

# Application Report



**Applicant Organization:** Children's Hospital Los Angeles  
**Project Name:** Parent Navigators in Pediatric Clinics to Support Service Access  
**Application ID:** App-22-542  
**Funding Announcement:** FY 22-23 Service Access and Equity Grant  
**Awarded Amount:** \$648,546

**Project Summary:** Will place 5 Parent Navigators, individuals with lived experience, in pediatric clinics, the NICU, and the community to provide families from marginalized communities with one-on-one navigation to the Regional Center for Early Start and Lanterman Act services and generic services. Will provide parent and provide trainings and increase outreach to the Native American community and the deaf and hard of hearing community.

**Authorized Certifying Official:** Karen Niemeier chlaawards@chla.usc.edu 3233614110  
**Project Director/Manager:** Christine Mirzaian cmirzaian@chla.usc.edu 3233612759  
**Project Manager/Coordinator:** Jessica Sandoval jessandoval@chla.usc.edu -  
**Compliance/Fiscal Officer:** Kinnari Jhaveri kjhaveri@chla.usc.edu 6265903775

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**Section Name:** Applicant Eligibility

**Sub Section Name:** Applicant Information

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## 1. Applicant Question: Project Title

What is the Project Title?

### Applicant Response:

Parent Navigators in Pediatric Clinics and the Community to Support Service Access

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## 2. Applicant Question: Awarded Amount

What is the total amount awarded for the project?

### Applicant Response:

\$648,546

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## 3. Applicant Question: Organization Type

Choose the response that best describes your organization.

### Applicant Response:

Community Based Organization (CBO), 501(c)(3)

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**4. Applicant Question:** Description of Organization/Group

Provide a brief description of the organization or group. Explain what experience your organization has managing a project similar to the proposal and state the outcomes of that project. You may upload your brochure or add a website link.

**Applicant Response:**

Children's Hospital Los Angeles (CHLA), [www.chla.org](http://www.chla.org), is the largest pediatric hospital in Southern California and serves a large number of underserved, medically complex, and ethnically diverse patients. The USC UCEDD at CHLA, [uscucedd.org](http://uscucedd.org), has served the developmental disabilities (DD) community for over 50 years. The mission of the USC UCEDD is to provide leadership in strengthening family-centered, culturally-competent services and systems for individuals with, or at risk for, DD. The USC UCEDD is nationally recognized for its work in early intervention and family support. We successfully implemented a DDS POS Disparities Funds Program in FY 2017-2019, 2019-2020, and SAE grant in 2020-2021 and 2021-2022 to provide Parent Navigators in a pediatric clinic and have directly served 4,498 individuals and their families, impacting over 13,494 people to facilitate regional center (RC) referrals, increase RC services, and assist with obtaining generic services for individuals with DD.

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**5. Applicant Question:** Applicant in Good Standing

Is the applicant in good standing with the California Secretary of State, California Franchise Tax Board, and California Department of Tax and Fee Administration? Please upload confirmation letter(s) or proof of good standing.

**Applicant Response:**

Yes

**Attachment:**

[2022-08-03 CHILDREN'S HOSPITAL LOS ANGELES-CA GS \(002\).pdf](#) - PDF FILE

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**6. Applicant Question:** Subcontractors in Good Standing

Are the applicant's subcontractors in good standing with the California Secretary of State, California Franchise Tax Board, and California Department of Tax and Fee Administration?

**Applicant Response:**

Not Applicable

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**Section Name:** Grant Reapplication Information

**Sub Section Name:** Grant Reapplications Only

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**1. Applicant Question:** Previous Award(s)

Did your organization receive DDS grant funding in fiscal year 2020-21 or 2021-22? If yes, go to question 2 to complete each column. If no, skip this category and go to category 3.

**Applicant Response:**

Yes

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**2. Applicant Question:** Previous Grant Award(s)

Since fiscal year 2020, complete a row for each DDS Service Access and Equity grant your organization was awarded

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funding.

**Applicant Response:**

Year Awarded	Project Title	Grant Number	Award Amount
2020	Parent Navigators in Pediatric Clinics to Support Service Access	20-C10	\$490,616
2021	Parent Navigators in Pediatric Clinics to Support Service Access	21-C10	\$450,000

**3. Applicant Question:** Previous Grant Outcomes

Provide a brief grant summary of your project outcomes for fiscal year 2020-21 and/or 2021-22.

