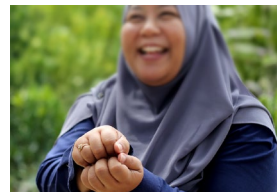
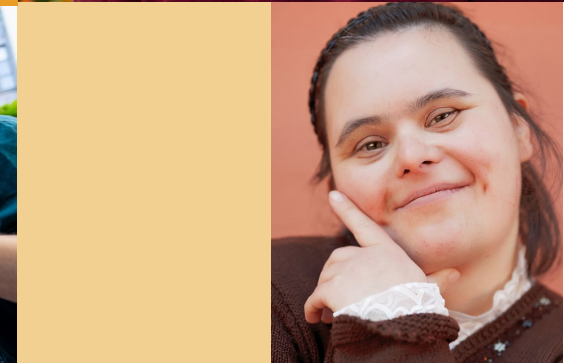


Direct Support Professional (DSP) 2023 Workforce Survey Data Collection



HOUSEKEEPING



Interpretación en español: haga clic en el globo blanco en la parte inferior de la pantalla con la etiqueta "Interpretation." Luego haga clic en "Spanish" y seleccione "Mute original audio."



ASL interpreters have been "Spotlighted" and live closed captioning is active

- Raise hand, say first name and **speak slowly**



This meeting is being recorded

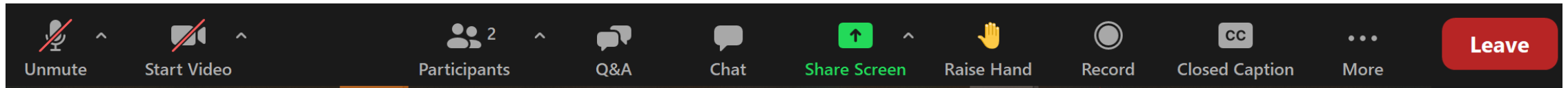


Materials are available at: [DDS – DSP Workforce Survey](#)



Submit written comment via email to: DSPWorkforce@dds.ca.gov

ZOOM TIPS



All attendees can type questions/comments in the Q&A

The webinar will be recorded for future use



- Features will vary based on the version of Zoom and device you are using
- Some Zoom features are not available for telephone-only participants

Agenda

- Overview of DSP Workforce Data Collection
- Information Being Collected (What? Why? How?)
- Survey registration to expedite data validation for incentive payment
- Incentive Payments
- Data Collection Window
 - Launch May 1st
 - Survey close June 30th



Who's Eligible to Participate

Eligibility Requirements:

Vendors must meet the requirements listed in the DSP Workforce Survey FAQs.

- Vendor agencies that provide In-home supports, residential supports, non-residential supports
 - Must have been in operation for at least 6 months in CY 2023.
 - Serves individuals funded through a Regional Center (including self-directed or participant-directed services).
 - Employs DSPs
- Must answer all survey questions.
- Data submission is voluntary
 - *Only 1 survey* for each vendor agency.
 - An incentive of \$8000 will be paid for each vendor agency after data validation.

Authorized Participating Vendor Agencies by Vendor Code*

Residential Supports	In-Home Supports	Non-Residential Supports
Provided to a person in a home or apartment that is owned or operated by your agency.	Provided to a person in a home or apartment that is not owned or operated by your agency.	Provided in a day program, community program, or work setting.
Examples:	Examples:	Examples:
Residential services: CCF, RCFE, EBSH, ARFPSHN, SRF	Supports provided in own home, including home of family: ILS and SLS	Adult day services
Out-of-home respite	Personal care services, homemaker services	Employment of vocational services
Foster home services: FHA	In-home respite	Community supports to assist in participating in community activities
	Infant development program	Social recreation program

*See FAQ on the [DDS website](#) for specific vendor codes.

Who are Direct Support Professionals (DSPs)

- Primary job responsibility is to provide support, help with skills development, supervision, and personal assistance to IDD;
- Paid staff members who spend at least 50% of their hours doing direct service tasks; and
- Full-time and part-time DSPs providing residential, in-home, and/or non-residential supports.



Who are Direct Support Professionals (DSPs)

Does NOT include:

- DSPs *not* funded through a regional center;
- Clinically licensed or certified employees (therapists, nurses, social workers, psychologists, behavior specialists or behavior technicians, etc.);
- Employees only providing transportation, home modifications, and/or meal delivery;
- Administrative or supervisory employees whose primary job responsibility is to provide support, help with skills development, supervision, and personal assistance to IDD.
- Contract or 1099 workers;
- On-call or PRN workers; and
- Employees hired through a temporary personnel agency.



Registration Form Walkthrough

- Registration will be open from April 1, 2024 - May 31, 2024. Please keep in mind registration is required to participate in the survey.
- Registration requests are processed in the order received. Survey links will be sent to providers as soon as possible after the survey portal is available.

What Topic Areas are Covered?

- Agency Profile
- Payroll Data
- Compensation
- Benefits
- Recruitment & Retention
- Front-line Supervisors
- Bonuses and Overtime



Survey Process

Registration and Active Participation:

- Begin by registering to take part in the survey.
- Once registered, you will receive an email containing the survey link.
- Preview the survey to review the necessary information before proceeding.
- Gather required data, including:
 - DSP workplace/ethnicity and language fluency.
 - Payroll information, such as the number of DSPs on payroll (FT and PT) at various times.
 - Compensation information, including starting and average salary, bonuses, and overtime.
 - Benefits information, including employer and employee contribution.
 - Recruitment and retention programs.
- Enter information using the online survey portal.
- All questions must be answered to be eligible for the \$8000 incentive payment.
- You have the option to save your survey and you can return to your survey later.
- After submitting your survey, you have the option to download your completed survey for your records.

Survey Process Continued...

Post Survey:

- Survey data is validated for completeness.

Data Validation and Incentive Payment

- Only one incentive per agency/taxpayer ID.
- Must be an eligible provider (see FAQ for eligible vendors).
- All survey questions must be answered.
- Incentive payments will be issued by Regional Centers once the survey data has been validated.
- Payments are authorized by DDS for payment by the vendoring Regional Center in Fall of 2024.

Help us Spread the Word!

Please engage your network to participate

- Promotional materials are available from DDS.
- For more information, go to the DSP workforce webpage on the DDS website.

Registration starts April 1, 2024

Data collection will begin May 1, 2024

- Survey registration is posted on the DDS Website <https://www.dds.ca.gov/rc/vendor-provider/dsp-workforce-survey/>

Registration ends May 31, 2024

Data collection ends June 30, 2024

- Vendor agencies will be able to register and submit their survey data through June 30, 2024.



Questions & Answers

Contact DSPWorkForce@dds.ca.gov with questions or for more information.

