

Application Report



Applicant Organization: South Central Los Angeles Regional Center
Project Name: SCLARC Legacy Employment Assistance Program
Application ID: [REDACTED]
Funding Announcement: DDS Employment Grant
Requested Amount: [REDACTED]

Project Summary: SCLARC will establish business focused partnerships to increase education, information, job and work training opportunities for adults with developmental disabilities.

Authorized Certifying Official: [REDACTED] [REDACTED] [REDACTED]
Project Director/Manager: [REDACTED] [REDACTED] [REDACTED]
Project Manager/Coordinator: [REDACTED] [REDACTED] [REDACTED]
Compliance/Fiscal Officer: [REDACTED] [REDACTED] [REDACTED]

Section Name: Applicant Eligibility

Sub Section Name: Applicant Information

1. Applicant Question: Organization Type

Check all that apply. If selecting "Other" please specify your type of organization.

Applicant Response:

- Community-Based Organization
-

2. Applicant Question: Description of Agency/Organization

Provide a brief description of the organization or group. You may add a website link for additional information.

Applicant Response:

SCLARC is a non-profit organization coordinating services for individuals diagnosed with developmental disabilities, young children with developmental delays, and their families. One of 21 Regional Centers in California, SCLARC offers intake, assessment, diagnosis, case management, early intervention, and life-long service coordination. The organization serves over 18,500 children and adults in South and Southeast LA County. SCLARC's website is www.sclarc.org.

3. Applicant Question: Applicant in Good Standing

Is the applicant in good standing with the California Secretary of State, California Franchise Tax Board, and California Department of Tax and Fee Administration? Please upload confirmation letter(s) or proof of good standing.

Applicant Response:

Yes

Attachment:



4. Applicant Question: Subcontractors in Good Standing

Are the applicant's subcontractors in good standing with the California Secretary of State, California Franchise Tax Board, and California Department of Tax and Fee Administration? Select "N/A" if you do not plan to use subcontractors for your project.

Applicant Response:

Not Applicable

Applicant Comment:

Not Applicable

Section Name: Grant Application

Sub Section Name: Proposal Summary

1. Applicant Question: Project Type

Choose one project type that best describes your activities.

Applicant Response:

Business Focused Practices

2. Applicant Question: Duration of Project

Choose the duration of your project, 12 months or 18 months.

Applicant Response:

18 months

3. Applicant Question: Regional Centers in Service Area

Identify the Regional Center(s) in the community to be served by this project. Select all that apply. For a regional center map, see [Attachment F](#).

Applicant Response:

- South Central Los Angeles Regional Center

4. Applicant Question: Counties Served

List the county or counties that the project will serve. Check all that apply.

Applicant Response:

- Los Angeles County
-

5. Applicant Question: City of Los Angeles

If your project proposes to serve the City of Los Angeles, list the zip codes your project will serve.

Zip code information for Los Angeles County can be found [here](#). If your project does not serve the Los Angeles area, select "N/A".

Applicant Response:

90001, 90002, 90003, 90007, 90008, 90011, 90016, 90018, 90037, 90043, 90044, 90047, 90056, 90058, 90059, 90061, 90062.

6. Applicant Question: Collaborating Organizations or Other Entities

Does your project include partnerships with one or more organizations either as a co-applicant or subcontractor? If "yes", please upload a letter of support from each organization, that includes an explanation of their role in the partnership.

Applicant Response:

No

7. Applicant Question: Consultants and Trainers

Describe the qualifications of the consultant/trainer/training organization, including their subject matter expertise in competitive integrated employment for individuals with developmental disabilities. Describe their prior experience as a consultant/trainer, professional credentials, including names of other organizations/entities for whom they have provided consultation or training.

If question does not apply to your project, select "N/A"

Applicant Response:

Not Applicable

Applicant Comment:

Not Applicable

Section Name: Target Population

Sub Section Name: People Served

1. Applicant Question: Number of youth (under 18) with I/DD that will be served

Specify number of people to participate or be served by this project. If question does not apply to your project, select "N/A".

