

Application Report



Applicant Organization: Alpha Resource Center
Project Name: Alpha Proyecto-Acceso 2023
Application ID: App-22-551
Funding Announcement: FY 22-23 Service Access and Equity Grant
Awarded Amount: \$400,000

Project Summary: Individuals who have intellectual or developmental disabilities and/or are Deaf/Hard of Hearing or Hispanic non-English speaking and their families will receive support, system navigation, outreach, and resource and referral to strengthen them as they navigate the regional center system and obtain generic services.

Authorized Certifying Official: Josh Weitzman jweitzman@alphasb.org -
Project Director/Manager: Gina Stabile gstable@alphasb.org 805-618-5409
Project Manager/Coordinator: Yesenia Garcia ygarcia@alphasb.org 805-452-8789
Compliance/Fiscal Officer: Cory Sherman csherman@alphasb.org -

Section Name: Applicant Eligibility

Sub Section Name: Applicant Information

1. Applicant Question: Project Title

What is the Project Title?

Applicant Response:

Alpha Proyecto: Acceso 22-23

2. Applicant Question: Awarded Amount

What is the total amount awarded for the project?

Applicant Response:

\$400,000

3. Applicant Question: Organization Type

Choose the response that best describes your organization.

Applicant Response:

Community Based Organization (CBO), 501(c)(3)

Attachment:

4. Applicant Question: Description of Organization/Group

Provide a brief description of the organization or group. Explain what experience your organization has managing a project similar to the proposal and state the outcomes of that project. You may upload your brochure or add a website link.

Applicant Response:

Alpha Resource Center is a non-profit organization providing lifespan services to individuals with intellectual and developmental disabilities (IDD) and their families. These supports include adult, social/recreational, and employment services, and the Lifespan Support Services (LSS). Under LSS, the Family Resource Center (FRC) provides family-to-family support, system navigation, resource and referral with follow-up, learning opportunities, and advocacy. Alpha is an Early Start funded FRC contracted with Tri-Counties Regional Center (TCRC) to provide support to individuals and family members served.

Experience

- Implemented successful subcontract addressing disparities (TCRC Disparity Grant)
- Managed DDS-SAE grants for two fiscal-year cycles
- Current SAE FY 21 grantee

Outcome

- Developed linguistically appropriate resources
- Increased outreach to underserved communities
- Increased bilingual staff capacity
- Regional center and generic system navigation to target population
- Greater collaboration with TCRC

Attachment:

[LSS Brochure Spanish.pdf](#) - PDF FILE

[LSS Brochure English.pdf](#) - PDF FILE

5. Applicant Question: Applicant in Good Standing

Is the applicant in good standing with the California Secretary of State, California Franchise Tax Board, and California Department of Tax and Fee Administration? Please upload confirmation letter(s) or proof of good standing.

Applicant Response:

Yes

Attachment:

[Certificate of Status Alpha Resource Center.pdf](#) - PDF FILE

6. Applicant Question: Subcontractors in Good Standing

Are the applicant's subcontractors in good standing with the California Secretary of State, California Franchise Tax Board, and California Department of Tax and Fee Administration?

Applicant Response:

Yes

Attachment:

[Certificate of Status_10.10.22 CFRS.pdf](#) - PDF FILE

Section Name: Grant Reapplication Information

Sub Section Name: Grant Reapplications Only

1. Applicant Question: Previous Award(s)

Did your organization receive DDS grant funding in fiscal year 2020-21 or 2021-22? If yes, go to question 2 to complete each column. If no, skip this category and go to category 3.

Applicant Response:

Yes

2. Applicant Question: Previous Grant Award(s)

Since fiscal year 2020, complete a row for each DDS Service Access and Equity grant your organization was awarded funding.

Applicant Response:

Year Awarded	Project Title	Grant Number	Award Amount
FY 2020 - 2021	Proyecto: Acceso 2021	20-C18	\$175,000.00
FY 2021 - 2022	Alpha Proyecto: Acceso 2022	21-C18	\$195,000.00

3. Applicant Question: Previous Grant Outcomes

Provide a brief grant summary of your project outcomes for fiscal year 2020-21 and/or 2021-22.

