Application Report



Applicant Organization: Access Nonprofit Center

Project Name: Parenting Black Babies

Application ID: App-22-636

Funding Announcement: FY 22-23 Service Access and Equity Grant

Awarded Amount: \$98,800

Project Summary: The project is to decrease the DISPARITY and increase the ACCESS to early intervention services to Black families by identifying families with babies at-risk of developmental delay and/or disabilities, provide access to early education, screening, and referrals to Regional Centers, identifying and addressing gaps and barriers to accessing care, and partnering with hospitals and other systems of care to develop solutions. There are significant disparities in timely diagnosis and access to health and early intervention services to Black babies who are at risk of a developmental delay and disabilities.

Authorized Certifying Official: ARDENA BARTLETT ardenab@accessnonprofit.org 2139868429

Project Director/Manager: ARDENA BARTLETT ardenab@accessnonprofit.org 2139868429

Project Manager/Coordinator: ARDENA BARTLETT ardenab@accessnonprofit.org 2139868429

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Section Name: Applicant Eligibility

Sub Section Name: Applicant Information

1. Applicant Question: Project Title

What is the Project Title?

Applicant Response:

Parenting Black Babies - Advocating for Early Awareness, Screenings, Referrals & Intervention

2. Applicant Question: Awarded Amount

What is the total amount awarded for the project?

Applicant Response:

\$98,800

3. Applicant Question: Organization Type

Choose the response that best describes your organization.

Community Based Organization (CBO), 501(c)(3)

4. Applicant Question: Description of Organization/Group

Provide a brief description of the organization or group. Explain what experience your organization has managing a project similar to the proposal and state the outcomes of that project. You may upload your brochure or add a website link.

Applicant Response:

Ardena Bartlett, is an Advocate, Founder and parent of a Beautiful Black Boy on the Autism Spectrum served by the Regional Center and is well aware of the challenges of of raising a Black boy with Autism. Her mission is that the Black community is well informed about services and that they may gain equitable access for their children to thrive in HOME COMMUNITY & SCHOOL. The programs mission is to decrease DISPARITIES and increase ACCESSS for Black families experiencing and at-risk of developmental disabilities through a grass roots effort that provides 1 on 1 and group support, community outreach and awareness, resource development & information, referral to Family Resource Centers. The initiative is an emerging network of parents, providers, community and more that come together to empower each other by sharing our experiences, our expertise and our compassion and of course Truth to Power. More in links and attachment:

https://accessnonprofit.org/

https://linktr.ee/accessnonprofit

Attachment:

DDS SAE 22-23 Overview .pdf - PDF FILE

5. Applicant Question: Applicant in Good Standing

Is the applicant in good standing with the California Secretary of State, California Franchise Tax Board, and California Department of Tax and Fee Administration? Please upload confirmation letter(s) or proof of good standing.

Applicant Response:

Yes

Attachment:

Certificate of Status_1666463898259.pdf - PDF FILE

6. Applicant Question: Subcontractors in Good Standing

Are the applicant's subcontractors in good standing with the California Secretary of State, California Franchise Tax Board, and California Department of Tax and Fee Administration?

Not Applicable

Section Name: Grant Reapplication Information

Sub Section Name: Grant Reapplications Only

1. Applicant Question: Previous Award(s)

Did your organization receive DDS grant funding in fiscal year 2020-21 or 2021-22? If yes, go to question 2 to complete each column. If no, skip this category and go to category 3.

Applicant Response:

Yes

2. Applicant Question: Previous Grant Award(s)

Since fiscal year 2020, complete a row for each DDS Service Access and Equity grant your organization was awarded funding.

Applicant Response:

| Year Awarded | Project Title | Grant Number | Award Amount |
|-----------------|--|-----------------|-----------------|
| 19-2020 | Parenting Black Children | 19 C17 | 98150 |
| 20-2021 | Parenting Black Children Connect Support Educate to Empower Village Wrap Around | 20 C17 | 150000 |
| 21-2022 | Parenting Black Children Black Voices of Empowerment | 21 C17 | 63000 |

3. Applicant Question: Previous Grant Outcomes

Provide a brief grant summary of your project outcomes for fiscal year 2020-21 and/or 2021-22.

