

DEPARTMENT OF DEVELOPMENTAL SERVICES

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April 14, 2023

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: PAYMENTS AND CLAIMS FOR ARPA GRANTS FOR
ENHANCED COMMUNITY INTEGRATION FOR CHILDREN AND
ADOLESCENTS (SOCIAL REC GRANTS)

This letter supersedes the Department's April 13, 2023 correspondence regarding this subject.

The American Rescue Plan Act (ARPA) of 2021 provided the Department of Developmental Services (Department) \$12.5 million for Social Rec Grants. These grants will fund projects that enhance and develop integrated and inclusive social and recreational programs for families, children and adolescents with intellectual and developmental disabilities in underserved communities.

The Department has provided the regional centers with award letters, and a list of awarded projects may be found at [AWARDED PROJECTS](#). The purpose of this correspondence is to provide regional center's guidance for paying grantees and submitting claims to the Department.

Payment to Grantees

Payment to grantees will be provided by the regional centers in accordance with the grant agreements using Operations (OPS) Funds. Since the Social Rec Grants allocation to the regional centers is in process, regional centers may pay the grantees using OPS funds and then submit an ARPA claim, to the Department, for reimbursement once regional center contracts are fully executed (see more information below). Please reference the Social Rec Grants guidelines ([ATTACHMENT A](#)) for release of funds criteria. Payments must be made to each grantee no later than December 31, 2023.

Regional centers must create the following General Ledger account for tracking expenditures:

“Building Partnerships, Supporting Choices”

Fund	Cost Center	Program Codes	Expense Account	Sub-Account
01 – Operation Fund	01 – Administration	20 – ARPA	30180 Cont/Cnslt Admin Srvcs 80180 – PY Cont/Cnslt Admin Srvcs	02 – Social Rec Grants

Submission of Claims to the Department

Do not claim expenditures using the regular OPS claims process. Regional centers may submit claims to the Department using the enclosed Social Rec Grants ARPA Funding Regional Center Claim form upon receipt of the fully executed D-2 contract allocation approved by the Department of General Services. Final regional center invoices must be submitted to the Department no later than January 31, 2024, due to the time-limited use of the ARPA funds. Information about how invoices must be submitted will be forthcoming.

If there are any questions regarding this correspondence, please e-mail socialrecgrants@dds.ca.gov.

Sincerely,



ERNIE CRUZ
Deputy Director
Community Services Division

Enclosure

cc: Regional Center Chief Financial Officers
Regional Center Community Services Directors
Association of Regional Center Agencies
Brian Winfield, Department of Developmental Services
Jim Knight, Department of Developmental Services
Steven Pavlov, Department of Developmental Services
Tina Watson, Department of Developmental Services
Taryn Smith-Kerr, Department of Developmental Services
Uvence Martinez, Department of Developmental Services