Applicant Response:

Not Applicable

Applicant Comment:

Not Applicable

2. Applicant Question: Number of adults (18 and older) with I/DD that will be served

Specify number of people to participate or be served by this project. If question does not apply to your project, select "N/A".

Applicant Response:

200

3. Applicant Question: Number of family members that will be served

Specify number of people to participate or be served by this project. If question does not apply to your project, select "N/A".

Applicant Response:

75

4. Applicant Question: Number of professionals and staff that will be trained

Specify number of people to participate or be served by this project. If question does not apply to your project, select "N/A".

Applicant Response:

Not Applicable

Applicant Comment:

Not Applicable

5. Applicant Question: Number of other individuals that will be served/trained

Specify number of people to participate or be served by this project. Please describe the individuals that will be served. If question does not apply to your project, select "N/A".

Applicant Response:

Not Applicable

Applicant Comment:

Not Applicable

6. Applicant Question: Ethnicity Group Served

Select the ethnicity group(s) the project will serve. For "Indian", "Pacific Islander", "Slavic" or "Other" use comment section

to list specific groups.

- **“Indian”** includes: Indian (nationals of the present-day Republic of India), Bangladeshi, Nepalese, Pakistani, and Sri Lankan.
- **“Pacific Islanders”** includes: individuals whose origins are the original peoples of Polynesia, Micronesia, and Melanesia. Polynesia includes Guam, Hawaii (Native Hawaiian), Samoa (Samoan), American Samoa (Samoan), Tokelau (Tokelauan), Tahiti (Tahitian), Tonga (Tongan) and other Pacific Islands.
- **“Slavic”** includes: Russian, Ukrainian, and Belorussian (East Slavic), Polish, Czech, Slovak, and Sorbian (West Slavic), and Bulgarian, Serbian, Croatian, Macedonian, and Slovene (South Slavic).
- The **“other”** category includes ethnicities not specified in the ethnicity options.

Applicant Response:

- African American
- Hispanic

Section Name: Project Application

Sub Section Name: Project Application

1. Applicant Question: Project Abstract

Provide a clear and concise project summary that includes a defined target population, geographic area, and project design. Specifically describe what your project will accomplish and the intended impact it will have on the employment of individuals with intellectual and developmental disabilities.

Applicant Response:

SCLARC will develop business focused collaborations to increase employment opportunities for adults served by SCLARC, in partnership with Disney Corporation and service provider, Pathways. Through job fairs, SCLARC will offer job matching and interview opportunities, securing job placement for at least 70 individuals. SCLARC will hire an Employment Outreach Coordinator, to increase community awareness of employment and develop new job opportunities through outreach to the local business community. The Coordinator will supervise a pilot job training program offering three part time paid job training positions within the agency. Funding will also be used to incentivize SCLARC service providers to refer individuals for job placement through business partnerships, with a goal of identifying 50 adults served by SCLARC interested in work training or job placement, and to develop small incubator grants supporting service providers to create small enterprises to employ or train SCLARC clients.

Job fairs will offer pre-placement preparation support, interviews with partner Disney Corporation, and information for clients and caregivers about employment and work training options. Events will serve at least 200 adults, and will increase community awareness of available employment supports and opportunities, while actually placing individuals in jobs with our business partners.

The Employment Outreach Coordinator will educate adults served by SCLARC and caregivers about the benefits of employment, and offers information on retaining public benefits while working. The Coordinator will outreach to at least 15 businesses to develop new work-based learning or integrated employment opportunities, and recruit and supervise three paid work training positions at SCLARC. Offering on the job training in SCLARC's facilities management, fiscal and building operations, three individuals served by SCLARC will receive part time paid work while building skills for long term employment.

2. Applicant Question: Need for Project Question 1

Please describe the underlying problem, challenges, or issues that your project will address.

Applicant Response:

Adults served by SCLARC face barriers in accessing competitive employment due to lack of education and experience, and few employers who understand the benefits of an inclusive workplace. While employment for those with IDD is a challenge nationwide, SCLARC's community faces disproportionate levels of poverty and unemployment. This project will provide education about employment, build new business partnerships, and offer support with interviews and job placement.