This grant has allowed for Black families to increase their access to information, resources and services while feeling a sense of community and cultural relevance. The unfortunate reality of working with these families is the injustices that feel like racism and a disregard for the well-being of their children. Many Black families are already dealing with the historical trauma of racism and now dealing with the current trauma of racism and ableism. Fortunately, Parenting Black Children has taken the mantle to serve families and deal with the tough conversations around the intersection of RACE and DISABILITY.

The program successes include:

- 1. Cultural Humility: Black Voices & Developmental Disability Workshops and Symposium panel of experts in the field of Diversity (DEI) training to RC service staff. The training included <u>3 workshops</u> directly targeted to Service Coordinators, a combined total of <u>210 participants</u> attended the trainings. The symposium included DEI experts and a parent panel brought in nearly <u>100 participants</u> and training videos posted on the website have been reviewed continuously.
- 2. Parent/Caregiver Support Network & Virtual Drop In Hours Parent direct support and outreach is key to the success. We dedicate 1 day a week just to provide direct and personalized support to parents with hands-on support that includes contacting RCs to advocate for their families. We directly served well over 250 participants. We post Zoom recordings of training on website accessnonprofit.org and send out direct to parents and agencies to over 700 contacts with an open rate of 50% reaching over 350 people who forward and repost.
- 3. Bi-monthly Resource Newsletter that includes information and resources directly related to DDS, RCs, Special Education and Culturally Relevant topics is sent out through email direct marketing reaching parents and agencies to over 700 contacts with an open rate of 50% reaching. The social media where we provide awareness topics and now we will post and resource videos. One year reached over 10,000 people but now with a consistent but growing reach of 2,300 people with a focus on agencies working in the DD and Black communities in California.
- 4. Parenting Black Babies and Carousel Development this year we conducted a small discovery project in collaboration with a RC vendor/service provider for 0-3 population. To understand the access and referral to systems of care for babies who may be at-risk of a developmental disability. The injustice continues against Black families whose babies are at-risk. We spoke with with 2 Hospitals, 15 nurses, 4 RC staff and 50 parents to gather intel of the need for this project. The success is that when we asked nurses if they were open to better information to share with Black babies they said, YES!
- 5. **Parent Advocacy, Leadership & Training Coalition** is to increase the representation of Black families on boards, committees and other decision-making platforms. We have the interest of 20-30 parents.

4. Applicant Question: Project Transition

If awarded, how will your current project(s) transition into the 2022-23 proposed project? Does your proposed project expand or continue your current project, if so how? What activities, measures, or target groups are being added? Provide a summary of the differences and reasons why you are proposing the change.

The proposed project was realized out of what was discovered in the past project initiative. In the process of providing community awareness and support of current RC participants served, we realized many Black families either were unaware of early intervention services, uniformed of transition from E/I (o-3) to family services (3+), denied services due to inability to share child(ren)'s challenges and/or did not obtain referral information from systems of care such as the NICU and Pediatricians and other systems who are not informed of services for babies at-risk of DD.

The current project, *Parenting Black Children* will continue through outreach and resource sharing.

The proposed project, <u>Parenting Black Babies</u>, <u>will</u> expand and shift the current project to put a priority on Black/African Afmerican (B/AA) parents/caregivers of the o-5 populations. We conducted <u>discovery research</u> during the summer 2022, surveyed Hospital NICU Nurses, Regional Center's E/I staff, and parents and asked about experience of accessing referrals for Black Babies at risk of developmental delay. We discovered that there is a communication miss in how referral information is handled. The RCs & Hospital administrators believe that these systems worked, Nurses reported there is not an official system, and parents reported they did not obtain referral or any resource information related to the services for their baby at-risk of DD.

