

Department of Developmental Services  
**Community State Staff Program**



For more information, visit: <https://www.dds.ca.gov/services/state-facilities/cssp/>

**BELEN HAVEN, II, INC.**  
**Position #472- 582 – 8286- 963**

**Classification(s): LICENSED VOCATIONAL NURSE**

**Work Hours:** TBD - AM, PM & NOC shifts available (0700-1530, 1500-2230, 2300-0700)  
Meals included in client activities

**Time Base:** FULL TIME AND HALF TIME

**Days Off:** TBD

**Location:** 3044 German Street  
Fairfield, CA 94534

**Post Date:** 6/13/24

**Final Filing Date:** Until Filled

**Information Session:** None Scheduled at this time

**Location:** None Scheduled at this time

**Conference Number:** None Scheduled at this time

**Position Description:** Following established standards and procedures, provides supervision, level of nursing care, support, and training to individuals with Developmental Disabilities, in a ARFPSHN home setting. Responds quickly and effectively in emergencies; Assist clients with all ADLs, medication and treatment administration and escorts to clinic appointments. Follow directions; keep appropriate records; develop clear and concise reports of incidents; keeps Home Administer abreast of significant changes that occur

(For complete duties, please see the duty statement on the following page)

**Desirable Qualifications:**

- ❖ Experience working in an acute and/or skilled nursing environment.
- ❖ Ability to coach and guide others to develop new skills or knowledge that will enhance their work.
- ❖ Expresses a calm attitude and displays patience; tolerance; consideration of others.

**Who May Apply:** Any permanent full time or part time DC/CF employee who has passed their probation period in the classification advertised.

**Selection Process:** All applications will be screened and only the most qualified may be interviewed.

**How to Apply:** Place the job title/classification and position number on your State Application (STD. 678) under Examination(s) or job title(s) and mail your application to:

**Community State Staff Program**  
**Department of Developmental Services**  
**1215 O St. MS 10-40**  
**Sacramento, CA 95814**  
**Attn: Kristin Lehn, Associate Personnel Analyst**

Application postmarked, personally delivered or received via interoffice mail after final filing date will not be accepted. Questions regarding your application, contact: (916) 322-7660. Questions regarding the Community State Staff Program, contact: (916) 654-3369.

*"Enriching Services Through State Staff Expertise"*