

This Attachment B to the D-2024-Rate Reform-011 letter originally issued on December 20, 2024 is revised to correct a typo on Table D. No other changes were made.

**Residential Services
Service Levels, Staffing and Consultant Hours, and Subcodes**

**Residential Facility Serving Adults – Owner Operated (service code 905)
Residential Facility Serving Children – Owner Operated (service code 910)
Residential Facility Serving Adults – Staff Operated (service code 915)
Residential Facility Serving Children – Staff Operated (service code 920)**

TABLE A – Service Levels

Current Service Level	New Service Level
Level 2	Level 2
Level 3-4B	Level 3
Level 4C-4E	Level 4
Level 4F-4H	Level 5
Level 4I	Level 6
New	Level 7

TABLE B – Weekly Direct Care Staffing Hours, Adults and Children

This staffing table represents the total direct supervision hours needed per week based on the number of residents if all individuals are present in the home 24 hours a day, seven days a week. Basic staffing is 168 hours.

Residential Facilities Serving Adults and Children							
Number of Weekly Hours Per Resident Census							
Service Level	1 Resident	2 Residents	3 Residents	4 Residents	5 Residents	6 Residents	7+ Res.
2	168	168	168	168	168	168	28*
3	168	168	168	180	200	240	40*
4	168	168	186	220	255	305	50*
5	168	180	195	260	309	371	61*
6	168	204	258	312	366	420	70*

*This number represents the hours added for each individual beyond the 6th resident in the home, starting with the 7th resident.

A minimum level of no less than one direct care staff person is required at all times when residents are under the supervision of facility staff. This basic staffing level shall

be the total direct supervision and special services required of the facility, up to a maximum number of residents in the facility, as follows:

- a. For Service Levels 2, one staff person for up to six residents;
- b. For Service Levels 3, one staff person for up to three residents;
- c. For Service Levels 4, one staff person for up to two residents;
- d. For Service Levels 5, one staff person for the first resident; or
- e. For Service Levels 6, one staff person for the first resident.

Program Preparation for all service levels may include 2 hours per resident per week.

TABLE C – Semi-Annual* Consultant Hours

Service Level	Semi-Annual* Hours per Individual
Level 1	0
Level 2	0
Level 3	8
Level 4	12
Level 5	16
Level 6	16
Level 7	Customized

(*) Rate model assumptions display annual totals

TABLE D - Subcodes

Service Level	Vendored capacity of 4 or fewer individuals	Vendored capacity of 5-6 individuals	Vendored capacity of 7 or more individuals
Level 1	140	160	170
Level 2	240	260	270
Level 3	340	360	370
Level 4	440	460	470
Level 4 ⁵	540	560	570
Level 6	640	660	670
Level 7	740	760	770

Note:

- First digit will represent the service level
- Second digit will represent the vendored capacity
- Third digit will be a zero “0”