The objective includes:

- 1. Assist with identifying babies at-risk and provide early and easy access to education, screening, assessments,
- 2. Advocacy to access program services through Regional Centers, Insurance, and other systems of care.
- 3. Identifying and addressing gaps and barriers to accessing care, and partnering with hospitals and other systems of care is to ensure that referral processes are in place, assist systems in developing processes, ensure that systems are accountable to providing referrals

Section Name: General Application

Sub Section Name: Proposal Summary

1. Applicant Question: Project Type

Choose the project type that best describes your activities from the list below:

Education and Training

Applicant Comment:

Black babies are not being diagnosed early enough thereby receiving less services than their counterparts. The leading cause of Black infant death in the first year of life is low birth weight and prematurity and According to the CDC, babies born prematurely may experience long-term intellectual and developmental disabilities, along with: Breathing problems, Feeding difficulties, Hearing and vision loss, and Cerebral palsy. That aint right!

This initiative primary project type is Education & Training includes but not limited to Advocacy, Family Education, Family Access to Regional Center Services, and "Implicit Bias" Cultural Humility: Black Babies & Developmental Disability symposium. The initiative also includes all of the other project types Engagement & Outreach because we participate in outreach events and to provide awareness, Community Connector we are parent operated and connect to RC, Hospitals, School Districts, service providers and other care systems, and Workforce Development we encourage RC to hire more Black staff and providers.

The project type description as it relates directly to project:

(ADVOCACY) Collaborating Education/Training of Systems of Care between Hospitals, Pediatrics and Regional Centers Early Start

(FAMILY KNOWLEDGE & SERVICE ACCESS) Identifying Families with babies at-risk of developmental delays i.e. premature birth, low-birth weight, mothers experienced traumatic birthing that may caused baby to at risk of delay

(IMPLICIT BIAS) <u>Cultural Humility: Black Babies & Developmental Disabilities</u> Workshops & Symposium to address Black Babies and Maternal Health

2. Applicant Question: Duration of project

Choose the duration of your project.

12 months

3. Applicant Question: Regional Centers

Choose the Regional Center(s) that your project will serve. Check all that apply. If you are proposing a statewide project, select the All Regional Centers/Statewide option.

Applicant Response:

- Inland Regional Center
- San Gabriel/Pomona Regional Center

4. Applicant Question: Counties Served

List the county or counties your project proposes to serve. Check all that apply. If you are proposing a statewide project, the select All Counties / Statewide option.

Applicant Response:

- Los Angeles County
- San Bernardino County
- Riverside County

5. Applicant Question: Community Based Organizations

Will you be working with one or more Community Based Organizations? If so, provide the name of the organization and how you will be working together.

Applicant Response:

All working in collaboration to provide better referrals for 0-5 children. Pomona Unified School District - Early Start, Regional Centers Early Intervention Inland Early Start Resource Network SGPRC Parents Place Family Empowerment Center African American Infant and Maternal Mortality (AAIMM) Initiative Cinnamoms, Infants, and Children (WIC) Carousel Development Services - Regional Center Early Intervention Service Provider Help me Grow - Early Start Resource Initiative

6. Applicant Question: Multiple Organizations

Does your project include partnership with one or more organizations either as a co-applicant or subcontractor? If "yes", please upload a letter of support from each organization, that includes an explanation of their role in the partnership.

Applicant Response:

No

7. Applicant Question: Strategies and Sustainability

How will your project continue its work after the grant funding has concluded?

Applicant Response:

The Parenting Black Babies initiative began with a discovery project with a small seed grant from the Village Fund which focused on Black Infant and Maternal Health. We notice that many infant and maternal initiatives primarily focus on birthing and nutrition while PBB adds the developmental disability aspect as another factor to highly consider. We will document the work, create deliverables that may be utilized beyond the timeframe of this project and provide direct resources on the website and other social media platforms. The program will continue to seek and develop funds that will support the long life of this project. We hope to develop a program that will utilize college students to use as class credit and internship will help to maintain the life of the initiative.