**Applicant Response:**

In fiscal year 2020-2021, we had 4 full-time Parent Navigators (PN) provide direct assistance to 1,110 individual children/young adults. The PNs facilitated 436 referrals to Early Start services at the Regional Centers (RCs) where 364 referrals were confirmed to be submitted. We have verified that 229 children were evaluated (63% of these individuals) and 186 (82% of those evaluated) were found eligible. Furthermore, the PNs helped submit 124 Lanterman service referrals. The PNs also completed a total of 460 follow-up calls to follow-up on the status of Early Start and Lanterman Act Service referrals, additional RC services, and generic services. Having PNs present in a general pediatrics clinic that serves a vulnerable population is an effective way of facilitating referrals for early intervention and linkage to services for individuals with Developmental Disabilities.

A total of 862 individuals received RC service navigation and a total of 341 individuals received generic service navigation by the PNs. We assisted 276 families with IEP, 263 with IHSS, 225 with SSI, 179 with legal resources such as conservatorship, 171 with behavior intervention, 97 with transition, 38 with mental health services, 42 with food assistance, and 64 with other basic needs such as housing. It should be noted that often individuals receive assistance with more than one regional center and/or generic service.

The PNs hold virtual workshop sessions via Zoom, inviting families and self-advocates to attend. The PN team conducted 26 parent training workshops and trained a total of 192 parents to learn more about RC navigation, Individualized Educational Plan (IEP) and 504 plan, Transition to Adulthood, Individualized Program Plan (IPP), and Charting the LifeCourse. The PN team also conducted 17 provider trainings and trained a total of 157 providers. The providers consisted of practicing pediatricians, pediatric residents, and nurse case managers. The provider trainings are essential to notify providers of any updated information regarding Regional Centers and services, as well as updates on Developmental Milestones provided by the CDC.

Our project for FY 2021-2022 started 6/16/2022. Our 4 PNs have thus far provided direct services to 594 individuals, assisting 339 with RC Navigation, facilitating 151 referrals to Early Start and 98 for Lanterman Act Services, and assisting 97 families with generic service navigation. In addition, our PNs have conducted 4 trainings in FY 2021-2022, providing education about protections and rights under IEP and IPP, IHSS, IEP, and RC navigation to 132 parents. They also provided 7 trainings to 67 providers including nurses, pediatric residents, and medical students at Kaiser Permanente Bernard J. Tyson School of Medicine.

Total number of individuals who received direct service navigation in FY 2020-21 and FY 2021-22: 1639

**4. Applicant Question:** Project Transition

If awarded, how will your current project(s) transition into the 2022-23 proposed project? Does your proposed project expand or continue your current project, if so how? What activities, measures, or target groups are being added? Provide a summary of the differences and reasons why you are proposing the change.

## Applicant Response:

If awarded, our current project will transition seamlessly into the 2022-23 project. Our current four Parent Navigators will continue their work in our general pediatrics clinic at Children's Hospital of Los Angeles as well as in the United American Indian Involvement (UAI) Clinic and Watts Community Healthcare Corporation in order to help connect families to the Regional Centers and generic services for individuals with developmental delay and disabilities. This year, we propose to expand our project to further improve access to Early Start services, resources, and education for diverse and marginalized communities by hiring a 5th Parent Navigator who has lived experience by having a child in the neonatal intensive care unit (NICU) in order to provide outreach and navigation to families of infants who will qualify for Early Start based on biomedical risk factors even before they leave the NICU. In addition, we would like this 5th Parent Navigator to provide better support to help families of children with hearing loss access vital services including hearing aids and early intervention, as there are significant gaps in our system causing delays in services for deaf and hard of hearing children. In addition, we would like to expand and cultivate meaningful relationships and tribal engagement with the Native American community; we are currently providing Parent Navigation to individuals seen in the UAI clinic, and one of our current Parent Navigators has Native American heritage and has provided outreach regarding regional center services at community-based events such as pow wows in the past, we would like to support her to do this outreach again and continue to foster relationships with individuals and community-based organizations to help direct more families to needed services. We have met with Season Goodpasture, founder of Acoms to Oak Trees, and have plans to collaborate in outreach events and developing culturally appropriate educational materials.