3. Applicant Question: Need for Project Question 2

Provide facts or data to support the need for this project

Applicant Response:

In comparison to other county Service Planning Areas (SPAs), and the larger County, the SPA 6 & 7 areas served by SCLARC have the highest percentage of families living below poverty level; 33.6 percent, compared to 18.4 percent countywide. Forty one percent of adults have less than a high school education compared to 22 percent County-wide. The area also has the highest rate of unemployment, coupled with the largest percentage of households who spend 30% or more of their income on housing.

Results from the 2017-18 National Core Indicator (NCI) show only 9% of adults served by SCLARC had a job in the community, compared to 15% of individuals with developmental disabilities statewide. Of NCI survey participants, 58% of SCLARC clients stated they do not have a paid job but that they would like one. This project will increase opportunities for employment, income and stability for adults with developmental disabilities living in high need communities, who are ready and willing to work.

4. Applicant Question: Need for Project Question 3

Describe how the project will involve and benefit participants who are from diverse backgrounds

Applicant Response:

SCLARC serves South and Southeast Los Angeles, including County Service Planning Area 6 (SPA 6), and the western half of Service Planning Area 7 (SPA 7). Of all individuals served by SCLARC, 70% are Latino, 22% African-American, 6% other, 2% White, and 42% are primarily Spanish-speaking. This project will primarily focus on, and benefit Latino and African-American adults served by SCLARC. Job fairs will take place throughout SCLARC's service area, allowing individuals and caregivers with limited transportation options the opportunity to attend events within their own community. SCLARC representatives at the fairs will include bilingual staff, in order to connect with many caregivers in the community who are monolingual Spanish speakers. In addition, printed educational Employment Guides produced by SCLARC as part of this project, will be translated into Spanish.

5. Applicant Question: Approach Question 1A

For Business Focused Practices, Employment Preparation Services and Supports, Service Models for Individuals with High Support Needs, and Training and Implementation project types.

- Describe the objective for your project
- Describe the new or innovative methods and activities that will be used that correspond to the proposed objective and project type that:
 - Use innovative, evidence-based, best, or promising practices, services and /or supports
 - Promote increased and meaningful opportunities for participants to make an informed choice for career options and prepare for CIE
 - Are designed to achieve, maintain, or advance individuals with I/DD in competitive integrated employment
 - Are designed to be replicable
- Include how you used input from the community and/target population in the design of the project
- Describe any project deliverables

If your project is not Business Focused Practices, Employment Preparation Services and Supports, Service Models for Individuals with

High Support Needs, or Training and Implementation, select "N/A".

Applicant Response:

SCLARC will establish business focused partnerships to increase job and work training opportunities for adults with developmental disabilities. Along with SCLARC service provider Pathways Regional Employment Support Services, the agency held initial meetings with the Disney Corporation, which is offering jobs for at least 100 adults served by SCLARC. Available positions include security, sales, event set up, cashier, food and beverage service, and attraction operators.

Drawing from a pool of referrals generated by SCLARC service providers, and three job fairs, Pathways and SCLARC will conduct individualized skill assessments and prescreen all individuals. This will ensure individuals receive support with identifying the position(s) that best match their abilities and interests. Pathways will work with applicants to prepare them for interviews with Disneyland representatives, and to provide support with the initial online application set up process.

SCLARC will host fairs at three locations within the service area, offering transportation to the event to those in need. During the events, interested individuals will be able to meet with representatives from Disney, receive support and access to laptops to create job application portal accounts, and complete initial interviews on site.

Disney understands that the individuals served by SCLARC may require accommodations and support, and are willing to work with those who require on the job coaching or modifications of duties or work. Disney is open to any employees who need a regional center funded job coach to assist them with on the job training, or maintaining their job long term.

This partnership with Disney Corporation represents an amazing opportunity for adults with developmental disabilities to earn a competitive wage, have access to work that builds skills transferable to other companies, in a workplace that values integration. For those served by SCLARC, the majority of whom live at or below federal poverty level, not only does this partnership represent an innovative work environment, it also offers a real opportunity to change their financial circumstances, and a path towards true independence.