Sub Section Name: Target Population

1. Applicant Question: Ethnicity Groups Served

Select the ethnicity group(s) the project will serve. For "Indian", "Pacific Islander", "Slavic" or "Other" use comment section to list specific groups.

Applicant Response:

African American

Applicant Comment:

1. This project has direct focus on the very specific needs of the Black/African American parent/caregiver and family; 2. with the changing demographic we are aware that many Black children have a biological parent who is non-B/AA or 3. because of some of the social and societal struggles some B/AA children are fostered or adopted by non-B/AA parents. We will serve these population but with a focus on Black/AA culture and disparities only.

2. Applicant Question: Ethnicity Group(s), Language(s) and Number of Individuals Served

For each ethnicity group, provide the number of individuals your project intends to serve and the related language(s).

Applicant Response:

| Ethnicity Group(s) | Individuals Served | Language(s) |
|---|--------------------|-------------|
| Black/African American | 1500 | English |
| Other (Non-Black Parents/Caregivers/Foster/Adopted of Black Children) | 20 | English |

3. Applicant Question: Age Group(s) Served

Select all Age Groups the project will serve.

- Birth up to Three (Early Start)
- Three to Five

Applicant Comment:

1. Our ultimate goal is that 0-5 is getting access to services to help them thrive. 2. Additional, focus Parent/Caregivers/Families gaining access to information and resources; 3. Systems of Care getting a training and education to work with the families

Section Name: Project Application
Sub Section Name: Project Application

1. Applicant Question: Project Summary and Organizational Experience

Provide a clear and concise project summary that includes a defined target population, catchment area, and project design. Specifically describe what your project will accomplish and how it will benefit the community served. In your answer, include what experience your organization has working with the target population and how your organization will work with the local RC(s).

Applicant Response:

PROJECT TYPE & PRIORITY FOCUS

The project will partner with the IRC and SGPRC serving the San Gabriel Valley of L.A County, San Bernardino and Riverside County catchment areas. Additionally, we will serve Black families throughout California and connect and refer them to Family Resource agencies in their area.

<u>PROBLEM STATEMENT</u> There are significant disparities in diagnosis and access to health and early intervention services for Black babies who are at risk of a developmental delay or disability. Families are not getting access to timely and crucial information or referrals to support in identifying potential for developmental delays and for their babies at Hospitals discharge or at pediatric visits between the ages of o-5.

The leading cause of Black infant death in the first year of life is low birth weight and prematurity and According to the CDC, babies born prematurely may experience long—Breathing problems, Feeding difficulties, Hearing and vision loss, and Cerebral palsy.

<u>OBJECTIVE</u> The project is to decrease the DISPARITY and increase the ACCESS to early intervention services to Black families by identifying families with babies at-risk of developmental delay and/or disabilities, provide access to early education, screening, and referrals to Regional Centers, identifying and addressing gaps and barriers to accessing care, and partnering with hospitals and other systems of care to develop solutions.

There are <u>significant disparities in timely diagnosis and access to health and early</u> <u>intervention services to Black babies</u> who are at risk of a developmental delay and

disabilities.

PROGRAM DESIGN

The program design includes 3 priority groups.

- 1. PARENT Provide Welcome Baby Baskets includes Kente Cloth (African fabric) quilts and referral information to PBB & Regional Centers
- 2. HOSPITALS/PEDIATRICS Coordinate planning meetings with Hospital administrators to review referral policies and actions
- 3. REGIONAL CENTERS partners with RC and their medical partners to review and coordinate referral policies and actions

DELIVERABLES

- 1. Early Intervention Community Outreach/Awareness
 - Promote early identification of children with developmental delays and disabilities, including mental, behavioral, and developmental disorders
- 2. Screening Tools
 - Increase the number of children who receive a developmental and social-emotional screening
- 3. E/I Presentations/ Cultural Humility Black Babies Symposium
 - We have established partnerships with Family Resource Centers, Help Me Grow LA, WIC Cinna-moms, AAIMM and others to help facilitate and track referrals to appropriate services
- 4. Quick Access Materials Flow Charts, Infographics (Roadmap)/ Parent Resource Page
 - Provide system navigation, mentoring, and other peer-to-peer support for families
 - Utilizing existing Early Start materials created by CDC, DDS, RC, First 5, Help Me Grow
- 5. Online Resource Development
 - Resource Newsletter
 - PBB Website Resource Page
- SUPPORT LETTER ATTACHED