Applicant Response:

The objective throughout Proyecto Acceso has been to support the target population and increase knowledge of resources, supports, and skills to navigate systems, access, and utilize regional center and generic services.

Proyecto Acceso FY 2020-2021 Outcomes:

- 343 individuals of the target population received regional center services and 456 received generic service navigation
- Outreach through our subcontractors, the Santa Barbara Network of Promotores
 - 97 outreach events
 - 5,787 individuals received materials in Spanish for children who may have developmental delays or are diagnosed with a disability
- Consejo Asesor Familiar (CAF) established as the Spanish Advisory Committee

- Made up of Spanish and/or Mixteco speaking parents that have a child with IDD and live in Santa Barbara County
- Created to hear firsthand experiences from the target population
- Stipends for CAF members provided with funding from the McCune Foundation
- Outreach to the indigenous communities by collaborating with Mixteco Indigena Community Organizing Project (MICOP)
 - Ensuring support and services are linguistically and culturally appropriate
 - Outreach through MICOP's Facebook page received 280 full views
 - Outreach at MICOP's Children's Development Fair attended by 65 families who were monolingual Spanish or Mixteco speaking and over 175 community members
- Collaborations with TCRC
 - Meet & Greet with Service Coordinators and families served by TCRC
 - Services and Provider Fair featuring an introduction to local providers that support TCRC families
- Collaborations with Santa Barbara County SELPA (SBCSELPA)
 - Hosted a Back-to-School event to inform parents of school updates and address concerns surrounding COVID
- Provided parent groups and learning opportunities in Spanish
 - 15 learning opportunities attended by 124 parents
 - Topics included Potty Training tips, the Transition from Part C services to Part B, How to Build a One Pager, and IEP Basics
 - 22 parent support groups attended by 118 individuals of the target population

Proyecto Acceso FY 2021-2022 Outcomes:

- Increased capacity in our north county office
 - Added a bilingual administrative assistant and two bilingual resource coordinators
 - Increased capacity has led to expanded support and services to underserved communities
- Created a support group for parents and caregivers of adults with IDD
 - Rising need for support in the transition to adulthood
- Provide in-person playgroups at local parks with bilingual resource coordinators in attendance. These include resource tables to provide information to parents in attendance.
- Family-to-Family support groups
- Outreach to California Children Services' Medical Therapy Units
- Collaboration with TCRC
 - Meetings with TCRC staff at all levels are ongoing to promote collaboration, plan events, and share updates
- Learning Opportunities are being planned based on input from the Consejo Asesor Familiar and family surveys

4. Applicant Question: Project Transition

If awarded, how will your current project(s) transition into the 2022-23 proposed project? Does your proposed project expand or continue your current project, if so how? What activities, measures, or target groups are being added? Provide a summary of the differences and reasons why you are proposing the change.

Applicant Response:

While continuing the current focus on the target population Alpha's FRC would expand the project to include:

- Caregivers of adults with IDD who are Mono-lingual Spanish and Mixteco/Indigenous-language speaking
 - Adults with IDD who age out of school district programs have minimal opportunities for continued support services out of the home because day programs are full and experiencing a staffing crisis
 - TCRC POS 20-21 ILS/SLS by language shows 68.2% of English speakers utilized the total authorized services approved by TCRC and 56.7% were utilized by Spanish-speaking consumers
 - As we have learned in our prior years of Proyecto Acceso, regional center services can be confusing to families who are non-English speaking and is amplified when there is a lack of understanding of how to utilize adult services
 - Support self-determination process
 - Spanish speaking families report their adults with IDD often stay home after aging out of school supports
 - Cultural beliefs can cause families to be wary of unknown systems
 - The FRC team will collaborate with TCRC adult teams and CBOs, targeting those who serve the target population, thus increasing referrals for FRC services

- Individuals who are Deaf/Hard of Hearing (HoH) and their families
 - Collaborate with TCRC Deaf/HoH Specialist to provide community presentations and participate in outreach events that build awareness and understanding of Deaf culture
 - Build partnerships with CBOs and statewide organizations that provide support and services to the Deaf/HoH community to strengthen support for individuals and their families
 - Provide resources for ASL interpretation support for self-advocates who are Deaf/HoH in the community and in day programs
 - Convene a focus group of families and self-advocates who are Deaf/HoH
 - Collaborate with other CBOs to make a list of needs and create a resource guide
 - Update our websites to be accessible by including translation into ASL

