

Department of Developmental Services
Community State Staff Program



For more information, visit: [Community State Staff Program - CA Department of Developmental Services](#)

REGIONAL CENTER OF THE EAST BAY
Position #472- 582- 8165- 952

Job Title/Classification(s): REGISTERED NURSE

Work Hours: 0800-1700

Time Base: FULL TIME

Days Off: SATURDAY-SUNDAY

Location: 500 DAVIS STREET SUITE 100
SAN LEANDRO, CA 94577

Post Date: 6/1/23

Final Filing Date: Until Filled

Information Session: None at this time

Location: n/a

Conference Number: n/a

Position Description:
(For complete duties, please see
the duty statement on the
following page)

Assists with the implementation of the community placement plan in conjunction with the closure plan for Sonoma Developmental Center. This position is responsible for assessment of individuals identified for community placement by researching and providing developmental and health information as required for program planning and individual health care plan development. The Regional Center RN will participate in transition planning meetings and assist with training community residential and day program care providers to prepare for RCEB client's transition in the community.

Desirable Qualifications:

- ❖ Coaches others in setting sensible goals
- ❖ Provides specific observations, accurate assessments and documents timely reports.
- ❖ Maintains a current California driver's license to travel.
- ❖ Ability to articulate and implement IPP Plans.

Who May Apply: Any permanent DC/CF employee who has passed their probation period in the classification advertised.

Selection Process: All applications will be screened and only the most qualified may be interviewed.

How to Apply: Place the job title/classification and position number on your State Application (STD. 678) under Examination(s) or job title(s) and mail your application to:

Community State Staff Program
Department of Developmental Services
1215 O St. MS 10-40
Sacramento, CA 95814

Attn: Kristin Lehn, Associate Personnel Analyst

Application postmarked, personally delivered or receiver via interoffice mail after final filing date will not be accepted. Questions regarding your application, contact: (916) 322-7660. Questions regarding the Community State Staff Program Contact: Northern California (916) 618-7503 or Southern California at (714) 957-5593.

"Enriching Services Through State Staff Expertise"

**COMMUNITY STATE STAFF PROGRAM
REGIONAL CENTER OF THE EAST BAY
DUTY STATEMENT**

Employee Name:

Work Location: **Regional Center of the East Bay
500 Davis Street Suite 100
San Leandro, CA 94577**

Work Hours: **Monday-Friday
0800-1700**

JOB TITLE: **REGISTERED NURSE**

GENERAL STATEMENT OF DUTIES: Assists with the implementation of the Community Placement Plan in conjunction with the Closure Plan for Sonoma Developmental Center. This position is responsible for assessment of individuals identified for community placement by researching and providing developmental and health information as required for program planning and individual health care plan development. The Regional Center RN will participate in transition planning meetings and assist with training community residential and day program care providers to prepare for RCEB client's transitions in the community.

SUPERVISION RECEIVED: Day to day functional supervision will be provided by Regional Center of the East Bay Clinical Supervisor. Performance appraisals will be completed by RCEB Clinical Supervisor in conjunction with Community State staff Coordinator.

SUPERVISION EXERCISED: None.

PHYSICAL DEMANDS: Must possess and maintain sufficient strength, agility and endurance to perform the duties contained in this duty statement.

TYPICAL WORKING CONDITIONS: Ongoing interaction with employees, community providers, developmental center staff, and general public. Work settings include Regional Center of the East Bay offices, client residences at Sonoma Developmental Center and in the community. Position requires desk work, use of telephones and computers, and frequent driving – must maintain a current California driver's license and travel within a 50 mile radius. May require occasional work outside of normal working hours.

%	ESSENTIAL DUTIES
35	Assess and review health history for clients of RCEB. Develop health transition/individual health care plans for persons transitioning from the developmental center to the community in collaboration with developmental center staff and RC staff and participate in pre- and post-planning meetings.
30	Provide monitoring visits, with or without prior notice, at least monthly for each client residing in ARFPSHN homes, following client transitions to the community. Review DDS ARFPSHN Home Reviews and SIRs (Special Incident Reports) for clients residing in ARFPSHNs.
10	Provide consultation and training on health-related issues to RCEB staff and community providers involved in the care and services for individuals with developmental disabilities. Inform, educate, and provide oversight, training and approval of Restricted Health Care Plans for clients residing in ARF/SRH homes in compliance with Title 22 regulations.

**RC COMMUNITY STATE STAFF PROGRAM
DUTY STATEMENT (Continued)**

10	Advocate for the provision of quality health care and quality end of life care in the community. Collaborate with community hospital staff and monitor health status of individuals post-hospital discharge. Provide developmental and health information to individuals served by RC to hospital staff for hospital discharge planning. Assist family members and/or community providers using a medical home case management model to ensure provision of comprehensive health care services.
15	Provide recommendations for nursing level of care for individuals served by RC to assist the IDT in making recommendations for residential placements.
	MARGINAL DUTIES
	None

SUPERVISOR'S STATEMENT: I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE.		
RC Supervisor's Name (Print)	RC Supervisor's Signature	Date
Community State Staff Coordinator's Name (Print)	Community State Staff Coordinator's Signature	Date

EMPLOYEE'S STATEMENT: I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT.		
The statements contained in this duty statement reflect general details as necessary to describe the principle functions of this job. It should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned, including work in other functional areas to cover absence of relief, to equalize peak work periods to balance the workload.		
Employee's Name (Print)	Employee Signature	Date