Attachment:

TPF Ardena Letter support letter.pdf - PDF FILE

2. Applicant Question: Data and Community Input

Explain why you have selected your priority population(s) using RC POS data and other data as supporting evidence of the disparity or inequity. Include how your organization used input from the community, target population, and RC to design the proposal.

Parent Story

In the summer of 2011, a strong, black yet light-weight and "jittery" newborn Turner-Bell was born. He was briefly placed in his 19 year old mother's arms and then whisked away to NICU. His young mother was told that her baby needed to be screened for diabetes due to his hyper activity immediately after birth. After laboring 37 hours, and being stripped of the nurturing that should ensue at birth, the newborn's refusal to suckle or take a bottle earned a 12 day stay at NICU. He was labeled pre-term due to his early arrival and low birth weight of 4 pounds, yet no referral was made to Regional Center or any other agency for that matter.

Latest POS @ SGPRC

- Percent of Timely Determination for incoming AA consumers was also less than other ethnic counterparts.
- Financial utilization rate of AA Early Start Consumers is less than other ethnic counterparts
- Percent of Timely Determination for incoming AA consumers was also less than other ethnic counterparts.

The POS numbers continue to be dreary BUT even as dismal as these statistics are IF we were to factor in while Black/African babies have the highest rates of mortality due to low birthweight and premature birth, these numbers of babies served should be 2x the rate being served.

3. Applicant Question: Uniqueness

How is the proposed project unique from a currently funded grant (e.g., strategies, activities, and goals) in the proposed RC catchment area? If the project is similar to a currently funded grant listed on the Department's website, how is the proposed project different?

The unique qualities of Parenting Black Babies include:

- is the only project that qualifies as <u>Parent-Led</u>, <u>Black Led</u>, <u>serving only the</u>

 <u>Black/African American population</u> with direct service to the family and addressing systemic change.
- boldly addressing a long standing gap between the **medical community and regional center**, as well as being able to answer the questions of why we don't see a high percentage of black babies in the Regional Center system who would benefit from services.
- **empowering families** to support the developmental needs of their at risk infants and help practitioners, parent advocacy groups better articulate to other agencies how they can better address the needs of black babies and families
- participant in the collaboration of agencies as part of L.A County department of Public Health AAIMM initiative (African American Infant Maternal Mortality).
 Participating in forums that provide sharing of information from different aspects of Black Infant and Maternal health. And is the only program part of the collaborative that focus solely on the at-risk developmental delay factor

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4. Applicant Question: Improve Equity and Service Access

How will your project measurably improve equity, access, and reduce barriers to services for individuals with intellectual and developmental disabilities and their families?

The objective is to decrease the disparity while increasing the access of Black babies at-risk of developmental delays to early intervention services. According to March of dimes 2020, the low birthweight rate in the United States was highest for black infants (13.8%). It has long been recognized that African American infants are more than twice as likely as White infants to die in their first year of life. 1,2

QUESTION IS: IF BLACK/AFRICAN AMERICAN FAMILIES HAVE THE HIGHEST RATE OF INFANT AND MATERNAL MORTALITY, THEN WHY DO THEY HAVE THE LOWEST RATE OF ENTRY INTO SYSTEMS SUCH AS REGIONAL CENTER?

B/AA is a population that is most difficult to reach for many reasons including but not limited to 1. trust due to constant denials and racial trauma; 2. geographic is scattered only a few concentrations; 3. stagnant and decreased population due to death rates and relocation; 4. lack of access due to technological challenges of the older generation who are increasingly caring for grandbabies 5. Foster parents inability to obtain rights for decision because increase % of Black babies in foster care.