Section Name: General Application

Sub Section Name: Proposal Summary

1. Applicant Question: Project Type

Choose the project type that best describes your activities from the list below:

Applicant Response:

Community Connector

Applicant Comment:

Alpha's Proyecto: Acceso gathers information and input from community leaders, family members and self-advocates to guide practices and programming, gain insight into community needs, and develop services that are appropriate and respectful to the beliefs and culture of the communities served.

Community Leaders

- Promotores are trusted community members and subcontractors on Alpha's Proyecto Acceso who provide outreach to the community and advise our FRC on trends in community needs
- Alpha's FRC facilitates and participates in numerous county-wide committees made up of community leaders, which enables us to obtain information about services and supports available to the families we serve and provide information to CBOs about Alpha services. These relationships enable us to provide and receive "warm hand-offs" between agencies.

Family Members

- Alpha utilizes the family voices represented in the Family Advisory Committee
- Parent mentors receive training and volunteer to provide family-to-family support, lead family support groups, provide insight in FRC programming
- Alpha FRC Resource Coordinators are parents/family members of individuals with intellectual or developmental disabilities and have lived experience

Self-Advocates

- Self-Advocates serve on Alpha's Board of Directors
- Alpha collaborates with the Independent Living Resource Center
- Alpha Resource Center Day Program participants

2. Applicant Question: Duration of project

Choose the duration of your project.

Applicant Response:

24 months

3. Applicant Question: Regional Centers

Choose the Regional Center(s) that your project will serve. Check all that apply. If you are proposing a statewide project, select the All Regional Centers/Statewide option.

Applicant Response:

- Tri Counties Regional Center

Attachment:

[TCRC- ALPHA Support - Proyecto - Acceso SIGNED.pdf](#) - PDF FILE

4. Applicant Question: Counties Served

List the county or counties your project proposes to serve. Check all that apply. If you are proposing a statewide project, the select All Counties / Statewide option.

Applicant Response:

- Santa Barbara County
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5. Applicant Question: Community Based Organizations

Will you be working with one or more Community Based Organizations? If so, provide the name of the organization and how you will be working together.

Applicant Response:

The Santa Barbara County Network of Promotores, under the umbrella of Santa Barbara County Education Office, will serve as sub-contractors to engage in outreach activities. Key collaborative partners include: Mixteco Indigena Community Organizing Project (MICOP), Local Education Agencies, Santa Barbara County Special Education Local Plan Area (SBCSELPA), Santa Barbara County Family Service Agency, and Santa Barbara County Network of Family Resource Centers Letters of Support are attached.

Attachment:

[SBCSELPA Ltr of Support for Alpha Resource Center.pdf](#) - PDF FILE

[MICOP - ARC LOS 23-24 \(1\).pdf](#) - PDF FILE

[FSA Letter - Alpha Resource Center \(1\).pdf](#) - PDF FILE

6. Applicant Question: Multiple Organizations

Does your project include partnership with one or more organizations either as a co-applicant or subcontractor? If "yes", please upload a letter of support from each organization, that includes an explanation of their role in the partnership.

Applicant Response:

Yes

Attachment:

[CFRS LoS for Alpha 2022-2023 grant_signed_2022.10.07 \(1\).pdf](#) - PDF FILE

7. Applicant Question: Strategies and Sustainability

How will your project continue its work after the grant funding has concluded?

Applicant Response:

If Proyecto Acceso grant funding is concluded Alpha will continue to:

- Seek DDS or other grant funding to support lifespan support services for individuals with intellectual or developmental disabilities and their family
 - Focus on targeted outreach, connecting, and leadership activities
 - Provide referrals to guide families on "who to call" when a family has concerns about their child's development and "where to go" for help and support
 - Be a trusted resource that provides systems navigation and parent support
 - Provide mentoring, learning, and leadership opportunities to continuously build upon skills, knowledge, and confidence to better advocate for themselves, and their community
 - Nurture collaborative partnerships that have been developed with service coordinators and providers to build the longer-term systems and supports families require
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Sub Section Name: Target Population

1. Applicant Question: Ethnicity Groups Served

Select the ethnicity group(s) the project will serve. For "Indian", "Pacific Islander", "Slavic" or "Other" use comment section to list specific groups.