Project deliverables include:

- Hiring of an Employment Outreach Coordinator;
- Developing a pilot job training program, and hiring three paid individuals;
- Development of educational information for outreach to new business partners;
- Development of printed educational materials for individuals served by SCLARC and caregivers regarding employment options, translated into Spanish;
- Meeting with at least 15 businesses to develop of job and/or job training opportunities for adults served by SCLARC;
- Implementation of 3 job fairs;
- Development and implementation of 5 small service provider business enterprise grants, expanding work training and job opportunities for SCLARC clients; and
- Supportive hiring of at least 70 individuals served by SCLARC.

6. Applicant Question: Approach Question 1B

For project type, Service Model Transformation

- A description of the transformation team that will be developing the action plan and includes representation by individuals with ID/D, family members, those who provide direct support, and other relevant community members (e.g., businesses, peer organizations, partnerships, etc.)
- The objective and activities to be used in developing the action plan, including an outline of the areas to be addressed in the transformational planning and organizational change that will affect the CIE employment services.
- Include how you used input from the community and/target population in the design of the project?
- A detailed description of the planning process that will be used

- Descript project deliverables
- Describe how you plan to engage the regional center in the transformation plan

If your project type is not Service Model Transformation, select "N/A".

Applicant Response:

Not Applicable

Applicant Comment:

Not Applicable

7. Applicant Question: Sustainability Question 1

How will individuals served by the project continue receiving employment services and supports once the project has ended?

Applicant Response:

Disney has agreed to work with individuals who require job coaching or other support on site, funded by the regional center. SCLARC has also identified transportation vendors able to provide POS funded services to adult clients who require transportation to work. For those individuals who are able to increase their independence, mobility training will be provided through POS to assist with transportation to and from Disneyland, and Disney provides staff with reimbursement of transportation costs. For individuals who are placed in the pilot project at SCLARC, it is expected that the agency will be able to use this project as a demonstration project, allowing the agency time to identify funds to continue the positions after the project ends.

8. Applicant Question: Sustainability Question 2

How will your project continue its work after the grant funding has concluded?

Applicant Response:

This project will create job opportunities for individuals with developmental disabilities through partnership with private businesses, and pilot new part time work positions within SCLARC. It is expected that this project will allow businesses the opportunity to experience the benefits of building integrated employment into their company long term, and for individuals served by SCLARC to build skills which allow them to maintain their employment, or find career growth in related employment positions. The project will also increase awareness among adults and caregivers about the benefits of employment for individuals diagnosed with IDD, and create an educational guide which can be used beyond the project.

9. Applicant Question: Sustainability Question 3

Describe your plan to engage the regional center for future sustainability of the project and individuals served.

Applicant Response:

As a regional center, SCLARC will examine available POS funding which may contribute to the sustainability of the project.

10. Applicant Question: Organizational Capacity Question 1

Please include details about the history of the organization, its mission or purpose, summary of major programs, services and activities and details about how they tie to the target population. If from a large organization with multiple departments, provide a brief overview of entire organization and then focus on the department or program involved with this proposal. Describe any ongoing collaborative partners in your community.

Applicant Response:

SCLARC is a private, non-profit, community-based organization with over 45 years of experience serving individuals with developmental delays and disabilities. SCLARC provides intake, assessment, diagnosis, case management, and lifelong service coordination for over 18,500 individuals diagnosed with, or at risk for, Intellectual Disabilities. The agency has provided work training, supported employment, mobility training and work skill building services for decades. SCLARC is dedicated to providing advocacy support and education to help families attain the resources they need and to connect with others impacted by the diagnosis of a developmental disability.

Implementation of this project will be supported by long time service provider Pathways and a new, but passionate partner, Disneyland Corporation, who are both committed to increasing opportunities for competitive employment for individuals with disabilities.

11. Applicant Question: Organizational Capacity Question 2

Describe your agency's experience supporting the proposed target population.

