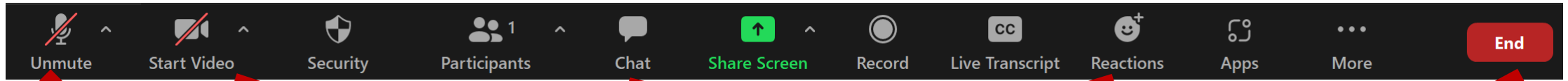


DDS Training Webinar: Quality Incentive Program – Employment Capacity

August 2023



Zoom Tips



Unmute mic only when it's your turn to speak



Turn your webcam on/off

Type questions and comments into the chat

Use "Reactions" to raise your hand when you want to speak

Leave at the end of the meeting



- Features may vary based on the version of Zoom and device you are using
- Some Zoom features are not available for telephone-only participants

Agenda

- Welcome
- Training Registration and House Keeping
- Overview of Employment Capacity Measure
- Service Provider Eligibility
- Reporting Requirements and Logistics
- Issuance of Incentive Payments
- Questions & Support

Training Registration

- Register for Employment Capacity and Access training: [Quality Incentive Program \(QIP\) - CA Department of Developmental Services](#)
- Training is recorded
- Hold questions until the end.
- Email questions about the QIP to: qipquestions@dds.ca.gov
- Email questions about Employment Capacity measure to: QipEmpCapacity@dds.ca.gov.

The desired outcome of this measure is to increase the number of service provider employees who are certified and working as trained employment specialists through the Association of Community Rehabilitation Educators (ACRE) Basic Employment Services, ACRE Basic Customized Employment Services, or as Certified Employment Support Professionals (CESP) in order to expand systemwide capacity to support individuals with intellectual and developmental disabilities (I/DD) in achieving competitive integrated employment (CIE).

Service Provider Eligibility for Incentive Payments

A service provider who supports an employee to become certified as a trained employment specialist is eligible for one of the four incentive payment options for each employee after July 1, 2022 until June 30, 2024.

The service provider must meet the following criteria for each incentive payment, per employee:

- 1) The employee was employed by the service provider when the certification or recertification was successfully completed.
- 2) The service provider supported the employee to obtain ACRE or CESP certification or recertification. Service provider support may include paying fees associated with certification or recertification.

Employment Capacity Incentives

Certification	Incentive Amount (Certified)	Incentive Amount (Recertified)
ACRE Basic Employment Services	\$3,000	\$3,000
ACRE Customized Employment Services	\$3,000	\$3,000
CESP	\$625	\$425

Reporting Requirements and Logistics – Incentive Payments

For service providers who want to participate in the Employment Capacity Incentives, the Incentive Payment Certification Form can be found on the DDS website at [Enclosure-Employment-Capacity-Incentive-Payment-Certification-Form.xlsx \(live.com\)](#).

Service providers are required to attest to the accuracy and validity of the information they submit.

Service providers complete and submit the Incentive Payment Certification Form to the Department at QIPEmpCapacity@dds.ca.gov.

If audited, service providers will be required to provide the following documentation:

- 1) A copy of the employee's certification or recertification that includes the employee's name and date obtained. The training must have been completed between July 1, 2022 to June 30, 2024.
- 2) A copy of the receipt of payment for the employee's enrollment for certification or recertification (if applicable).

Incentive Payment Certification Form

Walk-through of the form

Issuance of Incentive Payments

Quarterly, starting in fall 2023 the Department will:

- A. Anticipate calculating incentive payments starting in October 2023. No incentive payments have been processed for this incentive;
- A. Review the submitted information from the service providers for completeness and ensure that an incentive has not already been paid to a service provider for the employee;
- B. Process incentive payment allocations to regional centers for each eligible vendor number.

- **Questions?**
- Email questions about the QIP to:
QIPquestions@dds.ca.gov
- Email questions about the Employment Capacity measure to: QIPEmpCapacity@dds.ca.gov

Thank you for attending this training!