Applicant Response:

- Hispanic
- Native American

Applicant Comment:

Hispanic and Spanish speakers including persons who identify as Native American, or Indigenous people and who primarily speak Mixteco. The project also intends to serve individuals who are Deaf/Hard of Hearing and who use American Sign Language as their form of communication.

2. Applicant Question: Ethnicity Group(s), Language(s) and Number of Individuals Served

For each ethnicity group, provide the number of individuals your project intends to serve and the related language(s).

Applicant Response:

Ethnicity Group(s)	Individuals Served	Language(s)
Hispanic	300	Spanish
Indigenous/Native American	30	English
Mixtec	30	Mixteco
All	30	American Sign Language

3. Applicant Question: Age Group(s) Served

Select all Age Groups the project will serve.

Applicant Response:

- Birth up to Three (Early Start)
 - Three to Five
 - Three to 21
 - 16 to 21
 - 22 and older
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Section Name: Project Application

1. Applicant Question: Project Summary and Organizational Experience

Provide a clear and concise project summary that includes a defined target population, catchment area, and project design. Specifically describe what your project will accomplish and how it will benefit the community served. In your answer, include what experience your organization has working with the target population and how your organization will work with the local RC(s).

Applicant Response:

Building on our success of the previous two years in which we were funded, we continue the practice of support, system navigation, outreach, and resource and referral to provide services to the target population, continuing to strengthen individuals and families as they navigate the regional center system and obtain generic services.

Target population:

- Individuals who may be eligible or served by Tri-Counties Regional Center (TCRC) or their family members living in the Santa Barbara County **catchment area**
- Individuals and their family members who identify as Hispanic, Native American, Deaf/Hard of Hearing and prefer Spanish, an indigenous language, or ASL

Project Design:

The Alpha FRC team includes:

- 7 team members: a manager, an operations coordinator, an administrative assistant, and 4 resource coordinators
- 70% of the team is Spanish speaking and identify as Hispanic
- Primarily made up of parents or family members of an individual with an intellectual or developmental disability
- Including a parent of a child who is hard of hearing

Through **individualized system navigation, direct assistance, and workshops**, Alpha *community connectors*:

- Ensure the target population has increased knowledge and support in accessing TCRC and generic services
- Equip participants with increased knowledge of community resources, skills and confidence to better advocate for themselves and their family member(s)
- Provide services that are culturally responsive, linguistically appropriate, and family-friendly
- Provide direct support and assistance with follow-up
- Provide support groups and learning opportunities

Community "in-reach" and outreach will be provided by the Promotores as sub-contractors to connect with communities that are typically underserved due to geographic, economic, linguistic, cultural, physical, psychological, or educational demographics.

Collaboration: One goal within the overall project design is to increase access to information in Spanish, indigenous languages, and American Sign Language. This will be achieved by:

- Partnering with the TCRC Deaf/HoH and Cultural Specialists as well as Community Based Organizations that serve the target population
- Working with partners to identify and decrease internal practices that prevent quality interpretation and translation
- Continued partnership with MICOP

Alpha Consejo Asesor Familiar- CAF (Family Advisory Committee)

- Inform program activities, expand representation in the community, increase advocacy and advisory capacity
- Build a greater understanding of services and supports needed by members of communities who have been under-represented in efforts to lead systems change
- Promote leadership and mentorship to other families to better inform program and regional center services and systems change
- Recruit family members of adults with IDD, and/or who are Deaf/HoH, and self-advocates to help Alpha FRC team understand their needs and gather input on how to improve services and supports

2. Applicant Question: Data and Community Input

Explain why you have selected your priority population(s) using RC POS data and other data as supporting evidence of the disparity or inequity. Include how your organization used input from the community, target population, and RC to design the proposal.