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**Section Name:** General Application

**Sub Section Name:** Proposal Summary

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### 1. Applicant Question: Project Type

Choose the project type that best describes your activities from the list below:

#### Applicant Response:

Community Connector

#### Applicant Comment:

We employ parents/family members with lived experience caring for a child with a developmental disability as Parent Navigators and place them in pediatric clinics and the community in order to help directly connect families to the Regional Center and other needed resources. In addition to this, we provide monthly education sessions to parents in the community to cover topics such as special education, and we provide education to our physicians in practice and in training about the Regional Center and resources for individuals with developmental delay and disabilities. We also conduct outreach in the community and plan to expand these efforts.

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### 2. Applicant Question: Duration of project

Choose the duration of your project.

#### Applicant Response:

12 months

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### 3. Applicant Question: Regional Centers

Choose the Regional Center(s) that your project will serve. Check all that apply. If you are proposing a statewide project, select the All Regional Centers/Statewide option.

**Applicant Response:**

- Eastern Los Angeles Regional Center
  - Frank D. Lanterman Regional Center
  - Harbor Regional Center
  - North Los Angeles County Regional Center
  - San Gabriel/Pomona Regional Center
  - Westside Regional Center
  - South Central Los Angeles Regional Center
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**4. Applicant Question:** Counties Served

List the county or counties your project proposes to serve. Check all that apply. If you are proposing a statewide project, the select All Counties / Statewide option.

**Applicant Response:**

- Los Angeles County
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**5. Applicant Question:** Community Based Organizations

Will you be working with one or more Community Based Organizations? If so, provide the name of the organization and how you will be working together.

**Applicant Response:**

We will continue to work with United American Indian Involvement (UAI, see attached agreement), who provides direct health/mental health services to the Native American Community, by providing Parent Navigator (PN) support when needed. We will also continue to send a PN to Watts Healthcare Corporation (see attached), which serves a greater proportion of African American patients than our clinic at CHLA. We will collaborate with Acorns to Oaks on outreach and education for tribal communities.

**Attachment:**

[CHLA, Operational Agreement, Mirzaian, Parent Navigators, UAI FE.pdf](#) - PDF FILE

[CHLA operational agreement Watts May 2022.pdf](#) - PDF FILE

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**6. Applicant Question:** Multiple Organizations

Does your project include partnership with one or more organizations either as a co-applicant or subcontractor? If "yes", please upload a letter of support from each organization, that includes an explanation of their role in the partnership.

**Applicant Response:**

No

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**7. Applicant Question:** Strategies and Sustainability

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How will your project continue its work after the grant funding has concluded?

**Applicant Response:**

We have begun to explore and hope that this year we will be able to test a model where Parent Navigators can be considered Community Health Workers (CHW) and possibly be able to receive reimbursements for their services through Medi-cal. At this point it is not clear that this will be able to be done, and/or if this could cover a Parent Navigator's salary, but this is something we will be actively looking into this year for sustainability options. Related to this, we are finalizing and will evaluate our Parent Navigator curriculum which can be used by other Regional Centers, clinics, and CBOs, and we will explore the possibility of being able to use this to train additional Parent Navigators as CHWs. In addition, we are making an argument to our health systems that Parent Navigators should be placed in the general operating budget as they improve equity and patient and provider satisfaction. We will also look for other grant opportunities such as through HRSA.

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**Sub Section Name:** Target Population

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**1. Applicant Question:** Ethnicity Groups Served

Select the ethnicity group(s) the project will serve. For "Indian", "Pacific Islander", "Slavic" or "Other" use comment section to list specific groups.

**Applicant Response:**

- African American
- Cambodian
- Chinese
- Filipino
- Hispanic
- Indian (list)
- Japanese
- Korean
- Native American
- Vietnamese
- Pacific Islander (list)
- Slavic (list)
- Other (list)

**Applicant Comment:**

Indian List: Indian, Bangladeshi, Pakistani, Sri Lankan; Pacific Islander: Native Hawaiian, Samoan, Guamanian; Slavic List: Russian; Other List: Armenian, Middle Eastern, Kazakstani The majority that will be served are Hispanic, but our clinic serves a diverse population, and we are conducting additional outreach to the African American and Native American communities.