Families are not getting access to timely and crucial information to support in identifying potential for developmental delays and or disabilities for their babies.

This project will put a direct focus on serving Black babies to decrease the disparity and promote systemic change.

5. Applicant Question: Support of RC Plan

Does the project support the RC plan to promote equity and reduce disparities in their catchment? If you are a RC, how does this project support your recommendations and plan to promote equity and reduce your identified disparities? How will your project collaborate with other organizations to promote community inclusion?

The program has increasingly strengthen its relationship with both IRC and SGPRC over the last 2-3 years of the equity partnership. Our annual Cultural Humility Symposium invites service coordinators and providers to obtain training, IRC offers its equity partners access to their Service Coordinators to speak, and SGPRC offers a weekly community meeting to allow partners to share their resources.

Both Regional Centers continue to place a focus on community engagement and involvement through its support of its equity partners, training and other opportunities to collaborate. Listed below are a few highlights that are in sync with its priorities that we support.

- a) Regional Center data show that ethnicity which is as close as we can currently measure "culture" with this data appears to be a more powerful influence than language in accessing center paid services (POS).
- b) Building relationships and sometime repairing relationships with families is important in building trust. That trust leads to the families' willingness to access services.
- c) Person-Centered Thinking approach is instrumental in building and repairing relationships.
- c) Focusing on strengthening the relationship between families and regional centers helps families overcome their barriers to using regional center services.

6. Applicant Question: Project Activities and Measures

Note: Before answering this question, applicants must complete the Activities Template located in the middle tab directly above.

The schedule of activities clearly and specifically demonstrates the steps that the project will take to achieve its stated objective and measures. Do the proposed measures appropriately track the project objective and activities, provide insight into the effectiveness of project, and demonstrate impact on the target population?

Applicant Response:

The objective is to decrease the disparity while increasing the access of Black babies at-risk of developmental delays to early intervention services by 1. Direct support to Black families; 2. Identifying gaps in the referral systems of care such as hospitals NICU and Pediatrics; 3. Partnering with Regional Centers to provide culturally responsive information to families.

The project is divided into 3 target groups that are necessary to get to the stated objective: <u>PROGRAM DESIGN</u>

The program design includes 3 priority groups.

- 1. PARENT Provide Welcome Baby Baskets includes Kente Cloth (African fabric) quilts and referral information to PBB & Regional Centers
- 2. HOSPITALS/PEDIATRICS Coordinate planning meetings with Hospital administrators to review referral policies and actions
- 3. REGIONAL CENTERS partners with RC and their medical partners to review and coordinate referral policies and actions

Each program measure and activity is directly related to one the priority groups above, all with the objective in my to serve Black babies. Annually, during the celebration of Dr. King and Black History month we provide a series of workshops and symposium that culminates the program activities for the year and reporting out the successes and hopes for the future.

DELIVERABLES

- 1. Early Intervention Community Outreach/Awareness
 - Promote early identification of children with developmental delays and disabilities, including mental, behavioral, and developmental disorders
- 2. Screening Tools
 - Increase the number of children who receive a developmental and social-emotional screening
- 3. E/I Presentations/ Cultural Humility Black Babies Symposium
 - We have established partnerships with Family Resource Centers, Help Me Grow LA, WIC Cinna-moms, AAIMM and others to help facilitate and track referrals to appropriate services
- 4. Quick Access Materials Flow Charts, Infographics (Roadmap)/ Parent Resource Page
 - Provide system navigation, mentoring, and other peer-to-peer support for families
 - Utilizing existing Early Start materials created by CDC, DDS, RC, First 5, Help Me Grow
- 5. Online Resource Development
 - a. Resource Monthly Newsletter
 - b. Parenting Black Babies Resource Page

The measures are assertive because the hope is to change the processes and also mindsets of systems. We believe it can be done based on survey of the last Cultural Humility workshops where service coordinator who is a 20 year veteran shared that it was the first time she ever heard cultural humility presented in that way and that she learned something new and that she would incorporate it into her work with Black families. Truly one of many success stories.

