

This project will require convening multiple external partners to connect individuals with IDD to CIE. Sierra College (SC) district will contract with a Project Manager (PM) to oversee this work.

The duties of the PM will include, but not be limited, to the following: 1) Providing assistance, services and supports to the Advisory Council, which will be appointment by SC and Alta RC (ARC); 2) Establishing a workplan, timelines, and outcome measures for the AC; 3) Manage and oversee data management system; 4) Manage and facilitate community outreach & engagement. 5) Manage and oversee

The budget shall include an extensive evaluation of the following:

1. The current systems that are currently providing vocational/employment training and supports.
2. To identify the systems, supports, and services that are working with strong successful outcomes .
3. To ascertain strategies, benchmarks, indicators, and outcome measures that distinguish these successful programs.
4. To identify specific gaps and disparities in funding and supports to ensure that there is appropriate equity and diversity for underserved communities.
5. Recommendations on specific next steps, such as one or more "proof of concept" pilot projects.

Therefore, the budget shall provide the process, findings, and recommendations by which Community Colleges can partner with Regional Centers, and other programs and support services, to improve CIE for individuals with IDD.

**21. Applicant Question:** Budget Costs

Confirm that that budget does not include non-allowable costs or costs funded by other sources. See [Attachment D](#) for allowable and non-allowable costs.

**Applicant Response:**

I Confirm

**Section Name:** Proposal Certification

**Sub Section Name:** Certification

**1. Applicant Question:** Confirm Proposal Discussion with RC(s)

Applicants are required to discuss their proposal with each RC(s) service area to be served. Have you discussed your proposal with each RC you are intending to serve?

**Applicant Response:**

Yes

**2. Applicant Question:** RC Contact

Applicants are required to submit their application concurrently to the Department and to each RC(s) service area the applicant is intending to serve. State the name(s) of the contact person(s) at each RC you have discussed your proposal with.

**Applicant Response:**

Ms. Lori Banales, Executive Director, Alta California Regional Center.  
Mr. John Decker, Community Services Director, Alta California Regional Center.  
Ms. Carly Shearer, Employment Specialist, Alta California Regional Center.

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**3. Applicant Question:** Regional Center Service Provider

If you are a vendored regional center service provider, are you in compliance with [Welfare and Institutions Code Section 4652.5](#)?

If you are a not a vendored regional center service provider, please select "N/A".

**Applicant Response:**

Not Applicable

**Applicant Comment:**

Not Applicable

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**4. Applicant Question:** Confirm review of Standard Measures

DDS has developed standard project measures for each project type. Have you read the guidelines and agree to the standardized measures for your project type. See [Attachment C](#) for Standard Project Measures.

**Applicant Response:**

Yes

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**5. Applicant Question:** Applicant Certification

By submitting this application, the applicant is certifying the truth and accuracy of the proposal. The applicant also certifies that if you have subcontracting organizations, each participating organization has reviewed your project and agrees to their assigned activities, measures, and the budget.

**Applicant Response:**

Yes

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