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**2. Applicant Question:** Ethnicity Group(s), Language(s) and Number of Individuals Served

For each ethnicity group, provide the number of individuals your project intends to serve and the related language(s).

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**Applicant Response:**

<b>Ethnicity Group(s)</b>	<b>Individuals Served</b>	<b>Language(s)</b>
African American	250	English
Cambodian	5	Khmer
Chinese	20	Mandarin, Cantonese
Filipino	20	Tagalog
Hispanic	1250	Spanish
Indian (Bangladeshi, Pakistani, Sri Lankan)	10	Urdu, Bengali
Japanese	10	Japanese
Korean	20	Korean
Native American	200	English
Pacific Islander (Native Hawaiian, Guamanian, Samoan)	10	English
Slavic (Russian)	10	Russian
Vietnamese	10	Vietnamese
Other (Armenian, Middle Eastern, Kazakhstani)	20	Armenian, Arabic, Farsi

**3. Applicant Question:** Age Group(s) Served

Select all Age Groups the project will serve.

**Applicant Response:**

- Birth up to Three (Early Start)
- Three to 21

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**Section Name:** Project Application

**Sub Section Name:** Project Application

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**1. Applicant Question:** Project Summary and Organizational Experience

Provide a clear and concise project summary that includes a defined target population, catchment area, and project design. Specifically describe what your project will accomplish and how it will benefit the community served. In your answer, include what experience your organization has working with the target population and how your organization will work with the local RC(s).

## Applicant Response:

Our target population includes individuals with developmental delay and disabilities from marginalized communities who experience disparities in service access in LA County. Our project design is to employ individuals with lived experience as Parent Navigators (PN) and to place them in places that the community regularly and easily accesses, such as their pediatrician's office, or culturally tailored events such as pow wows, in order to provide one-on-one support to link individuals and families to needed services. Our organization has experience with implementing the PN model in FY 2017-2018 and FY 2018-2019, during which we provided direct services to 1,772 individuals, as well as in FY 2019-2020 when we assisted 1,170 individuals with service navigation. In FY 2020-2021, we provided direct services to 1,110 individuals, and thus far in FY 2021-2022 we have provided service navigation to 594 individuals. We will continue to serve our majority population of Latino/Hispanic consumers, as well as the Black/AA and Native American community through our collaborations with Watts Healthcare Corporation and United American Indian Involvement, Inc. We also plan to reach families of infants in the NICU who may qualify for early intervention and work with the audiology department at CHLA to help families of children with hearing loss through the process of obtaining hearing aids. We will continue to provide monthly educational workshops to families.

Studies show that approximately 60-80% of children referred to early intervention do not complete an evaluation (Moore, 2017). We have found that many families are not able to connect to RCs due to lack of access to technology, low literacy, difficulty filling out applications or contacting the appropriate intake staff, or having necessary documentation. The PN model benefits the community served by providing direct assistance with these tasks. Our project was designed based on experience with patients and families, and feedback from our Community Advisory Committee, and was created to provide one-on-one assistance with families to help them navigate the RC intake and referral process. In addition, when parents are hesitant to contact the RC, particularly for children who would qualify for Early Start services, but parents might want to "wait and see," our PNs are able to tell families "I have been there, and this was helpful," which makes families more likely to become engaged in the process. Many families do not understand what services their children may be eligible for, and our PNs encourage them to think about goals they have for their child with DD to live more independently and to integrate further into the community and help them express their goals and needs to their service coordinators. We work closely with all RCs in LA County to collaborate on serving families in need. Please see attached LOS from SCLARC, FDLRC, and SGPRC; we have met with ELARC and will be meeting with NLACRC shortly.

## Attachment:

[Letter of Support SCLARC 2022.pdf](#) - PDF FILE

[FDLRC CHLA LOS.pdf](#) - PDF FILE

[LetterOfSupportParentNavigatorSAE10192022.pdf](#) - PDF FILE

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## 2. Applicant Question: Data and Community Input

Explain why you have selected your priority population(s) using RC POS data and other data as supporting evidence of the disparity or inequity. Include how your organization used input from the community, target population, and RC to design the proposal.