7. Applicant Question: Budget Template and Narrative

Note: Before answering this question, applicants must complete the Budget Template located in the tab directly above.

The project budget is consistent with the stated project objective and activities, and clearly and concisely explains how the proposed expenditures support the overall project design and outcomes. The project budget costs are clearly associated with the activities and does not include non-allowable costs or costs funded by other sources.

- Budget Template example is located at Attachment C.
- Budget Details and Restrictions are available here.

The objective is to decrease the disparity while increasing the access of Black babies at-risk of developmental delays to early intervention services by 1. Direct support to Black families; 2. Identifying gaps in the referral systems of care such as hospitals NICU and Pediatrics; 3. Partnering with Regional Centers to provide culturally responsive information to families.

This project requires more labor intensity due to the challenges to connect with the B/AA community. B/AA is a population that is most difficult to recruit for participation for reasons including but not limited to 1. trust due to constant denials and racial trauma; 2. geographic is scattered only a few concentrations; 3. stagnant and decreased population due to death rates and relocation; 4. lack of access to due technological challenges of the older generation who are increasingly caring for grandbabies 5. Foster parents inability to obtain rights for decision because increase % of Black babies in foster care.

The leadership of this project realizes the work that is being done through this project is noble and much of it volunteers because more hours are dedicated to the work beyond the nominal funding for the work being done. The leadership believes that the many years of injustice against the community can not be undone in a year, two, or three but the constant and consistency of showing up and being present to support and shine a light on the disparities, discrepancies and injustice that change will come.

In the meantime families and babies need to be served and served well.

The budget includes a priority of service to parents, and training and collaboration with Hospitals, Regional Centers and other systems of care to partner in the movement to save our Black babies.

Additionally, in order for Parenting Black Babies to have a direct focus on programming we will be working with Community Partners to manage the grant, payroll and accounting so that reports will be accurate and clearly represent the work that is being done in the community.

Section Name: Proposal Certification

Sub Section Name: Certification

1. Applicant Question: Confirm Proposal Discussion with RC(s)

CBOs are required to discuss their proposal with each RC(s) the CBO is intending to serve. If you are a CBO, have you discussed your proposal with each RC you are intending to serve?

Yes

2. Applicant Question: RC Contact

CBOs are required to submit their application concurrently to the Department and to each RC(s) catchment the CBO is intending to serve. If you are a CBO, state the name(s) of the contact person(s) at each RC you have emailed your proposal application. The RC contact list is available here at Attachment F.

Applicant Response:

San Gabriel/Pomona Regional Center - I spoke with both Sal Gonzales and Josie Martinez to provide an overview of current project as well as proposed project related to the focus on Early Intervention initiative.

Inland Regional Center - I spoke to CJ Cook and Mari Rodriquez about upcoming project

3. Applicant Question: Code of Conduct

Grantee Code of Conduct

The Department is committed to supporting services and programs with integrity that foster collaboration and professionalism. Grantees are expected to conduct project activities in a professional and respectful manner that include:

- **Valuing Diversity and Inclusion**. Grantees should embrace diversity that includes but is not limited to: ability, race, language, national origin, citizenship, age, gender identity or expression, sexual orientation, and religion.
- Conducting Activities with Personal and Professional Integrity. All activities with individuals, families, community organizations, regional centers, and state, local and federal agencies should be conducted with professionalism, dignity, respect, and fairness. Grantees should be open to listening to different points of view and fostering productive communication.
- **Providing a Positive Work Environment**: All projects should foster a positive and respectful work environment with their colleagues and other grantees.

Applicant Response:

• I acknowledge that I have reviewed the Code of Conduct.

4. Applicant Question: Applicant Certification

By submitting this application, the Applicant is certifying the truth and accuracy of the proposal. The applicant also certifies that if you have subcontracting organizations, each participating organization has reviewed your project and agrees to their assigned activities, measures, and the budget.

Applicant Response:

Yes