

April 9, 2025

D-2025-Quality Incentive Program-003

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: QUALITY INCENTIVE PROGRAM – EMPLOYMENT ACCESS INCENTIVE  
PAYMENTS FOR QUARTER 3 OF FISCAL YEAR 2023-24

As described in the Department of Developmental Services' (Department) October 2022 [letter](#), the Quality Incentive Program (QIP) Employment Access measure collects data on the number of adults achieving competitive integrated employment and retaining employment through information submitted by service providers participating in the QIP.

This directive provides instructions for regional centers to distribute incentive payments for forms received by the Department in January, February, and March 2024 to the specific providers who met the requirements for this measure.

### **Incentive Payment Processing**

Regional centers are expected to issue incentive payments within 90 days of this directive. Payments should be made under Fiscal Year 2023-24 according to the subcodes shown in the spreadsheet workbooks (QI304, QI6M4, QPI30, QPI6M, QSM30, QSM6M) uploaded to the Regional Center Portal SharePoint site.

All payments made under the QIP are subject to fiscal review and/or audit. Please share these instructions with your administrative and fiscal staff responsible for issuing payments to providers.

Service providers, individuals, or families should contact their regional center with any questions. Questions from regional centers may be directed to [QIPquestions@dds.ca.gov](mailto:QIPquestions@dds.ca.gov).

Sincerely,

*Original Signed by:*

AARON CHRISTIAN  
Acting Chief for Population Risk, Quality Assurance, and Data Operations

cc: Regional Center Administrators  
Regional Center Directors of Consumer Services  
Regional Center Community Service Directors  
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