## Applicant Response:

Based on the attached analysis of FY 2020-2021 POS Data from the 7 Regional Centers served by our project, there is a significant disparity in spending for ages 0-2 between White consumer and AI/AN consumers at Harbor Regional Center (HRC) and Westside Regional Center (WRC). The analysis also shows that there is a significant disparity in spending for ages 0-2 between White consumers vs Black/AA consumers and AI/AN consumers at Frank D Lanterman Regional Center (FDLRC) and North Los Angeles County Regional Center (NLACRC). South Central Los Angeles Regional Center (SCLARC) had 0 AI/AN consumers for ages 0-2 which tells us that further outreach is needed for this community to help link them to Early Start services. Furthermore, there is a significant disparity in spending for ages 3-21 between White consumers vs. Hispanic and AI/AN consumers at FDLRC, San Gabriel Pomona Regional Center (SGPRC), and WRC. There is also a significant disparity in spending for ages 3-21 between White Consumers and Black/AA consumers at Eastern Los Angeles Regional Center (ELARC). Lastly, there is significant disparity in spending for ages 3-21 between White Consumers vs. Hispanic, Black/AA, and AI/AN consumers at NLACRC. Thus, our target population of Hispanic, Black/AA, Native American, and other ethnically diverse consumers in LA is underserved in terms of services received when they are RC consumers. Our PN program ensures families from these communities are connected to the services they need.

## Attachment:

[Analysis of POS Data for Primary Regional Centers 2020-2021 .docx](#) - WORD DOCUMENT

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## 3. Applicant Question: Uniqueness

How is the proposed project unique from a currently funded grant (e.g., strategies, activities, and goals) in the proposed RC catchment area? If the project is similar to a currently funded grant listed on the Department's website, how is the



proposed project different?

#### **Applicant Response:**

Our project is unique in that it places Parent Navigators (PNs) in a location that is known and trusted by parents, their primary care pediatrician's office. Our PNs have the capability to connect with families at convenient times and locations, and to interface with their pediatricians and to help clearly define needs and make referrals in real time based on developmental concerns. There are Community Connector programs run by CBOs in Southern CA (Adapting the Puente Program for Sustainment and Scale Up, A Better Life Together, Alpha Resource Center, Padres con GANAS, ICC, Mixteco Indígena Community Organizing Project, and Momentum Work), but these projects have catchment areas that are further north, east, or south of Metropolitan Los Angeles, which our project primarily serves. There are additional Community Connector projects in our area, those that are run by RCs (SCLARC and SGPRC), however, there do not appear to be any in our area that are run by or located at CBOs.

None of the currently funded Community Connector projects take place in pediatric offices, which provides a unique opportunity to allow the PNs to meet families outside the RC system, gain trust, and help families through the RC process. We plan to add a 5th Parent Navigator that could provide outreach to families in our NICU and work with the audiology department to help connect children with hearing loss to early intervention and to ensure they are receiving hearing aids, which is also unique.

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#### **4. Applicant Question:** Improve Equity and Service Access

How will your project measurably improve equity, access, and reduce barriers to services for individuals with intellectual and developmental disabilities and their families?

#### **Applicant Response:**

Our project will improve equity by aiding families who truly need assistance to access necessary services. For example, many of our families become overwhelmed when they are shown the online application for RCs, and state that they do not wish to move forward because the application is intimidating, they do not have access to the internet or technology, or simply that they do not have time. Our Parents Navigators (PNs) are able to sit with a family and help them fill out the application and explain the importance of accessing these services. The PNs help reduce barriers by addressing basic needs that a family may need to address prior to applying to RCs, by helping families gain trust by expressing their own personal experience with the RC system for their own children, and by meeting them in a familiar location outside of the RC. They speak the language of the majority of families served, and access interpreters for any language that is needed, and they are able identify when a family may have low literacy and provide additional assistance with reading or writing. In addition, our PNs work closely with families to ensure they are accessing not only the RC services system, but also generic services such as IEP, IHS, and SSI that are necessary to help families that are heavily burdened by poverty and social inequities. Lastly, they encourage families to create a life vision for their family member with DD, and to advocate for the necessary services to fulfill this vision.

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#### **5. Applicant Question:** Support of RC Plan

Does the project support the RC plan to promote equity and reduce disparities in their catchment? If you are a RC, how does this project support your recommendations and plan to promote equity and reduce your identified disparities? How will your project collaborate with other organizations to promote community inclusion?