Applicant Response:

SCLARC has coordinated services for children and adults with developmental disabilities and young children with developmental delays for over 47 years. To support our clients living in high need communities, SCLARC actively seeks partnerships, grants and donations to enhance the safety net of support for individuals we serve. This proposal aligns with SCLARC's effort to connect our clients with the supportive services they require to live to their fullest potential.

12. Applicant Question: Organizational Capacity Question 3

Describe employment (or other relevant services) you currently provide.

Applicant Response:

SCLARC supports adult clients to participate in employment programs of their choice, partnering with contracted service providers and external agencies to connect individuals to pre-employment services, paid internships, work training, job coaching and placement support. SCLARC and our service providers are committed to supporting individuals served with receiving services that help them gain and maintain independence, while participating fully in the larger community.

13. Applicant Question: Organizational Capacity Question 4

How will the grant help the organization/agency build expertise to support individuals with I/DD to achieve competitive integrated employment?

Applicant Response:

As an agency serving an area with the highest levels of poverty and unemployment in the County, funding of this project will support SCLARC in building expertise at developing partnerships with private businesses for the benefit of our clients. The funding of a staff position to focus on outreach and education to businesses and to clients, will increase community awareness of integrated employment, leading to greater future opportunities for job placement for adults served by SCLARC.

14. Applicant Question: Organizational Capacity Question 5

Describe your organization/ agency experience and current capacity to support grant-based activities and reporting.

Applicant Response:

SCLARC has successfully managed many grants to expand services beyond its DDS contract, through efforts including early developmental screening, case management for pregnant and parenting mothers in recovery, and outreach to increase awareness of developmental disabilities. The agency has managed several DDS Promoting Service Access and Equity Grants, including the Navigator Program and Early Childhood Screening Program, and is well prepared to complete data tracking and reporting required.

15. Applicant Question: Engagement Plan Question 1

Describe how the organization/agency will recruit participants and/or families for participation in the project.

Applicant Response:

SCLARC will utilize existing advertising methods including the Everbridge text notification system, Facebook, Instagram, newspapers and email to notify adults served by SCLARC, and their families, of job fairs and other opportunities. SCLARC will also advertise through the local Family Resource Center mailing list and during monthly FRC education meetings.

In the implementation of previous projects, SCLARC has successfully recruited individuals served by SCLARC and caregivers to attend Transition to Adulthood fairs, targeting transition aged youth in high school. The agency worked with its Parent Advisory Committee, a group of 10 local parent support groups to disseminate information about events or opportunities. SCLARC will also partner with the Advocates Advisory Committee, composed of adult individuals served by SCLARC, to gather input about the project, share updates and information on events and job opportunities, and to disseminate information to the IDD community.

16. Applicant Question: Engagement Plan Question 2

Describe how the organization/agency will collaborate with other groups, organizations, employers, and/or agencies to achieve the objective of the project.

Applicant Response:

Together with Pathways and Disney, SCLARC will host job fairs, serving 200 adult clients of the Regional Center. Events will offer employment preparation, stipends for attendees to purchase clothing or equipment for employment, and on site interviews with Disney. Pathways and Disney will work collaboratively to ensure that new hires have the support they need to learn their job responsibilities and maintain employment.

SCLARC will work in partnership with three stakeholder advisory groups, the Vendor, Advocate, and Parent Advisory Committees. These groups will offer feedback on the project, and assist with disseminating information to the community at large, and the VAC will recruit and refer adults for job placement.

SCLARC's success in implementing grants comes from a commitment to partnership with our community and other agencies. SCLARC has years of experience building new partnerships to improve referral pathways, infrastructure and available resources for Regional Center clients.

17. Applicant Question: Engagement Plan Question 3

Service Model Transformation Projects must also include a plan to make two community presentations to key stakeholders and community members. The first presentation is to receive feedback about the proposed changes within the agency. The second community presentation is to present the completed action plan. Describe your plan for these two community presentations.

If your project is not Service Model Transformation, please select "N/A"

Applicant Response:

Not Applicable

Applicant Comment:

Not Applicable

18. Applicant Question: Project Activities

Clearly and specifically state how the schedule of activities demonstrates the steps that the project will take to achieve its stated objective and measures. See [Attachment H](#) for instructions on entering objective and activities into GrantVantage.