Applicant Response:

- Using TCRC Total Annual Expenditures and Authorized Services data for FY 2020-2021, Alpha's Proyecto: Acceso intends to address the disproportionality of services by language as reflected in per capita expenditures and authorized services.
 - Per capita authorized services for English speakers (all ages) totaled \$29,023 while authorized services for Spanish speakers totaled \$15,557
 - English speakers receive nearly double the authorized services of individuals who speak Spanish
 - Per capita expenditures for English speakers (\$17,959) are essentially twice the expenditures for Spanish speakers (\$9,849)
 - Input from the TCRC Deaf/HoH Specialist and families indicate:
 - Individuals and families need more access to ASL translated resources and information
 - There is a need for a collaborative approach to individuals and community learning opportunities to bring awareness to Deaf culture, address literacy barriers, and provide ASL classes for Deaf/HoH individuals
 - Parents report not knowing about services for a child who is Deaf/HoH from TCRC and being unaware of the specialist available at TCRC
 - Alpha will continue its current practice of utilizing program data, family advisory committees, community input, and focus groups to identify trends and gaps in services.
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3. Applicant Question: Uniqueness

How is the proposed project unique from a currently funded grant (e.g., strategies, activities, and goals) in the proposed RC catchment area? If the project is similar to a currently funded grant listed on the Department's website, how is the proposed project different?

Applicant Response:

Projects located within the TCRC catchment area:

- **Tri-Counties Regional Center**- *Partner with a local family resource center to provide education and training for Spanish-speaking consumers and families.* Alpha FRC provides family support and works in partnership with TCRC in providing learning opportunities and conducting outreach to those served by the regional center
- **Mixteco Indigena Organizing Project (MICOP ACCESO III)** *Promotora project to empower and support migrant and indigenous families.* Alpha and MICOP meet regularly to plan collaborative events, share knowledge, and partner to support indigenous families in Santa Barbara County

Alpha's Proyecto Acceso is unique as:

- The majority of the Alpha FRC team are family members of individuals served by TCRC, which embeds family-to-family support in all interactions
- The Alpha FRC has a 30+ year history of creating trusting relationships with individuals and families served by TCRC
- Alpha offices are located at TCRC, allowing direct access to TCRC staff for professionals and families visiting the regional center for meetings and services
- Our Service Model:
 - Relationships are recognized as a vital component when providing family support services to both family members and providers
 - Strong partnerships with TCRC, lead education agencies, and local community-based organizations enhance collaboration
 - Alpha works with Promotores as sub-contractors to provide outreach
 - Professional development is ongoing for Promotores and Alpha "connectors"

4. Applicant Question: Improve Equity and Service Access

How will your project measurably improve equity, access, and reduce barriers to services for individuals with intellectual and developmental disabilities and their families?

Applicant Response:

Alpha's Proyecto: Acceso 2022-23 will:

Collaborate

1. Build upon current success by providing underserved communities with increased knowledge of where to go, who to call, and what to say to get assistance navigating the regional center and obtaining generic resources
2. Expand outreach to organizations who support adults with IDD
3. Work with trusted CBOs to gain understanding of the needs of indigenous and native communities
4. Share resources and provide support to professionals

Educate

1. Provide consultation and monthly learning opportunities to individuals served by TCRC and their family members

Provide Leadership Opportunities

1. Provide leadership training to Alpha's Consejo Asesor Familiar (CAF) to build advocacy skills
2. Utilize the CAF to guide FRC activities and serve as advisors to address barriers and create solutions to systemic discrimination
3. Encourage advocacy skills and increase knowledge of services and supports available to parents of and individuals with IDD
4. Address barriers due to language, technology, poverty, and cultural isolation

Expand Target Population

1. Partner with the TCRC Deaf/HoH Specialist to provide learning opportunities, resource and referral and system navigation to consumers who are Deaf/HoH and their families
2. Provide community presentations and participate in outreach events that build awareness of Deaf culture
3. Build partnerships with community based and statewide organizations

5. Applicant Question: Support of RC Plan

Does the project support the RC plan to promote equity and reduce disparities in their catchment? If you are a RC, how does this project support your recommendations and plan to promote equity and reduce your identified disparities? How will your project collaborate with other organizations to promote community inclusion?