#### **Applicant Response:**

SCLARC's 2022 POS Data report highlighted their ongoing efforts for family training and navigation, as well as to enroll families in the Family Portal App. Our Parent Navigators (PNs) collaborate in all of these activities and will continue to do so. Our idea to provide better outreach in the NICU came directly from discussions with FDLRC and the Director of the Koch Young Family Resource Center, who have noted difficulties that families face making the connection to the regional center after NICU discharge. In addition, discussions with ELARC's Cultural Specialist indicated that more work is needed regarding navigation of services for individuals who are deaf and hard of hearing, thus our plans to engage the audiology department at CHLA and assist children with hearing loss in navigating services aligns with ELARC's goals. NLACRC's 2022 POS Annual Report for FY 2020-21 highlighted its work to collaborate with CBOs, and our program attends regular meetings with NLACRC, and we collaborate with their Parent Mentor program through regular communication. In addition, our PNs help to distribute NLACRC's new plain language informational materials and will present in NLARC's upcoming Festival Educacional. Our project supports SGPRC's 2022 Plan to Promote Equity by collaborating with their Parent Mentor program, as well as with their efforts to create training modules through attending our educational sessions. Our PNs have also provided feedback to WRC on their new online portal.

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#### **6. Applicant Question:** Project Activities and Measures

**Note: Before answering this question, applicants must complete the Activities Template located in the middle tab directly above.**

The schedule of activities clearly and specifically demonstrates the steps that the project will take to achieve its stated objective and measures. Do the proposed measures appropriately track the project objective and activities, provide insight into the effectiveness of project, and demonstrate impact on the target population?

### **Applicant Response:**

Our proposed measures will primarily be the DDS Community Connector Standard measures, which are comprehensive, and allow us to document changes in RC services obtained, changes in generic services obtained, and changes in participants' knowledge and self-efficacy. In addition, by obtaining consents for DDS we will be able to evaluate changes in POS as a result of assistance by our PNs. We will continue to clearly track number of Early Start and Lanterman Act Services referrals submitted and results of referrals, as this clearly reflects the results of day -to-day work by our PNs. Project effectiveness as well as the impact the project will have on the community we serve will be evaluated by measuring the following:

Criteria for selecting PNs

Number of individuals who started as PNs

Topics Parent Navigators were trained in and number of hours per training.

Criteria for selecting participants and criteria for determining that a participant has completed our program

Number of participants who started and completed the PN project

Develop curriculum for a workshop, outreach event, etc.

Number of culturally and linguistically appropriate materials developed by the PN project

Number of parent workshops conducted

Number of parents trained

Number of provider workshops conducted

Number of provider staff trained

Number of parents served in the NICU

Number of participants from the deaf and hard of hearing community who were assisted by the PNs in obtaining hearing aids and/or connecting to services.

Number of participants referred to Early Start Services (ages 0-2 years)

Number/% of participants referred to Early Start services who were assessed for eligibility

Number/% of participants referred to Early Start who were found eligible for services

Number of participants referred to Lanterman Act Services (ages 3-21 years)

Number/% of participants referred to Lanterman Act services who were assessed for eligibility

Number/% of participants referred to Lanterman Act who were found eligible for services

Number of follow-up contacts with families

Number of participants who receive generic service navigation

Number of participants who receive RC service navigation

Number of individuals who receive an increase in RC services after assistance from the PN

Number of individuals who receive an increase in generic services after assistance from the PNs

Number of parents reporting an increase in self-efficacy and/or knowledge after assistance from PNs

Number of parents reporting barriers before and after assistance by PNs

Number of new community partnerships created through the PN project

In addition, we will conduct qualitative interviews of parents and analyze them to identify common themes regarding parent's experience with the PNs and service navigation.

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## **7. Applicant Question:** Budget Template and Narrative

**Note: Before answering this question, applicants must complete the Budget Template located in the tab directly above.**

The project budget is consistent with the stated project objective and activities, and clearly and concisely explains how the proposed expenditures support the overall project design and outcomes. The project budget costs are clearly associated with the activities and does not include non-allowable costs or costs funded by other sources.

- Budget Template example is located at [Attachment C](#).
- Budget Details and Restrictions are available [here](#).