Applicant Response:

SCLARC's activities will support the agency in creating new opportunities for on the job work training programs and career opportunities for underserved adults with developmental disabilities. The project aims to support individuals served by SCLARC with understanding the benefits of integrated employment, and with finding job placement. As such, the measures will show the numbers of individuals served, numbers of individuals placed in jobs, and survey information from project participants.

19. Applicant Question: Project Data

Provide a clear plan of how data will be collected to track project objectives, activities and measures (e.g., what data collection tools will be used, who will collect, software used, who will summarize, etc.).

Applicant Response:

Participants who attend in person job fairs will complete a sign in log to collect demographic data including primary language, zip code, and information on their goals, such as job training or placement. The Coordinator will keep track of attendance records from all job fairs, as well as any educational presentations held outside of those events, number of events held, number of attendees, attendee demographic information, and numbers of individuals placed in jobs. Each individual referred to the Coordinator by service providers for job placement will be tracked, including demographic information, and the outcome of job placement. For individuals who become employed as a result of this project, the Coordinator will implement and collect pre and post survey information for required reporting.

The Coordinator will be trained on the key data points required for the program to ensure they understand what is being collected, and why, and to ensure accuracy of data collection. The Director of Community Services and Family Support, who will supervise the Employment Outreach Coordinator will review project data on a monthly basis to ensure accuracy, and meet with staff to ensure that all data is entered as defined, and that there is no missing data. In addition, the Director will review project timelines and outcomes quarterly with staff to ensure that project deliverables are met in a timely manner.

20. Applicant Question: Budget Template and Narrative

Explain how the project budget is consistent with the stated project objective and activities, and clearly and concisely explain how the proposed expenditures support the overall project design.

Applicant Response:

The budget for this project is focused on the creation of jobs, training, and education for adults with developmental disabilities to improve opportunities for permanent competitive employment. The budget includes costs related to salary and benefits for an Employment Outreach Coordinator, and three part time jobs for individuals served by SCLARC. Other project expenses include incentives for service providers who identify and refer individuals for job placement, and the implementation of community education job fairs. All of these costs will support the expansion of job opportunities for individuals with IDD, and increase community awareness of the benefits of integrated employment. The budget is aligned with the implementation of program activities and measures.

21. Applicant Question: Budget Costs

Confirm that that budget does not include non-allowable costs or costs funded by other sources. See [Attachment D](#) for allowable and non-allowable costs.

Applicant Response:

I Confirm

Section Name: Proposal Certification

Sub Section Name: Certification

1. Applicant Question: Confirm Proposal Discussion with RC(s)

Applicants are required to discuss their proposal with each RC(s) service area to be served. Have you discussed your proposal with each RC you are intending to serve?

Applicant Response:

Yes

2. Applicant Question: RC Contact

Applicants are required to submit their application concurrently to the Department and to each RC(s) service area the applicant is intending to serve. State the name(s) of the contact person(s) at each RC you have discussed your proposal with.

Applicant Response:

SCLARC is a Regional Center. This proposal was developed with the input of the Executive Director and Leadership Team.

3. Applicant Question: Regional Center Service Provider

If you are a vendored regional center service provider, are you in compliance with [Welfare and Institutions Code Section 4652.5](#)?

If you are a not a vendored regional center service provider, please select "N/A".

Applicant Response:

Not Applicable

Applicant Comment:

Not Applicable

4. Applicant Question: Confirm review of Standard Measures

DDS has developed standard project measures for each project type. Have you read the guidelines and agree to the standardized measures for your project type. See [Attachment C](#) for Standard Project Measures.

Applicant Response:

Yes

5. Applicant Question: Applicant Certification

By submitting this application, the applicant is certifying the truth and accuracy of the proposal. The applicant also certifies that if you have subcontracting organizations, each participating organization has reviewed your project and agrees to their assigned activities, measures, and the budget.

Applicant Response:

Yes