Applicant Response:

Proyecto: Acceso supports TCRC's plan through:

Family Engagement *"TCRC partners with families to understand their needs, preferences, and circumstances as they support a family member with developmental disabilities."* The project provides individualized support to facilitate communication between families and TCRC and improve access to regional center and generic services.

DEI *"TCRC uses person centered practices to advance cultural understanding and increase awareness of potential implicit bias of regional center staff and service providers that could negatively impact the equity and inclusion within our diverse communities."* The project uses partnerships to ensure cultural responsiveness, including linguistically appropriate distribution of information.

Service Delivery *"TCRC strives to understand how individuals with developmental disabilities prefer to receive services and supports and seeks to improve their provision by reducing barriers to accessing services."* Alpha FRC supports individuals and their families with team members who reflect them culturally, linguistically, and in lived experience, creating trusting relationships.

Community Partnerships *"TCRC has a presence in the community through partnerships with individuals receiving services, their families, service providers, and other community organizations to ensure easy access to information."* Promotores and navigators continue to provide in-reach to underserved communities, a key component of this project.

6. Applicant Question: Project Activities and Measures

Note: Before answering this question, applicants must complete the Activities Template located in the middle tab directly above.

The schedule of activities clearly and specifically demonstrates the steps that the project will take to achieve its stated objective and measures. Do the proposed measures appropriately track the project objective and activities, provide insight into the effectiveness of project, and demonstrate impact on the target population?

Applicant Response:

Consejo Asesor Familiar (CAF) will provide feedback and guidance regarding the overarching goal of service access and equity and how to increase cultural awareness in regional center services and the systems intended to serve the needs of Hispanic, non-English speaking persons and their family members. CAF members will participate in leadership trainings to build their advocacy skills in order to support other families in their community. To build on the success of the CAF, the Alpha FRC will replicate this group to create a focus group including TCRC clients who are Deaf/HoH and their families.

Learning Opportunities and Support Groups meet the needs of the target population based upon data trends and the information collected from staff that provide direct support to families. Continuing online and in-person monthly learning opportunities provide options for families around the county to join. Groups will be held in Spanish and English, ASL interpretation will be provided.

Collaboration with TCRC is ongoing to ensure two-way communication and collaboration. Staff from both agencies are committed to effectively supporting families in partnership. Alpha staff meet regularly with managers, service coordinators, and specialists, both individually and in groups, to discuss trends in concerns expressed by consumers and their families. Whenever possible, representatives of the Alpha FRC and TCRC are present at learning opportunities and workshops so that questions and concerns can be addressed in that setting.

Outreach has been successful, with the Promotores taking the lead in disseminating materials to local underserved areas. Alpha will continue to outreach to CBOs such as medical providers, family resource centers, early childhood educators and care providers, neighborhood clinics, and community locations where families gather. Outreach will also include programs that provide adult services and programs that serve Deaf/HoH individuals and their families. Resources and information available through the Alpha libraries, located at TCRC, and on the Alpha FRC websites and padlet empower and educate parents to be confident in advocating for their child.

Individualized system navigation is provided by skilled and trusted resource coordinators (connectors/navigators). Individualized system navigation support is crucial as parents go through their own journey. They need this support when systems and programs become confusing and overwhelming.

Reporting requirements to DDS require advanced methods of **obtaining consent and information** that remain sensitive to literacy/language needs and protect family confidentiality while developing trust. When Alpha FRC resource coordinators reach out to gather data requested by DDS, it provides an opportunity for the family to ask questions and seek clarity regarding access to regional center services and generic resources that are available to address the family's current concerns.

7. Applicant Question: Budget Template and Narrative

Note: Before answering this question, applicants must complete the Budget Template located in the tab directly above.

The project budget is consistent with the stated project objective and activities, and clearly and concisely explains how the proposed expenditures support the overall project design and outcomes. The project budget costs are clearly associated with the activities and does not include non-allowable costs or costs funded by other sources.

- Budget Template example is located at [Attachment C](#).
- Budget Details and Restrictions are available [here](#).