### **Applicant Response:**

The majority of our project's budget is for Personnel. The project director, Dr. Christine Mirzaian, will be responsible for the overall management of the project, including hiring and managing Parent Navigators (PNs), completing reports, and accomplishing performance measures, and 20% of her full-time job will be dedicated to this project. Dr. Olga Solomon will contribute 10% of her full-time work to this project as curriculum and project evaluator, as she has extensive experience in community education and qualitative research. As Dr. Mirzaian will need to devote time and attention to training and supervising a 5th PN in the NICU and in the audiology department is needed. She is requesting assistance in supervision of the PNs by her colleague Dr. Amy Liu, who will devote 10% of her time to this project and assist the PNs with daily issues in the clinic and with electronic health record access and management. We would like to fund 5 full-time Parent Navigators to provide one-on-one assistance to families, as well as to provide workshops to the community and to medical providers. We require 4 full-time Navigators to handle the cases referred from CHLA, and community-based clinics (Watts Healthcare Corporation and UAll), and an additional PN in the NICU and audiology. We require cell phones for our Parent Navigators and Project Coordinator so that they can be mobile and work at multiple clinic and community-based sites. We are requesting \$2,590 to be able to translate more of our materials into different languages. We would like to continue to provide stipends to our Community Advisory Committee for meetings and their contributions to furthering our project's goals and objectives (\$100 per meeting x 5 members x 3 meetings per year). This year, we are requesting funds to send one of our PNs to 4 pow wows to conduct outreach to the Native American community. We are requesting \$1070 per pow wow (\$150 for outreach table supplies and gift cards as incentives, \$400 for table rental, \$125 for mileage for in-state driving, \$25 for parking, \$120 for food, \$250 for lodging = \$1070 per pow wow x 4 pow wows = \$4280). Lastly, CHLA will require 15% indirect costs for facilitates and management.

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**Section Name:** Proposal Certification

**Sub Section Name:** Certification

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#### **1. Applicant Question:** Confirm Proposal Discussion with RC(s)

CBOs are required to discuss their proposal with each RC(s) the CBO is intending to serve. If you are a CBO, have you discussed your proposal with each RC you are intending to serve?

#### **Applicant Response:**

Yes

#### **Attachment:**

[Letter of Support SCLARC 2022.pdf](#) - PDF FILE

[FDLRC CHLA LOS.pdf](#) - PDF FILE

[LetterOfSupport.ParentNavigatorSAE10192022.pdf](#) - PDF FILE

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#### **2. Applicant Question:** RC Contact

CBOs are required to submit their application concurrently to the Department and to each RC(s) catchment the CBO is intending to serve. If you are a CBO, state the name(s) of the contact person(s) at each RC you have emailed your proposal application. The RC contact list is available here at [Attachment F](#).

### Applicant Response:

SCLARC: Kiara Lopez, Dexter Henderson, see LOS

FDLRC: Melinda Sullivan, Rose Chacana, see LOS

ELARC: Gloria Wong, Adriana Roman

NLACRC: Ruth Janka, Michael Fernandez,

SGPRC: Jesse Weller, Amos Byun, see LOS

Westside RC: Jane Borochoff, Sandy Rivera

Harbor RC: Patrick Ruppe, Antoinette Perez

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### 3. Applicant Question: Code of Conduct

#### Grantee Code of Conduct

The Department is committed to supporting services and programs with integrity that foster collaboration and professionalism. Grantees are expected to conduct project activities in a professional and respectful manner that include:

- **Valuing Diversity and Inclusion.** Grantees should embrace diversity that includes but is not limited to: ability, race, language, national origin, citizenship, age, gender identity or expression, sexual orientation, and religion.
- **Conducting Activities with Personal and Professional Integrity.** All activities with individuals, families, community organizations, regional centers, and state, local and federal agencies should be conducted with professionalism, dignity, respect, and fairness. Grantees should be open to listening to different points of view and fostering productive communication.
- **Providing a Positive Work Environment:** All projects should foster a positive and respectful work environment with their colleagues and other grantees.

#### Applicant Response:

- I acknowledge that I have reviewed the Code of Conduct.

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### 4. Applicant Question: Applicant Certification

By submitting this application, the Applicant is certifying the truth and accuracy of the proposal. The applicant also certifies that if you have subcontracting organizations, each participating organization has reviewed your project and agrees to their assigned activities, measures, and the budget.

#### Applicant Response:

Yes