Applicant Response:

Salary/Benefits:

- Personnel costs total \$318,477.00 for Alpha community connectors and project management
- Benefits reflect 10% of personnel costs
- 100% of the annual salary for 1 existing resource coordinator (community connectors), 40% of the salary of 1 existing resource coordinator, 11% of a new resource coordinator position, 67% of the Program Manager (existing position), 55% of the Project Manager (existing position), and 20% of the Administrative Assistant (existing position).
- Increasingly complex needs of individuals/family members require increased budget for salaries
- Successful provision of services relies upon skilled staff who can develop trust while delving into factors posing access barriers
- Systems navigation is reliant upon staff who are experienced in new protocols

Operating Costs

- Total \$88,763.25
- \$59,663.25 is allocated to the Santa Barbara County Network of Promotores to conduct outreach efforts, with a breakdown of 5% of salary and benefits for Program Manager and 2 lead Promotores (\$31,521.09), mileage (\$1,000.00), Promotores stipends (\$19,360), and 15% Administrative costs (\$7,782.16)
- Office supplies (\$3,000) is allocated for envelopes, paper, stamps, general office supplies
- Mileage (\$2,000)
- Administrative Overhead (\$8,000)
- Outreach Materials (\$5,000) for pop-up canopies, folding chairs, table covers, printing of resource information sheets and brochures, and the development and dissemination of two new resource guides in Spanish
 - Resources for Individuals, Families and Caregivers of Adults with IDD in Santa Barbara County
 - Resources for Individuals who are Deaf/Hard of Hearing and their Families in Santa Barbara County
- Subscriptions for remote connectivity, learning opportunities, meetings, obtaining data/consents are expected to total (\$3,100) for 2 years and include annual costs for Zoom Business, DocuSign Business Pro, Canva, and Link Tree.
- Program supplies (\$8,000) to support ASL translation of key parts of our website, Spanish and ASL translated materials for resource libraries, interpretation for meetings, and to create translated/interpreted videos for families

Total projected 2-year budget: \$407,240.25

Section Name: Proposal Certification

Sub Section Name: Certification

1. Applicant Question: Confirm Proposal Discussion with RC(s)

CBOs are required to discuss their proposal with each RC(s) the CBO is intending to serve. If you are a CBO, have you discussed your proposal with each RC you are intending to serve?

Applicant Response:

Yes

2. Applicant Question: RC Contact

CBOs are required to submit their application concurrently to the Department and to each RC(s) catchment the CBO is intending to serve. If you are a CBO, state the name(s) of the contact person(s) at each RC you have emailed your proposal application. The RC contact list is available here at [Attachment F](#).

Applicant Response:

Lilia Rangel-Reyes, Multi-Cultural Specialist, Tri-Counties Regional Center
Omar Noorzad, Executive Director, Tri-Counties Regional Center
Sandy Krietzberg, Deaf/HoH Services Specialist, Tri-Counties Regional Center
Catherine Spencer and Angel Montoya, TCRC Adult Services Managers

3. Applicant Question: Code of Conduct

Grantee Code of Conduct

The Department is committed to supporting services and programs with integrity that foster collaboration and professionalism. Grantees are expected to conduct project activities in a professional and respectful manner that include:

- **Valuing Diversity and Inclusion.** Grantees should embrace diversity that includes but is not limited to: ability, race, language, national origin, citizenship, age, gender identity or expression, sexual orientation, and religion.
- **Conducting Activities with Personal and Professional Integrity.** All activities with individuals, families, community organizations, regional centers, and state, local and federal agencies should be conducted with professionalism, dignity, respect, and fairness. Grantees should be open to listening to different points of view and fostering productive communication.
- **Providing a Positive Work Environment:** All projects should foster a positive and respectful work environment with their colleagues and other grantees.

Applicant Response:

- I acknowledge that I have reviewed the Code of Conduct.
-

4. Applicant Question: Applicant Certification

By submitting this application, the Applicant is certifying the truth and accuracy of the proposal. The applicant also certifies that if you have subcontracting organizations, each participating organization has reviewed your project and agrees to their assigned activities, measures, and the budget.

Applicant Response:

Yes
